

Board of Education

Stephanie Clark-Tanner

President

Jona Snyder

Vice President

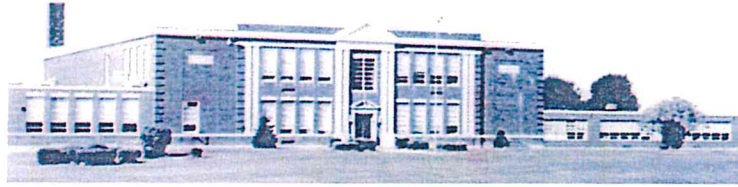
Jessica Clark

Michael Filipovich

Jennifer Lavoie

Brittany Rizzo

Steven Yancey



Madison Central School District

7303 Route 20, Madison, New York 13402

Phone: (315) 893-1878

Fax: (315) 893-7111

Michael Davis

Superintendent

Larry Nichols

Building Principal

Brian J. Latella

Elementary Principal

Melanie Brouillette

Treasurer

Tracey Lewis

District Clerk

BOARD OF EDUCATION
REGULAR MEETING

JUNE 18, 2019
6:30 P.M. – LIBRARY

- I. Call to Order
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for This Meeting
 - b. Approval of Minutes
 1. May 21, 2019 Regular Meeting Minutes
 2. May 30, 2019 Special Meeting Minutes
- IV. Public Forum
 - a. Blue Packs and Clothes Closet Presentation
 - b. FFA Presentation
- V. Reports
 - a. Treasurer
 1. Internal Claim Auditor's Report
 2. Treasurer's Report dated May 31, 2019
 3. Detail Warrants
 - a. Warrant Number 40 – Fund A – 6/6/19 – 1 page
 - b. Warrant Number 43 – Fund A – 5/13/19 – 6 pages
 - c. Warrant Number 44 – Fund A – 5/28/19 – 7 pages
 - d. Warrant Number 22 – Fund C – 5/13/19 – 2 pages
 - e. Warrant Number 23 – Fund C – 5/28/19 – 1 page
 - f. Warrant Number 12 – Fund TA – 6/6/19 – 4 pages
 - g. Warrant Number 10 – Fund HBUS – 6/6/19 – 2 pages
 - h. Warrant Number 15 – Fund FA19 – 5/13/19 – 1 page
 4. Financial Status Report
 - b. Superintendent – Information Items
 1. Fund Balance Discussion
 2. 2019-2020 Board Member List for review
 3. Bus Driver Recognition
 4. District-Wide School Safety Plan
 5. Sub Committee for non-instructional contract

- c. Superintendent – Approval Items
 - 1. Rates for Basketball Scorekeeping
 - 2. Non Resident Applications for 2019-20
 - a. Student entering grade 7
 - b. Student entering grade 9
 - 3. Approval of the Intermunicipal Agreement with MO BOCES
 - 4. Approval to surplus Suzuki electronic keyboard
 - 5. Approval of donation of billboard to the Historical Society
 - 6. Approval of summer bus transportation to Skanda for 2019
 - 7. Approval of Transfers

- VI. Policy
 - a. Second Reading of Policy # 5001 entitled “District-Wide Safety Plans and Building-Level Emergency Response Plan”

- VII. Old Business

- VIII. New Business
 - a. Personnel
 - 1. Amendment to prior appointment
 - a. Jeffery Pieters – effective date 6/17/19
 - 2. Appointments
 - a. Brian Latella – CSE Chairperson for 2019-20 with a stipend of \$8,000
 - b. Gail Soule – Bus Aide effective 3/18/19
 - c. Kurt Peavey – 20 Summer Hours
 - d. Tyler :Marris – Probationary Full Time Cleaner at \$11.78 per hour effective June 17, 2019
 - 3. Resignations
 - a. Jack Peckham – Bus Driver effective 6/30/19
 - 4. Leave Requests
 - a. Christine Buschor – Leave without pay May 30 and June 10, 2019 (half day each day)
 - b. CSE/CPSE Recommendations – in official packet

 - c. Principal Reports

- IX. Correspondence
 - a. Richard Englebrecht’s monthly newsletter for June 2019
 - b. Library Media Center Monthly Report for May 2019

- X. Adjournment

OK

DRAFT

The Regular Meeting of the Board of Education of Madison Central School was held on May 21, 2019 at 7:30 pm in the library.

MEMBERS PRESENT: Ms. Jessica Clark
Ms. Stephanie Clark
Mr. Mike Filipovich – 7:38 pm
Mrs. Jennifer Lavoie
Mrs. Brittany Rizzo
Mr. Jona Snyder
Mr. Steve Yancey

MEMBERS ABSENT: None

OTHERS PRESENT: Mr. Michael Davis, Superintendent
Mr. Larry Nichols, Building Principal
Mr. Brian Latella, Elementary Principal
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order
 - a. Ms. Clark called the meeting to order at 6:31 pm.
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION # 1 – APPROVAL OF AGENDA

ON THE MOTION of Mr. Snyder, seconded by Mr. Yancey, the board moved to approve the agenda for this meeting. Motion carried 6 yes, 0 no.

- b. Approval of Minutes
 - 1. April 23, 2019 Regular Meeting Minutes
 - 2. May 7, 2019 Budget Hearing Meeting Minutes

MOTION # 2 – APPROVAL OF MINUTES

ON THE MOTION of Ms. Clark, seconded by Mrs. Lavoie, the board moved to approve the minutes from April 23, 2019 and May 7, 2019. Motion carried 6 yes, 0 no.

- IV. Public Forum
 - a. A community member requested clarity on the discussion from the previous meeting in regards to the new sign as he was unable to hear the conversation clearly.
 - b. A community member suggested that microphones be used at any meeting held in the Auditorium as it was difficult to hear during the Budget Hearing and that batteries in the microphones should be checked before concerts to ensure the microphones are ready for use.
 - c. A community member suggested that the minutes provide better clarity on the Capital Outlay project.
 - d. A community member questioned the Comptroller’s Audit response letter and suggested that those that do not attend the meetings do not understand these items on the agenda.\

Mr. Filipovich arrived at 7:38 pm.

V. Reports
a. Treasurer

1. Internal Claim Auditor's Report

MOTION # 3 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT

ON THE MOTION of Mr. Yancey, seconded by Mrs. Lavoie, the board moved to approve the Internal Claim Auditor's Report. Motion carried 7 yes, 0 no.

2. Treasurer's Report dated April 30, 2019

MOTION # 4 – APPROVAL OF APRIL 30, 2019 TREASURER'S REPORT

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the April 30, 2019 Treasurer's Report. Motion carried 7 yes, 0 no.

3. Detail Warrants

MOTION # 5 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Mrs. Lavoie, seconded by Mrs. Rizzo, the board moved to approve the Detail Warrants as follow: Warrant Number 39 – Fund A – 4/12/19 – 6 pages, Warrant Number 41 – Fund A – 4/26/19 – 3 pages, Warrant Number 20 – Fund C -4/12/19 – 2 pages, Warrant Number 11 – Fund TA – 5/1/19 – 4 pages, Warrant Number 13 – Fund FA19 – 4/12/18 – 1 page, Warrant Number 14 – Fund FA19 – 4/26/19 – 1 page. Motion carried 7 yes, 0 no.

4. The Financial Status Report was shared with the board.

Mrs. Brouillette left at 7:50 pm to collect Budget Results.

b. Superintendent – Information and Discussion Items

1. Mr. Davis shared the rates paid for basketball scoreboard and shot clock operators from area school districts in comparison to the rates paid at Madison for the board to consider for a future vote.
2. Mr. Davis shared the most recent ideas for the Wall of Fame.
3. Changes to the District Website were discussed and a committee will be created for making upgrades to the existing site.
4. Mr. Davis discussed Education Law 2-d referring to data protection and student privacy.
5. The board was given a proposed board meeting schedule for 2019-20.

c. Superintendent – Approval Items

1. Acceptance of 2019-2020 Budget Vote Results
2. Acceptance of Board of Education Election Results
3. Acceptance of all 2019-2020 Budget Vote Proposition Results

Items #1-#3 will be done when information becomes available.

4. Acceptance of Annual Drinking Water Quality Report for 2018

MOTION # 6 – ACCEPTANCE OF ANNUAL DRINKING WATER QUALITY REPORT

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Lavoie, the board moved to approve the Annual Drinking Water Quality Report for 2018. Motion carried 7 yes, 0 no.

5. Approval of Uniform Guidance-Internal Controls report dated May 1, 2019

MOTION # 7 – APPROVAL OF UNIFORM GUIDANCE-INTERNAL CONTROLS

ON THE MOTION of Mr. Snyder, seconded by Ms. Clark, the board moved to approve the Uniform Guidance-Internal Controls report dated May 1, 2019. Motion carried 7 yes, 0 no.

6. Approval of Non-Resident Student for 2019-2020
 - a. Student entering Pre K
 - b. Student entering K

MOTION # 8 – APPROVAL OF NON RESIDENT STUDENTS

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the Non Resident Students entering Pre K and K for 2019-20. Motion carried 7 yes, 0 no.

7. Acceptance of Grants
 - a. Preparing the Metal as We Prepare the Students valued at \$595.98
 - b. Teaching Career Skills valued at \$499.98
 - c. Filling Toolboxes as We Will Them Emotionally valued at \$581.92
 - d. Increasing Equipment and Accountability valued at \$539.48

MOTION # 9 – ACCEPTANCE OF GRANTS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to accept the following grants: Preparing the Metal as We Prepare the Students valued at \$595.98, Teaching Career Skills valued at \$499.98, Filling Toolboxes as We Will Them Emotionally valued at \$581.92, Increasing Equipment and Accountability valued at \$539.48. Motion carried 7 yes, 0 no.

