

MADISON CENTRAL SCHOOL DISTRICT

School Board Operating Protocols

In the interest of effective governance and for the purpose of enhancing teamwork among members of the board and between the board and administration, we, the members of the Madison Central School Board, do hereby publicly commit ourselves collectively and individually to the following operating protocol:

1. **Mission comes first.** Advancing academic achievement and youth development for all students in the district. The board's work will reflect that highest priority.
2. **Clearly State Goals.** The board will set clear goals for themselves and the superintendent. The board and superintendent will set clear goals for the Madison Central School District. Such goals will cohere with the mission and strategic plans of the district.
3. **Practice the governance role.** The board will emphasize planning, policy-making, and communication rather than becoming involved in the management of the school. Toward that end, we will
 - 3.1. **Utilize CEO input.** The superintendent is the chief executive officer and should make recommendations, proposals or suggestions on most matters that come before the board
 - 3.2. **Act only as a body.** Individual board members do not have authority. Only the board as a whole has authority. We agree that an individual board member will not take unilateral action. The board president serves as the official spokesperson for the board and will communicate the position(s) of the board on controversial issues. When board members serve on various school committees their role shall be defined by the board as silent observer or active participant.
 - 3.3. **Monitor interactions with staff:** Except when functioning in ordinary roles as a parent or district resident, we will refrain from visiting schools or engaging in substantive contact with staff unless authorized by the board to do so. (*Appeal of Silanno, Matter of Bruno*).
 - 3.4. **Request information or action judiciously:** To avoid overstepping our authority or disrupting staff productivity, we will request information or action from staff through the superintendent and from the superintendent through the board president. ("Copy" the superintendent or BOE president for simple requests, but work through the superintendent or board president for others.) We agree that the more complicated or time consuming a request appears to be, the more that request should be scrutinized for its coherence with stated district or board priorities.
 - 3.5. **Follow the chain of command.** The last stop, not the first, will be the board. We agree to follow the chain of command and insist that others do so. While the board is eager to listen to its constituents and staff, we will refer constituents and staff to the person who can properly and expeditiously address the issue. The board will not be a ball carrier for others – but rather, will encourage others to present their own points, problems or proposals when discussing issues. All personnel complaints and criticisms as well as compliments received by the board or its individual members will be directed to the superintendent.

4. **Model the way:** The board will conduct its meetings with the same decorum we expect of staff, and we will follow the consensus better practices of effective school boards. Toward those ends we will
 - 4.1. **Debate the issues, not one another.** Conduct at a board meeting is very important. We agree to avoid words, actions, and expressions that create a negative impression on an individual, the board or the district. While we encourage debate and differing points of view, we will do it with care and respect to avoid an escalation of negative impressions or incidents.
 - 4.2. **Not spring surprises on other board members or the superintendent.** Surprises to the board or the superintendent will be the exception, not the rule. There should be no surprises at a board meeting. We agree to ask the board president or the superintendent to place an item on the agenda instead of bringing it up unexpectedly at the meeting.
 - 4.3. **Avoid marathon board meetings.** To be efficient and effective, long board meetings must be avoided. Points are to be made in as few words as possible; speeches at board meetings will be minimal. If a board member believes s/he doesn't have enough information or has questions, either the superintendent or board chair is to be called before the meeting.
 - 4.4. **Practice efficient decision-making.** Board meetings are for decision-making, action and votes, not endless discussion. We agree to move to the question when discussion is repetitive.
 - 4.5. **Speak to agenda issues.** The board will not play to the audience. We agree to speak to the issues on the agenda and attend to our fellow board members. Facts and information needed from the administration will be referred to the superintendent, not to individual members of the leadership team.
 - 4.6. **Executive/closed sessions will be held only for appropriate subjects.** Board members will be extremely sensitive to the legal ramifications of their meetings and comments.
 - 4.7. **Annually conduct a self-assessment/evaluation.** The board will address its behavior by yearly self-evaluation and by addressing itself to any individual problems, such as poor meeting attendance or leaks of confidential information

Adapted from model provided by the Washington State School Districts' Association

Approved and adopted by MCS June 19, 2012

**Madison Central School
District
Core Values**

- ◆ **Order and Discipline**
- ◆ **High Expectations for Student Achievement**
- ◆ **Honesty and Integrity**
- ◆ **Compassion and Understanding**
- ◆ **Seriousness of Purpose**

Communication Chain of Command

- ◆ School Board
- ◆ Superintendent
- ◆ Principals
- ◆ Athletic Director and Head Bus Driver
- ◆ Teachers, Staff, and Coaches

The board of education acts as one body and not as individuals. Only the board as a whole has authority. Parents and community members are asked to follow the chain of command from the bottom to the top to resolve school related issues. We are here to serve the public and meet the needs of the learning community with a focus on our students and their growth.

If you have concerns you are free to write or email the Board of Education at:

BoardofEducation@madisoncentralny.org

or

Contact Linda Wood, Secretary to the Superintendent at 893-1878, ext. 201 or by email at lwood@madisoncentralny.org



The mission of Madison Central School's students, staff, faculty, administration, and the board of education, in cooperation with the community, is to provide a safe, healthy environment, commit to a high level of academic achievement, develop leadership and good citizenship, and promote a positive attitude toward success in life and life-long learning.



***Madison Central
School District***

2015-16

***Board of
Education***



**Madison Central School
District**

7303 State Route 20

Madison, NY 13402

Telephone: (315) 893-1878

Fax: (315) 893-7111

www.madisoncentralny.org

The Board of Education is committed to providing quality educational opportunities within the fiscal realities of the community. The strategic plans are key to decision-making throughout the district in areas such as curriculum development, professional development, program revisions and course offerings.

2015-16 Board Members

	<u>Term</u>
Jona Snyder, President Telephone: 315-750-8720	2012-2016
Stephanie Clark-Tanner, Vice President Telephone: 315-520-5701	2012-2016
Mary Bartlett-Linden Telephone: 315-982-8253	2014-2018
Beverly Biedermann Telephone: 315-269-4878	2015-2019
James Mitchell Telephone 315-893-1753	2015-2016
Steve Yancey Telephone: 315-893-7262	2013-2017
Heather Still Telephone: 315-750-0971	2015-2017

2015-2016 Board of Education Meetings

Board of Education Meetings will be held on the dates listed below. Meetings will begin at 6:30 pm unless otherwise noted. Board of Education Meetings will be held in the Library unless otherwise noted.

<u>July</u> 8th (Reorg. Mtg.) 8th (Reg. Mtg.-7 pm)	<u>January</u> 20th (R)
<u>August</u> 19th (R)	<u>February</u> 10th (R)
<u>September</u> 15th (R)	<u>March</u> 2nd (BW) 16th (R)
<u>October</u> 21st (R)	<u>April</u> 6th (BW) 19th (R & BOCES Vote)
<u>November</u> 18th (R)	<u>May</u> 11th(Budget Hearing) 17th (R—7:30 pm)
<u>December</u> 16th (R)	<u>June</u> 1st (W) 15th (R)

Annual Meeting and School Budget Vote
Tuesday, May 17, 2016
12 Noon — 8:00 p.m.—Main Foyer

(R) - Regular Mtg. (W) - Workshop Mtg.
(BW) - Budget Workshop

There are two designated times at each meeting for Public Forum to address the Board of Education on any issue.

Public Forum Information / Guidelines

1. Please place your name, address, and email or phone number on the sign-up sheet.
2. Public forum is a time **for the public** to make statements, comments, or suggestions to the Board. **We respectfully remind you that this is the appropriate time for public interaction at the BOE meeting. Comments at other times during the BOE meeting will not be heard. If you wish to ask questions to the BOE they must be requested in writing at least one week prior to the meeting and given to the district clerk or Board of Education. The following email addresses should be used: tlewis@madisoncentralny.org or BoardofEducation@madisoncentralny.org**
3. The Board will listen to your words and bear them in mind, but generally not respond during public forum or the board meeting. Many matters can be handled by following the chain of command and first speaking with the appropriate person without bringing the matter to the board meeting. If you don't know who it would be you may contact the district office to help you through the process and identify the appropriate person.
3. By district policy, public forum is **not** the place to make derogatory comments about specific persons. Such comments can be made privately to the superintendent or board president who can follow up appropriately.
4. If you have concerns but would prefer not to speak during public forum, you are free to write or email the board and your issue will be addressed. Again, all questions must be requested in writing at least one week prior to the meeting and given to the district clerk or Board of Education for an answer. The following email addresses should be used: tlewis@madisoncentralny.org or BoardofEducation@madisoncentralny.org
5. We respectfully ask public forum speakers to limit themselves to fewer than five minutes. Please be brief. There will be an opportunity for public forum at the beginning and the end of each meeting.

**Current Board of
Education Members**

Jona Snyder, President
Stephanie Clark-Tanner, Vice President
Mary Bartlett-Linden
Beverly Biedermann
Kathy Bridge
William Langbein
Steven Yancey

Administration

Perry T. Dewey, III
Superintendent of Schools
Larry Nichols
Principal
Brian Latella
Principal

Copies of the Budget

Copies of the entire school budget are available in the district office for anyone who would like to review it.



