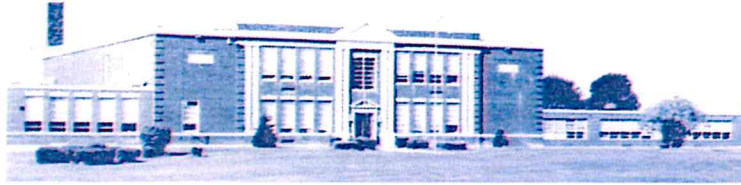


## Board of Education

**Steven Yancey**  
President  
**Jona Snyder**  
Vice President  
**Tobias Abrams**  
**Mary Bartlett-Linden**  
**Beverly Biedermann**  
**Stephanie Clark-Tanner**  
**Laurie Zbock**



**Madison Central School District**  
7303 Route 20, Madison, New York 13402  
Phone: (315) 893-1878  
Fax: (315) 893-7111

**Michael Davis**  
Superintendent  
**Larry Nichols**  
Building Principal  
**Brian J. Latella**  
Elementary Principal  
**Melanie Brouillette**  
Treasurer  
**Tracey Lewis**  
District Clerk

### BOARD OF EDUCATION REGULAR MEETING

APRIL 25, 2017  
7:00 P.M. – LIBRARY

- I. Call to Order
- II. Agenda Additions
- III. Consent Agenda
  - a. Approval of Agenda for This Meeting
  - b. Approval of Minutes
    1. Budget Workshop Meeting Minutes from April 3, 2017
- IV. Public Forum with use of Public Forum Expectations
- V. Reports
  - a. Treasurer
    1. Internal Claim Auditor's Report (in additions packet on April 24)
    2. Treasurer's Report dated (in additions packet on April 24)
    3. Detail Warrants (in additions packet on April 24)
    4. Financial Status Report (in additions packet on April 24)
    5. Student Activities Quarterly Report for Jan-Mar 2017
  - b. Superintendent – Information Items
    1. Annual General Membership Dinner Meeting May 11, 2017
    2. Propane Tanks Discussion
  - c. Superintendent – Approval Items
    1. Approval of Transportation request for one student to New Life Christian School for the 2017-18 school year
    2. Approval of Engagement Agreement for General Legal Services
    3. Approval of Memorandum of Agreement among the Madison Central School District, Marlene Masca, and the Madison Teachers Association – Resolution to read “Moved that the Board confirms and ratifies the Superintendent’s execution of a certain Resignation Agreement between the District and Marlene Masca, and authorizes the Superintendent to take the necessary steps to implement that agreement.”
    4. Approval of Overnight Trips
      - a. FFA Trip to the State Convention at Morrisville State College May 11-13, 2017
      - b. Senior Class Trip to Myrtle Beach, NC June 7-10, 2017

5. Approval of participation in Varsity Boys and Girls Track and Field with Morrisville Eaton Central School for the spring 2017 season
6. Approval of 2017-18 BOCES Student Program Calendar
7. Approval of 2017-18 Madison Central School Calendar
8. Approval of Diane Janney as the Election Inspector for the 2017-18 Budget Vote  
2017-18 BOCES Administrative Budget Resolution Approval of \$4,297,774
9. Approval of Resolution to authorize District Clerk to cast ballots for members of the Madison-Oneida BOCES
10. Approval of Richard Engelbrecht as the Madison Central School District Madison-Oneida BOCES Representative
11. Approval of Donna Isbell as the Morrisville Eaton Central School District Madison-Oneida BOCES Representative
12. Approval of Patrick Baron as the Vernon Verona Sherrill City School District Madison-Oneida BOCES Representative
13. Discussion and possible approval of change to June 5, 2017 Board Workshop Meeting due to conflict with Varsity Sports Banquet

VI. Policy

- a. Review of Education Records Policy 7500
- b. Review of Education Records Regulation 7500.1
- c. Review of Communication and Other Electronic Devices Policy 7400
- d. Review of Co-Curricular and Interscholastic Athletics Student Activity Eligibility – Code of Conduct 7301
- e. Review of Purpose, Use, and Administration of District Digital Information Systems Draft Policy
- f. Review of Special Education Programs and Services Draft Policy
- g. Review of Student Handbook for 2017-18

VII. Old Business

VIII. New Business

- a. Personnel
  1. Appointments
  2. Resignations
    - a. Marlene Masca, Teacher Assistant effective 6/30/17
  3. Intent to Return
    - a. Diane Hill – intent to return to work effective 7/1/17
    - b. Jonielle Jecko – intent to return to work effective August 2017
- b. CSE/CPSE Recommendations – in official packet
- c. Principal Reports

IX. Correspondence

X. Adjournment

OK MS

**DRAFT**

The Budget Workshop Meeting of the Board of Education of Madison Central School was held on April 3, 2017 at 7:00 pm in the library.

**MEMBERS PRESENT:** Ms. Beverly Biedermann  
Mr. Jona Snyder  
Mrs. Stephanie Tanner  
Mr. Steven Yancey  
Mrs. Laurie Zbock

**MEMBERS ABSENT:** Mr. Tobias Abrams  
Mrs. Mary Bartlett-Linden

**OTHERS PRESENT:** Mr. Michael Davis, Superintendent  
Mr. Larry Nichols, Building Principal  
Mr. Brian Latella, Elementary Principal  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order
- II. Consent Agenda
  - a. Approval of Agenda for this meeting

**MOTION # 1 – APPROVAL OF AGENDA**

ON THE MOTION of Mrs. Tanner, seconded by Mr. Snyder, the board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- b. Approval of minutes from March 20, 2017 Regular Meeting

**MOTION # 2 – APPROVAL OF MARCH 20, 2017 REGULAR MEETING MINUTES**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Zbock, the board moved to approve the minutes from the March 20, 2017 Regular Meeting. Motion carried 5 yes, 0 no.

- III. Public Forum with use of Public Forum Expectations
  - a. The BOCES Annual Budget was presented by Jackie Starks, Scot Budelman, Lisa Decker and Richard Engelbrecht.
- IV. The 2017-18 Budget was presented and reviewed.
- V. Superintendent's Approvals
  - a. Village of Oriskany Falls tax exempt request

**MOTION # 3 – DENIAL OF REQUEST FOR TAX EXEMPTION**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Zbock, the board moved to deny the request from the Village of Oriskany Falls for tax exemption. Motion carried 5 yes, 0 no.

- b. Notice was provided to the board on the rates for Legal Services for 2017-18.

VI. New Business  
a. Personnel

1. Appointments

- a. Debra Curtis – Certified Substitute Teacher effective 3/27/17 and Long Term Substitute for Secondary Math from 3/27/17 through 4/13/17
- b. Matthew Dunn – Non Certified Substitute Teacher effective 4/4/17
- c. Margaret Tower – Long Term Non Certified Substitute for the FMLA of Tanna Sreca effective 4/3/17

**MOTION # 4 – APPROVAL OF APPOINTMENTS**

ON THE MOTION of Mr. Snyder, seconded by Ms. Biedermann, the board moved to approve Debra Curtis as a Certified Substitute Teacher effective 3/27/17 and a Long Term Substitute Teacher for Secondary Math from 3/27/17-34/13/17, Matthew Dunn as a Non-Certified Substitute Teacher effective 4/4/17 and Margaret Towers as a Long Term Non-Certified Substitute Teacher for the FMLA of Tanna Sreca effective 4/3/17. Motion carried 5 yes, 0 no.