8. Approval of Summer Leadership Symposium for Administration

MOTION # 10 – APPROVAL OF SUMMER LEADERSHIP SYMPOSIUM FOR ADMINISTRATION

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Filipovich, the board moved to the Summer Leadership Symposium for Administration. Motion carried 7 yes, 0 no,

9. Approval of the Corrective Action Letter for the Audit Report

MOTION # 11 – APPROVAL OF THE CORRECTIVE ACTION LETTER

ON THE MOTION Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the Corrective Action Letter for the Audit Report. Motion carried 7 yes, 0 no.

10. Smart Bond Approval for Spring 2019

MOTION # 12 – APPROVAL OF SMART BOND

ON THE MOTION of Mr. Filipovich, seconded by Ms. Clark, the board moved to approve the Smart Bond for the Spring of 2019. Motion carried 7 yes, 0 no.

11. Approval of June 20 and 26, 2019 as half days of school

MOTION # 13 – APPROVAL OF HALF DAYS

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve June 20 and 26, 2019 as half days of school. Motion carried 7 yes, 0 no.

12. Approval of 2019-20 Cooperative Bidding Services agreement with Madison Oneida BOCES

Mrs. Brouillette returned at 8:25 pm.

MOTION # 14 – ACCEPTANCE OF 2019-20 BUDGET VOTE RESULTS, ELECTION, AND PROPOSITIONS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to accept the Budget Vote Results passing the \$10,651,697 Budget for 2019-20 with a vote of 83 yes and 23 no, accepting the election results of Brittany Rizzo with 86 votes receiving the 4 year term, Mike Filipovich with 84 votes receiving the 3 year term, Jessica Clark with 80 votes receiving the 2 year term, Bill Langbein with 6 votes, Jen Dvorak with 1 vote, Joshua Tice with 1 vote, and Glenn Osterhout with 1 vote, acceptance of the Bus Proposition by a vote of 83 yes and 23 no and acceptance of the creation of a Capital Reserve by a vote of 86 yes, 20 no. Motion carried 7 yes, 0 no.

MOTION # 15 – APPROVAL OF 2019-20 COOPERATIVE BIDDING SERVICES AGREEMENT

ON THE MOTION of Mr. Snyder, seconded by Ms. Clark, the board moved to approve the 2019-20 Cooperative Bidding Services Agreement with Madison Oneida BOCES with Mrs. Brouillette serving as the representative. MOTION carried 7 yes, 0 no.

VI. Policy

- a. The first reading of Policy # 5001 entitled “District-Wide Safety Plans and Building-Level Emergency Response Plan” was done at this time.

VII. Old Business

- a. None

VIII. New Business

a. Personnel

1. Appointments

- a. Brett Lewis – Sub Cleaner effective 5/16/19
- b. James Taylor – Sub Cleaner effective 5/21/19
- c. Jeffery Pieters as Probationary Head Bus Driver with an annual of salary of \$48,000 effective 7/1/19
- d. Amanda Goodenough – Continuation of Long Term Sub appointment with new assignment covering the FMLA of Lindsay Murphy effective 7/1/19 – 2/14/20 at M1, Step 2 as per contract pro rated
- e. Jessica Lollman – Teacher’s Aide effective 5/22/19 at Step 1, 7 hours per day at \$11.78 per hour

MOTION # 16 – APPOINTMENTS

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Filipovich, the board moved to approve the appointments as follow: .Brett Lewis – Sub Cleaner effective 5/16/19, James Taylor – Sub Cleaner effective 5/21/19, Jeffery Pieters as Probationary Head Bus Driver with an annual of salary of \$48,000 effective 7/1/19, Amanda Goodenough – Continuation of Long Term Sub appointment with new assignment covering the FMLA of Lindsay Murphy effective 7/1/19 – 2/14/20 at M1, Step 2 as per contract pro rated, Jessica Lollman – Teacher’s Aide effective 5/22/19 at Step 1, 7 hours per day at \$11.78 per hour. Motion carried 7 yes, 0 no.

2. Leave Request

- a. Christine Buschor – Leave Without Pay – half day May 15, 2019, May 23, 2019 and half day May 24, 2019

MOTION # 17 – APPROVAL OF LEAVE REQUEST

ON THE MOTION of Mrs. Lavoie, seconded by Mrs. Rizzo, the board moved to approve the leave request for unpaid leave for Christine Buschor for a half day May 15, full day May 23, and half day May 24, 2019. Motion carried 7 yes, 0 no.

3. Tenure Recommendation

- a. Amber Barrett effective 9/2/19

MOTION # 18 – APPROVAL OF TENURE

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve tenure for Amber Barrett effective 9/2/19. Motion carried 7 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

MOTION # 19 – APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the CSE/CPSE Recommendations. Motion carried 7 yes, 0 no.

Mrs. Brouillette left to post budget results at 8:43 pm.

- c. Principal Reports

- 1. Mr. Latella spoke to the board regarding the elementary Dinosaur unit, Genius Hour, Book Fair, book tournament going on now in elementary, the guest reading contest, the principal's challenge, PARP, Literacy Benchmarking success and the well attended 6th annual golf tournament thanking everyone who participated.

- 2. Mr. Nichols spoke to the board regarding the State Education Department visit last week, the continued state testing and field testing, National Junior Honor Society Induction ceremony taking place on May 22, 2019, the DDSO games and attendance last week, and did a shout out to Ryan Hobart for introducing the Marching Band at the very well attended and talented high school concert.

- IX. Correspondence

- a. Richard Englebrecht's monthly BOCES newsletter for May 2019 was shared.
 - b. The Library Media Center monthly report for April 2019 was shared.

- X. Executive Session

MOTION # 20 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mr. Yancey, seconded by Mrs. Lavoie the board moved to enter Executive Session with Ms. Clark acting as temporary District Clerk at 8:53 pm to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation (Superintendent's Contract). Mr. Davis was in attendance until 9:35 pm. Motion carried 7 yes, 0 no.

- XI. Adjourn Executive Session

MOTION # 21 – ADJOURN EXECUTIVE SESSION

ON THE MOTION of Mrs. Rizzo, seconded by Mrs. Lavoie, the board moved to adjourn Executive Session at 10:35 pm. Motion carried 7 yes, 0 no.

- XII. Adjournment

MOTION # 22 – ADJOURNMENT

ON THE MOTION of Mr. Snyder, seconded by Mr. Yancey, the board moved to adjourn for the evening at 10:36 pm. Motion carried 7 yes, 0 no.

DRAFT

The Special Meeting of the Board of Education of Madison Central School was held on May 30, 2019 at 5:00 pm in the conference room.

MEMBERS PRESENT: Ms. Jessica Clark
Ms. Stephanie Clark
Mr. Mike Filipovich
Mrs. Jennifer Lavoie
Mrs. Brittany Rizzo
Mr. Jona Snyder
Mr. Steve Yancey

MEMBERS ABSENT: None

OTHERS PRESENT: None

- I. Call to Order
 - a. Ms. Clark called the meeting to order at 5:25 pm.
- II. Executive Session

MOTION # 1 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mrs. Rizzo, seconded by Ms. Clark, the board moved to enter into Executive Session at 5:25 pm to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, **employment**, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation (Superintendent's Contract). Motion carried 7 yes, 0 no.

- III. Adjourn Executive Session

MOTION # 2 – ADJOURN EXECUTIVE SESSION

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Lavoie, the board moved to adjourn Executive Session at 8:50 pm. Motion carried 7 yes, 0 no.

- IV. Adjournment

MOTION # 3 – ADJOURNMENT

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Lavoie, the board moved to adjourn for the evening at 8:50 pm. Motion carried 7 yes, 0 no.

Madison Central School
2019-20
Board Of Education Members

Mr. Steve Yancey
3241 Center Road
Madison, NY 13402
Home – 315-893-7262
Work – 315-841-4181
Cell – 315-527-0744
Term expires 6/30/21

Mr. Jona Snyder – Vice President
5294 Brouillette Road
Oriskany Falls, NY 13425
Cell – 315-750-8720
Term expires 6/30/20

Mr. Michael Filipovich
3272 Burke Road
Vernon Center, NY 13477
Cell – 315-790-9189
Term expires 6/30/22

Mrs. Brittany Rizzo
5211 Rottomore Road
Vernon Center, NY 13477
Cell – 315-761-6103
Term expires 6/30/23

Mrs. Stephanie Tanner – President
7535 State Route 20
Madison, NY 13402
Work – 315-853-1080
Cell – 315-520-5701
Term expires 6/30/20

Mrs. Jennifer Lavoie
2448 Huth-Sayer Road
Oriskany Falls, NY 13425
Cell – 315-941-1080
Home – 315-843-9020
Term expires 6/30/22

Mrs. Jessica Clark
4190 Canal Road
Madison, NY 13402
Cell – 315-412-5342
Term expires 6/30/21

MADISON CENTRAL SCHOOL DISTRICT

PROJECT SAVE
(Safe Schools Against Violence In Education)
DISTRICT-WIDE SCHOOL SAFETY PLAN
as required by Commissioner’s Regulation 155.17

INTRODUCTION

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a District-wide School Safety Plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The district-wide plan is responsive to the needs of all schools within the district and is consistent with the more detailed emergency response plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, as well as from natural and manmade disasters. To address these threats, the State of New York has enacted the Safety Schools Against Violence in Education (SAVE) law. Project SAVE is a comprehensive planning effort that addresses prevention, response, and recovery with respect to a variety of emergencies in each school district and its schools.

The Madison Central School District (“District”) supports the SAVE Legislation, and intends to facilitate the planning process. The Superintendent of Schools encourages and advocates on-going District-wide cooperation and support of Project SAVE.

