

DRAFT

The Regular Meeting of the Board of Education of Madison Central School was held on April 21, 2015 at 6:30 pm in the library.

MEMBERS PRESENT: Mrs. Bartlett-Linden – 6:31 pm
Ms. Beverly Biedermann
Mrs. Kathy Bridge
Mr. William Langbein
Mr. Jona Snyder
Mrs. Stephanie Tanner
Mr. Steven Yancey

MEMBERS ABSENT: None

OTHERS PRESENT: Mr. Perry Dewey, Superintendent
Mr. Larry Nichols, Building Principal
Mr. Brian Latella, Elementary Principal
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order
 - a. Mr. Snyder called the meeting to order at 6:30 pm.
- II. Executive Session

MOTION # 1 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bridge, the board moved to enter into Executive Session at 6:30 pm to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the **appointment**, employment, promotion, demotion, discipline, suspension, **dismissal** or removal of a particular person or corporation. (particular person). Motion carried 6 yes, 0 no.

Mrs. Bartlett-Linden arrived at 6:31 pm.

- III. Adjournment of Executive Session and Resume Regular Meeting

MOTION # 2 – ADJOURN EXECUTIVE SESSION AND RESUME REGULAR MEETING

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to adjourn Executive Session and resume the regular meeting at 6:45 pm. Motion carried 7 yes, 0 no.

- IV. Agenda Additions
- V. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION # 3 – APPROVAL OF AGENDA

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Ms. Biedermann, the board moved to approve the agenda for this meeting. Motion carried 7 yes, 0 no.

- b. Approval of Minutes
 - 1. March 17, 2015 Regular Meeting Minutes

MOTION # 4 – APPROVAL MARCH 17, 2015 REGULAR MEETING MINUTES

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the minutes from the March 17, 2015 Regular Meeting. Motion carried 7 yes, 0 no.

- 2. April 14, 2015 Budget Workshop Meeting Minutes

MOTION # 5 – APPROVAL OF APRIL 14, 2015 BUDGET WORKSHOP MEETING MINUTES

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the minutes from the April 14, 2015 Budget Workshop Meeting. Motion carried 7 yes, 0 no.

- VI. Public Forum
 - a. Review of Public Forum Expectations
 - b. Career Pathways Presentation – Hold until next meeting
 - c. Questions were raised regarding the opt out procedures, expectations, responses, and effects for students opting out of the state testing program.

- VII. Reports
 - a. Treasurer
 - 1. Internal Claim Auditor’s Report

MOTION # 6 – APPROVAL OF INTERNAL CLAIM AUDITOR’S REPORT

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Ms. Biedermann, the board moved to approve the Internal Claim Auditor’s Report. Motion carried 7 yes, 0 no.

- 2. Treasurer’s Report dated March 31, 2015

MOTION # 7 – APPROVAL OF TREASURER’S REPORT DATED MARCH 31, 2015

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to approve the March 31, 2015 Treasurer’s Report. Motion carried 7 yes, 0 no.

- 3. Detail Warrants

MOTION # 8 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to approve the Detail Warrants as follow: Warrant Number 36 – Fund A – 4/3/15 – 4 pages, Warrant Number 37 – Fund A – 4/3/15 – 1 page, Warrant Number 38 – Fund A – 3/20/15 – 8 pages, Warrant Number 21 – Fund C – 3/6/15 – 1 page, Warrant Number 22 – Fund C – 3/20/15 – 2 pages, Warrant Number 11 – Fund TA – 4/3/15 – 5 pages, Warrant Number 7 – Fund HBUS – 4/3/15 – 2 pages, Warrant Number 13 – Fund FA15 – 3/20/15 – 2 pages. Motion carried 7 yes, 0 no.

- 4. The Financial Status Report was provided to the board.