2. Leave Requests

- a. Mary Belfield – Unpaid Leave for June 21-23, 2017
- b. Amanda Tomaino – Unpaid Leave for March 16-17, 2017

**MOTION # 5 – APPROVAL OF LEAVE REQUESTS**

ON THE MOTION of Mrs. Tanner, seconded by Mr. Snyder, the board moved to approve the unpaid leave requests of Mary Belfield from June 21-23, 2017 and from Amanda Tomaino from March 16-17, 2017. Motion carried 5 yes, 0 no.

VII. Adjournment

**MOTION # 6 – ADJOURNMENT**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to adjourn for the evening at 7:46 pm. Motion carried 5 yes, 0 no.

Internal Claims Auditor Report

<u>Warrant Number</u>	<u>Warrant Date</u>	<u>Check # Sequence</u>	<u>Fund</u>	<u>Date of ICA Review</u>	<u>Amount of Warrant</u>	<u>Internal Claims Auditor Findings</u>
9	2/2/2017	1434-1442; 6152-6160	TA	3/20/2017	\$ 309,702.44	Good
33	3/17/2017	18440-18473	A	3/21/2017	\$ 208,455.03	Good
19	3/17/2017	3521-3526	C	3/21/2017	\$ 2,243.56	Good
14	3/17/2017	2924-2926	FA17	3/21/2017	\$ 566.77	Good
15	3/31/2017	2927-2932	FA17	4/6/2017	\$ 1,605.20	Good
20	3/31/2017	3527-3531	C	4/6/2017	\$ 2,932.56	Good
34	3/31/2017	18474-18506	A	4/6/2017	\$ 19,615.32	Good


  
 Jessica L. Clark - Internal Claims Auditor

4/13/17





March

MADISON CENTRAL SCHOOL				
STATEMENT OF REVENUE AND EXPENDITURES				
MONTHLY REPORT				
March , 2017				
ACTIVITY	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
SALES TAX	894.52	44.83	1107.52	-168.17
INTEREST	33.24	1.19	0	34.43
CLASS OF 2016	0	0	0	0
CLASS OF 2017	17742.55	891	214.82	18418.73
CLASS OF 2018	5297.26	644.95	250	5692.21
CLASS OF 2019	4422.27	2306.91	890.15	5839.03
CLASS OF 2020	2865.29	149.6	1512.4	1502.49
BAND	160.18	994.24	482	672.42
CHORUS	3160.11	6472.59	4738.3	4894.4
JUNIOR CHORUS	2469.1	0	1386.8	1082.3
DRAMA	148.49	0	0	148.49
FFA	9421.98	3059.81	6408.2	6073.59
FFA-Milk	0	0	0	0
INTERNATIONAL CLUB	353.73	0	0	353.73
LIBRARY CLUB	619.27	0	0	619.27
MADKA	17605.82	751.3	1947.55	16409.57
MATHLETICS	693.6	0	0	693.6
NATIONAL HONOR SOCIETY	439.03	22.22	222	239.25
SADD	291.46	0	0	291.46
STUDENT COUNCIL	1081.01	734	0	1815.01
TECH	1888.88	0	0	1888.88
G Soccer	0	0	0	0
TOTALS:	69587.79	16072.64	19159.74	66500.69
				66500.69
RESPECTFULLY SUBMITTED,				
_____ Tracey Lewis, District Clerk				





# School Boards Institute

*"Children First"*

**ROBERT GROUP**  
President  
Telephone:  
(315) 363-5021  
E-Mail:  
[rgroup@oneidacsd.org](mailto:rgroup@oneidacsd.org)

**MICHAEL HEAD**  
1<sup>st</sup> Vice President  
Telephone:  
(315) 794-2891  
E-Mail:  
[mshead1006@netzero.com](mailto:mshead1006@netzero.com)

**WILLIAM LENNOX**  
2<sup>nd</sup> Vice President  
Telephone:  
(315) 895-5655  
E-Mail:  
[bblennox47@gmail.com](mailto:bblennox47@gmail.com)

**JAMES VanWORMER**  
Coordinator for  
Board Training  
Telephone:  
(315) 941-6229  
E-Mail:  
[jvwormer@gmail.com](mailto:jvwormer@gmail.com)

**HEATHER NITTI**  
Secretary for  
Board Training  
Telephone:  
(315) 867-2032  
FAX: 867-2002  
E-Mail:  
[hnitti@herkimer-boces.org](mailto:hnitti@herkimer-boces.org)

**TO:** Superintendents  
Executive Committee Members

**FROM:** James Van Wormer, Executive Coordinator  
Robert Group, President

**DATE:** April 10, 2017

**TIME:** "Check in" and Social Hour at 5:15 p.m.  
Dinner & Program to follow at 6:00 p.m.

**RE:** Annual General Membership Dinner Meeting  
\* Distinguished Service Awards  
\* Student Achievement Awards

---

Spring is finally here, and with it our last General Membership Dinner Meeting of the school year, scheduled at the **Twin Ponds Golf & Country Club, NY Mills, on Thursday, May 11<sup>th</sup>**. School Boards Institute will, in addition to its *Distinguished Service Awards*, honor recipients from each county for the *Student Achievement Awards*.

This event is the highlight of our organizational year. It is an opportunity for members within our region to come together to support and celebrate the good works of our board members, administrators, and children. We encourage strong participation to show a united support for their achievements.

"Check in" and social hour will begin at 5:15 p.m., with dinner and program to follow sharply at 6:00 p.m. It is an evening to relax and enjoy. However, with a number of students in attendance, we ask that **no alcoholic beverages be brought into the dining room.** *For this occasion we require a firm commitment and timely response.* Each superintendent should return the reservation form **no later than Monday, May 1<sup>st</sup>**.

*\*Please delineate clearly the position of each registrant: school board member, administrator, presenter, spouse, parent, etc. Please return attached reservation form to:*

Heather Nitti, Secretary  
O-M-H SBI @ Herkimer BOCES  
352 Gros Blvd.  
Herkimer, NY 13350  
Phone: (315) 867-2032  
E-mail ([hnitti@herkimer-boces.org](mailto:hnitti@herkimer-boces.org))

Thank you.

**Registration Form - Register by Monday, May 1st**

**Submit by E-mail**

**"Distinguished Service & Student Achievement Awards" on May 11, 2017**

**Print**

(Twin Ponds Golf & Country Club, NY Mills)

🎵 **Music entertainment will be provided by Herkimer CSD** 🎵

Please return form: E-Mail your registration: [hritti@herkimer-boces.org](mailto:hritti@herkimer-boces.org) (Phone: 315-867-2032)

"This event is the highlight of our organizational year. It is an opportunity for members within our region to come together to support and celebrate the good works of our board members, administrators, and children. We encourage strong participation to show united support for their achievements." *James VanWarmer*

SCHOOL DISTRICT: \_\_\_\_\_ Select District (Confirmation of reservations will be made upon receipt).

**Please print:**

School Board member, administrator,  
↓ presenter, spouse, student, parent,  
etc.