SECTION I: GENERAL CONSIDERATION AND PLANNING GUIDELINES

Purpose

The Madison Central School District-wide School Safety Plan was developed pursuant to Commissioner’s Regulation 155.17. At the direction of the Board of Education, the Superintendent of Schools appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan

A. Identification of School Teams

The District has created a District-wide School Safety Team including the following persons:

Board of Education Representative: J. Lavoie; Alternate: S. Tanner
Administration Representative: M. Davis, L. Nichols, B. Latella
Teacher Representative: J. Burdick, M. Bruno, P. Perry
Parent Representative: K. Peavey
Student Representative: M. Peavey
School Safety Personnel: J. Angrisano (BOCES), W. Wilcox (Madison Co. Sheriff Dept.)
Other School Personnel: M. Brouillette, C. Post

B. Concept of Operations

- The District-wide School Safety Plan shall be directly linked to the individual Building-level Emergency Response Plans for each school building. This District-wide School Safety Plan will guide the development and implementation of individual building-level emergency response plans.
- The Superintendent of Schools or his/her designee will serve as the District Chief Emergency Officer. Responsibilities include: facilitate safety training for school district personnel, ensure the school's building-level emergency response plan is up-to-date each year, make sure drills (evacuation and lock down) occur as per Education Law §807, and aid in policy development and decision-making for security technology.
- This Plan has been developed using the New York State Education guidance document as well as checklists and other resources provided by the BOCES Safety Office. It has been reviewed and revised by members of the District-wide School Safety Team prior to public comment.
- In the event of an emergency or violent incident, the initial response to all emergencies at an individual school will be by the School Emergency Response Team.
- Upon the activation of the School Emergency Response Team, the Superintendent of Schools or his/her designee will be notified and, where appropriate, local emergency officials will also be notified.
- Emergency response actions, including Crisis Response, may be supplemented by involving County and State resource through established protocols.

C. Plan Review and Public Comment

- Pursuant to Commissioner's Regulation 155.17 (e)(3), this plan will be made available for public comment 30 days prior to its adoption. The District-wide and building-level plans may be adopted by the School Board only after at least one public hearing that provides for the participation of school personnel, parents, students, and any other interested parties. The plan must be formally adopted by the Board of Education.
- While linked to the District-wide School Safety Plan, building-level emergency response plans shall be confidential and shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provision of law, in accordance with Education Law Section 2801-a.
- Full copies of the District-wide School Safety Plan and any amendments will be submitted to the New York State Education Department within 30 days of adoption. Building-level emergency response plans will be supplied to both local and State Police within 30 days of adoption.
- This plan shall be reviewed and maintained by the District-wide School Safety Team and reviewed on an annual basis on or before July 1 of each year. A copy of the plan will be available at District Main Office.

SECTION II: GENERAL EMERGENCY RESPONSE PLANNING

A. Identification of sites of potential emergency

The District has established procedures for the identification of potential sites and the internal and/or external hazards that may be present in them. These procedures are developed in coordination with the local Emergency Management Office, Fire Department and law enforcement agencies, and the use of a Risk Probability Checklist. Appendix 2 of this Plan includes the risk probability checklist and the results of this evaluation.

B. Actions in response to an emergency

The District has identified the following general response actions to emergency situations. These actions include: **See Appendix 10 for general response guidelines.**

- School cancellation (prior to start of day)
- Early dismissal
- Evacuation
- Sheltering (Shelter-in-Place, Hold-in-Place, Lockout, Lockdown)

The confidential Building-level Emergency Response Plans include identification of specific procedures for each action depending upon the emergency.

See Appendix 10 and Appendix 11 for general response guidelines.

Emergencies include, but are not limited to:

Anthrax/Suspicious Mail	Intruder
Bomb Threat	Lock-Out Procedures
Building and/or Campus Evacuation	Medical Emergencies
Building Collapse/Earthquake	Missing Student
Bus Accident	Public Demonstration
Crime Scene/Break-In	Sexual Assault
Drugs and Drug Dealers	Suicide
Emergency Numbers	Weapons
Fights	Weather
Fire/Explosion	
Gas Odor/Leak	
Go Home Plan	
Hazardous Material Exposure	

C. District resources and personnel available for use during an emergency

The District has committed the full inventory of its resources to be available for use during an emergency. These resources will be utilized in line with the confidential Building Level Emergency Response Plans as deemed appropriate by the Incident Command Team.

Specific personnel and resources are identified in the confidential Building Level Emergency Response Plans.

The following functions are available to assist in the event of an emergency:

Function	Role, skill, or assignment
School Nurse	First Aid/Medical
CPR/ First Aid Trained staff	First Responders

Head Custodian	Physical Plant
Transportation Supervisor	Bus drivers
Counselors/School Psychologist	Crisis Team
Volunteer Staff	Suspicious Object Identification Team

Additional District Resources Available for Use in an Emergency

During an emergency, the District has the following resources available:

Equipment	Location
Defibrillator	Internal and Fire Department – via 911
Smoke ejectors	Fire department – via 911
Emergency lighting	Each building
Portable fire extinguishers	Building-wide and each bus
Spill cleanup / absorbent materials	Custodial Dept.
First aid Supplies	Nurses Office

D. Procedures to coordinate the use of school resources during emergencies

The District uses the Incident Command System model for emergency actions. For District-wide emergencies, the Chief Emergency Officer will be the Superintendent of Schools or his/her designee. In building-level emergencies, the Chief Emergency Officer or designee will act as the Incident Commander. The Incident Commander is authorized to activate such resources and personnel as are appropriate to the incident. The Incident Commander is empowered to render such decisions as may be necessary in keeping with the response actions as identified in the confidential Building Level Emergency Response Plan. Building-level Incident Command staff is identified in the confidential Building Level Emergency Response Plans.

The Incident Command System for the District, and for individual buildings, is better defined in Appendix 8 of this plan.

E. Annual multi-hazard school training for staff and students.

The District will conduct annual training for both staff and students in school safety issues. Training will be coordinated by the Superintendent of Schools, and may consist of classroom activities, general assemblies, tabletop exercises, full scale drills or other appropriate actions to increase the awareness and preparedness of staff and students.

Drills and other exercises will be coordinated with local, county and state emergency responders and preparedness officials. Existing plans will be revised in response to post-incident evaluations of these drills.

Training procedures and framework are included in Appendix 3.

F. Staff development

- All candidates applying for teacher certification as of February 2, 2001 will have completed two hours of training in school violence prevention and intervention prior to that application.

- Provision for staff development with respect to school violence prevention, intervention, and response will be included in professional development plans.
- School violence prevention and intervention training for all staff will be included annually in a superintendent's conference day.

Superintendent will be responsible for implementing instructional staff development programs.

Superintendent will be responsible for non-instructional staff development with respect to school violence.

Staff development resources and other related information are listed in Appendix 3.

SECTION III: RESPONDING TO THREATS AND ACTS OF VIOLENCE

A. Policies and procedures for responding to implied, or direct threats of violence or acts of violence by students, teachers, other school personnel and visitors to the school

The District has enacted policies and procedures dealing with violence. These policies and procedures deal with the safety of the school community as well as the range of discipline of those making the threat or committing the act of violence. A listing of policies and their respective policy numbers are included in Appendix 4 of this document (see also District Code of Conduct.)

B. Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident

Law enforcement officials will be contacted by the Chief Emergency Officer (Superintendent or designee) in line with the confidential Building Level Emergency Response Plan, and will be requested based upon the "closest response agency" concept to ensure that the response to the incident is as rapid as possible. In most cases, law enforcement agencies will be contacted through the 911 system which will dispatch the appropriate agency. Appendix 9 includes a table listing district buildings and closest response agencies with contact names and numbers for use in non-emergency situations.

C. Appropriate response to emergencies

The District recognizes that appropriate response to emergencies varies greatly depending upon the actual threat or act as well as the magnitude of such emergency. The confidential Building Level Emergency Response Plans detail the appropriate response to such emergencies. See Appendix 9 for general response agency listing.

D. Policies and procedures to contact parents, guardians or persons in parental relation to the students in the event of a violent incident or an early dismissal

The District will contact appropriate parents, guardians or person in parental relation via media release, telephone contact or other appropriate means in the event of a violent incident or early dismissal. Conditions requiring such notification are outlined in the confidential Building Level Emergency Response Plans. See Appendix 12 for television and radio station listing.

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 5

SECTION IV: COMMUNICATION WITH OTHERS

A. Procedures for obtaining assistance during emergencies from emergency services organizations and local government agencies

During emergencies, local government agencies, including emergency services, can be obtained via the local emergency management office or through the local emergency communication center. The Incident Commander will authorize the procurement of these agencies. District's local emergency management office information:

Emergency Management Office
Emergency Management Office - Ted Halpin, Wampsville, NY 315-366-2789

B. Procedures for obtaining advice and assistance from local government officials including the county or city officials responsible for implementation of Article 2-B of the Executive Law

In an emergency, the Superintendent/Designee will contact the 911 center for fire, law enforcement, or EMS response. In large-scale emergencies, the Superintendent may be assisted by the BOCES District Superintendent or their designee. On occasion, the Superintendent/Designee may need to contact the highest-ranking local government official for notification and/or assistance

The District will rely on the advice of the local emergency management office listed above.

C. A system for informing all educational agencies within the District of a disaster

The District will notify any appropriate educational agencies within its boundaries as well as adjacent to its boundaries in the case of a disaster that would affect any of these agencies. The Incident Commander will determine the extent of notification and delegate its delivery. A list of these agencies and the contact information is located in Appendix 1.

