

DRAFT

The Regular Meeting of the Board of Education of Madison Central School was held on June 16, 2015 at 6:30 pm in the library.

MEMBERS PRESENT: Ms. Beverly Biedermann
Mrs. Kathy Bridge
Mr. Jona Snyder
Mrs. Stephanie Tanner
Mr. Steven Yancey

MEMBERS ABSENT: Mrs. Mary Bartlett-Linden
Mr. William Langbein

OTHERS PRESENT: Mr. Perry Dewey, Superintendent
Mr. Larry Nichols, Building Principal
Mr. Brian Latella, Elementary Principal
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order
 - a. Mr. Snyder, president, called the meeting to order at 6:30 pm.
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION # 1 – APPROVAL OF AGENDA

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- IV. Public Forum
 - a. Mr. Snyder reviewed the Public Forum Expectations.
 - b. The Josten's representative presented the Josten's National Yearbook Program of Excellence Winner Award to Madison School and to Ms. Kemp, yearbook advisor, for the creation of an outstanding yearbook that included each student at least three times each.
 - c. A question was raised about the remaining Fund Balance and will be addressed later in the meeting.
 - d. A reception of cake and punch was held in honor of William Langbein's years of service. Also present were Mr. Mitchell and Mr. Lindberg, former board members, and they were also recognized for their service to the district.
- V. Executive Session

MOTION # 2 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to enter into Executive Session at 6:37 pm to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, **dismissal** or removal of a particular person or corporation. Motion carried 5 yes, 0 no.

VI. Adjournment of Executive Session and Resuming Regular Meeting

MOTION # 3 – ADJOURN EXECUTIVE SESSION AND RESUME REGULAR MEETING

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to adjourn Executive Session and resume the Regular Meeting at 7:00 pm. Motion carried 5 yes, 0 no.

A short Student Council wrap up and overview was given at this time by a student member.

VII. June 2, 2015 Workshop Agenda as listed below

1. Approval of Minutes from May 19, 2015 Regular Meeting

MOTION # 4 – APPROVAL OF MAY 19, 2015 REGULAR MEETING MINUTES

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve the minutes from the May 19, 2015 Regular Meeting. Motion carried 5 yes, 0 no.

2. Reports

a. Superintendent – Information Items

a. Mr. Dewey provided the 2015-16 Board of Education Member List for review.

b. The board reviewed the proposed 2015-16 Board Meeting Calendars

c.

MOTION # 5 – APPROVAL TO SWITCH BOARD MEETINGS TO WEDNESDAYS FOR 2015-16

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to adopt a calendar for 2015-16 with board meeting to be held most often on Wednesday nights. An edited schedule will be created with the adjustments discussed. Motion carried 5 yes, 0 no.

d. A lengthy End of Year discussion was held discussing Fund Balance and options for spending resulting in two motions being made as follow.

MOTION # 6 – APPROVAL OF PURCHASE OF BUSES

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the purchase of buses at a cost of \$106,613. Motion carried 5 yes, 0 no.

MOTION # 7 – ACCEPTANCE OF A ONE TIME SPENDING PLAN OF A PRIORITIZED LIST OF EXPENSES AS PER LIST PROVIDED AND DISCUSSED IF MONEY IS AVAILABLE

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to accept a one time spending plan of a prioritized list of expenses as per list provided and discussed if money is available. Motion carried 5 yes, 0 no.

b. Superintendent – Approval Items

a. Approval of 2015-16 Cooperative Bidding Services Agreement

MOTION # 8 – APPROVAL OF 2015-16 COOPERATIVE BIDDING SERVICES AGREEMENT

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the 2015-16 Cooperative Bidding Services Agreement. Motion carried 5 yes, 0 no.

- b. Non-Resident Students for 2015-16
 - i. A student entering grade 1
 - ii. A student entering grade K

MOTION # 9 – APPROVAL OF NON-RESIDENT STUDENTS FOR 2015-16

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve a student entering grade 1 and a student entering Kindergarten as Non-Resident Students for the 2015-16 school year. Motion carried 5 yes, 0 no.