7303 State Route 20
Madison, New York 13402
Main Office: (315) 893-1878
www.madisoncentralny.org



SCHOOL BUDGET VOTE

Tuesday, May 19, 2015

12:00 p.m.—8:00 p.m.

Main Foyer

The proposed budget is a 3.75% increase from the current budget. Estimated tax levy increase is 1.50%. Information to calculate property tax rates is not available until August.

Voter Qualifications

A voter must be:

- ◆ A citizen of the United States.
- ◆ At least 18 years of age.
- ◆ A resident of the school district for at least 30 days prior to the vote.

You do not have to be a property owner in the district, but you do have to reside in the district. You may be required to show proof of residency and/or age before being allowed to vote.

The mission of Madison Central School's Students, Staff, Faculty, Administration, and the Board of Education, in cooperation with the Community, is to provide a safe, healthy environment, commit to a high level of academic achievement, develop leadership and good citizenship, and promote a positive attitude toward success in life and life-long learning.

**MADISON
CENTRAL SCHOOL
DISTRICT**



**2015-2016 School
Budget Brochure**

BUDGET HEARING

Tuesday, May 5, 2015

6:30 p.m.

ANNUAL VOTE

Tuesday, May 19, 2015

12:00 p.m.—8:00 p.m.

Main Foyer

Propositions As They Appear on the Ballot

Proposition No. 1

2015-2016 Spending Plan

Shall the following resolution be adopted:

RESOLVED: That the Madison Central School District, as recommended by the Board of Education, adopt a spending plan for the 2015-2016 school year in the amount of \$9,615,371 and to levy the necessary tax therefor? The proposed \$9,615,371 represents a spending increase of 3.75% over last year. The budget equates to an estimated increase of 1.50% on the tax levy before any changes in assessed property values are determined.

Proposition No. 2

Board Member Election

To elect (2) new Board Members commencing on July 1, 2015 and (1) expiring on June 30, 2017 and (1) on June 30, 2019. The candidates running for the board seats are listed as their names will appear on the ballot following a random drawing:

- Mrs. Heather Still
- Ms. Beverly Biedermann
- Mr. William Langbein

Proposition No. 3

Transportation Purchase

Shall the proposition set forth in the legal notice of this meeting authorizing expending up to \$161,488.44 on the purchase of one (1) new 65 passenger bus and one (1) new 24 passenger wheelchair bus and to levy taxes to be collected in annual installments, with obligations for the District to be issued in anticipation thereof.

Proposed Revenues

Description	2015-2016 Budget
Property Taxes & STAR	3,070,114
Other Tax Revenues	420,092
State Aid	5,750,165
Interfund—Debt Service	225,000
TOTAL REVENUES	\$9,465,371
Designated Fund Balance	150,000
TOTAL BUDGET	\$9,615,371

Proposed Expenditures

Description	2015-2016 Budget
Board of Education	7,797
Central Administration	153,684
Finance	166,644
Staff	51,155
Central Services	635,823
Special Items	121,945
Administration & Curriculum	217,118
Teaching—Regular Education	2,057,388
Special Programs	1,119,517
Occupational Education	328,931
Teaching—Special Schools	231,675
Instructional Media	171,917
Pupil Services	287,454
Transportation	425,855
Employee Benefits	2,655,375
Debt Service	983,093
TOTAL EXPENDITURE	\$ 9,615,371



ABSENTEE BALLOTS WILL BE AVAILABLE FOR THE MAY 19, 2015, VOTE ON THE BUDGET, BUS PURCHASES, AND BOARD OF EDUCATION MEMBERS

If you are eligible to use an Absentee Ballot because of physical disability or legitimate absence from the District (business purposes, vacation, or studies) you may obtain an Absentee Ballot application by contacting Linda Wood, Madison Central School, 7303 State Route 20, Madison, NY 13402, phone number (315) 893-1878 ext. 201. Applications will be available between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday.

Applications must be received at least seven days before the date of the aforesaid annual district meeting (May 12th) if the ballot is to be mailed, or the day before the election (May 18th) if the ballot is hand delivered personally.

Absentee ballots must be received in the office of the District Clerk no later than 5:00 p.m. prevailing time, on Tuesday, May 19, 2015.

DRAFT

The Audit Committee and the Regular Meeting of the Board of Education of Madison Central School were held on October 21, 2015 at 6:00 and 6:30 pm in the large group instruction room.

MEMBERS PRESENT: Ms. Beverly Biedermann
Mr. James Mitchell
Mr. Jona Snyder – 6:40 pm
Mrs. Heather Still
Mrs. Stephanie Tanner
Mr. Steven Yancey – 6:30 pm

MEMBERS ABSENT: Mrs. Mary Bartlett-Linden

OTHERS PRESENT: Mr. Perry Dewey, Superintendent
Mr. Larry Nichols, Building Principal
Mr. Brian Latella, Elementary Principal
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order – Audit Committee Meeting – 6:00 pm
 - a. Mrs. Tanner called the meeting to order at 6:05 pm.
- II. An Auditor Presentation by Bowers and Company was presented to the board.
- III. Adjournment of Audit Committee Meeting

MOTION # 1 – ADJOURNMENT OF AUDIT COMMITTEE MEETING

ON THE MOTION of Mrs. Still, seconded by Ms. Biedermann, the board moved to adjourn the Audit Committee Meeting at 6:30 pm. Motion carried 4 yes, 0 no.

Mr. Yancey arrived at 6:30 pm.

- IV. Call to Order of Regular Meeting – 6:30 pm
 - a. Mrs. Tanner called the Regular Meeting to order at 6:35 pm.
- V. Agenda Additions
- VI. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION # 2 – APPROVAL OF AGENDA

ON THE MOTION of Mr. Mitchell, seconded by Ms. Biedermann, the board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- b. Approval of Minutes
 1. September 15, 2015 Regular Meeting Minutes

MOTION # 3 – APPROVAL OF SEPTEMBER 15, 2015 REGULAR MEETING MINUTES

ON THE MOTION of Mr. Mitchell, seconded by Ms. Biedermann, the board moved to approve the minutes from the September 15, 2015 Regular Meeting. Motion carried 5 yes, 0 no.

Mr. Snyder arrived and assumed responsibilities as President at 6:40 pm.

- VII. Public Forum
 - a. Public Forum Expectations were reviewed.

- b. March Associates Presentation – Mr. Higgeson presented a building project presentation to the board and public.
- c. A Fiscal Advisors Presentation was given.
- d. A resident asked to speak with the treasurer after the meeting to discuss tax rates for various townships within the district.
- e. A question was raised about considering a change of location for the Main Office in a building project.
- f. Comment was made that graduation ceremonies would be favored in a new auditorium area.
- g. Questions were raised about the FERPA policy that is being reviewed by the board.
- h. Questions were raised about the legality of posting board packet information.
- i. A resident spoke in support of such a beneficial building project.

VIII. Reports

- a. Treasurer
 - 1. Internal Claim Auditor's Report

MOTION # 4 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT

ON THE MOTION of Mr. Yancey, seconded by Mrs. Still, the board moved to approve the Claim Auditor's Report. Motion carried 6 yes, 0 no.

- 2. Treasurer's Report dated August 31, 2015

MOTION # 5 – APPROVAL OF TREASURER'S REPORT DATED AUGUST 31, 2015

ON THE MOTION of Mrs. Still, seconded by Ms. Biedermann, the board moved to approve the August 31, 2105 Treasurer's Report. Motion carried 6 yes, 0 no.

- 3. Detail Warrants

MOTION # 6 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Still, the board moved to approve the Detail Warrants as follow: Warrant Number 6 – Fund A – 8/7/15 – 2 pages, Warrant Number 7 – Fund A – 8/21/15 – 5 pages, Warrant Number 3 – Fund C – 8/7/15 – 1 page, Warrant Number 4 – Fund C – 8/21/15 – 1 page, Warrant Number 2 – Fund TA – 9/3/15 – 3 pages, Warrant Number 1 – Fund HBUS – 9/3/15 – 1 page. Motion carried 6 yes, 0 no.

- 4. Treasurer's Report dated September 30, 2015

MOTION # 7 – APPROVAL OF TREASURER'S REPORT DATED SEPTEMBER 30, 2015

ON THE MOTION of Mrs. Still, seconded by Mrs. Tanner, the board moved to approve the September 30, 2015 Treasurer's Report. Motion carried 6 yes, 0 no.

- 5. Detail Warrants

MOTION # 8 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Still, the board moved to approve the Detail Warrants as follow: Warrant Number 9 – Fund A – 9/4/15 – 6 pages, Warrant Number 10 – Fund A – 9/21/15 – 10 pages, Warrant Number 11 – Fund A – 10/7/15 – 1 page, Warrant Number 5 – Fund C – 9/4/15 – 1 page, Warrant Number 6 – Fund C – 9/21/15 – 2 pages, Warrant Number 7 – Fund C – 10/7/15 – 1 page, Warrant Number 3 – Fund TA – 10/7/15 – 3 pages, Warrant Number 2 – Fund HBUS – 10/7/15 – 1 page. Motion carried 6 yes, 0 no.

- 6. The Quarterly Student Activity Report July-Sept. 2015 was provided for review.