D. Maintaining certain information about each educational agency located in the school district

The following information concerning educational agencies located within the district is included with the confidential Building-level Safety Plans:

- School population
- Number of staff
- Transportation needs, and
- Business and home telephone numbers of key officials of each such educational agency
Home telephone numbers will be maintained by the district office to maintain confidentiality.

The Superintendent or their designee will ensure that this information is current and accurate. See Appendix 1 for school enrollment and transportation information.

SECTION V: PREVENTION AND INTERVENTION STRAGIES

A. Policies and procedures related to school building security, including, where applicable, the use of school safety officers and/or security devices or procedures

The District utilizes visitor sign-in and identification badges. Additionally, employment reference checks and fingerprinting are conducted according to SAVE requirements for all staff. Clerical staff (sign-in log) and staff (hall monitoring) receive annual violence prevention training. The following security measures are in place:

Security measure	Purpose
Single Entry Point	To control building access.
Sign-in Procedure	To identify and log visitors and purpose/location of visit.
Hall Monitoring	General expectation of staff to monitor halls as needed.
Fingerprinting	Background checks for all new hires after July 1, 2001
Staff and Visitor Badges	To identify staff and visitors in the school building
Video Surveillance	To provide additional monitoring capability

Also see Appendix 6

B. Policies and procedures for the dissemination of informative materials

The District recognizes that the most current data caution against profiling students that have the potential for violence. However, it also acknowledges the need to identify youth at risk and to provide the necessary support services to all students, beginning at an early age. The District therefore will maintain resources on the early detection of potentially violent behavior; maintain a team of qualified staff to evaluate threats and other potentially violent behaviors.

The District is committed to the use of interpersonal violence prevention education for all students, when available. Annual Violence Prevention training is conducted for instructional and support staff. See Appendix 3.

C. Prevention and Intervention Strategies

The District continues to develop and investigate various strategies regarding violence prevention and intervention such as:

- | | |
|-------------------------------------|---------------------------------------|
| Ophelia’s Girls | Informal Conflict Resolution |
| Character Education/ Second Step | Dignity for All Students Act Training |
| Elementary “Lunch Bunch” Counseling | M&M Mentoring |
| Boy’s Circle/Girl’s Circle | Others based on District needs |

D. Strategies for improving communication among students and between students and staff, and for the reporting of potentially violent incidents

The District recognizes that communication is a vital key in the prevention and intervention of violence in schools. To that end, the District will continue to explore strategies and programs based on the District's needs.

The campus referral process is utilized for the reporting of potentially violent incidents according to the building chain of command and following the District Code of Conduct. Additionally, student counselors are available each day for students to share information where the source can remain confidential.

E. Description of duties, hiring and screening process, and required training of hall monitors and other school personnel

See Appendix 7

SECTION VI: RECOVERY

A. Post-Incident Response

The Post-Incident/Crisis Response Team will institute the Crisis Response Plan as outlined in the confidential Building-level Plan.

B. Disaster Mental Health Services

The Superintendent, or their designee, will assist in the coordination of Disaster Mental Health Resources and the implementation of the Crisis Response Plan. During the recovery phase of an incident, the District will reevaluate its current violence prevention and school safety activities and consider what the school can do to improve its plan.

APPENDICES

Appendix 1:

Listing of all school buildings covered by the District-wide school safety plan with addresses of buildings, and contact names and telephones numbers of building staff.

Building Name	Address	Contact Name	Telephone Number
Madison CSD	7303 State Rt. 20	Superintendent	315-893-1878
Enrollment and Transportation			
496 students/83 staff 7 Buses 2 Handicapped Bus 1 Suburban vehicles 1 Van			

Listing of other educational agencies (day care, parochial school, pre-school, etc.) located within the District:

Educational Agency	Address	Contact Name	Telephone Number

In an emergency, the Superintendent or his designee will notify these agencies as appropriate.

EDUCATIONAL AGENCIES

Ms. Jacklin Starks	(BOCES)	361-5510
Dr. Ravo Root	(Camden)	245-4075
Mr. Shawn Bissetta	(Canastota)	697-2025 Ext. 6302
Mr. William Dowsland	(Hamilton)	824-6300
Mr. Gregory Molloy	(Morrisville-Eaton)	684-9300
Ms. Mary-Margaret Zehr	(Oneida)	363-2550
Mr. Peter Blake	(Rome)	334-7434
Ms. Cynthia Stocker	(Stockbridge)	495-4400
Ms. Martha Group	(VVS)	829-2520

Home telephone numbers are maintained in the district office.

Appendix 2:

District-wide Risk Determination

Using the Risk Probability Checklist on p. 13, and the recommendations of local law enforcement and emergency response personnel, the District has determined that the following risks apply to all district buildings:

Winter storms and blizzards
High winds
Severe thunderstorms
Hazardous materials
Transportation accidents

In addition, the District recognizes that every school building has the potential for violent incidents, including:

Hostage Situation
Weapons Incident
Kidnapping
Intruder
Threats of Violence
Bomb Threat

The District has determined that the following buildings have the potential for additional emergency situations based upon their proximity to external hazards (dams, flood prone areas, industrial sites, etc.) or to internal hazards.

Building Risk Determination

Building	Address	Internal Hazards	External Hazards
Madison CSD	Rt. 20	Science storage	Rt. 20 Transportation
		Kitchen	Bus fuel storage
			Propane Gas

RISK PROBABILITY CHECKLIST

	YES	NO	COMMENT
1. Has you region ever been short of water due to drought conditions? Natural Hazard: Drought and Extreme Heat	X		
2. Have you ever felt an earthquake tremor while in your community? Natural Hazard: Earthquake	X		
3. Do you live in or adjacent to a major forest region? Natural Hazard: Forest Fire		X	
4. Have forest fires ever occurred within 25-mile radius of your district? Natural Hazard: Forest Fire		X	
5. Do you live in a state having great or moderate risk from landslides occurring? Natural Hazard: Landslide		X	
6. Is you district located in a valley downstream from a man-made dam? Natural Hazard: Mudflow		X	
7. Has your community ever experienced a winter storm ? Natural Hazard: Winter Storms and Blizzards	X		
8. Are severe winter storms a frequent occurrence? Natural Hazard: Winter Storms and Blizzards.		X	
9. Is your community in an area visited by thirty or more thunderstorms per year? Natural Hazard: Severe Thunderstorms		X	
10. Do you live in a state with a coastline on the Atlantic Ocean or Gulf of Mexico? Natural Hazard: Hurricane	X		
11. Has you state ever been crossed by the path of a hurricane ? Natural Hazard: Hurricane	X		
12. Is your district on or near a river or stream floodplain? Natural Hazard: Flood and Flash Floods		X	
13. Have floods or flash floods ever affected your home or community? Natural Hazard: Floods and Flash Floods		X	
14. Do tornadoes present a major or moderate risk to your region? Natural Hazard: Tornado		X	
15. Do you live in a western state that has been or might be affected by ashfall from a volcanic eruption ? Natural Hazard: Volcanic Hazard		X	
16. Are there any factories, warehouses, or disposal areas near your community which produce or use toxic chemicals or other hazardous materials ? Technological Hazard: Hazardous Materials		X	
17. Is your district within a few miles of a main highway, waterway or railroad line? Technological Hazard: Transportation Accident	X		
18. Have major transportation accidents ever disrupted traffic patterns in your community? Technological Hazard: Transportation Accident		X	Route 20 and Route 12B
19. Is your district within a fifty-mile radius of a nuclear power facility ? Technological Hazard: Radiological Incident		X	
20. Are there any radioactive waste dump sites in your state? Technological Hazard: Radiological Incident		X	
21. Are there any man-made dams built along the river nearest your district? Technological Hazard: Dam Disaster		X	

Appendix 3:

- I. Violence prevention, intervention, and response staff development programs for instructional and non-instructional staff will be included in Superintendent's Conference Day plans as follows:

Instructional Staff

School Year	Dates	Topic(s)
2019 – 2020	Superintendents Day	Mental Health/ Violence Prevention
2019 – 2020	Annual	Right-to-Know
2019 – 2020	Annual by Sept. 15th	Emergency Preparedness

Non-Instructional Staff

School Year	Dates	Topic(s)
2019 – 2020	Annual by Sept. 15th	Mental Health/ Violence Prevention
2019 – 2020	Annual	Right-to-Know
2019 – 2020	Annual by Sept. 15th	Emergency Preparedness

- II. The annual "Go Home" Drill will be conducted on day before spring vacation unless otherwise determined by the District Superintendent in consultation with the superintendents of schools.
- III. During the 2019 – 2020 school year, the following drills and exercises will be conducted:

Training, Drills, and Exercises

The District will conduct emergency response training for staff and students by reviewing procedures appropriate to hazardous situations including those that are weather-related, criminal in nature, environmental, or failure of a building system. The procedures will be explained and practiced in a variety of ways including early go-home drill; tabletop exercise; live drill; and Emergency Management Team exercise.

When appropriate, and at the discretion of the District-wide Team, the district will coordinate drills and/or exercises with local and county emergency response and preparedness officials. The following drills and/or exercises will be conducted in the 2019-2020 school year:

Date	Description of drill or exercise
Spring	"Go Home" drill – Students and Staff
As required by law	8 Fire Drills- Students and Staff
As required by law	4 Lockdown Drills – Students and Staff
Annual	Emergency Response Training – All Staff
Annual	Bus Evacuation Drills – Students and Staff
As needed	Tabletop exercises - Staff

Appendix 4:

The Madison Central School District policies related to school violence and emergency planning are included in this appendix.

