

**DRAFT**

The Regular Meeting of the Board of Education of Madison Central School was held on June 18, 2019 at 6:30 pm in the library.

**MEMBERS PRESENT:** Ms. Jessica Clark  
Ms. Stephanie Clark  
Mr. Mike Filipovich  
Mrs. Jennifer Lavoie  
Mrs. Brittany Rizzo  
Mr. Jona Snyder – 6.50 pm  
Mr. Steven Yancey

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mr. Michael Davis, Superintendent  
Mr. Brian Latella, Elementary Principal  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order
  - a. Ms. Clark, president, called the meeting to order at 6:33 pm.
- II. Agenda Additions
- III. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 1 – APPROVAL OF AGENDA**

ON THE MOTION of Mr. Yancey, seconded by Mr. Filipovich, the board moved to approve the agenda for this meeting. Motion carried 6 yes, 0 no.

- b. Approval of Minutes
  - 1. May 21, 2019 Regular Meeting Minutes
  - 2. May 30, 2019 Special Meeting Minutes

**MOTION # 2 – APPROVAL OF MINUTES**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Lavoie, the board moved to approve the minutes from the May 21, 2019 Regular Meeting and the May 30, 2019 Special Meeting. Motion carried 6 yes, 0 no.

- IV. Public Forum
  - a. Mrs. Cotter provided a Blue Packs and Clothes Closet Presentation. Blue Packs currently serve 31 families (65 children) which is 14% of our student body and the Clothes Closet is serving 15-20 students on a regular basis.
  - b. Mr. Latella and the Elementary Student Council provided a presentation on the works and organization of their program.
  - c. The members of the FFA and Mr. Perry provided an FFA overview and Presentation.

Mr. Snyder arrived at 6:50 pm.

- d. Mr. Putney and several students provided a Puerto Rico Presentation and slide show on their recent trip.
- e. A community member expressed her concern over students not taking bus rules seriously. She suggests that our students (preK through 12<sup>th</sup> grade) all get annual bus safety refreshers.

- f. A member of the community commented on the accuracy of the propane cost comparison along with more questions regarding this heating cost.

**MOTION # 3 – ENTER EXECUTIVE SESSION**

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Filipovich, the board moved to enter Executive Session at 7:08 pm to discuss the medical, financial, credit or **employment** history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried 7 yes, 0 no.

**MOTION # 4 – ADJOURN EXECUTIVE SESSION AND RESUME REGULAR SESSION**

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Filipovich, the board moved to adjourn Executive Session at 7:28 pm and resume the regular meeting. Motion carried 7 yes, 0 no.

V. Reports

a. Treasurer

- 1. Internal Claim Auditor's Report

**MOTION # 5 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the most recent Internal Claim Auditor's Report. Motion carried 7 yes, 0 no.

- 2. Treasurer's Report dated May 31, 2019

**MOTION # 6 – APPROVAL OF MAY 31, 2019 TREASURER'S REPORT**

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Filipovich, the board moved to approve the May 31, 2019 Treasurer's Report. Motion carried 7 yes, 0 no.

- 3. Detail Warrants

**MOTION # 7 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Yancey, the board moved to approve the Detail Warrants as follow: Warrant Number 40 – Fund A – 6/6/19 – 1 page, Warrant Number 43 – Fund A – 5/13/19 – 6 pages, Warrant Number 44 – Fund A – 5/28/19 – 7 pages, Warrant Number 22 – Fund C – 5/13/19 – 2 pages, Warrant Number 23 – Fund C – 5/28/19 – 1 page, Warrant Number 12 – Fund TA – 6/6/19 – 4 pages, Warrant Number 10 – Fund HBUS – 6/6/19 – 2 pages, Warrant Number 15 – Fund FA19 – 5/13/19 – 1 page. Motion carried 7 yes, 0 no.

- 4. The Financial Status Report was replaced with a Fund Balance Worksheet which was shared with the board.

b. Superintendent – Information Items

- 1. The board discussed the status of the Fund Balance and uses of such funds.