\* Please  entrée  choice →

Name	Title	Telephone	Gourmet Steak Diane	Chicken Ravello	Roasted Vegetable Ravioli
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**(Registration Fee: \$55.00 per member participant) - Districts will be billed following the event.  
\*\*Cancellations must be called in to Heather Nitti (867-2032) by no later than May 8<sup>th</sup> so your district is not charged for your slot\*\***

## SBI DSA & SAA - List of Award Winners

May 11, 2017

### \*Student Achievement Awards

<u>Student Recipient</u>	<u>School</u>	<u>Nominator</u>
<i>Janice Heimowitz</i>	<i>Central Valley CSD</i>	<i>Michelle DelConte</i>
<i>Quinton Williams</i>	<i>Frankfort-Schuyler CSD</i>	<i>Shelley Ceglia</i>
<i>Abigail Entwistle</i>	<i>Herkimer BOCES (Frankfort-Schuyler CSD)</i>	<i>Christe Zambri</i>
<i>Jeremiah Arsenault</i>	<i>Herkimer BOCES (West Canada Valley CSD)</i>	<i>Alana Connolly</i>
<i>Timothy Cook</i>	<i>Camden CSD</i>	<i>Barbara Cittadino</i>
<i>Noah Langston</i>	<i>Madison BOCES (Rome City SD)</i>	<i>Tonia Davis</i>
<i>Brandon Parry</i>	<i>Vernon-Verona-Sherrill CSD</i>	<i>Kristofer Sullivan</i>
<i>Shaun Crist</i>	<i>NY Mills UFSD</i>	<i>Peter Elacqua &amp; Audrey Foote</i>
<i>Jessica Witchley</i>	<i>New Hartford CSD (Oneida BOCES)</i>	<i>Cassie Burdick</i>
<i>Sar Nwe Nee</i>	<i>Utica City SD</i>	<i>Mark Mullen</i>
<i>Morgan Perry</i>	<i>Whitesboro CSD</i>	<i>Margo Testa</i>

### \*Distinguished Service Awards

<u>DSA Winner</u>	<u>School</u>	<u>Nominator</u>
<i>Barbara Palmer</i>	<i>Little Falls City SD</i>	<i>Keith Levatino, Ed.D.</i>
<i>William Dodge</i>	<i>Herkimer BOCES/ Little Falls City SD</i>	<i>Herkimer BOCES BOE</i>
<i>Mark Vivacqua, Ed.D.</i>	<i>Herkimer BOCES</i>	<i>Herkimer BOCES Superintendent Cabinet</i>
<i>Kathleen Davis, Ed.D.</i>	<i>Holland Patent CSD</i>	<i>Oneida BOCES Superintendent Cabinet</i>
<i>Kathy Houghton</i>	<i>NY Mills UFSD</i>	<i>Jackie Edwards</i>

## **BILLING FOR THE SAA/DSA AWARDS DINNER**

**Districts will be billed following the event. The registration fee is \$55.00.**

### **EXCEPTIONS:**

#### **Student Achievement Award winners:**

*The SAA winner and two parents are covered by SBI.* If additional family members attend, there is a reduced charge of \$25 per person (they pay district). The student and family members should make reservations through their component school superintendent.

#### **Distinguished Service Award winners:**

*The DSA winner and spouse are covered by SBI.* If additional family members attend, there is a reduced charge of \$25 per person (they pay district). Reservations should be made through the superintendent's office.

The nominator, school administrators, and board members are charged \$55.00. If they bring a guest, the charge is \$55 (they pay the district).

**Cancellations must be called to Heather Nitti (315-867-2032) by no later than May 8<sup>th</sup> so your district is not charged for your reservation.**



Tracey Lewis &lt;tlewis@madisoncentralny.org&gt;

---

**Fwd: Madison CSD - LP Gas**

1 message

**Michael Davis** <mdavis@madisoncentralny.org>

Thu, Apr 13, 2017 at 11:03 AM

To: Tracey Lewis &lt;tlewis@madisoncentralny.org&gt;

For board packet.

Thanks  
Mike

----- Forwarded message -----

From: **Barbara Dundon** <bdundon@marchassoc.com>

Date: Thu, Apr 13, 2017 at 10:48 AM

Subject: Madison CSD - LP Gas

To: "mdavis@madisoncentralny.org" &lt;mdavis@madisoncentralny.org&gt;

Cc: "cpost@madisoncentralny.org" &lt;cpost@madisoncentralny.org&gt;, "mbrouillette@madisoncentralny.org" &lt;mbrouillette@madisoncentralny.org&gt;, "Christopher J. Crolius" &lt;ccrolius@marchassoc.com&gt;, Chuck Higginson &lt;chigginson@marchassoc.com&gt;

Some LP Gas History. . .

Mike,

In the spring of 2012, our mechanical engineer prepared the attached letter that recommended buried LP tanks for many reasons. Since then, your Energy Performance Contractor has caused above ground LP tanks to be provided. Note that all the numbers / calculations are no longer valid, however the general discussion remains correct.

When you have had a chance to look this over, please let me know if you wish to address the tank farm.

Best,

Chuck

MARCH Associates

Architects &amp; Planners, PC

258 Genesee Street, Suite 300

Utica, New York 13502



*Towne*  
*Engineering*

May 7th, 2012

Mr. Chris Croluis AIA  
Principal,  
March Associates  
258 Genesee Street, Suite 300  
Utica, NY 135025

Dear Mr. Croluis

RE: Madison CSD, Generator

Pursuant to your request, we have evaluated the installation of the generator to determine the cause of engine issues, particularly difficulty with operation in cold weather. Additionally, we wish to note that the generator manufacturer has reviewed the installation, and has stated that the engine is operating properly; they could not reproduce these issues. Perhaps the site weather conditions were slightly warmer when the manufacturer was on site.

At the time of the installation, the district's LPG (liquefied petroleum gas, commonly referred to as propane) provider, who owns the tanks and regulation equipment was contacted regarding the increase in load. At some point, the LPG system was upgraded from a single 500 gal tank, to system with two tanks as described below. However, since the issue with the generator seems like a fuel related issue, we decided to conduct an analysis of the fuel system. Our findings are described in detail in this letter.

Currently, the facility's LPG system consists of two above ground 500 gallon storage tanks, regulators, and distribution piping. This system provides fuel for a 100 kw emergency generator, Science wing gas valves (negligible), and kitchen equipment consisting of griddles, dishwasher booster heaters, ovens, kettles etc.

Gas demand:

1. Kitchen Equipment: 234 cubic feet per hour (CFH)
2. Generator at full load: 488 CFH
3. Generator at current connected load (35%): 220 CFH
  
4. Total Full load demand: 722 CFH
5. Current part load demand (generator at 35%, kitchen full load): 454 CFH

The LPG system stores the fuel as a liquid, while the equipment consumes the fuel as a gas. Therefore, the liquid fuel must be vaporized. This can be accomplished by several means, including natural vaporization, and mechanical vaporization by means of an electrical or gas fired vaporizer. The system installed at this facility utilizes natural vaporization, which is a logarithmic function of temperature and vapor pressure (tank volume).

We calculate that the existing LPG system can provide the following performance:

**Vaporization Rates in Cubic Feet per Hour**

Outdoor Air Temp	Percent Fuel Remaining in tanks			
	20	40	60	80
90°F	530	804	1041	1315
70°F	450	658	866	1085
50°F	292	438	585	676
30°F	245	365	490	603
10°F	146	219	292	365
-20°F	23	36	45	60

\* Tanks are not filled past 80% to allow for expansion

Table legend:

-Yellow indicates conditions which satisfy the part load vaporization demand.

-Green indicates conditions in which satisfies both the part load and full load vaporization demand.

As demonstrated above, the system is adequate under certain parameters, however, when the tank volume is low, or the outdoor temperature is low, the system cannot vaporize the fuel fast enough to satisfy the demand.

