

**DRAFT**

The Regular Meeting of the Board of Education of Madison Central School was held on April 19, 2016 at 6:30 pm in the large group instruction room.

**MEMBERS PRESENT:** Mrs. Mary Bartlett-Linden  
Ms. Beverly Biedermann  
Mr. James Mitchell  
Mr. Jona Snyder  
Mrs. Stephanie Tanner  
Mr. Steven Yancey

**MEMBERS ABSENT:** Mrs. Heather Still

**OTHERS PRESENT:** Mr. Perry Dewey, Superintendent  
Mr. Larry Nichols, Building Principal  
Mr. Brian Latella, Elementary Principal  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order
  - a. Mr. Snyder called the meeting to order at 6:30 pm.
- II. Executive Session

**MOTION # 1 – ENTER EXECUTIVE SESSION**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to enter into Executive Session at 6:30 pm to discuss the medical, financial, credit or **employment history** of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Mr. Nichols and Mr. Latella were invited to attend. Motion carried 6 yes, 0 no.

- III. Adjourn Executive Session and Resume Regular Meeting

**MOTION # 2 – ADJOURN EXECUTIVE SESSION AND RESUME REGULAR MEETING**

ON THE MOTION of Mr. Mitchell, seconded by Ms. Biedermann, the board moved to adjourn Executive Session at 6:55 pm and resume the Regular Meeting. Motion carried 6 yes, 0 no.

- IV. Agenda Additions
- V. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 3 – APPROVAL OF AGENDA**

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to approve the agenda for this meeting. Motion carried 6 yes, 0 no.

- b. Approval of Minutes
  - 1. April 6, 2016 Budget Workshop Meeting Minutes

**MOTION # 4 – APPROVAL OF APRIL 6, 2016 BUDGET WORKSHOP MEETING MINUTES**

ON THE MOTION of Mr. Mitchell, seconded by Ms. Biedermann, the board moved to approve the minutes from the April 6, 2016 Budget Workshop Meeting. Motion carried 6 yes, 0 no.

- VI. Public Forum
  - a. The board reviewed the Public Forum Expectations.
  - b. Mr. Bill Maxam from the Carpentry Union did an Apprenticeship Presentation.
  - c. The Student Council presented recommendations for changes to the Cell Phone and Communication Device Policy and the Dress Code Policy for the board to consider.
  - d. The Ag Issues group presented their skit.
  
- VII. Reports
  - a. Treasurer
    - 1. Internal Claim Auditor's Report

**MOTION # 5 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT**

ON THE MOTION of Mr. Yancey, seconded by Mrs. Bartlett-Linden, the board moved to approve the Internal Claim Auditor's Report. Motion carried 6 yes, 0 no.

- 2. Treasurer's Report dated March 31, 2016

**MOTION # 6 – APPROVAL OF TREASURER'S REPORT DATED MARCH 31, 2016**

ON THE MOTION of Mr. Yancey, seconded by Mrs. Bartlett-Linden, the board moved to approve the March 31, 2016 Treasurer's Report. Motion carried 6 yes, 0 no.

- 3. Detail Warrants

**MOTION # 7 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mr. Yancey, seconded by Mrs. Bartlett-Linden, the board moved to approve the Detail Warrants as follow: Warrant Number 32 – Fund A – 3/7/16 – 8 pages, Warrant Number 33 – Fund A – 3/18/16 – 4 pages, Warrant Number 19 – Fund C – 3/7/16 – 2 pages, Warrant Number 20 – Fund C – 3/18/16 – 2 pages, Warrant Number 21 – Fund C – 4/4/16 – 1 page, Warrant Number 10 – Fund TA – 4/4/16 – 5 pages, Warrant Number 11 – Fund FA16 – 3/7/16 – 1 page, Warrant Number 12 – Fund FA16 – 4/4/16 -1 page, Warrant Number 13 – Fund FA16 = 3/18/16 – 1 page. Motion carried 6 yes, 0 no.