3. Policy

MOTION # 10 – APPROVAL OF SECOND READINGS OF POLICY AS LISTED

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve the second readings of the following list of policies:

- a. Second Reading to Delete Policy # 5050, 6017, 6018, 6019, 6020, 6021, 6022, 6023, 6024, 6026, 6027, 6028, 6029, 6036, 6037, 6052, 6060, 6070, 6071, 6072
- b. Second Reading to Delete Regulation # 6018.1, 6018.2, 6018.3, 6018.4, 6052.2, 6060.1, 6060.4
- c. Second Reading of Policy # 4505 Payroll Deductions
- d. Second Reading of Policy # 4704 Expense Reimbursements (Employees)
- e. Second Reading of Policy # 6006 Personnel Records and Release of Information
- f. Second Reading of Policy # 6300 Leaves of Absence for Serious Health Conditions or Family Care
- g. Second Reading of Regulation # 6300.1 Request for Family/Medical Leave
- h. Second Reading of Regulation # 6300.2 Notice of Eligibility and Rights and Responsibilities
- i. Second Reading of Regulation # 6300.3 Certification of Health Care Provider for Employee’s Serious Health Condition
- j. Second Reading of Regulation # 6300.4 Certification of Qualifying Exigency For Military Family Leave
- k. Second First Reading of Policy # 6301 Leave for Cancer Screening
- l. Second Reading of Policy # 6302 Jury Duty
- m. Second Reading of Policy # 6303 Worker’s Compensation
- n. Second Reading of Policy # 6304 Attendance at Conferences
- o. Second Reading of Regulation # 6400.1 Statement for Emergency Conditional or Conditional Appointment
- p. Second Reading of Policy # 6401 Qualifications of Bus Drivers
- q. Second Reading of Policy # 6402 Drug and Alcohol Testing (Transportation)
- r. Second Reading of Regulation # 6402.1 Pre-Duty Acknowledgement Authorization and Consent Form for Drug and Alcohol Testing
- s. Second Reading of Policy # 6500 Employee Protection
- t. Second Reading of Policy # 6501 Personnel Negotiations
- u. Second Reading of Policy # 6502 Employer/Employee Relations

Motion carried 5 yes, 0 no.

- v. The First Reading of Policy # 6400 Fingerprinting and Criminal History Record Checks For Prospective Employees was done at this time.

- b. New Business
 - 1. Personnel
 - a. Appointments
 - a. Andrew Lopata – Non-Certified Substitute Teacher effective 6/2/15

MOTION # 11 – APPROVAL OF ANDREW LOPATA AS NON-CERTIFIED SUBSTITUTE TEACHER

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve Andrew Lopata as a Non-Certified Substitute Teacher effective 6/2/15. Motion carried 5 yes, 0 no.

- b. Student- Summer Student Helper at \$8.75 per hour effective 6/2/15

MOTION # 12 – APPROVAL OF STUDENT AS SUMMER STUDENT HELPER

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve a student as a Summer Student Helper at \$8.75 per hour effective 6/2/15. Motion carried 5 yes, 0 no.

- b. Resignations
 - a. Bridgette Avery – Teacher Assistant effective 6/30/15

MOTION # 13 – ACCEPTANCE OF RESIGNATION OF BRIDGETTE AVERY

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to accept the resignation of Bridgette Avery as a Teacher Assistant effective 6/30/15. Motion carried 5 yes, 0 no.

- c. Leave Requests
 - a. Courtney Heim – Unpaid Leave – June 4, 2015 AM only

MOTION # 14 – APPROVAL OF UNPAID LEAVE FOR COURTNEY HEIM

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bridge, the board moved to approve the unpaid leave of Courtney Heim for the morning of June 4, 2015. Motion carried 5 yes, 0 no.

Continuation with June 16, 2015 Agenda as planned

- VIII. Reports
 - a. Treasurer
 - 1. Internal Claim Auditor's Report

MOTION # 15 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve the Internal Claim Auditor's Report. Motion carried 5 yes, 0 no.