1. Code of Conduct
2. School Vandalism (5013)
3. Loss & Destruction of District Property (5014)
4. Fire Safety (5015)
5. School Emergency Management Plan (5016)
6. Bus Conduct (5044)
7. Bus Accidents (5048)

Appendix 5:

Insert regulation references here

- 155.17
- Executive Law 2-B
- Other

Appendix 6:

Insert policy (or policy number) regarding building security, school safety officers, and dissemination of informative materials here.

1. Visitors to the School (1016)
2. Visitors to the School – Board Members (1017)

Appendix 7:

Description of duties, hiring and screening process, and required training of hall monitors and other school safety personnel.

Administration- It is the duty of the Administration to screen and recommend candidates for employment in the Madison Central School by reviewing qualifications, checking work and related references and conducting interviews to assess fitness for employment.

Superintendent's Secretary- It will be the responsibility of the Records Access Officer to train and maintain training to oversee the Fingerprinting process of all candidates for employment in the Madison Central School.

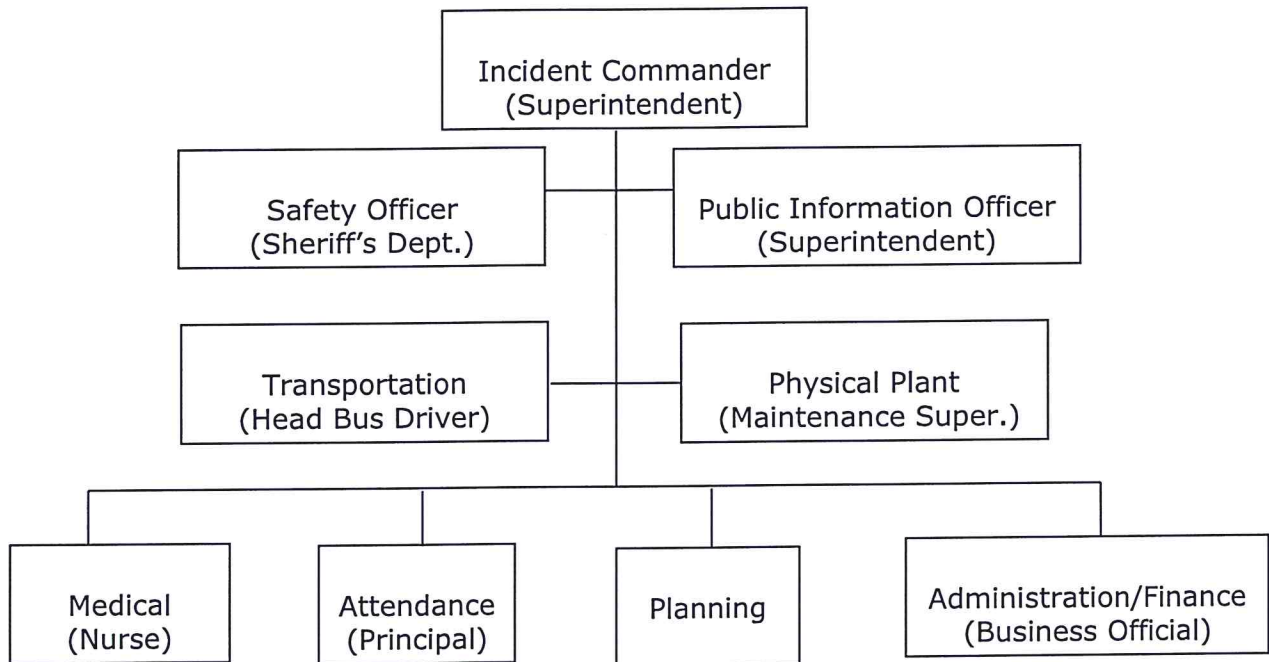
Fingerprinting- Fingerprinting and associated criminal background checks conducted as required, for all employees hired after July 1, 2001, according to Project SAVE.

Clerical Staff- Clerical staff require school visitors to sign visitor log and assign visitor identification badge. Clerical staff also sign out school visitors and collect returned visitor badges.

School Staff- All school staff are expected to monitor hallways and ensure visitors are properly identified.

Appendix 8:

Madison Central School District Incident Command



- ❑ **Incident Commander** – Responsible for the direction of the District response in a District-wide emergency (Superintendent) or the building response in a building-level emergency (Building Administrator).
- ❑ **Public Information Officer** – Complies and releases information to the news media.
- ❑ **Safety Officer** – Monitors the District response in an attempt to prevent injuries from occurring to both those involved in the incident and those trying to resolve it.
- ❑ **Liaison** – Represents the District by working with responding agencies (law enforcement, fire EMS, utilities, etc.) and other school districts that may be involved in the incident.
- ❑ **Incident Log** – Keeps a written log of all incident events and updates appropriate command post personnel on significant developments.
- ❑ **Operations** – Responsible for directing the implementation of action plans and strategies for incident resolution.
- ❑ **Logistics** – Responsible for providing all resources (personnel, equipment, facilities, services) required for incident resolution.
- ❑ **Planning/Intelligence** – Responsible for collecting, evaluating and disseminating the information needed to measure the size, scope and seriousness of an incident and to plan a response.
- ❑ **Administration/Finance** – Responsible for all cost and financial matters related to the incident.

Appendix 9:

Madison Central School District

Closest Response Agencies

In an emergency, dial 911. They will dispatch the appropriate response agencies. In non-emergency situations, contact the following:

Building	Law Enforcement	Fire
Madison CSD	Contact: Sheriff Dept.	Contact: Madison Fire Dept.
	Phone #: 315-366-2318	Phone #: 315-893-1893
	Contact: NY State Police	
	Phone #: 315-684-9550 (Morrisville)	
NYS Electric and Gas (NYSEG)		
NATURAL GAS ODOR or EMERGENCY	Contact: GENERAL INFO	
	Phone #: 1-800-572-1111	
Madison Town Supervisor		
	Contact: Ron Bono cell – 315-263-8655	
	Town Clerk Phone #: 315-893- 7020	
Augusta Town Supervisor		
	Contact: Sue Collins	
	Phone #: 315-843-4811	
Propane Service		
	Contact: Center State Propane	
	Phone #: 315-841-4044	
Town Road Commissioners		
Town of Madison	Contact: Roy Kirley	Home #: 315-893-7114
	Phone #: 315-893-1814	Cell Phone #: 315-723-7114
Town of Augusta	Contact: Phil Eaton	Home #: 315-821-6501
	Phone #: 315-843-4811	Cell Phone #: 315-269-5335
County Road Commissioners		
Madison County	Contact: Joseph Wisinski (Days)	Contact: Rick Durant Operations Mgr.
	Phone #: 315-366-2221	Phone #: Cell – 315-264-3668
Oneida County	Contact: Dennis Davis Phone #: 315-793-6213	Contact: Rob Colluccio (midnights – Nov. – April)
		Phone #: 315-793-6224 Cell #: 315-525-5540
Poison Control		
	Contact: General Info	
	Phone #: 1-800-222-1222	

APPENDIX 10:

Protective Action Options

The following actions will be considered in the event of an emergency as appropriate:

- School cancellation prior to opening
- Early dismissal
- Evacuation
- Sheltering (Shelter-in-Place, Hold-in-Place, Lockout, Lockdown)

School cancellation

- Monitor any situation that may warrant a school cancellation
- Make determination
- Contact local media.

Early dismissal

- Monitor situation
- If conditions warrant, close school.
- Contact Transportation Supervisor to arrange transportation.
- Contact local media to inform parents of early dismissal
- Set up an information center so that parents may make inquiries.
- Retain appropriate district personnel until all students have been returned home.

Evacuation (before, during and after school hours, including security during evacuation and evacuation routes)

- Determine the level of threat.
- Contact Transportation Supervisor to arrange transportation.
- Clear all evacuation routes and sites prior to evacuation.
- Evacuate all staff and students to pre-arranged evacuation sites.
- Account for all student and staff population. Report any missing staff or students to the Superintendent.
- Make determination regarding early dismissal; contact local media to inform parents of early dismissal if implemented.
- Ensure adult supervision or continued school supervision/security.
- Set up an information center where parents may make inquiries.
- Retain appropriate district personnel until all students have been returned home.

Sheltering sites (internal and external)

- Determine the level of threat.
- Determine location of sheltering depending on nature of incident.
- Account for all students and staff. Report any missing staff or students to the Superintendent.
- Determine other occupants in the building.
- Make appropriate arrangements for human needs.
- Take appropriate safety precautions.
- Establish a public information officer to provide information and current status of the situation to parents and other inquiring parties.
- Retain appropriate district personnel until all students have been returned home.

APPENDIX 11:

Responses to Acts of Violence: Implied or Direct Threats

The District has established the following strategies for responding to implied or direct threats of violence by students, teachers, other school personnel and visitors to the school. The Building-level plan includes specifics to potential emergency situations that would require these responses.

- Use of staff trained in de-escalation or other strategies to diffuse the situation.
- Inform Superintendent of implied or direct threat.
- Determine level of threat with Superintendent/Designee.
- Contact appropriate law enforcement agency, if necessary.
- Monitor situation, adjust response as appropriate, including the possible use of the Emergency Response Team.

The District will provide training to assist personnel in de-escalation techniques and/or identification of early warning signs of potentially violent behavior as part of the required staff development program.

Acts of Violence

In the event of an act of violence by students, teachers, other school personnel or visitors to the school, the District will implement the procedures outlined in the Building-level Plans. The following types of procedure(s) have been considered:

- Determine level of threat with Superintendent/Designee.
- If the situation warrants, isolate the immediate area and evacuate if appropriate.
- If necessary, initiate lockdown procedure, and contact law enforcement.
- Monitor situation; adjust response as appropriate; if necessary, initiate early dismissal, sheltering or evacuation procedures.