**MOTION # 8 – MOTION TO PURCHASE BUSES WITH FUND BALANCE**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the usage of 2018-19 Fund Balance funds to purchase the voter approved buses at a cost of \$183,283.68. Motion carried 7 yes, 0 no.

**MOTION # 9 – MOTION TO PUT FUNDS IN CAPITAL RESERVE ACCOUNT**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to put \$300,000 into the Capital Reserve Account with funds from the Fund Balance. Motion carried 7 yes, 0 no.

- 2. The 2019-2020 Board Member List was provided for review.

3. Mr. Davis cited an incident that involved one of our bus drivers. Mr. Hall deserves Bus Driver Recognition for his actions taken to safeguard a student's wellbeing on a Saturday. "Kit" went above and beyond the call of duty and the District is honored to have individuals like Kit working in this district and safeguarding our children.
4. The District-Wide School Safety Plan was shared. There was discussion on building and bus evacuation plans.
5. A Sub Committee for non-instructional contract is being created. Mrs. Lavoie and Mr. Snyder volunteered for this position.
6. The SBI 2019-20 Calendars were shared.
7. Mr. Davis shared an update on the NYS vaccination regulations.

c. Superintendent – Approval Items

1. Rates for Basketball Scorekeeping

**MOTION # 10 – BASKETBALL SCOREKEEPING RATES**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to maintain and establish the rates which the district would pay for all portions of basketball game scorekeeping and to not follow the suggested Section 3 rate increases. Motion carried 7 yes, 0 no.

2. Non Resident Applications for 2019-20
  - a. Student entering grade 7
  - b. Student entering grade 9

**MOTION # 11 – APPROVAL OF NON RESIDENT STUDENTS FOR 2019-20**

ON THE MOTION of Mr. Snyder seconded by Mrs. Lavoie, the board moved to approve the applications for Non Resident Students entering grades 7 and 9 for the 2019-20 school year. Motion carried 7 yes, 0 no.

3. Approval of the Intermunicipal Agreement with MO BOCES

**MOTION # 12 – APPROVAL OF THE INTERMUNICIPAL AGREEMENT WITH M-O BOCES**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to approve the Intermunicipal Agreement with M-O BOCES. Motion carried 7 yes, 0 no.

4. Approval to surplus Suzuki electronic keyboard

**MOTION # 13 – APPROVAL TO SURPLUS KEYBOARD**

ON THE MOTION of Mrs. Lavoie, seconded by Mrs. Rizzo, the board moved to approve the surplus of a Suzuki keyboard. Motion carried 7 yes, 0 no.

5. Approval to surplus older piano

**MOTION # 14 – APPROVAL TO SURPLUS OLDER PIANO**

ON THE MOTION of Mrs. Lavoie, seconded by Ms. Clark the board moved to approve the surplus of the older piano. Motion carried 7 yes, 0 no.

6. Approval of donation of billboard to the Historical Society

**MOTION # 15 – APPROVAL TO DONATE BILLBOARD TO HISTORICAL SOCIETY**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to donate the billboard, or current school sign, to the Historical Society when the new sign gets installed. Motion carried 7 yes, 0 no.

7. Approval of summer bus transportation to Skanda for 2019

**MOTION # 16 – APPROVAL OF SUMMER BUS TRANSPORTATION TO SKANDA**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve bus transportation to Skanda for the summer of 2019. Motion carried 7 yes, 0 no.

8. Approval of Transfers

**MOTION # 17 – APPROVAL OF TRANSFERS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the Transfers as provided. Motion carried 7 yes, 0 no.

9. Approval of Reorganizational Meeting Date of July 9, 2019 at 6 pm followed by the Regular meeting at 6:30 pm

**MOTION # 18 – APPROVAL OF REORGANIZATIONAL MEETING DATE**

ON THE MOTION of Mrs. Lavoie, seconded by Mrs. Rizzo, the board moved to approve July 9, 2019 as the date for the Reorganizational meeting to start at 6 pm followed by the regular meeting starting at 6:30 pm. Motion carried 7 yes, 0 no.