- 2. Treasurer's Report dated May 31, 2015

MOTION # 16 – APPROVAL OF MAY 31, 2015 TREASURER'S REPORT

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bridge, the board moved to approve the May 31, 2015 Treasurer's Report. Motion carried 5 yes, 0 no.

3. Detail Warrants

MOTION # 17 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bridge, the board moved to approve the Detail Warrants as follow:

- a. Warrant Number 42 – Fund A – 5/1/15 – 7 pages
- b. Warrant Number 45 – Fund A – 5/14/15 – 7 pages
- c. Warrant Number 47 – Fund A – 5/28/15 – 8 pages
- d. Warrant Number 46 – Fund A – 6/3/15 – 1 page
- e. Warrant Number 25 – Fund C – 5/1/15 – 2 pages
- f. Warrant Number 26 – Fund C – 5/14/15 – 1 pages
- g. Warrant Number 27 – Fund C – 5/28/15 – 2 pages
- h. Warrant Number 13 – Fund TA – 6/3/15 – 4 pages
- i. Warrant Number 9 – Fund HBUS – 6/3/15 – 1 page
- j. Warrant Number 17 – Fund FA15 – 5/1/15 – 1 page
- k. Warrant Number 18 – Fund FA15 – 5/14/15 – 1 page
- l. Warrant Number 19 – Fund FA15 – 5/28/15 – 1 page

Motion carried 5 yes, 0 no.

4. There was no Financial Status Report as the Fund Balance was discussed previously.

b. Committee Reports

1. Budget - no meeting (Yancey, Snyder)
2. Building & Grounds - no meeting (Yancey, Langbein, Snyder)
3. Curriculum, Sports, Music & Drama – no meeting (Bridge, Biedermann, Bartlett-Linden)
4. Negotiations & Labor – no meeting (Langbein, Biedermann)
5. Policy –**June 1** (Snyder, Biedermann) – policies are in packets for approval
6. Strategic Plan – no meeting (Snyder, Tanner)
7. Technology - no meeting (Langbein, Snyder)
8. Safety – no meeting (Langbein, Snyder)

c. Superintendent – Information Items

1. Mr. Dewey updated the board on the progress of the EPC building project.
2. Non-Resident tuition costs were discussed. This topic will be further reviewed for a possible change in the future.
3. Mr. Dewey discussed the shared services that the district will be participating in this year.
4. Mr. Dewey updated the board on a verbal confirmation for funding coming from Mr. McGee's office.

d. Superintendent – Approval Items

1. Approval of June 25, 2015 as last unused snow day

MOTION # 18 – APPROVAL OF SNOW DAY FOR JUNE 25, 2015

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve June 25, 2015 as the last snow day of the year. Motion carried 5 yes, 0 no.

2. Approval of Transfers

MOTION # 19 – APPROVAL OF TRANSFERS

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve the Transfers as provided in the packet. Motion carried 5 ye, 0 no.

3. Approval of Non Resident Student for 2015-16
 - a. A student entering grade 2

MOTION # 20 – APPROVAL OF NON-RESIDENT STUDENT

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bridge, the board moved to approve a student as a Non Resident Student entering grade 2 for the 2015-16 school year. Motion carried 5 yes, 0 no.

4. Acceptance of Annual Drinking Water Quality Report for 2014

MOTION # 21 – ACCEPTANCE OF ANNUAL DRINKING WATER QUALITY REPORT FOR 2014

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to accept the Annual Drinking Water Quality Report for 2014. Motion carried 5 yes, 0 no.

5. Approval of Reorganizational Meeting Date of July 8, 2015 at 6 pm which will be immediately followed by the Regular July Meeting at 6:30 pm

MOTION # 22 – APPROVAL OF REORGANIZATIONAL MEETING DATE

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve July 8, 2015 at 6:30 pm as the Reorganizational Meeting date for the 2015-16 school year. Motion carried 5 yes, 0 no.