Response Protocols

The District's responses to emergencies, including protocols for responding to bomb threats, hostage takings, intrusions and kidnappings are included in the confidential Building-level Plans. The following protocols are provided as examples:

- Identification of decision-makers
- Plans to safeguard students and staff
- Procedures to provide transportation, if necessary
- Procedures to notify parents
- Procedures to notify media
- Debriefing procedures

APPENDIX 12:

Notification and Activation (Internal and External Communications)

In the event of a violent incident, the Superintendent will contact appropriate law enforcement officials through the 911 system. A list of local law enforcement agencies and of those individuals who are authorized to contact the law enforcement agencies is included in the appendix of each Building-level Emergency Response Plan.

The Superintendent will notify all educational agencies within the district in the event of an emergency by use of telephone, fax, email, or other appropriate communication.

In the event of a disaster or an act of violence, the BOCES District Superintendent, or his designee, will be notified as appropriate.

Parents, guardians or persons in parental relation to the students will be notified in the event of a violent incident or an early dismissal by means of local media including television stations and the district website.

Where practicable, Blackboard Connect will be used to contact staff and parents using the contact information provided on the Student Information System.

In the event of certain large-scale weather emergencies, the NOAA weather radio emergency alert system may be used to obtain information.

Below are various media outlets the district may use for emergency communications.

TV Stations

WSTM-TV & WTVH

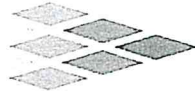
WIXT-TV/ WUTR-TV

WKTV

YNN

Newspaper

Utica O.D. - Website



Madison-Oneida

Board of Cooperative Educational Services

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*Celebrating 50 years
1968-2018*

OFFICE OF INTERMUNICIPAL LEGAL SERVICES

Phone: 315.361.5522 ♦ Fax: 315.361.5595

ANDREW V. LALONDE, Esq., School Attorney, alalonde@moboces.org
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GEORGE E. MEAD, Esq., School Attorney, gmead@moboces.org
KRISTINE A. KIPERS, Esq., School Attorney, kkipers@moboces.org
JENNIFER L. RUSS, Policy and Benefits Coordinator, jrus@moboces.org
MELISSA J. LOPEZ, Labor Relations Associate, mlopez@moboces.org
KATHLEEN L. PARKER, Senior Office Specialist, kparker@moboces.org

May 23, 2019

Mr. Michael Davis, Superintendent of Schools
Madison Central School District
7303 State Route 20
Madison, NY 13402

Dear Mr. Davis:

Enclosed for your consideration is an intermunicipal agreement between the Madison Central School District and the Madison - Oneida BOCES. If your Board approves this agreement, District Superintendent Starks will present it to the BOCES Board for its approval.

Thank you and please do not hesitate to contact me with questions.

Respectfully,

Andrew V. Lalonde
Labor Relations Coordinator / School Attorney

CC: Ms. Melanie Brouillette, Business Manager

AGREEMENT

The parties to this AGREEMENT are the Madison - Oneida Board of Cooperative Educational Services (“**BOCES**”), with its principal business address at 4937 Spring Road, Verona, New York 13478-0168 and the Madison Central School District (“**DISTRICT**”), with its principal business address at 7303 State Route 20, Madison, NY 13402.

RECITALS

A. Education Law section 1950(4) (e) provides that BOCES, as a duly constituted board of cooperative educational services, has the power and duty to employ personnel such as attorneys to carry out its program, upon the recommendation of the district superintendent; and, BOCES, upon the recommendation of its district superintendent, has employed attorneys to assist it in carrying out its program.

B. DISTRICT is established as a central school district under the New York State Education Law; Section 1804 of the Education Law authorizes the board of education of a central school district to employ personnel such as attorneys to assist it in carrying out its duties; and, the DISTRICT’s board of education desires to employ one or more attorneys to assist it in carrying out its duties under the Education Law.

C. New York State General Municipal Law, Article 5-G authorizes BOCES and DISTRICT each to enter into an intermunicipal agreement to carry out any function or responsibility each has authority to undertake alone.

D. BOCES and DISTRICT have undertaken a reasonable review of the cost of separately employing one or more attorneys and have determined that obtaining such services by jointly hiring one or more attorneys will afford best value to each organization.

COVENANTS

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and other good and valuable consideration, receipt of which is acknowledged by both parties, it is agreed as follows:

1. **TERM**: The term of this AGREEMENT shall begin on July 1, 2019, and shall extend through and including June 30, 2020.
2. **EMPLOYMENT OF AN ATTORNEY**: BOCES agrees that it will employ one or more attorneys duly licensed to practice law in the State of New York, whose services will be available to DISTRICT upon the terms set forth in this Agreement.
3. **EQUIPMENT AND OTHER RESOURCES**: BOCES shall be responsible for providing the jointly employed attorney(s) with office space, office and support staff, equipment, supplies, and professional resources necessary to provide professional services to BOCES and DISTRICT.
4. **COMPENSATION**: The parties agree that the jointly employed attorney(s) shall be considered to be employed by BOCES for purposes of payroll administration, pension service reporting and all other benefits. BOCES agrees to provide DISTRICT with such information that may be necessary for DISTRICT to satisfy its reporting obligation under Education Law Section 2053.

To insure that the expense incurred by DISTRICT is proportionate to the services received by DISTRICT, the parties agree that DISTRICT will compensate BOCES on an hourly basis for work performed by the attorney(s) on behalf of DISTRICT. Specifically, DISTRICT agrees to reimburse BOCES at the rate of \$110.00 per hour for those services. For greater efficiency, the support staff employed by BOCES may include one or more paralegals and/or legal support personnel. District agrees to reimburse BOCES at the rate of \$50.00 per hour for services performed by paralegals and/or legal support personnel.

DISTRICT agrees that BOCES may require the payment in advance of out-of-pocket expenses (disbursements) such as filing fees, transcript fees, witness fees, service of process, and significant printing or copying charges.

5. **INVOICES:** BOCES shall provide DISTRICT with periodic invoices. The invoices shall provide a reasonably specific description of the services performed, and shall separately specify charges for professional services and charges for disbursements. DISTRICT shall remit payment to BOCES within thirty (30) days of the date of the invoice.
6. **ATTORNEY-CLIENT RELATIONSHIP:** BOCES and DISTRICT are distinct entities, and, thus, each will have a distinct attorney-client relationship with any jointly employed attorney that performs services for either of them. Each jointly employed attorney shall act to maintain client loyalties and client confidences in accordance with the New York State Code of Professional Responsibility.
7. **CONFLICT OF INTEREST:** If circumstances arise that constitute a conflict of interest between BOCES and DISTRICT, as defined by the New York State Code of Professional Responsibility, then, as to that matter, no jointly employed attorney, and no attorney employed by BOCES or DISTRICT as staff or in-house counsel, shall represent either BOCES or DISTRICT.
8. **PROFESSIONAL LIABILITY INSURANCE:** BOCES shall maintain professional liability insurance coverage applicable to the professional services provided by the jointly employed attorney(s) to DISTRICT, in the amount of at least one million dollars. The shared cost of this insurance is reflected in the compensation arrangement established in paragraph 4. The limits and coverage of this policy shall be the parties' sole remedy in the event of loss experienced due to the culpable conduct of one or more of the jointly employed attorney(s); and, neither party shall have any obligation to indemnify the other in the event of such loss.
9. **NON ASSIGNMENT:** This AGREEMENT may not be assigned by either PARTY, or its right, title or interest therein assigned, transferred, conveyed or otherwise disposed of without the previous consent, in writing, of the other PARTY and any attempts to assign the contract without such written consent will be null and void.
10. **DISPUTE RESOLUTION:** In the event either PARTY has a dispute relating to this AGREEMENT, including but not limited to the applicability of professional standards for work undertaken by the joint employee, it shall provide written notice to the other PARTY of such dispute and include a detailed description of the nature of the dispute and proposed method of resolution. Within seven (7) calendar days of receiving such notice, the receiving PARTY shall contact the disputing party and a mutually acceptable time shall be set for the PARTIES to meet and discuss the resolution. Both PARTIES shall provide documentation or other information useful for resolution of such dispute. Both PARTIES shall make a good faith effort to resolve such dispute in a mutually acceptable and timely manner. In the event the PARTIES cannot agree

to resolve such dispute, either PARTY may exercise its right to terminate pursuant to paragraph eleven (11) of this AGREEMENT.

11. **TERMINATIONS:** Both PARTIES reserve the right to terminate this AGREEMENT upon providing thirty (30) days written notice to the other PARTY provided, however, that prior to providing such notice the PARTY seeking termination shall participate in dispute resolution as described in paragraph ten (10) of this AGREEMENT.

12. **NOTICES:** Any notices or other communications that must be given in connection with this AGREEMENT shall be in writing and shall be deemed to have been validly made or given when delivered personally or when received if properly deposited with the United States Postal Services, postage prepaid certified or registered mail return receipt requested or with a nationally recognized overnight courier service to the address set forth below:

(a) **If to DISTRICT:**

Mr. Michael Davis, Superintendent of Schools
Madison Central School District
7303 State Route 20
Madison, NY 13402

(b) **If to BOCES:**

Ms. Jacklin G. Starks, District Superintendent
Madison – Oneida BOCES
4937 Spring Road / PO Box 168
Verona, NY 13478 - 0168

13. **HEADINGS:** Headings or titles of sections are for convenience of reference only and do not constitute a part of this AGREEMENT.

14. **FULL AGREEMENT:** This AGREEMENT constitutes the full agreement between the parties. This Agreement may not be amended or modified by either party except by a written agreement signed by both parties.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT on the day and year written below.