To resolve this problem, there are three options:

A. Above ground tanks w/ natural vaporization

Since the tanks will be above ground, and since the equipment needs to operate at conditions as low as -20°F the tanks should be selected to vaporize enough fuel at -20°F

**Vaporization Rates in Cubic Feet Per Hour**

Tank Temp	Tank Size	Percent Fuel Remaining in Tanks				Qty of Tanks Reqd *
		20	40	60	80	
-20°F	500	12	18	23	30	40
-20°F	1000	26	36	45	54	20
-20°F	2000	56	72	88	97	10

\* To achieve a vaporization rate of 722 Cubic Feet per Hour @ 40% minimum fuel level

Since 10,20, or even 40 tanks is unreasonable, above ground tanks with natural Vaporization is not recommended.

B. Above Ground tanks with a direct fired vaporizer

The addition of a direct fired vaporizer to the existing LPG system would significantly increase the amount of fuel that could be vaporized. The Ransome model RH50 (product brochure attached) would boost the vaporization rate to 1840 Cubic Feet per Hour. Since the vaporizer is equipment that is placed outdoors, we suggest fencing it in to prevent unauthorized access. Estimated cost of the vaporization system is \$15,000.

C. Buried Tank(s) with natural vaporization:

Since LPG tanks, when buried at sufficient depth, can be held at constant temperature (40°F) they can provide fairly consistent performance, which is only effected by tank volume, fewer tanks are required to meet the vaporization requirements.

Vaporization capacities (in cubic feet per hour) of various buried tank combinations are as follows:

Tank Size	Tank Temp	Percent Fuel Remaining in tanks			
		20	40	60	80
1-1000 Gal	40°F	292.5	462	539	667
2-1000 Gal	40°F	585	924	1078	1334
1-2000 Gal	40°F	544	887	1066	1347

Table legend:

-Yellow indicates conditions which satisfy the part load vaporization demand.

-Green indicates conditions in which satisfies both the part load and full load vaporization demand.

Recommendations:

1. Since electrical or fuel powered vaporizers are costly, and subject to maintenance, they should be avoided whenever possible. We recommend burying the tanks (of sufficient capacity to handle the full load demand) to take advantage of the increase performance in cold weather, as well as aesthetic / vandalism reasons.
2. Since LPG Suppliers typically will not lease vaporizers (unless the quantity of fuel used is quite large), the district would incur a large upfront expense to install the vaporizer. Then the district would be responsible to maintain the vaporizer. In Lieu, the buried tanks eliminate the need for a vaporizer and these tanks, often remain the property of the LPG supplier, allowing the district to obtain the system that they need at significantly reduced cost (typically LPG suppliers do not provide the excavation, backfill, and restoration of surfaces around the tank).
3. Accordingly, one buried 1000 gallon tank is insufficient to satisfy the full load conditions under any conditions, while either two 1000 gallon tanks piped in parallel, or a single 2000 gallon tank would satisfy the full load conditions when maintained to a minimum of 40% full.
4. We recommend discussing the 2-1000 vs. 1-2000 gal tank options with LPG suppliers; we believe 1000 gallon tanks are common and relatively in-expensive when compared to a single 2000 gallon tank, which is more of a specialty item. However, space constraints might compel the use of a 2000 gallon tank.



5. The tank should be installed in accordance with NFPA 58, the following is a very brief summary of the requirements for buried installations:
  - a. Tank(s) of 2,000 gallon water capacity or less may be installed 10' from a building or property line.
  - b. A cathodic protection system shall be installed, in combination with a corrosion resistant coating on the exterior of the tank(s)
  - c. Tank fill cap, piping, etc. shall be protected from vehicular damage.
  - d. Regulators (normally furnished by the LPG supplier) should be resized to match the system parameters.
  
6. The district may also want to consider purchasing the tanks (estimate \$10,000) vs. using the from LPG suppliers tanks. This would allow the district to seek competitive pricing for fuel. The maintenance for district owned tanks would be very limited, usually consisting of the replacement of a sacrificial anode bag every ten years.

Should you require further information, please advise.

Sincerely,

Christopher D. Krecidlo, PE

Robert J. Smith\*  
Michael A. Tremont  
Alicia S. Calagiovanni  
James J. Gascon  
Paul G. Ferrara\*\*  
Maureen G. Fatcheric  
Timothy J. Conan  
John R. Langey  
Daniel P. Fletcher

Anthony R. Hanley  
Dennis P. Hennigan  
Robert W. Connolly\*\*  
Nicole Marlow-Jones  
Donald S. DiBenedetto  
Nadine C. Bell+  
Wendy S. Reese  
Zachary R. Benjamin  
Melinda Burdick Bowe



**COSTELLO • COONEY • FEARON**  
PLLC

Attorneys at law since 1896

500 PLUM STREET, SUITE 300 | SYRACUSE, NY 13204-1401  
TEL 315.422.1152 | FAX 315.422.1139  
WWW.CCF-LAW.COM

Jennifer L. Wang  
Jennifer L. Alfieri  
Richard J. Andino  
Elizabeth A. Hoffman  
Daniel R. Rosa  
Megan E. Grimsley  
Alexandra L. Condon  
Nicholas S. Cortese  
Erin K. Skuce  
C. Taylor Payne

James F. Barna\*\*\*+\*\*\*\* Special Counsel  
Carol C. Olech, Special Counsel  
Jonathan P. McSherry, Special Counsel, CPA

\* Also admitted in Texas  
\*\* Also admitted in Massachusetts  
\*\*\* Also admitted in Mississippi  
\*\*\*\* Also admitted in Maine  
+ Also admitted in Pennsylvania  
++ Also admitted in Tennessee

Kevin M. Gilligan, Senior Counsel  
Donald L. Nicholas, Of Counsel  
Warren W. Bader, Of Counsel  
Peter J. Corrigan, Of Counsel  
Scott W. Bush, Of Counsel  
John M. DeLaney, Of Counsel  
Michael E. O'Connor, Of Counsel

March 28, 2017

Michael Davis, Superintendent  
Madison Central School District  
7303 State Route 20  
Madison, NY 13402

**Re: Engagement Agreement for General Legal Services**

Dear Mike:

This Engagement Agreement is furnished to you in accordance with Part 1215 of the Joint Rules of the Appellate Division.

Attached for your review, please find the Statement of Client's Rights and the Statement of Client's Responsibilities. Per our discussions, we are willing to undertake your representation in connection with the matter described below pursuant to the terms of this Engagement Agreement:

### **SCOPE OF REPRESENTATION**

You have retained Costello, Cooney & Fearon, PLLC to provide services in connection with general legal and specialized labor and employment services.

Should you request additional legal services, either personally or of a business nature, we will be pleased to counsel you in accordance with your needs. These matters will be billed to you on an hourly basis, unless otherwise agreed.

### **FEEES, EXPENSES AND BILLING PRACTICE**

We intend to submit a bill to you no less frequently than every thirty (30) days. Expenses will be separately stated on the bill and our fees will be charged at **the hourly rate of \$185.00 per hour for the services of Partners and Associates**. Higher rates may be established for more complex matters, including but not limited to tax certiorari proceedings, complex litigation and municipal financing. Our rates are periodically reviewed and may be adjusted while we represent you on this matter.

As additional security for our fees and costs, we will hold and maintain a security interest in all of the papers, files, documents and records or other personal property supplied by you to us

or generated by us in representing you, and on all judgments, settlements, amounts due or to become due concerning matters on which we have acted as your counsel, whether or not we continue representing you.