6. Approval of 20 days of paid summer work for Kurt Peavey for technology maintenance

MOTION # 23 – APPROVAL OF 20 DAYS OF PAID SUMMER WORK FOR KURT PEAVEY

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bridge, the board moved to approve 20 days of paid summer work for Kurt Peavey for the summer of 2015. Motion carried 5 yes, 0 no.

7. The board discussed the 2015-2016 Committee Dates/Times/Members and will finalize and approve these at the next meeting.
8. Approval of 2015-2016 Safety Plan

MOTION # 24 – APPROVAL OF THE 2015-16 SAFETY PLAN

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve the 2015-16 Safety Plan. Motion carried 5 yes, 0 no.

9. Approval for extra substitute cleaners for summer assistance

MOTION # 25 – APPROVAL OF EXTRA SUBSTITUTE CLEANERS FOR SUMMER

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to approve extra substitute cleaners for summer assistance as deemed necessary by Chris Post. Motion carried 5 yes, 0 no.

10. Approval of Non-Negotiated Employee Salary Increase to follow the Non-Instructional Contract in rate adjustment and 3 year contract period which expires 6/30/17

MOTION # 26 – APPROVAL OF NON-NEGOTITATED EMPLOYEEEE SALARY INCREASES

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve the Non-Negotiated Employee Salary increase to follow the Non-Instructional Contract in rate adjustment and 3 year contract period which expires 6/30/17. Motion carried 5 yes, 0 no.

11. Approval of Non-Resident Student for 2015-16 entering 2nd grade

MOTION # 27 – APPROVAL OF NON-RESIDENT STUDENT

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve a Non-Resident Student entering grade 2 for the 2015-16 school year. Motion carried 5 yes, 0 no.

12. Approval of combination of football with Morrisville Eaton Central School for the 2015-16 school year at the modified and varsity levels

MOTION # 28 – APPROVAL OF COMBINATION OF FOOTBALL WITH MORRISVILLE EATON FOR 2015-16

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the combination of football with Morrisville Eaton for the 2015-16 school year at the modified and varsity levels. Motion carried 5 yes, 0 no.

13. Approval of overnight FFA trip to colleges August 3-7, 2015

MOTION # 29 – APPROVAL OF OVERNIGHT FFA TRIP

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bridge, the board moved to approve the overnight FFA trip to multiple colleges from August 3-7, 2015. Motion carried 5 yes, 0 no.

e. Principal Reports

1. Building Principal – Mr. Nichols discussed the Student Council’s accomplishments and goals, the sports banquet success and wonderful speakers, the fantastic job by the middle school students in the productions of Annie Jr., the 2 at-risk graduates that the faculty is working with to ensure their successful completion of high school, the Regents examination schedule, the summer enrichment program, and the creation of the new memorial awards for graduates.
2. Elementary Principal – Mr. Latella discussed all the field trips that the students have been participating in, the upcoming PreK and Kindergarten graduations and the workshop the principals attended covering the “Essential Question”.

IX. Policy – The first readings of the following policies were done at this time.

- a. First Reading to Delete Policy # 7010, 7011, 7013, 7014, 7015, 7017, 7019, 7020, 7071, 7072, 7073, 7074, 7075, 7076, 7078, 7079, 7080, 7083
- b. First Reading to Delete Regulation # 6060.2, 6060.3, 7003.3, 7011.1, 7013.1, 7013.2, 7015.1, 7019.1, 7019.2, 7019.3, 7020.1, 7072.1, 7072.2, 7072.3
- c. First Reading of Regulation # 6400.2 OSPRA 102 Clearance for Employment Request Form
- d. First Reading of Policy # 7001 Admission to School
- e. First Reading of Policy # 7002 Education of Homeless Children
- f. First Reading of Regulation # 7002.1 Procedures for Achieving Education of Homeless Children
- g. First Reading of Policy # 7003 Determination of Student Residency
- h. First Reading of Regulation # 7003.1 Principles and Procedures for Determining Student Residency
- i. First Reading of Regulation # 7003.2 Student Affidavit of Emancipation
- j. First Reading of Regulation # 7003.3 Statement of Residency
- k. First Reading of Policy # 7004 Non-Resident Students
- l. First Reading of Policy # 7005 Student Dismissal
- m. First Reading of Regulation # 7005.1 Student Dismissal Release Form
- n. First Reading of Policy # 7006 Student Release for Employment
- o. First Reading of Regulation # 7006.1 Early Dismissal Application
- p. First Reading of Regulation # 7006.2 Partial Day Application