- 4. The Financial Status Report was provided for review.

- b. Committee Reports
  - 1. Budget – Yancey, Snyder – report to be given later in meeting
  - 2. Building & Grounds - Every Board Meeting – Chair Yancey, Snyder – no report
  - 3. Curriculum, Sports, Music & Drama –May 31 – Biedermann, Tanner, Bartlett-Linden, Still – no meeting, no report
  - 4. Negotiations & Labor – Snyder, Yancey – no report to provide at this time
  - 5. Policy –**Apr. 11**, May 2, Jun. 6 - Snyder, Biedermann – policy recommended for review later in meeting
  - 6. Strategic Plan – Snyder, Tanner – report provided for review
  - 7. Technology – Snyder, Biedermann – no meeting, no report
  - 8. Safety –May 18 – Snyder, Tanner – no meeting, no report
  
- c. Superintendent – Information Items
  - 1. Mr. Dewey presented update budget information to the board.
  - 2. Notice of the Annual General Membership Dinner Meeting, Distinguished Service Awards, and Student Achievement Awards to be held May 12, 2016 was provided.

d. Superintendent – Approval Items

1. Adoption of 2016-17 Expenditure Budget in the amount of \$9,922,653 with a tax levy amount of 2.02.

**MOTION # 8 – ADOPTION OF THE 2016-17 EXPENDITURE BUDGET IN THE AMOUNT OF \$9,922,653 WITH A TAX LEVY AMOUNT OF 2.02**

ON THE MOTION of Mr. Mitchell, seconded by Mrs. Bartlett-Linden, the board moved to adopt the 2016-17 Expenditure Budget in the amount of \$9,922,653 with a tax levy amount of 2.02. Motion carried 6 yes, 0 no.

2. Adoption of the 2016-17 Property Tax Report Card in correlation with the adopted Expenditure Budget for 2016-17

**MOTION # 9 – ADOPTION OF THE 2016-17 PROPERTY TAX REPORT CARD IN CORRELATION WITH THE ADOPTED EXPENDITURE BUDGET FOR 2016-17**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Tanner, the board moved to adopt the 2016-17 Property Tax Report Card in correlation with the adopted expenditure budget for 2016-17. Motion carried 6 yes, 0 no.

3. Approval of the Insurance Proposal as provided by NBT MANG

**MOTION # 10 - APPROVAL OF INSURANCE PROPOSAL BY NBT MANG**

ON THE MOTION of Mr. Mitchell, seconded by Mrs. Bartlett-Linden, the board moved to approve the insurance proposal as provided by NBT MANG. Motion carried 6 yes, 0 no.

4. 2016-17 BOCES Administrative Budget Resolution Approval of \$3,973,662

**MOTION # 11 – APPROVAL OF 2016-17 BOCES ADMINISTRATIVE BUDGET RESOLUTION APPROVAL OF \$3,973,662**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Tanner, the board moved to approve the 2016-17 BOCES Administrative Budget Resolution approval of \$3,973,662. Motion carried 6 yes, 0 no.

5. Approval of Resolution to authorize District Clerk to cast ballots for members of the Madison-Oneida BOCES

**MOTION # 12 – APPROVAL OF RESOLUTION TO AUTHORIZE DISTRICT CLERK TO CAST BALLOTS FOR MEMBERS OF THE MADISON-ONEIDA BOCES**

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to approve the resolution to authorize the District Clerk to cast ballots for members of the Madison-Oneida BOCES. Motion carried 6 yes, 0 no.