10. Appointment of James Bilik as Impartial Hearing Officer at a rate of \$100 per hour plus mileage

**MOTION # 19 – APPROVAL OF JAMES BILIK AS IMPARTIAL HEARING OFFICER**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve James Bilik as the Impartial Hearing Officer at a rate of \$100 per hour plus mileage. Motion carried 7 yes, 0 no.

11. Acceptance of Grants

- a. Grant of \$725 for hand tools for Ag department
- b. Grant of \$900 for 3D printer and curriculum for Ag department

**MOTION # 20 – ACCEPTANCE OF GRANTS**

ON THE MOTION of Mrs. Lavoie, seconded by Mrs. Rizzo, the board moved to accept the two grants for the Ag department totaling \$1625 in equipment and supplies. Motion carried 7 yes, 0 no.

VI. Policy

- a. The First Reading of Policy #4408 entitled “Procurement: Uniform Grant Guidance for Federal Awards” was done at this time.
- b. Second Reading of Policy # 5001 entitled “District-Wide Safety Plans and Building-Level Emergency Response Plan”

**MOTION # 21 – APPROVAL OF POLICY # 5001 “DISTRICT-WIDE SAFETY PLANS AND BUILDING LEVEL EMERGENCY RESPONSE PLAN”**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve Policy # 5001 entitled “District-Wide Safety Plans and Building Level Emergency Response Plan”. Motion carried 7 yes, 0 no.

VII. Old Business

- a. None

VIII. New Business

- a. Personnel
  1. Amendment to prior appointment
    - a. Jeffery Pieters – effective date 6/17/19

**MOTION # 22 – APPROVAL OF AMENDMENT TO APPOINTMENT DATE**

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Filipovich, the board moved to approve the amendment to the appointment date of Jeffrey Pieters to June 17, 2019. Motion carried 7 yes, 0 no.

2. Appointments

- a. Brian Latella – CSE Chairperson for 2019-20 with a stipend of \$8,000
- b. Gail Soule – Bus Aide effective 3/18/19
- c. Kurt Peavey – 20 Summer Hours
- d. Tyler Marris – Probationary Full Time Cleaner at \$11.78 per hour effective June 17, 2019

**MOTION # 23 – APPROVAL OF APPOINTMENTS**

ON THE MOTION of Mrs. Lavoie, seconded by Mr. Snyder, the board moved to approve the appointments of Brian Latella as CSE Chairperson for 2019-20 with a stipend of \$8,000, Gail Soule as a Bus Aide effective 3/18/19, Kurt Peavey with 20 hours of summer work, and Tyler Marris as a Probationary Full Time Cleaner at \$11.78 per hour effective 6/17/19. Motion carried 7 yes, 0 no.

3. Resignations

- a. Jack Peckham – Bus Driver effective 6/30/19

**MOTION # 24 – ACCEPTANCE OF RESIGNATION**

ON THE MOTION of Mrs. Rizzo, seconded by Mrs. Lavoie, the board moved to accept the resignation of Jack Peckham as a bus driver effective 6/30/19 with many thanks for his years of service. Motion carried 7 yes, 0 no.

4. Leave Requests

- a. Christine Buschor – Leave without pay May 30 and June 10, 2019 (half day each day)

**MOTION # 25 – APPROVAL OF LEAVE REQUEST**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to approve the unpaid leave request of Christine Buschor for half days on both May 30 and June 10, 2019. Motion carried 7 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 26 – APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the CSE/CPSE Recommendations as provided in the official packet. Motion carried 7 yes, 0 no.

c. Principal Reports

1. Mr. Latella showed the board the 5<sup>th</sup> grade butterfly houses and shared plans for the principal's challenge in which he will be riding a bike into Madison Lake.

IX. Correspondence

- a. Richard Englebrecht's monthly newsletter for June 2019 was provided.
- b. The Library Media Center Monthly Report for May 2019 was provided.

X. Adjournment

**MOTION # 27 – ADJOURNMENT**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to adjourn for the evening at 8:26 pm. Motion carried 7 yes, 0 no.