- q. First Reading of Regulation # 7006.3 Release of Information
- r. First Reading of Policy # 7007 Student Attendance
- s. First Reading of Regulation # 7007.1 Attendance Report Form Parent Notification
- t. First Reading of Policy # 7100 Student Health Examinations
- u. First Reading of Policy # 7101 Immunization and Dental Health of Students
- v. First Reading of Policy # 7102 Student Medications
- w. First Reading of Regulation # 7102.1 Parent and Prescriber's Authorization for Administration of Medication in School
- x. First Reading of Regulation # 7102.2 Parent/Guardian Authorization of Another Adult for Administration of Medication
- y. First Reading of Regulation # 7102.3 Self Medication Permission Form
- z. First Reading of Policy # 7103 Management of Student Allergies
- aa. First Reading of Policy # 7104 Student Injuries
- bb. First Reading of Policy # 7105 Eye Safety Devices
- cc. First Reading of Policy # 7106 Pregnant and Married Students
- dd. First Reading of Policy # 7107 Health Records
- ee. First Reading of Policy # 7200 Reporting Possible Child Abuse or Maltreatment
- ff. First Reading of Policy # 7201 Reporting Child Abuse in an Educational Setting
- gg. First Reading of Regulation # 7201.1 Notice of Parental Rights Child Abuse in and Education Setting
- hh. First Reading of Regulation # 7201.2 Notification of Teacher's Duty to Report Child Abuse in and Educational Setting and Immunity from Liability
- ii. First Reading of Regulation # 7201.3 Child Abuse in an Educational Setting Statement of Personal Delivery
- jj. First Reading of Regulation # 7201.4 Child Abuse in and Educational Setting Confidential Report of Allegation
- kk. First Reading of Policy # 7202 Educational Neglect
- mm. First Reading of Policy # 8500 Special Education Programs and Services

X. Old Business

- a. None

XI. New Business

- a. Personnel

1. Appointments

- a. William Cotter – Summer School Cook at \$22.02 per hour from July 6 through August 6, 2015
- b. William Cotter – Cook Manager with a 6 month probationary period effective 9/1/15 at Step 2 \$30,059 per year

MOTION # 30 – APPOINTMENTS OF WILLIAM COTTER

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to approve William Cotter as the Summer School Cook at \$22.02 per hour from July 6 through August 6, 2015 and as the Cook Manager with a 6 month probationary period effective 9/1/15 at Step 2, \$30,059 per year. Motion carried 5 yes, 0 no.

2. Leave Requests

- a. Christine Buschor – Unpaid Leave May 18 – May 26, 2015 Full Days
- b. Christine Buschor – Unpaid Leave half day May 27, 2015

MOTION # 31 – APPROVAL OF UNPAID LEAVE FOR CHRISTINE BUSCHOR

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve unpaid leave for Christine Buschor for May 18-26, 2015 in full days and a half day on May 27, 2015. Motion carried 5 yes, 0 no.

- b. CSE/CPSE Recommendations

MOTION # 32 – APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to approve the CSE/CPSE Recommendations. Motion carried 5 yes, 0 no.

- IX. Correspondence
 - a. Richard Engelbrecht's monthly BOCES newsletter for June 2015 was provided.
 - b. The monthly Library Media Center Report for May 2015 was provided.

- X. Adjournment

MOTION # 33 – ADJOURNMENT

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to adjourn at 8:07 pm. Motion carried 5 yes, 0 no.