### **TERMINATION**

You may terminate this representation at any time with or without cause by notifying us in writing of your desire to do so. Upon receipt of the notice to terminate representation, we will cease all legal work on your behalf immediately. You will be responsible for paying all legal fees, expenses and disbursements incurred on your behalf in this matter until written notice of termination is received by our firm.

If you terminate the representation before the conclusion of the matter, we will be entitled to receive a reasonable fee for the work we have performed based upon the amount of time required, the complexity of the matter, the time frame within which the work was performed, the responsibility involved, as well as our experience, ability, reputation, and the results obtained. This fee is in addition to any legal fees, expenses and disbursements incurred on your behalf that have not previously been paid by you.

To the extent permitted by rules of professional responsibility and the court, we may terminate our representation at any time if you breach any material term of this agreement, fail to cooperate or follow our advice on a material matter, if a conflict of interest develops or is discovered, or if there exists, at any time, any fact or circumstance that would, in our opinion, render our continuing representation unlawful, unethical, or otherwise inappropriate.

If we elect to terminate our representation, you will timely take all steps reasonably necessary and will cooperate as reasonably required to relieve us of any further obligation to perform legal services, including the execution of any documents necessary to complete our withdrawal from representation. In such case, you agree to pay for all legal services performed and any legal fees, expenses or disbursements incurred on your behalf before the termination of our representation in accordance with the provisions of this agreement.

### **FILE RETENTION AND DESTRUCTION**

At the conclusion of this matter, we will retain your legal files for a period of seven (7) years after we close our file. At the expiration of the seven (7) year period, we will destroy these files unless you notify us in writing that you wish to take possession of them. We reserve the right to charge administrative fees and costs associated with researching, retrieving, copying and delivering such files.

### **NO GUARANTEE OF SUCCESS**

It is expressly acknowledged by you that this law firm has not made any warranties or representations to you, nor have we given you any assurances as to the favorable or successful resolution of your matter. All of this law firm's expressions relative to your matter are limited only to estimates based upon our experience and judgment and are only our opinion. Such

expressions should not be considered as representations, promises, or guarantees of results, which might be obtainable.

**ARBITRATION**

In the event that a dispute arises between us relating to our fees, you may have the right to arbitration of the dispute pursuant to Part 137 of the Rules of the Chief Administrator of the Courts, a copy of which will be provided to you upon request.

**ACCEPTANCE**

If the above arrangements are satisfactory, please sign the original of this letter in the space provided below and return it to me in the enclosed envelope. A copy of this letter is provided for your records. You understand that this Law Firm is not retained until the signed original Engagement Agreement is returned to the Firm, including, when applicable, the corresponding retainer. If we represent you on subsequent matters, this agreement will extend to all such matters, except to the extent that we mutually agree to modify it.

If you have any questions and/or concerns about the terms of this Engagement Agreement, please contact us immediately. On behalf of the Firm, we look forward to working with you and appreciate the opportunity to be of service.

**COSTELLO, COONEY & FEARON, PLLC**

By: Melinda Bowe/esq.  
**MELINDA BOWE, ESQ.**

**ACKNOWLEDGED AND AGREED:**

By signing this Agreement, I confirm that I have read this Agreement, understand its provisions and agree to abide by it.

**MADISON CENTRAL SCHOOL  
DISTRICT**

By: \_\_\_\_\_  
**MICHAEL DAVIS  
SUPERINTENDENT**

## STATEMENT OF CLIENT'S RIGHTS

1. You are entitled to be treated with courtesy and consideration at all times by your lawyer and the other lawyers and personnel in your lawyer's office.
2. You are entitled to an attorney capable of handling your legal matter competently and diligently, in accordance with the highest standards of the profession. If you are not satisfied with how your matter is being handled, you have the right to withdraw from the attorney-client relationship at any time (court approval may be required in some matters and your attorney may have a claim against you for the value of services rendered to you up to the point of discharge).
3. You are entitled to your lawyer's independent professional judgment and undivided loyalty uncompromised by conflicts of interest.
4. You are entitled to be charged a reasonable fee and to have your lawyer explain at the outset how the fee will be computed and the manner and frequency of billing. You are entitled to request and receive a written itemized bill from your attorney at reasonable intervals. You may refuse to enter into any fee arrangement that you find unsatisfactory. In the event of a fee dispute, you may have the right to seek arbitration; your attorney will provide you with the necessary information regarding arbitration in the event of a fee dispute, or upon your request.
5. You are entitled to have your questions and concerns addressed in a prompt manner and to have your telephone calls returned promptly.
6. You are entitled to be kept informed as to the status of your matter and to request and receive copies of papers. You are entitled to sufficient information to allow you to participate meaningfully in the development of your matter.
7. You are entitled to have your legitimate objectives respected by your attorney, including whether or not to settle your matter (court approval of a settlement is required in some matters).
8. You have the right to privacy in your dealings with your lawyer and to have your secrets and confidences preserved to the extent permitted by law.
9. You are entitled to have your attorney conduct himself or herself ethically in accordance with the Code of Professional Responsibility.
10. You may not be refused representation on the basis of race, creed, color, age, religion, sex, sexual orientation, national origin or disability.

## STATEMENT OF CLIENT'S RESPONSIBILITIES

Reciprocal trust, courtesy and respect are the hallmarks of the attorney-client relationship. Within that relationship, the client looks to the attorney for expertise, education, sound judgment, protection, advocacy and representation. These expectations can be achieved only if the client fulfills the following responsibilities:

1. The client is expected to treat the lawyer and the lawyer's staff with courtesy and consideration.
2. The client's relationship with the lawyer must be one of complete candor and the lawyer must be apprised of all facts or circumstances of the matter being handled by the lawyer even if the client believes that those facts may be detrimental to the client's cause or unflattering to the client.
3. The client must honor the fee arrangement as agreed to with the lawyer, in accordance with law.
4. All bills for services rendered which are tendered to the client pursuant to the agreed upon fee arrangement should be paid promptly.
5. The client may withdraw from the attorney-client relationship, subject to financial commitments under the agreed to fee arrangement, and, in certain circumstances, subject to court approval.
6. Although the client should expect that his or her correspondence, telephone calls and other communications will be answered within a reasonable time frame, the client should recognize that the lawyer has other clients equally demanding of the lawyer's time and attention.
7. The client should maintain contact with the lawyer, promptly notify the lawyer of any change in telephone number or address and respond promptly to a request by the lawyer for information and cooperation.
8. The client must realize that the lawyer need respect only legitimate objectives of the client and that the lawyer will not advocate or propose positions which are unprofessional or contrary to law or the Lawyer's Code of Professional responsibility.
9. The lawyer may be unable to accept a case if the lawyer has previous professional commitments which will result in inadequate time being available for the proper representation of a new client, lawyer is under no obligation to accept a client if the lawyer determines that the cause of the client is without merit, a conflict of interest would exist or that a suitable working relationship with the client is not likely.

# **Extra-Classroom Activity Overnight Trip Approval Form**

## **MUST BE APPROVED BY THE BOARD OF EDUCATION**

Activity: NYS FFA Convention

Date of Trip: 05/11/17 – 05/13/17

Trip Destination: Morrisville State College, Morrisville, NY (attach touring company proposal – need amounts and dates payments are due)

Trip Description and Events Attending While on Trip: All students who attend must compete in a CDE (contest) or serve as a delegate. There also are a variety of workshops/ tours/ sessions and engagement activities through the three days.  
Draft Convention schedule attached.