- b. Committee Reports
 - 1. Budget - No meeting, no report - Oct. 22, Nov. 19, Jan. 28, Feb. 25, Mar. 24 – Yancey, Snyder
 - 2. Building & Grounds – Report given during Public Forum - **Sept. 23**, Every Board Meeting – Chair Yancey, Snyder
 - 3. Curriculum, Sports, Music & Drama – No meeting, no report - Oct. 27, Feb. 23, May 31 – Biedermann, Tanner, Bartlett-Linden, Still
 - 4. Negotiations & Labor – No report given - **Sept. 24**, Oct. 29, Nov. 19, Jan. 28, Feb. 25, Mar. 31 – Snyder, Yancey
 - 5. Policy – First Reading of policies later in meeting - **Oct. 5**, Nov. 2, Dec. 7, Jan. 4, Feb. 1, Mar. 7, Apr. 4, May 2, Jun. 6 - Snyder, Biedermann
 - 6. Strategic Plan – No meeting, no report - Snyder, Tanner
 - 7. Technology - No meeting, no report - Nov. 3, Jan. 5, Apr. 5 – Snyder, Biedermann
 - 8. Safety – No meeting, no report - Nov. 18, Jan. 20, May 18 – Snyder, Tanner
- c. Superintendent – Information Items
 - 1. Mr. Dewey provided the District written response to the last meeting’s public forum questions.
 - 2. An updated Board of Education member list was provided to the board.
- d. Superintendent – Approval Items
 - 1. Approval of 2014-2015 School Year Audit

MOTION # 9 – APPROVAL OF 2014-15 SCHOOL YEAR AUDIT

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Still, the board moved to approve the Bowers and Company 2014-15 School Year Audit. Motion carried 6 yes, 0 no.

- 2. Additional Vacation Days for Linda Wood

MOTION # 10 – APPROVAL OF ADDITIONAL VACATION DAYS FOR LINDA WOOD

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Still, the board moved to approve additional vacation days for Linda Wood. Motion carried 6 yes, 0 no.

- 3. Approval of Salary Adjustment
 - a. Clarissa Winfield Siedsma from M1, Step 3 with Masters to M2, Step 3 with Masters
 - b. Travis Owens from M2, Step 9 to M3, Step 9

MOTION # 11 – APPROVAL OF SALARY ADJUSTMENTS

ON THE MOTION of Mrs. Still, seconded by Mrs. Tanner, the board moved to approve salary adjustments for Clarissa Winfield Siedsma from M1, Step 3 with Masters to M2, Step 3 with Masters and for Travis Owens from M2, Step 9 to M3, Step 9. Motion carried 6 yes, 0 no.

- 4. Approval of Non Resident Students for the 2015-16 School Year
 - a. Student A entering 9th grade
 - b. Student B entering 7th grade
 - c. Student C entering 7th grade

MOTION # 12 – APPROVAL OF NON RESIDENT STUDENTS FOR 2015-16

ON THE MOTION of Mrs. Tanner, seconded by Mr. Mitchell, the board moved to approve the following Non Resident students for the 2015-16 school year: Student A entering 9th grade, Student B entering 7th grade and Student C entering 7th grade. Motion carried 6 yes, 0 no.

5. Approval of change of date for Budget Hearing from May 11, 2016 to May 9, 2016 at 6:30 pm

MOTION # 13 – APPROVAL OF BUDGET HEARING DATE CHANGE

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve a date change for the Budget Hearing from May 11, 2016 to May 9, 2016. Motion carried 6 yes, 0 no.

6. Approval of Tax Adjustment for Julie Suits Tax Map # 113.-2-6.2 (STAR Exemption was missing)

MOTION # 14 – APPROVAL OF TAX ADJUSTMENT FOR JULIE SUITS TAX MAP #113.-2-6.2

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the Tax Adjustment for Julie Suits Tap Map # 113.-2-6.2. Motion carried 6 yes, 0 no.

7. Approval of Surplus List as provided

MOTION # 15 –APPROVAL OF SURPLUS LIST

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the surplus list as provided in the official board packet. Motion carried 6 yes, 0 no.

8. Approval of Mr. Dewey to Accept the Auctions International Bid for any amount over \$10,000

MOTION # 16 - APPROVAL OF MR. DEWEY TO ACCEPT THE AUCTION INTERNATIONAL BID FOR ANY AMOUNT OVER \$10,000

ON THE MOTION of Mr. Mitchell, seconded by Mrs. Tanner, the board moved to approve Mr. Dewey to accept the Auction International Bid for any amount over \$10,000. Motion carried 6 yes, 0 no.

9. Certified Substitute Teacher Rate

MOTION # 17 – APPROVAL OF CHANGE TO SUBSTITUTE TEACHER RATE FOR MCS RETIREES

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to change the substitute teacher rate for Madison Central School certified teacher retirees to \$80.00 per day. Motion carried 6 yes, 0 no. Motion carried 6 yes, 0 no.

10. Approval of transportation request for 2015-16
 - a. Student to New Life Christian School

MOTION # 18 – APPROVAL OF TRANSPORTATION TO NEW LIFE CHRISTIAN SCHOOL FOR A STUDENT FOR THE 2015-16 SCHOOL YEAR

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the transportation request to New Life Christian School for a student for the 2015-16 school year. Motion carried 6 yes, 0 no.

11. Approval of Budget Development Calendar

MOTION # 19 – APPROVAL OF BUDGET DEVELOPMENT CALENDAR

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the Budget Development Calendar. Motion carried 6 yes, 0 no.

12. Approval of Resolution Regarding State Environmental Quality Review Reconstruction Projects for Main Building, SED Control No. 25-11-01-04-0-001-020 and Bus Garage, SED Control No. 25-11-01-04-5-008-004

MOTION # 20 – APPROVAL OF RESOLUTION REGARDING STATE ENVIRONMENTAL QUALITY REVIEW RECONSTRUCTION PROJECTS FOR MAIN BUILDING

ON THE MOTION of Ms. Biedermann, seconded by Mr. Mitchell, the board moved to approve the Resolution Regarding State Environmental Quality Review Reconstruction Projects for Main Building, SED Control No. 25-11-01-04-0-001-020 and Bus Garage, SED Control No. 25-11-04-5-008-004. Motion carried 6 yes, 0 no.

13. Approval to proceed with the \$9,978,000 Building Project, a Hearing Date of December 2, 2015 at 6:30 pm and Voting Date for the Propositions for such Building Project of December 10, 2015 as provided in the enclosed legal notice to be advertised in October 25, 2015 hard copy edition of the Oneida Daily Dispatch

MOTION # 21 – APPROVAL TO PROCEED WITH THE \$9,978,000 BUILDING PROJECT

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to proceed with the \$9,978,000 Building Project with a Hearing date of December 2, 2015 at 6:30 pm and a Vote date for the propositions for such building project of December 10, 2015 as provided in the enclosed legal notice to be advertised in the October 25, 2015 hard copy edition of the Oneida Daily Dispatch. Motion carried 6 yes, 0 no.

14. Approval of Land Survey with Delta Engineers at \$10,500

MOTION # 22 – APPROVAL OF LAND SURVEY WITH DELTA ENGINEERS

ON THE MOTION of Mrs. Tanner, seconded by Mr. Mitchell, the board moved to approve the Land Survey with Delta Engineers at a cost of \$10,500. Motion carried 6 yes, 0 no.

15. Approval of half day Superintendent's Conference Days
 - a. Oct. 30, 2015
 - b. Nov. 6, 2015

MOTION # 23 – APPROVAL OF HALF DAY SUPERINTENDENT CONFERENCE DAYS

ON THE MOTION of Mrs. Still, seconded by Mr. Mitchell, the board moved to approve the Half Day Superintendent Conference Days of October 30, 2015 and November 6, 2015. Motion carried 6 yes, 0 no.

16. Approval to combine with Morrisville Eaton for Wrestling at the Modified, JV, and Varsity levels

MOTION # 24 – APPROVAL TO COMBINE WITH MECS FOR WRESTLING

ON THE MOTION of Mr. Mitchell, seconded by Mrs. Tanner, the board moved to approve the combination with Morrisville Eaton for wrestling at the modified, JV, and Varsity levels for the 2015-16 school year. Motion carried 6 yes, 0 no.

17. Approval of Rick Peckham as a Volunteer Assistant to Boys Athletics

MOTION # 25 – APPROVAL OF RICK PECKHAM AS BOYS ATHLETICS VOLUNTEER

ON THE MOTION of Mrs. Still, seconded by Mr. Mitchell, the board moved to approve Rick Peckham and a boys athletics program volunteer. Motion carried 6 yes, 0 no.

Mr. Snyder stepped out at 7:45 pm

- e. Principal Reports
 - 1. Building Principal – Mr. Nichols discussed STAR Training and the student leadership team.

Mr. Snyder returned at 7:50 pm

- 2. Elementary Principal – Mr. Latella discussed the 5th grade distance learning, fire safety, and congratulated our varsity sports teams on their sectional play.
- 3. Clarissa Siedsma presented a Summer Enrichment program presentation.