For the DISTRICT

Date

For the BOCES

Date

CERTIFICATION BY SCHOOL DISTRICT BOARD CLERK

I, _____, Clerk of the Board of Education for the Madison Central School District, do certify that an AGREEMENT for certain staff attorney functions between the Madison - Oneida BOCES and the Madison Central School District was duly approved by a majority vote of the voting strength of the Board of Education on _____.

SIGNATURE OF SCHOOL DISTRICT BOARD CLERK

Date

CERTIFICATION BY BOCES BOARD CLERK

I, Catherine M. Quinn, Clerk of the Board of Education for the Madison - Oneida BOCES do certify that an AGREEMENT for certain staff attorney functions between the Madison – Oneida BOCES and the Madison Central School District was duly approved by a majority vote of the voting strength of the Board of Education on _____.

SIGNATURE OF BOCES BOARD CLERK

Date

Board of Education

Stephanie Clark-Tanner

President

Jona Snyder

Vice President

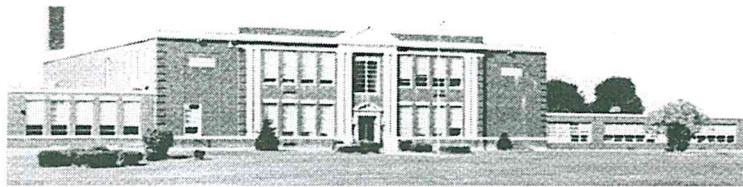
Jessica Clark

Michael Filipovich

Jennifer Lavoie

Brittany Rizzo

Steven Yancey



Madison Central School District

7303 Route 20, Madison, New York 13402

Phone: (315) 893-1878

Fax: (315) 893-7111

Michael Davis

Superintendent

Larry Nichols

Building Principal

Brian J. Latella

Elementary Principal

Melanie Brouillette

Treasurer

Tracey Lewis

District Clerk

To: Madison Central School Board of Education
Regarding: Damaged/Surplus Electronic Keyboard

To all concerned,

The music department is looking to dispose of a Suzuki electronic keyboard. It was damaged at the beginning of the year, and the power cable is being held together with tape. It is not worth repairing, the technology is out of date and the sounds are not ideal for use in performance. In addition, it is bulky and takes up classroom space.

Kind regards,

Ryan Hobart

Instrumental Music Teacher

Madison Central School District

rhobart@madisoncentralny.org ext. 114

SUPPORT OPERATIONS

DISTRICT-WIDE SAFETY PLANS AND BUILDING-LEVEL
EMERGENCY RESPONSE PLANS

I. Policy

- A. As required by State law, the Board of Education has adopted a comprehensive District-Wide School Safety Plan and a Building Level Emergency Response Plan regarding crisis intervention and emergency response and management for each building in the District, and reviews and updates those plans annually by September 1st of each succeeding year.
- B. The Superintendent is designated as the District’s Chief Emergency Officer. The Chief Emergency Officer is responsible for coordinating communication between school staff and law enforcement and first responders, ensuring staff understanding of the district level safety plan, and ensuring the annual review and updating of each building level emergency response plan.

II. District–Wide School Safety Plan

A. Safety Team

The Board of Education shall appoint a District-Wide School Safety Team, which shall include, but not be limited to, representatives of the school board, teacher, administrator, and parent organizations, school safety personnel, and other school personnel to develop a comprehensive District-Wide Safety Plan.

- B. The District-Wide Safety Plan shall include at a minimum all the elements required by Commissioner’s Regulation s 155.17(c)(1).

C. Review and Update

- 1. The District-Wide School Safety Plan is reviewed and updated at least annually by the District-Wide School Safety Team.
- 2. The District-Wide Safety Plan must be made available for public comment at least thirty (30) days prior to adoption by the Board. The Board may adopt the District-Wide Safety Plan only after at least one public hearing has been held.

D. File with Commissioner of Education

POLICY

Draft 05/06/19
5001

SUPPORT OPERATIONS

DISTRICT-WIDE SAFETY PLANS AND BUILDING-LEVEL
EMERGENCY RESPONSE PLANS

A copy of the District-Wide Safety Plan and any amendments to the Plan shall be filed with the Commissioner of Education no later than thirty (30) days after adoption.

E. Use of Temporary Vision Panel Coverings

1. The installation and use of temporary vision panel coverings is authorized when recommended by the Safety Team as part of the District-Wide School Safety Plan. All installations shall comply with the New York State Fire Prevention and Building Code, and with the NYSED Manual of Planning Standards.
2. The Safety Team shall include in its considerations the important safety function of insuring speedy egress from rooms and buildings in order to escape threats to safety, such as fire.
3. The recommendation of the Safety Team shall include a recommended priority of installation, in the event that complete coverage is not feasible for logistic or financial reasons, and shall be included in the appropriate Building Level Emergency Plans.

F. Use of Temporary Door Blocks

1. The installation and use of temporary door blocks is authorized when recommended by the Safety Team as part of the District-Wide School Safety Plan.
2. The Safety Team shall include in its considerations the important safety function of insuring speedy egress from rooms and buildings in order to escape threats to safety, such as fire.
3. The recommendation of the Safety Team shall include a recommended priority of installation, in the event that complete coverage is not feasible for logistic or financial reasons, and shall be included in the appropriate Building Level Emergency Plans.

III. Building-Level Emergency Response Plan

A. Response Team

1. The Principal of each school building shall appoint a Building Level Emergency Response Team, which shall include but not be limited to

DISTRICT-WIDE SAFETY PLANS AND BUILDING-LEVEL
EMERGENCY RESPONSE PLANS

representatives of teacher, administrator, and parent organizations, school safety personnel, other school personnel, community members, local law enforcement officials, local ambulance, fire officials or other emergency response agencies, and any other representatives the Board deems appropriate.

2. The Building-Level Emergency Response Team shall develop a school emergency response plan, which shall be kept confidential and shall not be disclosed except to authorized school staff and law enforcement officers.

B. The Building-Level Emergency Response Plan shall include at a minimum all the elements required by Commissioner's Regulation 155.17(c)(1).

C. Review and Update

The Building-Level Emergency Response Plan is reviewed and updated at least annually by the Building-Level Emergency Response Team.

D. File with Law Enforcement

A copy of each Building-Level Emergency Response Plan and any amendment shall be filed with appropriate local law enforcement officials and with the State Police within thirty (30) days after adoption but no later than October 15th of each year.

IV. Implementation and Training

A. The Superintendent shall notify the Commissioner as soon as possible whenever the emergency plan or building level safety plan is activated and results in the closing of a school building in the district.

B. All district and school staff shall receive annual training by September 15th of each school year, or within thirty (30) days of hire, whichever is sooner, on the emergency response plan. This safety training shall include components of violence prevention and mental health. The Superintendent shall be responsible for making the necessary certification of this training to the State Education Department.

C. The Superintendent shall provide written information, by October 1st of each school year, to all students and staff about emergency procedures.

POLICY

Draft 05/06/19
5001

SUPPORT OPERATIONS

DISTRICT-WIDE SAFETY PLANS AND BUILDING-LEVEL
EMERGENCY RESPONSE PLANS

- D. The District shall, at least once every school year, conduct one test of its emergency procedures.

Madison Central School District

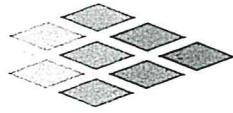
Legal Ref: NYS Education Law §2801-a; 8 NYCRR 155.17, Safe Schools Against Violence in Education Act (SAVE); NYS Fire Prevention and Building Code; and NYSED Manual of Planning Standards

Adopted: 02/25/99

Revised: 03/04/14, 11/07/16, _____

Celebrating 50 years

1968-2018



Madison-Oneida

Board of Cooperative Educational Services

Lead • Partner • Innovate • Excel

FYI: From Our Board to Yours

From: Richard Engelbrecht

To: Michael Davis

Madison Board of Education

June 2019

Career and Technical Education

CANASTOTA STUDENT EARNS NATIONAL AWARD

Allied Health Partnership student McKenzie Leahey, a Canastota senior, has been recognized by the National Technical Honor Society with the highly selective national Jon H. Poteat Scholarship. The \$1,000 award recognizes excellence and promise in CTE.



McKenzie is one of only 250 award winners nationwide and the second MOBOCES student to earn this honor. McKenzie plans to attend Nazareth College to study biomedical sciences.

ONEIDA STUDENT SECURES SUMMER INTERNSHIP

Engineering student Jamie Jones, an Oneida junior, has been accepted into the Engineering and Computer Science Research Internship this summer at Syracuse University. It is the first time a MOBOCES student will be attending this prestigious, highly competitive program.



Through the internship, Jamie will work with SU students and faculty to develop data on a biomedical engineering project related to chemical compounds in the brain. This research could help in the

development of brain therapeutics for treating Alzheimer's and other diseases.

Jamie plans to study biomedical engineering in college, and is excited about the opportunity to gain real-world, hands-on experience in her future field.

ROTARY CLUB HONORS 19 FROM ONEIDA, SVCS

The Rotary Club of Oneida honored 19 graduating seniors from the Oneida and Stockbridge Valley school districts for the success in CTE. Instructors selected students based on program accomplishments, attendance and academic success. This year's honorees represented six CTE programs.



Staff and Curriculum Development

SLS CELEBRATES LIBRARIANS, STUDENTS, TEACHERS, ADMINISTRATORS AT ANNUAL BREAKFAST

The School Library System held its 2019 Administrator Breakfast and Annual Meeting on May 22 to recognize outstanding students, teachers, administrators and school librarians in the region for their work.



Rome Free Academy librarian Zack Snow received the School Librarian of the Year award.



Morrisville-Eaton third grade teacher Stephanie Hughes received the Teacher of the Year award.

Morrisville-Eaton Middle/High School principal Tracee Durkee received the Administrator of the Year award.