Number of Students Attending: 20

Expected Cost Per Student: \$157.00

Chaperones: Paul Perry, Matt Bruno

Expected Cost Per Chaperone: \$75.00

Expected Out of Pocket Expenses Per Student: \$100.00

Expected Out of Pocket Expenses Per Chaperone: \$100.00

Fundraising Activities Planned and Expected Revenue from each Fundraiser:

Madison FFA Chapter funds \$57.00 for each student attending from chapter funds. Remaining \$100.00 out of pocket cost per student able to be raised through money in FFA member thrift accounts from activities such commission earned during annual fruit sale, strawberry sale, parking cars during antique week and selling ice cream sandwiches and water during antique week.

Board of Education Approval Date: \_\_\_\_\_

Superintendent: \_\_\_\_\_



**Draft Master Convention Schedule 2017**

Time	General	CDEs/LDEs	Workshops	Tours	Day of Service
Thurs 8am	Check into Dorm Rooms Begins				
Thurs 8:30 am	Registration Opens	Drop off Scrapbook, Secretary, Reporter's or Ag Issues Portfolios at competition sites.			
Thurs 10am	Talent Auditions Engagement Expo Opens (Student Activities Building)	Ag Comm - TBD	1- Outdoor Building Construction I		2 Service Projects for SUNY Morrisville
		Aquaculture - TBD	2- Equine		
		Ag Mech - TBD	3- Auto & Motosports		
		Farm Bus. Mgmt - TBD	4- Natural Resources		
		Floriculture - TBD	5- State Officer Workshop		
		Food Science - TBD			
		Marketing Plan - TBD			
		Jr & Sr Quiz Bowl - TBD			
		Sr Prepared - TBD			
		Sr. Extemp- TBD			
		Jr. Extemp- TBD			
		Ag Issues - TBD			
		Vet Science - TBD			





Thurs 12 pm	Pre-Ordered Boxed Lunch (IcePlex)			
Thurs 1 pm		Parli Pro - TBD	1--Outdoor Building Construction 2 2-- Equine 3--Auto & Motorsports 4--Natural Resources 5--State Officer	1--Madison County Landfill 2--Mushroom Farm 3--Richardson's Feed Mill 4--On Campus Tour? 5--On Campus Tour?
		Sr. People in Ag - TBD		
Thurs 2 pm		Jr. Prepared- TBD		
		Jr. People in Ag-TBD		
Thurs 2:30pm				
Thurs 3:30pm	Pre-Session & Reserved Seating (Must be in seat by 3:45 to be featured on stage)			
Thurs 4 pm	Session One 4- 5:45 pm (Rec Center)			
Thurs 6 pm	Dinner in the IcePlex			
Thurs 7:30PM	Evening Activity: Jerrold Niemann Concert (Recreation Center)			



<p><b>Fri 7:00am</b></p>	<p>Breakfast at the Ice Plex</p>				
<p><b>Fri 8 am</b></p>	<p>Forestry - TBD Agriscience Fair Set Up - Career Show Area</p>	<p>Delegate Committee Hearings (8:15 start) Final reports due to State Staff by 9:45.</p>	<p>1 – Ferris Industries 2 – Empire Buffalo 3 – Wolf Mountain Nature Center 4--SUNY Morrisville Aquaculture Tour 5--On Campus Tour?</p>		
<p><b>8:15 AM</b></p>	<p>Engagement Expo Opens at 9am-5:30pm</p>	<p>Ag Sales - TBD Conduct of a Chapter Mgt - TBD Discussion Meet - TBD Employment Skills - TBD Jr Creed - TBD Sr Creed - TBD Maple - TBD Jr. Tool ID - TBD</p>	<p>1 – Ag. Planting Systems 2 – Renewable Energy 3 – Dairy 4- Livestock 5- State Officer Workshop</p>		
<p><b>Fri 9 am</b></p>					



<p><b>Fri 9:45 am</b></p>	<p>Pre-Session &amp; Reserved Seating (MUST Be in seat by 10:00 to be featured onstage)</p>				
<p><b>Fri 10:15 am</b></p>	<p>Session Two 10:15-11:45 (Rec Center)</p>				
<p><b>Fri 12 pm</b></p>	<p>General Lunch (IcePlex)</p>				
<p><b>Fri 12:30 pm</b></p>	<p>Delegates Report to Rec Center by 12:40pm</p>				
<p><b>Fri 1 pm</b></p>	<p>Business Session and Talent Showcase to follow 1 pm - 3pm Rec Center College/Career Show</p>	<p>1 – Business Management 2 – Renewable Energy 3 – Dairy 4-- Livestock 5--State Officer Workshop</p>	<p>1 – Fenner Wind Farm 2 – Worm Farm 3 – Goat Dairy 4-- On Campus tour? 5-- On Campus Tour? ...</p>		

<p><b>Fri 3 pm</b></p>	<p>District Meetings D1- D2- D3- D4- D5- D6- D7- D8- D9- D10-</p>			
<p><b>Fri 3 pm</b></p>	<p>VIP/PSO Reunion Dinner in the Seneca Dinning Hall (Invite Only) (Dinner will start at 4:30)</p>			
<p><b>Fri 4:30</b></p>	<p>General Dinner (IoePlex)</p>			
<p><b>Fri 5:30pm</b></p>	<p>Session Hall Opens (Theater)</p>			
<p><b>Fri 5:30pm</b></p>	<p>Pre-Session &amp; Reserved Seating (MUST Be in seat by 5:45 to be featured onstage)</p>			
<p><b>Fri 6 pm</b></p>	<p>Session Four (6- 7:45) Theater</p>			
<p><b>Fri 7:45pm</b></p>	<p>Change Clothes for Fun Run</p>			



<b>Fri 8:30pm</b>	FFA Fun Run/Walk				FFA Fun Run/Walk-TBD
<b>Fri 9:30 pm</b>	Fireworks - Drake Field Athletic Stadium				
<b>Sat 7:00am</b>	Breakfast at the Ice Plex				
<b>Sat 8am</b>	Empire Celebration and Photo Ballroom at TBD				
<b>Sat 8:30am</b>	Pre-Session & Reserved Seating (MUST Be in seat by 8:45 to be featured onstage)				
<b>Sat 9 am</b>	Session 5 (9-10:45 am) (Rec Center)				
<b>Sat 11 am</b>	Lunch (IcePlex)				
<b>Sat 12:00</b>	Session Hall Opens (Rec Center)				
<b>Sat 12:15</b>	Pre-Session & Reserved Seating (MUST Be in seat by 12:30 to be featured onstage)				
<b>Sat 12:45</b>	Session Six (12:45 - 2:30 pm)				