- b. Committee Reports
 - 1. Budget - **Mar. 26** (Yancey, Snyder) – the board will vote later on this
 - 2. Building & Grounds - May 27 (Yancey, Langbein, Snyder)
 - 3. Curriculum, Sports, Music & Drama –May 26 (Bridge, Biedermann, Bartlett-Linden)
 - 4. Negotiations & Labor –(Langbein, Biedermann)
 - 5. Policy –**Apr. 13**, May 4, June 1 (Snyder, Biedermann) policies up for review later in meeting
 - 6. Strategic Plan – (Snyder, Tanner)
 - 7. Technology - May 12 (Langbein, Snyder)
 - 8. Safety –May 18 (Langbein, Snyder)

- c. Superintendent – Information Items
 - 1. The Annual General Membership Meeting Distinguished Awards and Student Achievement Awards notice was shared.
 - 2. The make-up sessions and dates for trainings for school board members was provided.
 - 3. Mr. Dewey acknowledged and praised Mrs. Winchester for being acclaimed for the summer reading program in a national magazine.
- d. Superintendent – Approval Items
 - 1. 2015-16 BOCES Administrative Budget Resolution Approval of \$3,554,168

MOTION # 9 – APPROVAL OF 2015-16 BOCES ADMINISTRATIVE BUDGET RESOLUTION OF \$3,554,168

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Ms. Biedermann, the board moved to approve the 2015-16 BOCES Administrative Budget Resolution of \$3,554,168. Motion carried 7 yes, 0 no.

- 2. Approval of Resolution to authorize District Clerk to cast ballots for members of the Madison-Oneida BOCES
- 3. Approval of Douglas Gustin as the Canastota Central School Madison-Oneida BOCES Representative
- 4. Approval of Terry Monty as the Hamilton Central School Madison-Oneida BOCES Representative
- 5. Approval of Thomas Hollingsworth as the Stockbridge Valley Central School Madison-Oneida BOCES Representative

MOTION # 10 – APPROVAL OF BOCES RESOLUTIONS AS LISTED ABOVE

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the BOCES resolutions to authorize the District Clerk to cast ballots for members of the Madison-Oneida BOCES: Douglas Gustin for Canastota, Terry Monty for Hamilton, and Thomas Hollingsworth for Stockbridge Valley as the Madison Oneida BOCES Representative for each district. Motion carried 7 yes, 0 no.

- 6. Approval of creation of Dan Saulsgiver Service Award

MOTION # 11 – APPROVAL OF THE CREATION OF THE DAN SAULSGIVER SERVICE AWARD

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Ms. Biedermann, the board moved to approve the creation of the Dan Saulsgiver Service Award. Motion carried 7 yes, 0 no.

- 7. Approval of Transportation Requests for the 2015-16 school year

MOTION # 12 – APPROVAL OF 2015-16 TRANSPORTATION REQUESTS

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Bartlett-Linden, the board moved to approve the 2015-16 Transportation Requests to New Life Christian School, to St. Patrick’s School, and to Hold Cross Academy. Motion carried 7 yes, 0 no.

- 8. Approval of 2015-2016 BOCES Student Program Calendar

MOTION # 13 – APPROVAL OF 2015-16 BOCES STUDENT PROGRAM CALENDAR

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bridge, the board moved to approve the 2015-16 BOCES Student Program Calendar. Motion carried 7 yes, 0 no.

9. Approval of Proposed 2015-16 Madison Central School Calendar

MOTION # 14 – APPROVAL OF 2015-16 MADISON CENTRAL SCHOOL CALENDAR

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the 2015-16 Madison Central School Calendar. Motion carried 7 yes, 0 no.

10. Approval of May 22, 2015 as a snow day

MOTION # 15 – APPROVAL OF MAY 22, 2015 AS A SNOW DAY

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve May 22, 2015 as a snow day. Motion carried 7 yes, 0 no.

11. Approval of Michael Strong as an Occasional Driver

MOTION # 16 – APPROVAL OF MICHAEL STRONG AS AN OCCASIONAL DRIVER

ON THE MOTION Mrs. Tanner, seconded by Mrs. Bridge, the board moved to approve Michael Strong as an occasional driver. Motion carried 7 yes, 0 no.