6. Approval of Sally Sherwood as the Camden Central School Madison-Oneida BOCES Representative
7. Approval of John J. Costello Sr. as the Oneida City School Madison-Oneida BOCES Representative
8. Approval of Suzanne Carvelli as the Rome City School Madison-Oneida BOCES Representative

**MOTION # 13 – APPROVAL OF SALLY SHERWOOD (CAMDEN), JOHN J. COSTELLO SR. (ONEIDA) AND SUZANNE CARVELLI (ROME) BOCES REPRESENTATIVES**

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to approve Sally Sherwood as the Camden Central School Madison-Oneida BOCES Representative, John J. Costello Sr. as the Oneida City School Madison-Oneida BOCES Representative, and Suzanne Carvelli as the Rome City School Madison-Oneida BOCES Representative. Motion carried 6 yes, 0 no.

9. Approval of Ferrara Fiorenza Rates for Legal Services for 2016-17

**MOTION # 14 – APPROVAL OF FERRARA FIORENZA RATES FOR LEGAL SERVICES FOR 2016-17**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to approve the Ferrara Fiorenza rates for legal services for 2016-17. Motion carried 6 yes, 0 no.

10. Approval of Resolution to enter into a 4 year contract between Madison Central School and Madison-Oneida BOCES for Regional Information Center Services (CoSer 602 Administrative Computer Services)

**MOTION # 15 – APPROVAL OF RESOLUTION FOR 4 YEAR ADMINISTRATIVE COMPUTER SERVICES**

ON THE MOTION of Mr. Mitchell, seconded by Mrs. Bartlett-Linden, the board moved to approve the resolution to enter in a 4 year contract between Madison Central School and the Madison –Oneida BOCES for Regional Information Center Services (CoSer 602 Administrative Computer Services). Motion carried 6 yes, 0 no.

11. Approval of Overnight Field Trips
  - a. FFA to State Convention May 5-7, 2016
  - b. FFA to Camp Oswegatchie July 17-22, 2016

**MOTION # 16 – APPROVAL OF OVERNIGHT FFA FIELD TRIPS**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Ms. Biedermann, the board moved to approve the overnight FFA Field Trips to the State Convention May 5-7 and to Camp Oswegatchie July 17-22, 2016. Motion carried 6 yes, 0 no.

12. Approval of Non Resident Student for 2016-2017
  - a. Student entering 3<sup>rd</sup> grade

**MOTION # 17 – APPROVAL OF NON-RESIDENT STUDENT FOR 2016-17**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to approve the enrollment of a student entering 3<sup>rd</sup> grade for the 2016-17 school year.. Motion carried 6 yes, 0 no.

13. Approval of Non Resident Students for 2015-2016
  - a. Student entering 4<sup>th</sup> grade

**MOTION # 18 – APPROVAL OF NON-RESIDENT STUDENT FOR 2015-16**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to approve the enrollment of a student entering 4<sup>th</sup> grade for the remainder of the 2015-16 school year. Motion carried 6 yes, 0 no.

14. Transportation Requests for 2016-17
  - a. Student attending Holy Cross Academy
  - b. Three students attending St. Patrick's

**MOTION # 19 – APPROVAL OF TRANSPORTATION REQUESTS FOR 2016-17**

ON THE MOTION of Mr. Mitchell, seconded by Mrs. Tanner, the board moved to approve the transportation requests of a student going to Holy Cross Academy and three students going to St. Patrick's. Motion carried 6 yes, 0 no.

15. Approval of Pace Analytical Lead Testing Quote to Authorize Testing

**MOTION # 20 – APPROVAL OF PACE ANALYTICAL LEAD TESTING QUOTE**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Mitchell, the board moved to approve the quote to authorize testing for lead as provided by Pace Analytical. Motion carried 6 yes, 0 no.

16. Approval of Resolution for half days of school June 17, 20, 21, and 22, 2016

**MOTION # 21 – APPROVAL OF RESOLUTION FOR HALF DAYS OF SCHOOL JUNE 17, 20, 21, AND 22, 2016**

ON THE MOTION of Mr. Mitchell, seconded by Ms. Biedermann, the board moved to approve the resolution for half days of school for June 17, 20, 21, and 22, 2016. Motion carried 6 yes, 0 no.