**Madison Class of '17**  
**Myrtle Beach**

<p>June 7 2017 7:00 PM</p> <p>June 8 2017 10:00 AM</p> <p>7:00 PM</p> <p>9:00 PM</p> <p>11:30 PM</p>	<p>Depart school Multiple stops en route for rest and recharge and change drivers Breakfast stop (on your own) en route Arrive Myrtle Beach Beach and Amusement Park Day. Enjoy an all-day pass to Family Kingdom Amusement Park and Splashes Water Park and/or just work on your tan in the sand! Lunch on your own in the parks or on the boardwalk. Dinner tonight at the Hard Rock Café at "Broadway at the Beach", an outdoor fun and food village surrounding a lake. How cool! OK, it's time to check into the Dunes Village Resort. And if you haven't had enough fun for one day their water park is open until 11 PM! Light out and time to recharge. It's been a long day!</p>
<p>June 9</p> <p>7:00 – 10:00 PM</p> <p>11:00 PM</p>	<p>Breakfast in your room. No, this is NOT room service! You will be provided with breakfast materials and it's up to you to rustle up your own grub. Today is yours to enjoy exploring North Myrtle Beach and /or just taking advantage of the resort's many amenities, like the indoor water park, foosball, ping pond, basketball, or the outdoor pool and ocean front pool deck. Lunch on your own at the resort or on the strip. Dinner tonight is aboard the Bare Foot Princess Paddle Boat dinner cruise. Back to the resort and catch some ZZz's 'cause tomorrow is going to be a long day.</p>
<p>June 10</p> <p>10:00 AM</p> <p>11:00 AM</p> <p>2:00 PM</p> <p>6:00 AM June 11</p>	<p>Breakfast in your room again. Same drill as before. Then it's pack up and load the coach and check out of the resort. But we are not heading home just yet. This morning we take to the waves and see if we can spot some whales and dolphins. After a quick lunch (on your own) we sadly must board the coach for the trip home. A buffet dinner stop (included) and a couple of pit stops and we will... Arrive at school .</p>

Total cost of this tour is \$839 per student based on a minimum of 30 students and includes 4 compensated adult chaperones.

Your tour package includes:

- Round trip motor coach transportation
- Two night accommodations at the Dunes Village Resort
- One day combo pass to Family Kingdom Amusement Park and Splashes Water Park
- Hard Rock Café (or similar) dinner
- Dinner Cruise
- Whale/Dolphin Watch
- Buffet Dinner en route home
- Services of a full time tour director
- All taxes and gratuities



Tracey Lewis &lt;tlewis@madisoncentralny.org&gt;

---

**Trip**

1 message

---

**Amber Neiss** <aneiss@madisoncentralny.org>

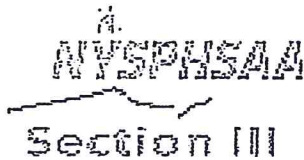
Tue, Apr 11, 2017 at 9:02 AM

To: Tracey Lewis &lt;tlewis@madisoncentralny.org&gt;

Itinerary is shared on Google. There is one change for lunch on day 2 instead of dinner on day 1. Same idea though!

Just to confirm, the agreed price is \$904 per student based on 24 paying students and 4 comped chaperones for Option 1.





### Combining Contract

The Madison School District will combine with the Morrisville - Eaton School District (Host) based on the approval of each school's Board of Education to compete in the sport/gender of:

Boys and Girls Track and Field

for the following level(s)  
(please circle appropriate level(s))

Varsity      JV      Freshmen      Modified

This document confirms the combination of the above two schools for athletic competition in the stated sport for the following school year: 2016 - 2017

Date that this proposed combination was approved by your league: April 2017

[Signature]  
Superintendent

Morrisville-Eaton  
School

3/28/17  
Date

[Signature]  
Superintendent (Host)

Madison CSD  
School

4/6/17  
Date

**Please Note:**

- This contract must be completed before any competition begins for the season.
- The Host School is responsible for gathering the required signatures and sending copies to the merged school, league president and sport coordinator. The completed packet is then submitted to the Section Office for approval.

C: Sports Coordinator  
Section III Office  
League President

**FOR OFFICE USE ONLY**

Received \_\_\_\_\_  
Executive Committee Approval \_\_\_\_\_  
NYSPHSAA notified \_\_\_\_\_

- Recess/Vacation Days
- Superintendent's Conference Days
- Regents Days
- ELA/Math/Science Testing

# MADISON-ONEIDA BOCES

## 2017-2018 Student Program Calendar



17 Student Days

<b>September 2017</b>				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4 Labor Day	5 Supt. Conf. Day	6 Supt. Conf. Day	7 CLASSES BEGIN	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

15 Student Days

<b>February 2018</b>				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2
5	6	7	8	9
12	13	14	15	16
19 Presidents' Day	20 Mid-Winter Recess	21	22	23
26	27	28		

20 Student Days

<b>October 2017</b>				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4	5	6
9 Columbus Day	10	11	12	13
16	17	18	19	20 Supt. Conf. Day
23	24	25	26	27
30	31			

20 Student Days

<b>March 2018</b>				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2
5	6	7	8	9
12	13	14	15	16 Supt. Conf. Day
19	20	21	22	23
26	27	28	29	30 Good Friday

18 Student Days

<b>November 2017</b>				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
6	7	8	9	10 Veterans Day
13	14	15	16	17
20	21	22 Thanksgiving Recess	23 Thanksgiving Day	24 Thanksgiving Recess
27	28	29	30	

16 Student Days

<b>April 2018</b>				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4	5	6
9	10	11 Grades 3-8 ELA/Math Tests	12	13
16	17	18	19	20
23 Spring Recess	24	25	26	27
30				

16 Student Days

<b>December 2017</b>				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25 Winter Recess	26	27	28	29

22 Student Days

<b>May 2018</b>				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1 Grades 3-8 ELA/Math Tests	2	3	4
7	8	9	10	11
16	15	16	17	18
21	22	23	24	25
28 Memorial Day	29	30	31	

21 Student Days

<b>January 2018</b>				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 Winter Recess	2 CLASSES RESUME	3	4	5
8	9	10	11	12
15 Dr. King Day	16	17	18	19
22 Regents Exams	23	24	25	26
29	30	31		

16 Student Days

<b>June 2018</b>				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4 Grades 4 & 8 Science Written Exam	5 Regents Exams	6	7	8
11	12 Regents Exams	13	14	15
18 Regents Exams	19	20	21	22 Regents Rating Day
25	26	27	28	29

**Supt. Conference Days**  
September 5 & 6 • October 20 • March 16

**Regents Days**  
January 22 - 25 • June 5, 12 - 21 • Regents Rating Day, June 22

**ELA/Math/Science Testing**  
ELA/Math Assessments, April 11-13 • May 1-3 / NYS Science Written Exams, June 4

**Recess/Vacation Days**

September 4 ..... Labor Day  
 October 9 ..... Columbus Day  
 November 10 ..... Veterans Day  
 November 22 - 24... Thanksgiving Recess  
 December 25 - Jan. 1 ..... Winter Recess

January 15 ..... Martin Luther King Jr. Day  
 February 19-23 ..... Mid-Winter Recess  
 March 30 ..... Good Friday  
 April 23-27 ..... Spring Recess  
 May 28 ..... Memorial Day

**STUDENT ATTENDANCE DAYS • 181**

September ..... 17 days	February ..... 15 days
October ..... 20 days	March ..... 20 days
November ..... 18 days	April ..... 16 days
December ..... 16 days	May ..... 22 days
January ..... 21 days	June ..... 16 days

# MADISON CENTRAL SCHOOL 2017-18 CALENDAR

### July 2017

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### August 2017

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### September 2017

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### October 2017

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### November 2017

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### December 2017

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### January 2018

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### February 2018

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

### March 2018

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### April 2018

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### May 2018

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### June 2018

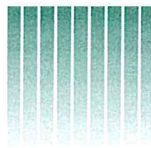
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Classes start on—Sept. 6  
 Classes end on—June 22  
 Supt. Conf. Days (blue)  
 Half Day (red)  
 Vacation Days – pink boxed  
 Regents Test Days – **bold yellow**  
 Testing Dates—Orange