- IX. Policy – First Readings were done at this time.
 - a. Review of Athletic Placement Process
 - b. Review of Section 3012-d Hardship Waiver Required, Regardless of Collective Bargaining
 - c. First Reading of Limited English Proficiency Instruction English Language Learners
 - d. First Reading of Immunization and Dental Health of Students
 - e. First Reading to Delete Regulations # 7030.3, 7031.2, 7033.1, 7036.1, 7036.2, 7060.1, 7060.2, 7060.3, 7060.4, 7060.5, 7060.6, 7060.7, 7060.8
 - f. First Reading to Delete Policies # 7012, 7016, 7018, 7032, 7033, 7034, 7035, 7036, 7040, 7041, 7042, 7043, 7044, 7045, 7046, 7047, 7048, 7049, 7060, 7070, 7077, 7082
 - g. First Reading of Regulation 5500.1 Bus Rules and Regulations
 - h. First Reading of Policy # 7008 Academic Credit
 - i. First Reading of Policy # 7300 Sports and Athletic Programs
 - j. First Reading of Policy # 7301 Co-Curricular and Interscholastic Athletics Student Activity Eligibility Code of Conduct
 - k. First Reading of Policy # 7302 Concussion Management
 - l. First Reading of Policy # 7303 Student Awards and Scholarships
 - m. First Reading of Policy # 7400 Communication and Other Electronic Devices
 - n. First Reading of Regulation # 7400.1 Communication and Other Electronic Devices Acknowledgment
 - o. First Reading of Regulation # 7400.2 Procedure for Granting Medical Exemptions to the Cell Phone Policy
 - p. First Reading of Policy # 7401 Student Publications
 - q. First Reading of Policy # 7402 Student Lockers
 - r. First Reading of Policy # 7403 Student Contents
 - s. First Reading of Policy # 7404 Gifts to Teachers

- X. Old Business
 - a. None

- XI. New Business
 - a. Personnel
 - 1. Leave Request
 - a. Clarissa Hyde – FMLA starting approximately 11/13/15 for six weeks utilizing accumulated sick time

MOTION # 26 – APPROVAL OF FMLA FOR CLARISSA HYDE

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the FMLA of Clarissa Hyde starting approximately 11/13/15 for a six week period utilizing accumulated sick time. Motion carried 6 yes, 0 no.

2. Appointment
 - a. Scott Curtis – Non –Certified Substitute Teacher effective 9/22/15
 - b. Veronica Mordus – Certified Substitute Teacher effective 9/24/15
 - c. Jessica Mortensen – Class of 2019 Advisor
 - d. Erica Pendrak – Certified Substitute Teacher effective 10/14/15
 - e. James Lundrigan – Substitute Bus Driver effective 10/21/15 pending completion of all necessary requirements

MOTION # 27 – APPROVAL OF APPOINTMENTS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the following list of appointments:

- a. Scott Curtis – Non-Certified Substitute Teacher effective 9/22/15
- b. Veronica Mordus – Certified Substitute Teacher effective 9/24/15
- c. Jessica Mortensen – Class of 2019 Advisor
- d. Erica Pendrak – Certified Substitute Teacher effective 10/14/15
- e. James Lundrigan – Substitute Bus Driver effective 10/21/15 pending completion of all necessary requirements

Motion carried 6 yes, 0 no.

- b. CSE/CPSE Recommendations

MOTION # 28 – APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the CSE/CPSE Recommendations as provided in the official packet. Motion carried 6 yes, 0 no.

- IX. Correspondence
 - a. Richard Engelbrecht’s monthly BOCES newsletter for October 2015 was provided.
 - b. A thank you note from Oneida-Madison Electric Cooperative, Inc. was provided.
 - c. An article in the Mid York Weekly entitled “MCS students share culture with African peers” was provided.
 - d. The Library Media Center Monthly Report for September 2015 was provided.

- X. Adjournment

MOTION # 29 – ADJOURNMENT

ON THE MOTION of Mr. Mitchell, seconded by Ms. Biedermann, the board moved to adjourn for the evening at 7:58 pm. Motion carried 6 yes, 0 no.

Internal Claims Auditor Report

<u>Warrant Number</u>	<u>Warrant Date</u>	<u>Check # Sequence</u>	<u>Fund</u>	<u>Date of ICA Review</u>	<u>Amount of Warrant</u>	<u>Internal Claims Auditor Findings</u>
2	10/16/2015	2808	FA16	10/22/2015	\$ 634.00	Good
9	10/16/2015	3294-3301	C	10/22/2015	\$ 3,633.53	Good
14	10/16/2015	16862-16913	A	10/22/2015	\$ 181,054.75	Good
3	10/30/2015	2809-2810	FA16	11/4/2015	\$ 353.51	Good
10	10/30/2015	3302-3310	C	11/4/2015	\$ 5,914.62	Good
16	10/30/2015	16914-16948	A	11/4/2015	\$ 17,093.05	Good
15	10/8/2015	16330-16334	A	11/13/2015	\$ 5,455.68	Good- Manual Cks
4	10/1/2015	1271-1283; 5982-5995	TA	11/13/2015	\$ 338,703.26	Good
3	10/9/2015	1062	HBUS	11/13/2015	\$ 6,793.00	Good- Manual Cks



Jessica L. Clark- Internal Claims Auditor

11/13/15

(Condensed Version)

MADISON CENTRAL SCHOOL DISTRICT

MADISON, NEW YORK

BUDGET STATUS REPORTS

October 31, 2015

FUND	CODE	REPORT	Page #
GENERAL FUND	A	TREASURER'S REPORTS - NBT TRIAL BALANCE REVENUE & EXPENDITURES	2 - 10
SCHOOL LUNCH	C	TREASURER'S REPORTS - NBT TRIAL BALANCE REVENUE & EXPENDITURES	11 - 16
TRUST & AGENCY	TA	TREASURER'S REPORT - NBT TRIAL BALANCE PAYROLL TREASURER'S REPORT - NBT	17 - 21
EXPENDABLE TRUSTS	TE	TRIAL BALANCE	22
CAPITAL FUND	H	TREASURER'S REPORT - NBT TRIAL BALANCE REVENUE & EXPENDITURES	23-26
DEBT SERVICE	V	TRIAL BALANCE REVENUE	27-28
FEDERAL FUND	F	TREASURER'S REPORTS - NBT TRIAL BALANCE REVENUE & EXPENDITURES	29-35

**MADISON CENTRAL SCHOOL DISTRICT
GENERAL FUND CHECKING - NBT
TREASURER'S MONTHLY REPORT
ACCT # *****3251**

October 1, 2015

through

October 31, 2015

Total available balance as reported at the end of preceding period: \$ 595,509.44

RECEIPTS during month

DATE	SOURCE	AMOUNT
OCTOBER 1-31	VARIOUS - LAURA FUESS - TAXES	\$ 962,655.40
1-31	VARIOUS - COMPENSATION FOR LOSS	\$ 16.84
1	TRUST AND AGENCY - NYSTRS	1,305.88
6	SYRACUSE CITY SCHOOLS - TUITION	4,972.81
8	MAVERET UMSTEAD - ALL COUNTY AUDITION	5.00
8	DONATIONS AT BOOK FAIR - DONATIONS	13.51
13	VICKI ANTHONY - TUITION	550.00
14	MADISON ONEIDA BOCES - SCHOOL IMPROVEMENT	3,288.32
14	TRUST AND AGENCY - NYSTRS	1,209.56
15	VARIOUS DUE TO/ DUE FROMS	994.19
19	MADISON ONEIDA BOCES - 14-15 SURPLUS REFUND	70,472.91
20	UTICA CITY SCHOOL DISTRICT - TUITION	11,251.95
26	TRANSFER FROM GENERAL SAVINGS	300,000.00
27	CROSBY/RUANE - RIPPLETON SCHOOL HOUSE	114.00
29	TRUST AND AGENCY - NYSTRS	1,222.63
31	INTEREST - NBT	9.11

\$ 1,358,082.11

Total Receipts, including balance:

\$ 1,953,591.55

DISBURSEMENTS made during month

BY CHECK	FROM: 16819	TO: 16861	\$ 126,889.20
	16862	TO: 16913	181,054.75
	16914	TO: 16948	17,093.05
	16330	TO: 16334 MANUAL	5,455.68

BY DEBIT CHARGE

TRANSFER TO TRUST & AGENCY - PAYROLL	\$ 342,433.89
HEALTH/DENTAL INSURANCE	132,079.56
TRANSFER TO GENERAL SAVINGS	900,000.00
HASLER - POSTAGE METER REFILL/ FEE	500.00

Total Disbursements: \$ 1,705,506.13

CASH BALANCE SHOWN BY RECORDS:

\$ 248,085.42

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month:	\$ 267,841.96
Less total of outstanding checks:	(19,756.54)
Net balance in bank:	\$ 248,085.42
Transfers in transit:	-

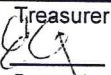
TOTAL AVAILABLE BALANCE:

\$ 248,085.42

Received by the Board of Education and entered as part of the minutes of the Board meeting held