12. Approval of Overnight FFA Trip to Washington Leadership Conference July 14-19, 2015

MOTION # 17 – APPROVAL OF OVERNIGHT FFA TRIP TO WASHINGTON LEADERSHIP CONFERENCE JULY 14-19, 2015

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to approve the FFA overnight trip to Washington Leadership Conference on July 14-19, 2015. Motion carried 7 yes, 0 no.

13. Presentation and Approval of 2015-16 Proposed Budget

MOTION # 18 – APPROVAL OF 2015-16 MADISON CENTRAL SCHOOL BUDGET OF \$9,615,371 WITH A PROPOSED INCREASE IN TAX LEVY OF 1.5%

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Ms. Biedermann, the board moved to approve the 2015-16 Madison Central School budget of \$9,615,371 with a proposed increase in tax levy of 1.5%. Motion carried 7 yes, 0 no.

e. Principal Reports

1. Mr. Latella discussed the Merry-Go-Round Theater, 3-8 testing, the math conference, the attendance of two faculty members at the Google Camp, the DDSO event, the partnership between Morrisville State College and our Pre-K program, the enrollment in the Imagination Library and the the new Coffee with the Principal opportunity for parents on Friday mornings at 8:30 am.
2. Mr. Nichols discussed the 3-8 testing in depth, the guidelines that will be put in place for prom procedures to keep the procedures consistent year after year, and the rates for opt out of the ELA and Math tests held at Madison this month.

VIII. Policy

a. The First Readings of the following policies, regulations, and deletions were done at this time.

1. First Reading to Delete Policy # 5050, 6017, 6018, 6019, 6020, 6021, 6022, 6023, 6024, 6026, 6027, 6028, 6029, 6036, 6037, 6052, 6060, 6070, 6071, 6072
2. First Reading to Delete Regulation # 6018.1, 6018.2, 6018.3, 6018.4, 6052.2, 6060.1, 6060.2, 6060.3, 6060.4
3. First Reading of Policy # 4505 Payroll Deductions
4. First Reading of Policy # 4704 Expense Reimbursements (Employees)
5. First Reading of Policy # 6006 Personnel Records and Release of Information
6. First Reading of Policy # 6300 Leaves of Absence for Serious Health Conditions or Family Care
7. First Reading of Regulation # 6300.1 Request for Family/Medical Leave
8. First Reading of Regulation # 6300.2 Notice of Eligibility and Rights & Responsibilities (Family and Medical Leave Act)
9. First Reading of Regulation # 6300.3 Certification of Health Care Provider for Employee's Serious Health Condition (Family and Medical Leave Act)
10. First Reading of Regulation # 6300.4 Certification of Qualifying Exigency For Military Family Leave (Family and Medical Leave Act)
11. First Reading of Policy # 6301 Leave for Cancer Screening
12. First Reading of Policy # 6302 Jury Duty
13. First Reading of Policy # 6303 Worker's Compensation
14. First Reading of Policy # 6304 Attendance at Conferences
15. First Reading of Policy # 6400 Fingerprinting and Criminal History Record Checks for Prospective Employees
16. First Reading of Regulation # 6400.1 Statement for Emergency Conditional or Conditional Appointment
17. First Reading of Policy # 6401 Qualifications of Bus Drivers
18. First Reading of Policy # 6402 Drug and Alcohol Testing (Transportation)
19. First Reading of Regulation # 6402.1 Pre-Duty Acknowledgement Authorization and Consent Form for Drug and Alcohol Testing
20. First Reading of Policy # 6500 Employee Protection
21. First Reading of Policy # 6501 Personnel Negotiations
22. First Reading of Policy # 6502 Employer/Employee Relations

b. Second Readings

MOTION # 19 – APPROVAL OF SECOND READINGS OF POLICIES, REGULATIONS, AND DELETIONS

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Bridge, the board moved to approve the second reading of the following policies, regulations, and deletions:

1. Second Reading to Delete Policy # 6005, 6011, 6012, 6013, 6014, 6015, 6016, 6030, 6031, 6032, 6033, 6034, 6035, 6038, 6050, 6051, 8041
2. Second Reading of Policy # 6000 Goals and Objectives of the Personnel System
3. Second Reading of Policy # 6001 Recruitment, Selection and Appointment of Personnel
4. Second Reading of Regulation # 6001.1 Staff Recruitment and Selection Procedures
5. Second Reading of Policy # 6002 Orientation
6. Second Reading of Policy # 6003 Loyalty Oath
7. Second Reading of Policy # 6004 Evaluation, Resignation and Termination
8. Second Reading of Policy # 6100 Certification and Incidental Teaching
9. Second Reading of Policy # 6101 Probation and Tenure (Educational Positions)

10. Second Reading of Policy # 6102 Assignment, Reassignment and Transfer
11. Second Reading of Policy # 6103 Employment of Teacher Aides
12. Second Reading of Policy # 6104 Substitute Teachers
13. Second Reading of Policy # 6105 Appointment of Athletic Coaches
14. Second Reading of Policy # 6200 Health Examination – Personnel

Motion carried 7 yes, 0 no.

- IX. Old Business
 - a. None
- X. New Business
 - a. Personnel

1. Leave Requests
 - a. Christine Buschor – Unpaid Leave
 - a. February 27, 2015
 - b. March 16-20, 2015
 - c. March 23-27, 2015
 - d. April 7-10, 2015
 - e. April 13-24, 2015

MOTION # 20 – APPROVAL OF UNPAID LEAVE FOR CHRISTINE BUSCHOR

ON THE MOTION Mrs. Bridge, seconded by Mrs. Bartlett-Linden, the board moved to approve the unpaid leave to Christine Buschor for February 27, and March 16-April 24, 2015. Motion carried 7 yes, 0 no.

2. Appointments
 - a. Cleaner (possibly) – None at this time
 - b. Hannah Matteson- Long Term Substitute Teacher for Jonielle Jecko’s FMLA as per contract effective approximately 6/1/15 through 6/30/16
 - c. Hannah Matteson – Re-appointment as Teacher Assistant to PreK effective 6/30/16 with a start date of 7/1/16

MOTION # 21 – APPROVAL OF APPOINTMENTS OF HANNAH MATTESON AS LISTED

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to approve Hannah Matteson as a Long Term Substitute Teacher for Jonielle Jecko’s FMLA as per contract effective approximately 6/1/15 through 6/30/16 and the Re-appointment of Hannah Matteson as a Teacher’s Assistant to PreK effective 6/30/16 with a state date of 7/1/16. Motion carried 7 yes, 0 no.

3. Resignations
 - a. Patricia Talbot – Cleaner effective 3/27/15
 - b. Hannah Matteson – Teacher’s Assistant to Pre-K effective approximately 6/1/15 (to be re-appointed as Teacher’s Assistant to Pre-K July 1, 2016)

MOTION # 22 – APPROVAL OF RESIGNATIONS OF PATRICIA TALBOT AND HANNAH MATTESON AS LISTED

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the resignation of Patricia Talbot as a Cleaner effective 3/27/15 and Hannah Matteson as Teacher’s Assistant to Pre-K effective approximately 6/1/15 with re-appointment to the Teacher’s Assistant Position effective 7/1/16. Motion carried 7 yes, 0 no.

- b. CSE/CPSE Recommendations

MOTION # 23 – APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 7 yes, 0 no.

- IX. Correspondence
 - a. Richard Engelbrecht's monthly BOCES newsletter for April 2015 was provided.
 - b. The Library Media Center Monthly Report for March 2015 was provided.
 - c. An article entitled "Open School Libraries During the Summer!" was provided.

- X. Adjournment

MOTION # 24 – ADJOURNMENT

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to adjourn for the evening at 7:35 pm. Motion carried 7 yes, 0 no.