Sept. 5 Full Day Supt. Conf.  
 Sept. 6 Half Day Supt. Conf.  
 Oct. 9 Columbus Day  
 Oct. 20 Half Day Supt. Conf.  
 Nov. 10 Veteran's Day  
 Nov. 20-21 Full Day Supt. Conf.  
 Nov. 22-24 Thanksgiving Recess

Dec. 8 Half Day Supt. Conf.  
 Dec. 25-Jan 1 Winter Recess  
 Jan. 15 M.L. King Jr. Day  
 Jan. 22-25 Regents Days  
 Feb. 9 Half Day Supt. Conf.  
 Feb. 19-23 Mid Winter Recess  
 Mar. 16 Full Day Supt. Conf.  
 Mar. 30 Good Friday

April 11-13 Grades 3-8 Testing  
 April 23-27 Spring Recess  
 May 1-3 Grades 3-8 Testing  
 May 11 Half Day Supt. Conf.  
 May 28 Memorial Day  
 June 4 Grade 4 Testing  
 June 5,12-21 Regents Days  
 June 22 Commencement/Rating Day



**MADISON-ONEIDA**  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
*"Enabling Learners to Excel"*

April 3, 2017

Ms. Tracey Lewis, District Clerk  
Madison Central School District  
Route 20  
Madison, NY 13402

Dear Tracey:

As you are aware, the meeting to elect members to the BOCES and consider the administrative budget has been designated as April 25, 2017 by BOCES President, Mr. Douglas Gustin.

I am enclosing the necessary information for this meeting.

1. Resolution for consideration of the Administrative Budget.
2. Resolutions to authorize the District Clerk to cast your ballots for members of the Madison-Oneida Board of Cooperative Educational Services.
3. Ballot to fill three seats on the Board of Cooperative Educational Services.
4. Form for certification of the ballot by the District Clerk.

Please call in the results of the votes to my office the morning of April 26, 2017 (and return the originals to me).

Copies of the Annual Meeting book, which includes information on the tentative Program, Capital and Administrative Budgets, were mailed to all component board members on March 29<sup>th</sup>.

Please feel comfortable calling Jacklin G. Starks, District Superintendent, with any questions you may have.

Sincerely,

Catherine M. Quinn  
District Clerk

c Mr. Michael Davis  
Mr. Douglas Gustin

## Administrative Budget Resolution

RESOLVED, the \_\_\_\_\_ (Central, City, Common) School District (approves) the 2017-18 tentative administrative budget of the Madison-Oneida Board of Cooperative Educational Services in the amount of \$4,297,774 (funded by \$1,039,740 in expense by components plus \$3,258,034 in earned interest and other miscellaneous revenue) and shall so allocate as a contingent expense its share of said administrative budget as apportioned in accordance with Section 1950 of the New York State Education Law.

Moved \_\_\_\_\_, Seconded \_\_\_\_\_

Yea (list all)

Nay (list all)

(The 2016-17 administrative budget expense for all components was \$1,009,920.  
The 2017-18 administrative budget net expense for all components is estimated at \$1,039,740  
for a change of 2.95%)

Please return to Cathy Quinn, BOCES Clerk on April 26, 2017

## Board Resolution

(for seat currently held by Richard Engelbrecht, Madison CSD)

RESOLVED, the \_\_\_\_\_ (Central, City, Common) School District Board of Education authorizes the Clerk to submit and certify its ballot in the name of Richard Engelbrecht of the Madison Central School District to serve as a member of the Madison-Oneida Board of Cooperative Educational Services of the Sole Supervisory District of Madison & Oneida Counties for the term of July 1, 2017 through June 30, 2020 for the seat currently held by Mr. Richard Engelbrecht of Oriskany Falls, New York. The ballot will be submitted to the clerk of the Madison-Oneida BOCES on April 26, 2017.

Moved \_\_\_\_\_, Seconded \_\_\_\_\_.

Yea (list all)

Nay (list all)

## Board Resolution

(for seat currently held by Donna Isbell, Morrisville-Eaton CSD)

RESOLVED, the \_\_\_\_\_ (Central, City, Common) School District Board of Education authorizes the Clerk to submit and certify its ballot in the name of Donna Isbell of the Morrisville-Eaton Central School District to serve as a member of the Madison-Oneida Board of Cooperative Educational Services of the Sole Supervisory District of Madison & Oneida Counties for the term of July 1, 2017 through June 30, 2020 for the seat currently held by Mrs. Donna Isbell of West Eaton, New York. The ballot will be submitted to the clerk of the Madison-Oneida BOCES on April 26, 2017.

Moved \_\_\_\_\_, Seconded \_\_\_\_\_.

Yea (list all)

Nay (list all)

Please return to Cathy Quinn, BOCES Clerk on April 26, 2017

## Board Resolution

(for seat currently held by Patrick Baron, VVS CSD)

RESOLVED, the \_\_\_\_\_ (Central, City, Common) School District Board of Education authorizes the Clerk to submit and certify its ballot in the name of Patrick Baron of the Vernon-Verona-Sherrill City School District to serve as a member of the Madison-Oneida Board of Cooperative Educational Services of the Sole Supervisory District of Madison & Oneida Counties for the term of July 1, 2017 through June 30, 2020 for the seat currently held by Patrick Baron of Vernon, New York. The ballot will be submitted to the clerk of the Madison-Oneida BOCES on April 26, 2017.

Moved \_\_\_\_\_, Seconded \_\_\_\_\_.

Yea (list all)

Nay (list all)

Please return to Cathy Quinn, BOCES Clerk on April 26, 2017



**Board of Cooperative Educational Services  
of the Sole Supervisory District of the Counties  
of Madison & Oneida**

**Ballot for Election to Board of Cooperative Educational Services**

There are three (3) vacancies on the Board of Cooperative of Educational Services to be filled at the annual election to be held on April 25, 2017. The trustees or board of education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law 1950 2-a. The district clerk or other officer authorized to certify that a board resolution has been adopted, shall complete the ballot by placing an "x" next to the name of each candidate for whom a vote has been cast, and by completing the attached certification. The candidates' names and addresses are listed below:

<u>Seat 1</u>	<u>Seat 2</u>	<u>Seat 3</u>
<p>Richard Engelbrecht _____</p> <p>6021 Barker Rd. Oriskany Falls, NY 13425</p> <p>Madison Central School District</p>	<p>Donna Isbell _____</p> <p>2784 Eagleville Rd. West Eaton, NY 13484</p> <p>Morrisville-Eaton Central School District</p>	<p>Patrick Baron _____</p> <p>PO Box 352 Vernon, NY 13476</p> <p>Vernon-Verona-Sherrill City School District</p>

Please return to Cathy Quinn, BOCES Clerk on April 26, 2017

## Ballot Certification by District Clerk

I, \_\_\_\_\_, District Clerk of the \_\_\_\_\_  
School District do hereby certify that at a public meeting held on April 25, 2017, the Board of  
Education of the \_\_\_\_\_ School District adopted resolutions casting  
votes in the annual election of members of the Board of Cooperative Educational Services for the  
person or persons indicated on the attached ballot(s).

\_\_\_\_\_  
Clerk, Signature

\_\_\_\_\_  
Date

Please return to Cathy Quinn, BOCES Clerk on April 26, 2017