November 18, 2015

Clerk of the Board of Education

Treasurer

Prepared

LIST OF OUTSTANDING CHECKS - NBT
GENERAL FUND

10/31/15

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
14872	10/2/2014	\$ 3.58	16876-16878	10/16/2015	\$ 258.40
15872	11/14/2014	174.72	16883	10/16/2015	\$ 104.20
16128	2/6/2015	14.99	16905-16906	10/16/2015	1,350.50
16584	6/26/2015	3.00	16914-16948	10/30/2015	17,093.05
16602	6/26/2015	3.00			
16763	9/18/2015	102.28			
16771	9/18/2015	102.76			
16775	9/18/2015	19.32			
16831	10/2/2015	104.20			
16840	10/2/2015	55.50			
16330	10/8/2015	65.00			
16870	10/16/2015	85.00			
16874	10/16/2015	217.04			
TOTAL		\$ 950.39			\$ 18,806.15
			GRAND TOTAL		\$ 19,756.54

STATEMENT OF CASH ON HAND
NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
TOTAL DEPOSITS IN TRANSIT		\$ -


Prepared

**MADISON CENTRAL SCHOOL DISTRICT
GENERAL FUND SAVINGS - NBT
TREASURER'S MONTHLY REPORT
ACCT # *****8801**

October 1, 2015

through

October 31, 2015

Total available balance as reported at the end of preceding period: \$ 1,299,122.50

RECEIPTS during month:

DATE	SOURCE	AMOUNT
OCTOBER 13	TRANSFER FROM GENERAL CHECKING	\$ 900,000.00
31	INTEREST - NBT	30.45

Total Receipts: \$ 900,030.45

Total Receipts, including balance: \$ 2,199,152.95

DISBURSEMENTS made during month:

BY CHECK FROM: TO:

BY DEBIT CHARGE:

TRANSFER TO GENERAL CHECKING \$ 300,000.00

Total Disbursements: \$ 300,000.00

CASH BALANCE SHOWN BY RECORDS: \$ 1,899,152.95

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month:	\$ 1,899,152.95
	\$ -
Net balance in bank:	\$ 1,899,152.95
Amount of deposits in transit:	\$ -

TOTAL AVAILABLE BALANCE: \$ 1,899,152.95

Received by the Board of Education and entered as part of the minutes of the Board meeting held

November 18, 2015

Clerk of the Board of Education

Treasurer
Prepared

**MADISON CENTRAL SCHOOL DISTRICT
GENERAL FUND MONEY MARKET - NBT
TREASURER'S MONTHLY REPORT
ACCT # *****6933**

October 1, 2015

through

October 31, 2015

Total available balance as reported at the end of preceding period: \$1,268,029.97

RECEIPTS during month:

DATE	SOURCE	AMOUNT
SEPTEMBER 30	INTEREST - NBT	\$ 156.30
OCTOBER 31	INTEREST - NBT	\$ 161.55

Total Receipts: \$ 317.85

Total Receipts, including balance: \$ 1,268,347.82

DISBURSEMENTS made during month:

BY CHECK FROM: TO:

BY DEBIT CHARGE: \$ -

Total Disbursements: \$ -

CASH BALANCE SHOWN BY RECORDS: \$ 1,268,347.82

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month: \$ 1,268,347.82

Net balance in bank: \$ 1,268,347.82

Amount of deposits in transit: \$ -

TOTAL AVAILABLE BALANCE: \$ 1,268,347.82

Received by the Board of Education and entered as part of the minutes of the Board meeting held

November 18, 2015

Clerk of the Board of Education

Treasurer
Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 10/31/2015



Account	Description	Debits	Credits
A 200	CASH IN CHECKING	248,085.42	0.00
A 201	CASH IN SAVINGS - NBT	1,899,152.95	0.00
A 201 04	MONEY MARKET ACCOUNT - NBT	1,268,347.82	0.00
A 210	PETTY CASH	100.00	0.00
A 230	CASH-CAPITAL RESERVE	294,273.37	0.00
A 230 01	UNEMPLOYMENT RESERVE - NIAGARA	196,766.44	0.00
A 391	DUE FROM OTHER FUNDS	63,536.32	0.00
A 410	STATE & FEDERAL AID RECEIVABLE	9,410.00	0.00
A 510	ESTIMATED REVENUE	9,465,371.00	0.00
A 521	ENCUMBRANCES	4,235,580.61	0.00
A 522	EXPENDITURES	2,100,532.45	0.00
A 599	APPROPRIATED FUND BALANCE	315,983.42	0.00
A 630	DUE TO OTHER FUNDS	0.00	4,744.60
A 631	DUE TO OTHER GOVERNMENTS	0.00	18,800.00
A 632	DUE TO NYSTRS	0.00	44,270.04
A 632 01	DUE TO NYSTRS-ACCR 14-15	0.00	513,268.39
A 637	DUE TO NYSERS - ACCR 14-15	0.00	23,058.50
A 690	OVERPAYMENTS	0.00	1,303.07
A 815	UNEMPLOYMENT INSURANCE RESERVE	0.00	196,753.29
A 821	RESERVE FOR ENCUMBRANCES	0.00	4,401,564.03
A 827	ERS RESERVE	0.00	69,175.50
A 827 01	TRS RESERVE	0.00	180,000.00
A 862	RESERVE FOR LIABILITY	0.00	432,302.04
A 864	TAX CERTIORARI RESERVE	0.00	90,000.00
A 867	EBALR RESERVE	0.00	683,621.10
A 878	CAPITAL RESERVE	0.00	294,222.32
A 910	APPROPRIATED FUND BALANCE	0.00	150,000.00
A 911	UNAPPROPRIATED FUND BALANCE	0.00	337,009.57
A 960	ESTIMATED APPROPRIATIONS	0.00	9,781,354.42
A 980	REVENUES	0.00	2,875,692.93
A Fund Totals:		20,097,139.80	20,097,139.80
Grand Totals:		20,097,139.80	20,097,139.80

MADISON CENTRAL SCHOOL

Revenue Status Report From 7/1/2015 To 10/31/2015



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	REAL PROPERTY TAXES	2,475,114.00	0.00	2,475,114.00	2,058,249.66	416,864.34
A 1083	E-ON - WINDMILLS	82,000.00	0.00	82,000.00	84,476.21	-2,476.21
A 1085	STAR REIMBURSEMENT	595,000.00	0.00	595,000.00	0.00	595,000.00
A 1090	INTEREST & PENALTIES	3,800.00	0.00	3,800.00	0.00	3,800.00
A 1311	TUITION FROM INDIVIDUALS	1,850.00	0.00	1,850.00	4,400.00	-2,550.00
A 1335	OTHER STUDENT FEES	0.00	0.00	0.00	2,198.00	-2,198.00
A 2230	TUITION - OTHER DISTRICTS	45,000.00	0.00	45,000.00	23,164.83	21,835.17
A 2401	INTEREST & EARNINGS	3,000.00	0.00	3,000.00	729.57	2,270.43
A 2401.001	INTEREST-CAPITAL RSV-A878	0.00	0.00	0.00	51.05	-51.05
A 2401.002	INTEREST-UNEMPLOY-A815	0.00	0.00	0.00	13.15	-13.15
A 2690	COMPENSATION FOR LOSS	0.00	0.00	0.00	28.83	-28.83
A 2700	MEDICARE PART D	25,000.00	0.00	25,000.00	0.00	25,000.00
A 2701	REFUND PRIOR YEAR - BOCES	41,000.00	0.00	41,000.00	70,472.91	-29,472.91
A 2703	REFUND PRIOR YEAR - MISC	3,500.00	0.00	3,500.00	0.00	3,500.00
A 2705	GIFTS & DONATIONS	0.00	0.00	0.00	13.51	-13.51
A 2770	UNCLASSIFIED REVENUE	2,500.00	0.00	2,500.00	2,610.00	-110.00
A 2770.002	PRIOR YEAR E-RATE REFUND	3,000.00	0.00	3,000.00	0.00	3,000.00
A 2801.827.01	NYSTRS RES - A82701	180,000.00	0.00	180,000.00	0.00	180,000.00
A 2801.864	TAX CERTIORARI RESERVE - A864	29,442.00	0.00	29,442.00	0.00	29,442.00
A 3101	NYS - GENERAL AID	3,709,342.00	0.00	3,709,342.00	0.00	3,709,342.00
A 3101.001	NYS - EXCESS COST AID	495,000.00	0.00	495,000.00	0.00	495,000.00
A 3102	LOTTERY AID	540,000.00	0.00	540,000.00	515,697.50	24,302.50
A 3102.001	VLT LOTTERY AID	320,000.00	0.00	320,000.00	60,130.71	259,869.29
A 3103	BOCES AID	639,082.00	0.00	639,082.00	-3,683.00	642,765.00
A 3260	TEXTBOOK AID	28,000.00	0.00	28,000.00	7,140.00	20,860.00
A 3262	COMPUTER SOFTWARE AID	6,206.00	0.00	6,206.00	0.00	6,206.00
A 3262.001	COMPUTER HARDWARE AID	9,285.00	0.00	9,285.00	0.00	9,285.00
A 3263	LIBRARY MATERIALS AID	3,250.00	0.00	3,250.00	0.00	3,250.00
A 3289	OTHER STATE AID	0.00	0.00	0.00	50,000.00	-50,000.00
A 5050	INTERFUND TRANSFER - V	225,000.00	0.00	225,000.00	0.00	225,000.00
A Totals:		9,465,371.00	0.00	9,465,371.00	2,875,692.93	6,589,678.07
Grand Totals:		9,465,371.00	0.00	9,465,371.00	2,875,692.93	6,589,678.07