In addition, SLS recognized two retiring librarians from Oneida for their years of service – Linda Zuber and Zoe Hicks.

Fourteen K-8 students from the region were also recognized for the outstanding essays, poems and drawings they submitted for this year's SLS Calendar Contest.



This year's theme was *Everybody Belongs @ Your School Library*. Winning students represented six districts: Camden, Canastota, Madison, Morrisville-Eaton, Rome and Vernon-Verona-Sherrill.

Louisiana school superintendent Warren Drake delivered this year's keynote, joining the room virtually to help highlight SLS's yearlong virtual communication initiative. He spoke on "An Evolving Vision for the 21st Century School Library."

June FYI continued on back...

Alternative and Special Education

RURAL SCHOOLS RECOGNIZES STUDENT VIDEO

The New York State Rural Schools Association has recognized a student video project with its Grand Prize Runner Up award in the RSA Student Video Contest. The contest recognizes videos on an important topic that have good scripting, production value and student participation. The statewide award includes a \$750 prize.

Alternative Education High School students worked with a professional videographer from New York City last spring to create the video as their culminating project for the 2017-18 Regional Youth Leadership Summit initiative. The video focuses on acceptance and school climate and features students and staff from the program. Judges in the contest specifically highlighted the visual storytelling method and the powerful message the video carries.



Regional Information Center

TEACHERS ATTEND WORKSHOP ON CODING, PBL

Model Schools Coordinator Laurie Yager recently led a regional workshop on "Coding and Project-Based Learning in Your Classroom." During the workshop, she introduced participants to Apple's "Everyone Can Code" resources, which use the free Swift Playgrounds iPad app to introduce students to coding and its application across the curriculum. The teachers first participated as students in activities from the Apple coding curriculum. They then had time to explore a variety of teacher resources and make plans for implementing the coding curriculum within their districts. Participants were from Rome, Vernon-Verona-Sherrill, Belleville-Henderson, Holland Patent and Little Falls.

Management Services

CAMDEN HOSTS LOCAL BUS SAFETY EVENT

Education, transportation and law enforcement advocates across the state joined forces on May 2 to remind drivers about the importance of stopping for school buses as part of this year's Operation Safe Stop Day.



The Camden school district hosted an event for local bus safety advocates to reinforce the dangers and penalties of passing a stopped school bus. MOBOCES Transportation Supervisor Frank Slawiak manages the maintenance staff at the Camden bus garage through the Central Bus Maintenance service.

Early Childhood Education

FAMILIES VISIT CLASSES AS GUEST READERS

MOBOCES pre-k families in Morrisville-Eaton and Stockbridge Valley were invited to stop by their children's classroom throughout May to serve as guest readers. Parents and family members brought in special books from home or pieces of their cultural heritage to share with students. The activity helped reinforce and model literacy skills for students.



SYLSTRA HONORED WITH REGIONAL AWARD

Ann Sylstra, Pre-K Assistant for Family Services, received one of this year's Friends of Children awards from the Child Care Council of Cornell Cooperative Extension of Oneida County. The awards recognize service providers from Herkimer, Madison and Oneida counties who devote their time and talents to children, families and the early education field.

Ann has been with MOBOCES for 15 years but this is her first year in Early Childhood. In her nomination, her Director Colleen Wuest noted: "Always prompt and professional, Ann's compassion is contagious and both students and staff have quickly grown to love her nurturing style and empathy for both families and students."

Ann supports pre-k classes in Canastota, Morrisville-Eaton, Oneida and Stockbridge Valley.



Adult and Continuing Education

ROME ACCESS SITE HOLDS OPEN HOUSE

The Rome ACCESS Site held an open house on May 21 to help community members and potential students learn more about the programs and services available to adult learners. The event included building tours led by adult student ambassadors and an informational fair highlighting programs, resources, partner agencies, and guest speakers.

Throughout the event, RAS instructors spoke about specific programs and classes, including the National External Diploma Program, Adult Basic Education, high school equivalency testing, home health aide, medical assistant and welfare diversion programs. Representatives from area businesses and agencies that employ and support RAS students and graduates were available to answer questions, and both BCCE and Mohawk Valley Community College representatives spoke about continuing education opportunities.

Madison Central School Library Media Center May Monthly Report

May 2019

Total number of material borrowed or renewed:	1048
Number of instructional days:	22

High School

Total number of 7th - 12th graders utilizing the library: (this total does not include the students who used library as a class)	175
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Also, have 2 Study Halls in the library with a total of 27 students.

SORA - a reading application on devices was presented to Mrs. Mortenson's classes (7th and 8th grade) This service we purchased in the past year. Students can log into SORA by either using Google Chrome or handheld devices (using their Madison Central Log in). It is a shared ebook platform through MOBOCES and the component districts. There are ebooks and audiobooks provided in a range of reading levels and interests. MOBOCES will be increasing the collection every year with the contributions from the component districts. I plan on putting a video on our website this summer and promoting the App further this fall.

11th Grade Research Essay with Mrs. Suba's Classes - Mrs. Suba had her students select a topic and take a stance on that said topic. In the library, we discussed the variety of databases they could use to give adequate information on their topic. We also discussed fake news and bias on the internet. I had the students look at a website I learned about during the Civic Online Reasoning workshop back in March. The website appeared to be centered towards a certain audience. However, when the students looked further into it, the organization had alternative motives and showed bias when it came to providing information.

Elementary

Pre-K

Read - *Spoon* by Amy Krouse Rosenthal, *Dandy* by Ame Dyckman, *It's Not Fair* by Amy Krouse Rosenthal

Vocabulary - author, title

Kindergarten

Read - *Spoon* by Amy Krouse Rosenthal, *Dandy* by Ame Dyckman, *It's Not Fair* by Amy Krouse Rosenthal, Tournament Book Selections for PARP Month

Some of the books we read were off the list of books selected by teachers for the PARP book Tournament. Details and list are following the individual grade levels in the report.

Vocabulary- Fiction/Non-fiction, Author/Illustrator, Reading pictures

1st Grade

Read - Book Tournament Selections for PARP.

Some of the books we read were off the list of books selected by teachers for the PARP book Tournament. Details and list are following the individual grade levels in the report. We also voted on the chromebooks while in library class.

Vocabulary: Author's purpose, Compare/Contrast, Voting, Using Chromebooks Basic Skills.

2nd Grade

This month, we focused more on the Dewey Decimal System and the non-fiction section of books on the elementary side of the library. We played Duck Duck Dewey Game provided by SLS. The students had to identify the duck and what section of the Dewey Decimal System it belonged in. For example, the angel duck belongs in the Religion section (200s). We also went on book hunts in the non-fiction shelves. The students were given a topic and then they had to find a book about that topic. We did this hunt two ways, once without chromebooks and the online catalog and then one with chromebooks.

Vocabulary - Dewey Decimal System, non-fiction, keyword search, Refine search

3rd Grade

This month, we also played around with the Duck, Duck, Dewey game. The students were paired up like the second graders to guess which duck belonged to which sections of the Dewey Decimal System. We also used Story cubes to create mini stories. The special cubes have objects and actions printed on the cubes. I would roll three cubes and have the students choose two of the three to include in a story. They then typed the story on their chromebooks.

Vocabulary- Dewey Decimal System, Non-fiction, Stories

4th Grade

During the month of May, we have been working on Morse code. The students were given some activities such as a Morse code interactive platform at morse.withgoogle.com where the students would learn one letter at a time (comparable to Typing club) and a morse code packet.

Vocabulary - Morse code, forms of communication

5th Grade

The 5th graders started their Blackout Poetry. I copied some random pages from two well known books, *Charlotte's Web* by EB White and *Holes* by Louis Sachar. The students selected a page and using crayons and colored pencils, made a poem using just the words on the page. The students had to block the words for the poem and then color in the rest of the picture. We also

explored story cubes since the 5th graders have been working on a fantasy genre unit in class. The students would have to roll two dice and the students sitting at their table would have to write about the pictures displayed on the cube.

Vocabulary - Blackout Poetry, Stories, Fantasy

PARP Book Tournament

Mrs. Jecko organized the tournament and had the teachers in the elementary including myself choose our favorite picture book titles for the tournament. See chart below with the full list of books. The winner for this year is ***The Giving Tree* by Shel Silverstein**. We borrowed multiple copies of the books from other school and the public library. First grade to fifth grade voted using a Google Form on the Madison Central website. PreK and Kindergarten voted using paper ballots. At the end of the month, we had a celebration in the auditorium.

The True Story of the Three Little Pigs by Jon Scieszka	More Parts by Ted Arnold
The Giving Tree by Shel Silverstein	The Most Magnificent Thing by Ashley Spires
Jack and Giant Barbecue by Eric Kimmel	Dinosaurs Love Underpants by Claire Freedman
How to Teach a Slug to Read by Susan Pearson	Scaredy Squirrel by Melanie Watt
Wolfie the Bunny by Ame Dyckman	A Frog Thing by Eric Drachman
Ira Sleeps Over by Bernard Waber	Giraffes Can't Dance by Giles Andreae
Rainbow Fish by Marcus Pfister	If you Want to Bring a Piano to the Beach, Don't! By Elise Parsley
Elephant and Piggie: Listen to my Trumpet by Mo Willems	Pete the Cat Rocking in my School Shoes by Eric Litwin

Library Upkeep

Added 79 new books to our collection.

Our most circulated title was [I Will Take a Nap](#).

We continue to add to the Imagination Library registration of Madison pre-school children.

May 22nd was our Administration Breakfast for Madison-Oneida BOCES School Library Systems. We had one winner this year, a second grader. Calendars for all board members will come in the following months.

Thank you again for all of your support.

Nicole LeClair
Madison Library Media Specialist