- VIII. Policy
  - a. The first reading of the Draft Policy entitled Immunization and Dental Health of Students was done at this time.
  - b. The first reading of the Opioid Overdose Prevention Draft Policy was done at this time. The superintendent recommended option 1 to the board.
- IX. Old Business
  - a. None
- X. New Business
  - a. Personnel
    - 1. Tenure Recommendations
      - a. Jordan Matteson – Elementary Education Teacher Tenure with Initial Certification in Childhood Education Grades 1-6 effective 9/3/16
      - b. Clarissa Siedsma - Elementary Education Teacher Tenure with Initial Certification in Childhood Education Grades Birth-6 effective 9/3/16
      - c. Kristina Staring – Teaching Assistant Tenure with Initial Certification in Childhood Education Birth -2 and Grades 1-6 with Master’s effective 9/3/16

**MOTION # 22 – APPROVAL OF TENURE RECOMMENDATIONS**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to approve the tenure recommendations as listed:

- a. Jordan Matteson – Elementary Education Teacher Tenure with Initial Certification in Childhood Education Grades 1-6 effective 9/3/16
- b. Clarissa Siedsma - Elementary Education Teacher Tenure with Initial Certification in Childhood Education Grades Birth-6 effective 9/3/16
- c. Kristina Staring – Teaching Assistant Tenure with Initial Certification in Childhood Education Birth -2 and Grades 1-6 with Master’s effective 9/3/16

Motion carried 6 yes, 0 no.

- 2. Resignations
  - a. Bethany Humphrey – Teachers Assistant effective 4/19/16

**MOTION # 23 – ACCEPTANCE OF RESIGNATION**

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to accept the resignation of Bethany Humphrey from the position of Teachers Assistant effective 4/19/16. Motion carried 6 yes, 0 no.

- 3. Leave Requests
  - a. Christine Buschor – Unpaid Leave one hour on April 15, 2016, all day April 22, 2016, and one hour on May 3, 2016
  - b. Chad Reese – FMLA from approximately June 5, 2016 through June 30, 2016 utilizing accrued sick time

**MOTION # 24 – APPROVAL OF LEAVE REQUESTS**

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to approve the leave requests of Christine Buschor (for one hour on 4/15/16, all day 4/22/16, and one hour on 5/3/16). Motion carried 6 yes, 0 no.

4. Appointments

- a. Brandi Hafelin – Non Certified Substitute Teacher effective 4/19/16

**MOTION # 25 – APPROVAL OF BRANDI HAFELIN AS NON CERTIFIED SUBSTITUTE TEACHER**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Tanner, the board moved to approve Brandi Hafelin as a Non Certified Substitute Teacher effective 4/19/16. Motion carried 6 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 26 – APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Ms. Biedermann, the board moved to approve the CSE/CPSE Recommendations as provided in the official packet. Motion carried 6 yes, 0 no.

c. Principal Reports

1. Mr. Nichols applauded the Academic Showcase and was happy to report that 12 colleges were represented, he updated the board on the 3-8 testing sessions, and complimented the success of the Bicentennial.
2. Mr. Latella shared the achievements in elementary as well as a few of the projects that have been done in the 1<sup>st</sup> grades.

XI. Correspondence

- a. A letter from Robert Engle was shared.
- b. The Madison-Oneida BOCES Banner Newsletter was provided.
- c. The Library Media Center monthly report for March 2016 was provided.

XII. Executive Session – NOT NEEDED

- a. Appoint Temporary Clerk to take minutes
- b. Enter Executive Session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law i.e., the Taylor Law
- c. Adjourn Executive Session

XIII. Adjournment

**MOTION # 27 – ADJOURNMENT**

ON THE MOTION Mrs. Bartlett-Linden, seconded by Mr. Mitchell, the board moved to adjourn for the evening at 8:32 pm. Motion carried 6 yes, 0 no.