MADISON CENTRAL SCHOOL



Appropriation Status Summary Report By Function From 7/1/2015 To 10/31/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1010	BOARD OF EDUCATION	*	2,363.00	1,232.92	3,595.92	1,108.28	1,993.07	494.57
1040	DISTRICT CLERK	*	4,434.00	0.00	4,434.00	1,300.51	3,158.39	-24.90
1060	DISTRICT MEETING	*	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1240	CHIEF SCHOOL ADMINISTRATOR	*	153,684.00	0.00	153,684.00	55,152.63	100,226.30	-1,694.93
1310	BUSINESS ADMINISTRATION	*	100,077.00	0.00	100,077.00	28,620.72	67,680.58	3,775.70
1320	AUDITING	*	9,300.00	0.00	9,300.00	9,300.00	0.00	0.00
1325	TREASURER	*	49,200.00	0.00	49,200.00	15,894.95	32,043.47	1,261.58
1330	TAX COLLECTOR	*	4,500.00	0.00	4,500.00	2,156.20	1,000.00	1,343.80
1345	PURCHASING	*	3,566.00	0.00	3,566.00	713.14	2,852.58	0.28
1420	LEGAL	*	15,100.00	0.00	15,100.00	731.00	0.00	14,369.00
1430	PERSONNEL	*	36,055.00	0.00	36,055.00	6,119.00	24,476.00	5,460.00
1620	OPERATION OF PLANT	*	472,229.00	0.00	472,229.00	120,859.28	275,075.88	76,293.84
1621	MAINTENANCE OF PLANT	*	100,478.00	2,001.31	102,479.31	45,008.29	31,984.38	25,486.64
1670	CENTRAL PRINTING & MAILING	*	13,600.00	0.00	13,600.00	5,228.87	13,396.20	-5,025.07
1680	CENTRAL DATA PROCESSING	*	49,516.00	0.00	49,516.00	21,719.64	27,793.96	2.40
1910	UNALLOCATED INSURANCE	*	36,000.00	0.00	36,000.00	34,035.06	0.00	1,964.94
1964	REFUND ON REAL PROPERTY TAXES	*	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
1981	BOCES ADMINISTRATIVE COSTS	*	35,446.00	0.00	35,446.00	7,089.20	28,356.80	0.00
1983	BOCES CAPITAL EXPENSES	*	47,999.00	0.00	47,999.00	9,599.80	38,399.20	0.00
2020	SUPERVISION-REGULAR SCHOOL	*	162,465.00	0.00	162,465.00	50,225.67	107,050.36	5,188.97
2060	RESEARCH, PLANNING & EVALUAT	*	1,555.00	0.00	1,555.00	4,153.78	1,244.00	-3,842.78

MADISON CENTRAL SCHOOL



Appropriation Status Summary Report By Function From 7/1/2015 To 10/31/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2070	INSERVICE TRAINING-INSTRUCTION	*	53,098.00	0.00	53,098.00	10,589.60	39,674.76	2,833.64
2110	TEACHING-REGULAR SCHOOL	*	2,057,389.00	410.00	2,057,799.00	382,898.41	1,521,826.13	153,074.46
2250	PROGRAMS-STUDENTS W/ DISABIL	*	1,119,516.00	641.25	1,120,157.25	178,246.79	905,828.72	36,081.74
2280	OCCUPATIONAL EDUCATION	*	328,931.00	0.00	328,931.00	72,236.82	257,179.60	-485.42
2330	TEACHING-SPECIAL SCHOOLS	*	231,675.00	0.00	231,675.00	55,491.67	151,298.50	24,884.83
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	106,428.00	0.00	106,428.00	17,023.85	76,203.26	13,200.89
2630	COMPUTER ASSISTED INSTRUCTION	*	65,489.00	0.00	65,489.00	22,753.99	38,101.83	4,633.18
2805	ATTENDANCE-REGULAR SCHOOL	*	8,765.00	0.00	8,765.00	1,755.10	7,020.46	-10.56
2810	GUIDANCE-REGULAR SCHOOL	*	88,859.00	0.00	88,859.00	20,583.93	66,322.10	1,952.97
2815	HEALTH SERVICES-REGULAR SCHOOL	*	42,930.00	0.00	42,930.00	7,378.60	32,923.40	2,628.00
2825	SOCIAL WORK SRVC-REG SCHOOL	*	45,000.00	0.00	45,000.00	7,880.95	32,323.05	4,796.00
2850	CO-CURRICULAR ACTIV-REG SCHL	*	15,667.00	0.00	15,667.00	1,040.22	1,964.78	12,662.00
2855	INTERSCHOL ATHLETICS-REG SCHL	*	86,233.00	209.50	86,442.50	18,227.17	5,185.57	63,029.76
5510	DISTRICT TRANSPORT	*	408,631.00	161,488.44	570,119.44	208,561.54	332,951.66	28,606.24
5530	GARAGE BUILDING	*	17,225.00	0.00	17,225.00	2,544.26	5,250.00	9,430.74
9010	STATE RETIREMENT	*	105,342.00	0.00	105,342.00	-696.29	0.00	106,038.29
9020	TEACHERS' RETIREMENT	*	505,839.00	0.00	505,839.00	0.00	0.00	505,839.00
9030	SOCIAL SECURITY	*	279,812.00	0.00	279,812.00	64,819.43	0.00	214,992.57
9040	WORKERS' COMPENSATION	*	25,200.00	0.00	25,200.00	21,160.00	0.00	4,040.00
9045	LIFE INSURANCE	*	4,000.00	0.00	4,000.00	1,000.00	0.00	3,000.00
9050	UNEMPLOYMENT INSURANCE	*	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00

MADISON CENTRAL SCHOOL



Appropriation Status Summary Report By Function From 7/1/2015 To 10/31/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9055	DISABILITY INSURANCE	*	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
9060	HOSPITAL, MEDICAL & DENTAL INS	*	1,715,682.00	0.00	1,715,682.00	517,064.14	4,795.62	1,193,822.24
9089	OTHER	*	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
9711	SERIAL BOND CONSTRUCTION	*	801,769.00	0.00	801,769.00	0.00	0.00	801,769.00
9722	STATUTORY BONDS - BUS PURCHASES	*	36,401.00	0.00	36,401.00	0.00	0.00	36,401.00
9770	REVENUE ANTICIPATION NOTES	*	12,500.00	0.00	12,500.00	0.00	0.00	12,500.00
9789		*	132,423.00	0.00	132,423.00	66,211.65	0.00	66,211.35
9901	TRANSFER TO SPECIAL AID	*	0.00	0.00	0.00	4,744.60	0.00	-4,744.60
Fund ATotals:			9,615,371.00	165,983.42	9,781,354.42	2,100,532.45	4,235,580.61	3,445,241.36
Grand Totals:			9,615,371.00	165,983.42	9,781,354.42	2,100,532.45	4,235,580.61	3,445,241.36

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MADISON CENTRAL SCHOOL DISTRICT
SCHOOL LUNCH FUND CHECKING - NBT
 TREASURER'S MONTHLY REPORT
 ACCT # *****3278

October 1, 2015

through

October 31, 2015

Total available balance as reported at the end of preceding period: \$ 14,328.93

RECEIPTS during month:

DATE	SOURCE	AMOUNT
OCTOBER 1-31	VARIOUS - BRKFST/ LUNCH SALES	\$ 5,017.63
13	RETURNED CHECK FEE	25.00
22	MADISON COUNTY HEADSTART - INVOICES 1C,2C	259.20
22	NYS - FEDERAL BRKFST/LUNCH CLAIMS	9,393.00
26	MADISON CENTRAL GENERAL FUND - INVOICES 4C	1,180.75
26	UNIVERSAL PRE-K - INV 3C	634.00
29	NYS- STATE BRKFST/LUNCH SALES	360.00
31	INTEREST - NBT	0.17

Total Receipts: \$ 16,869.75

Total Receipts, including balance: \$ 31,198.68

DISBURSEMENTS made during month:

BY CHECK	FROM: 3287	TO: 3293	\$ 4,458.98
	3294	TO: 3301	3,633.53
	3302	TO: 3310	5,914.62
			-

BY DEBIT CHARGE:

PAYROLL TRANSFERS	\$ 7,979.40
HEALTH/DENTAL INSURANCE	1,820.24
DUE TO / DUE FROM TO GENERAL	-

\$ 23,806.77

CASH BALANCE SHOWN BY RECORDS: \$ 7,391.91

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 13,433.53
Less total of outstanding checks:	(6,072.12)
Net balance in bank:	\$ 7,361.41
Amount of deposits in transit:	30.50

TOTAL AVAILABLE BALANCE \$ 7,391.91

Received by the Board of Education and entered as part of the minutes of the Board meeting held on:

November 18, 2015

 Clerk of the Board of Education

 Treasurer
 Prepared

LIST OF OUTSTANDING CHECKS - NBT
 SCHOOL LUNCH FUND

10/31/2015

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
3300	10/16/2015	\$ 157.50			
3302-3310	10/30/2015	5,914.62			

TOTAL		\$ 6,072.12			\$ -
			GRAND TOTAL		\$ 6,072.12

STATEMENT OF CASH ON HAND
 NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
10/30/15	RECEIPT 8731 - AGNES LOLLMAN	\$ 30.50

		\$ 30.50
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 Prepared

**MADISON CENTRAL SCHOOL DISTRICT
SCHOOL LUNCH FUND SAVINGS - NBT
TREASURER'S MONTHLY REPORT
ACCT # *****8803**

October 1, 2015

through

October 31, 2015

Total available balance as reported at the end of preceding period: 0

RECEIPTS during month:

DATE	SOURCE	AMOUNT
OCTOBER 30	INTEREST - NBT	\$ -

Total Receipts: \$ -

Total Receipts, including balance: \$ -

DISBURSEMENTS made during month:

BY CHECK FROM: TO:

BY DEBIT CHARGE: \$ -

Total Disbursements: \$ -

CASH BALANCE SHOWN BY RECORDS: \$ -

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ -
Less total of outstanding checks:	
Net balance in bank:	\$ -
Amount of transfers in transit:	

TOTAL AVAILABLE BALANCE: \$ -

Received by the Board of Education and entered as part of the minutes of the Board meeting held

November 18, 2015

Clerk of the Board of Education

Treasurer
Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 10/31/2015



Account	Description	Debits	Credits
C 200	CASH IN CHECKING	7,391.91	0.00
C 210	PETTY CASH	25.00	0.00
C 410	STATE & FEDERAL AID RECEIVABLE	0.00	38.00
C 445	MAT & SUPP INVENTORY 14-15	2,692.52	0.00
C 446	FOOD INVENTORY 14-15	6,375.13	0.00
C 510	ESTIMATED REVENUE	209,400.00	0.00
C 521	ENCUMBRANCES	130,453.93	0.00
C 522	EXPENDITURES	48,161.16	0.00
C 630	DUE TO OTHER FUNDS	0.00	60,000.00
C 631	DUE TO OTHER GOVERNMENTS	0.00	85.86
C 821	RESERVE FOR ENCUMBRANCES	0.00	130,453.93
C 911	UNAPPROPRIATED FUND BALANCE	22,643.69	0.00
C 960	ESTIMATED APPROPRIATIONS	0.00	209,400.00
C 980	REVENUES	0.00	27,165.55
C Fund Totals:		427,143.34	427,143.34
Grand Totals:		427,143.34	427,143.34

MADISON CENTRAL SCHOOL



Revenue Status Report From 7/1/2015 To 10/31/2015

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C 1440	TYPE A - BRKFST/LUNCH	30,000.00	0.00	30,000.00	8,268.51	21,731.49
C 1445	OTHER FOOD SALES	28,000.00	0.00	28,000.00	3,410.48	24,589.52
C 2401	INTEREST & EARNINGS	0.00	0.00	0.00	0.56	-0.56
C 2701	REFUND PRIOR YEAR	300.00	0.00	300.00	0.00	300.00
C 2701.001	REFUND OF PRIOR YEAR - BOCES	500.00	0.00	500.00	0.00	500.00
C 2770	UNCLASSIFIED REVENUE	100.00	0.00	100.00	25.00	75.00
C 2770.001	BOCES AID	23,000.00	0.00	23,000.00	0.00	23,000.00
C 3190	NYS AID - BREAKFAST/LUNCH	6,500.00	0.00	6,500.00	594.00	5,906.00
C 4190	NYS FED AID-BRKFST/LUNCH	115,000.00	0.00	115,000.00	14,867.00	100,133.00
C 4190.100	DONATED FOOD VALUE	6,000.00	0.00	6,000.00	0.00	6,000.00
C Totals:		209,400.00	0.00	209,400.00	27,165.55	182,234.45
Grand Totals:		209,400.00	0.00	209,400.00	27,165.55	182,234.45

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MADISON CENTRAL SCHOOL



Appropriation Status Summary Report By Function From 7/1/2015 To 10/31/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2860	SCHOOL LUNCH	*	181,000.00	0.00	181,000.00	39,600.42	130,453.93	10,945.65
9030	SOCIAL SECURITY	*	5,900.00	0.00	5,900.00	1,279.78	0.00	4,620.22
9060	INSURANCE	*	22,500.00	0.00	22,500.00	7,280.96	0.00	15,219.04
Fund CTotals:			209,400.00	0.00	209,400.00	48,161.16	130,453.93	30,784.91
Grand Totals:			209,400.00	0.00	209,400.00	48,161.16	130,453.93	30,784.91

**MADISON CENTRAL SCHOOL DISTRICT
TRUST & AGENCY FUND CHECKING - NBT
TREASURER'S MONTHLY REPORT**

October 1, 2015

ACCT # *****3294
through

October 31, 2015

Total available balance as reported at the end of preceding period: \$ 25,892.65

RECEIPTS during month:

DATE	SOURCE	AMOUNT
OCTOBER 1-31	VARIOUS - HEALTH DENTAL VISION INSURANCE	\$ 1,925.90
1	PAYROLL TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERAL	150,253.20
1	FICA TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERAL	11,044.48
13	TRANSFERRED FROM PAYROLL - RETURNED DIRECT DEPOS	1,897.17
14	OCTOBER 2015 HEALTH INSURANCE	132,230.14
14	OCTOBER 2015 DENTAL INSURANCE	1,669.66
14	PAYROLL TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERAL	146,680.12
14	FICA TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERAL	10,796.45
26	DELAND/FUESS - DONATION	105.00
29	PAYROLL TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERAL	147,305.82
29	FICA TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERAL	10,840.11
31	INTEREST - NBT	0.73
	Total Receipts:	\$ 614,748.78
	Total Receipts, including balance:	\$ 640,641.43

DISBURSEMENTS made during month:

BY CHECK	FROM: 1271	TO: 1283	WIRES - SEE BELOW
	5982	TO: 5995	\$ 156,241.23
	5986	TO: 5986 VOIDED DURING PRINTING	
BY DEBIT CHARGE:	WIRE TRANSFER - NYS TAX	\$ 17,906.78	
	TRANSFER TO GENERAL - NYSTRS	3,738.07	
	ACH TRANSFER - DIRECT DEPOSIT	265,314.14	
	TRANSFER TO PAYROLL - NET PAYROLL	40,281.90	
	NYERS	1,210.96	
	WIRE TRANSFER-FED TAX	111,720.47	
	OMNI WIRE TRANSFER	11,341.92	
	DUE TO/ DUE FROM - TO GENERAL	0.78	
	Total Disbursements:	\$ 607,756.25	
	CASH BALANCE SHOWN BY RECORDS:	\$ 32,885.18	

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 44,049.31
Less total of outstanding checks:	(3,921.56)
Net balance in bank:	\$ 40,127.75
Less - 11/29/15 Direct Deposit transfer - J C	\$ (150.00)
Amount of deposits in transit:	(7,092.57)

TOTAL AVAILABLE BALANCE: \$ 32,885.18

Received by the Board of Education and entered as part of the minutes of the Board meeting held

November 18, 2015

Clerk of the Board of Education

Treasurer
Prepared


LIST OF OUTSTANDING CHECKS - NBT
TRUST & AGENCY FUND

10/31/2015

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
5949	6/19/2015	\$ 200.00	5983	10/1/2015	\$ 301.99
5950	6/19/2015	100.00	5988	10/15/2015	\$ 279.73
5962	6/19/2015	50.00	5992-5995	10/29/2015	\$ 2,400.45
5965	6/30/2015	287.40			
5978	9/17/2015	301.99			
TOTAL		\$ 939.39	GRAND TOTAL		\$ 2,982.17
					\$ 3,921.56

STATEMENT OF CASH ON HAND
NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
10/31/2015	NYS - OCTOBER NYSERS	(1,210.96)
10/31/2015	10/29/15 PAYROLL - NYS TAXES	(5,881.61)
TOTAL DEPOSITS IN TRANSIT		\$ (7,092.57)


Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 10/31/2015



Account	Description	Debits	Credits
TA 010 02	PAYROLL - NBT	0.21	0.00
TA 020 01	HEALTH INSURANCE	0.00	30,628.91
TA 020 02	DENTAL INSURANCE	0.00	299.49
TA 020 25	FLEX (14-15)	0.00	1,050.78
TA 020 26	FLEX (15-16)	0.00	296.06
TA 038	STUDENT DEPOSITS	0.00	474.00
TA 085	SCHOLARSHIP HOLDING ACCOUNT	0.00	105.00
TA 085 03	HONORS TRIP	0.00	530.21
TA 200	CASH IN CHECKING	32,885.18	0.00
TA 391	DUE FROM OTHER FUNDS	500.00	0.00
TA 630	DUE TO OTHER FUNDS	0.00	0.94
TA Fund Totals:		33,385.39	33,385.39
Grand Totals:		33,385.39	33,385.39

**MADISON CENTRAL SCHOOL DISTRICT
PAYROLL ACCOUNT - NBT
TREASURER'S MONTHLY REPORT**

October 1, 2015

ACCT # ****3421
through

October 31, 2015

Total available balance as reported at the end of preceding period: \$ 1,897.46

RECEIPTS during month:

DATE	SOURCE	AMOUNT
OCTOBER 1	TRUST & AGENCY - NET PAYROLL	\$ 13,089.31
15	TRUST & AGENCY - NET PAYROLL	\$ 13,410.36
29	TRUST & AGENCY - NET PAYROLL	13,782.23
31	INTEREST - NBT	0.21

Total Receipts: \$ 40,282.11

Total Receipts, including balance: \$ 42,179.57

DISBURSEMENTS made during month:

BY CHECK	FROM: 29463	TO: 29483	\$ 13,089.31
	29484	TO: 29509	14,448.67
	29510	TO: 29533	13,782.23
	29457	AND 29478 VOID PECKHAM	(1,038.31)

BY DEBIT CHARGE:	DUE TO/ DUE FROM - TO GENERAL	\$ 0.29
	TRANS TO TRUST & AGENCY - M TACKABURY	\$ 1,897.17

Total Disbursements: \$ 42,179.36

CASH BALANCE SHOWN BY RECORDS: \$ 0.21

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 14,432.56
Less total of outstanding checks:	\$ (14,432.35)
Net balance in bank:	\$ 0.21
Amount of deposits in transit:	\$ -

TOTAL AVAILABLE BALANCE: \$ 0.21

Received by the Board of Education and entered as part of the minutes of the Board meeting held

November 18, 2015

Clerk of the Board of Education

Treasurer
Prepared


LIST OF OUTSTANDING CHECKS - NBT
 PAYROLL ACCOUNT

10/31/15

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
29438	9/3/15	1,230.34	29512-29515	10/29/2015	\$ 1,132.53
29455	9/17/15	1,106.27	29517-29520	10/29/2015	\$ 1,630.63
29472	10/1/15	123.36	29522	10/29/2015	\$ 1,042.17
29476	10/1/15	1,201.04	29524-29527	10/29/2015	\$ 1,731.70
29490	10/15/15	823.79	29529-29530	10/29/2015	\$ 1,406.21
29495	10/15/15	157.94	29532	10/29/2015	\$ 1,632.72
29497	10/15/15	58.18			
29503	10/15/15	1,155.47			
29413		\$ 5,856.39			\$ 8,575.96
GRAND TOTAL					\$ 14,432.35

STATEMENT OF CASH ON HAND
 NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
TOTAL DEPOSITS IN TRANSIT		\$ -


 Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 10/31/2015



Account	Description	Debits	Credits
TE 092	ENDOWMENTS & SCHOLARSHIPS	0.00	36,768.75
TE 201 02	CASH IN SAVINGS - NIAGARA	36,768.75	0.00
TE Fund Totals:		36,768.75	36,768.75
Grand Totals:		36,768.75	36,768.75

MADISON CENTRAL SCHOOL DISTRICT

CAPITAL FUND CHECKING - NBT

TREASURER'S MONTHLY REPORT

ACCT # *****0556

October 1, 2015

through

October 31, 2015

Total available balance as reported at the end of preceding period: \$ 30,298.21

RECEIPTS during month:

DATE	SOURCE	AMOUNT
OCTOBER		

Total Receipts: \$ -

Total Receipts, including balance: \$ 30,298.21

DISBURSEMENTS made during month:

BY CHECK FROM: 1062 TO: 1062 \$ 6,793.00

BY DEBIT CHARGE:

Total Disbursements: \$ 6,793.00

CASH BALANCE SHOWN BY RECORDS: \$ 23,505.21

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 51,218.94
Less total of outstanding checks:	\$ (27,713.73)
Net balance in bank:	\$ 23,505.21
Amount of deposits in transit:	\$ -

TOTAL AVAILABLE BALANCE: \$ 23,505.21

Received by the Board of Education and entered as part of the minutes of the Board meeting held

November 18, 2015

Clerk of the Board of Education

Treasurer

Prepared

LIST OF OUTSTANDING CHECKS - NBT
 CAPITAL FUND

10/31/15

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
1056-1058	6/29/2015	\$ 27,713.73			

TOTAL		\$ 27,713.73			\$ -
			GRAND TOTAL		\$ 27,713.73

STATEMENT OF CASH ON HAND
 NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT

TOTAL DEPOSITS IN TRANSIT		\$ -
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 Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 10/31/2015



Account	Description	Debits	Credits	Balance
HRP3 200	CASH - 2012-13 REPOINTING - 0001015	11,301.78	0.00	11,301.78
HRP4 200	CASH - 2013-14 REPOINTING - 0001016	4,854.87	0.00	4,854.87
HRP5 200	CASH - 2014-15 REPOINTING - 0001019	48,729.23	41,380.67	7,348.56
200 Totals:		64,885.88	41,380.67	23,505.21
HEPP 230	ENERGY PERFORMANCE - 0001018	723,237.30	537,891.75	185,345.55
230 Totals:		723,237.30	537,891.75	185,345.55
HEPP 522	Expenditures	537,891.75	0.00	537,891.75
HRP5 522	Expenditures	41,380.67	0.00	41,380.67
522 Totals:		579,272.42	0.00	579,272.42
HEPP 899	UNAPPROPRIATED FUND BALANCE	0.00	723,237.30	-723,237.30 CR
899 Totals:		0.00	723,237.30	-723,237.30
HRP3 911	UNAPPROPRIATED FUND BALANCE +	0.00	11,301.78	-11,301.78 CR
HRP4 911	UNAPPROPRIATED FUND BALANCE +	0.00	4,854.87	-4,854.87 CR
HRP5 911	UNAPPROPRIATED FUND BALANCE +	0.00	48,729.23	-48,729.23 CR
911 Totals:		0.00	64,885.88	-64,885.88
Grand Totals:		1,367,395.60	1,367,395.60	0.00

MADISON CENTRAL SCHOOL



Appropriation Status Detail Report By Function From 7/1/2015 To 10/31/2015

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Requisition	Available
<u>HEPP 1621.200</u>	MAINTENANCE OF PLANT	0.00	0.00	0.00	537,891.75	0.00	0.00	-537,891.75
Fund HEPPTotals:		0.00	0.00	0.00	537,891.75	0.00	0.00	-537,891.75
<u>HRP5 1620.293</u>	GENERAL CONSTRUCTION	0.00	0.00	0.00	38,702.00	0.00	0.00	-38,702.00
<u>HRP5 2110.245</u>	ARCHITECT FEES	0.00	0.00	0.00	2,678.67	0.00	0.00	-2,678.67
Fund HRP5Totals:		0.00	0.00	0.00	41,380.67	0.00	0.00	-41,380.67
<u>HSAFE 1620.293</u>	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>HSAFE 2110.245</u>	ARCHITECT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund HSAFETotals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals:		0.00	0.00	0.00	579,272.42	0.00	0.00	-579,272.42

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MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 10/31/2015



Account	Description	Debits	Credits
V 201 01	CASH IN SAVINGS - NIAGARA	957,578.12	0.00
V 884	FUND BALANCE	0.00	864,227.89
V 884 01	PREMIUM REVENUE-A FUND	0.00	93,190.21
V 980	REVENUES	0.00	160.02
V Fund Totals:		957,578.12	957,578.12
Grand Totals:		957,578.12	957,578.12

MADISON CENTRAL SCHOOL

Revenue Status Report From 7/1/2015 To 10/31/2015



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
V 2401.001	DEBT INTEREST - V884.01	0.00	0.00	0.00	160.02	-160.02
V Totals:		0.00	0.00	0.00	160.02	-160.02
Grand Totals:		0.00	0.00	0.00	160.02	-160.02

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MADISON CENTRAL SCHOOL DISTRICT

FEDERAL FUND CHECKING - NBT

TREASURER'S MONTHLY REPORT

ACCT # *****3405

October 1, 2015

through

October 31, 2015

Total available balance as reported at the end of preceding period: \$ 253,115.99

RECEIPTS during month:

DATE	SOURCE	AMOUNT
OCTOBER 21	NYS - UNIVERSAL PRE-K 2014-15	\$ 19,070.00
29	NYS - UNIVERSAL PRE-K 2015-16	\$ 40,760.00
31	INTEREST - NBT	4.07
		Total Receipts: \$ 59,834.07
		Total Receipts, including balance: \$ <u>312,950.06</u>

DISBURSEMENTS made during month:

BY CHECK	FROM: 2806	TO: 2807	\$ 23,743.44
	2808	TO: 2808	634.00
	2809	TO: 2810	353.51
BY DEBIT CHARGE:	TRANSFER TO TRUST AND AGENCY - PAYROLL		\$ 126,506.89
	VARIOUS DUE TO/ DUE FROM		\$ 993.12
			Total Disbursements: \$ 152,230.96
			CASH BALANCE SHOWN BY RECORDS: \$ <u>160,719.10</u>

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 161,198.99
Less total of outstanding checks:	\$ (479.89)
Net balance in bank:	\$ 160,719.10
Amount of deposits in transit:	\$ -
	TOTAL AVAILABLE BALANCE: \$ <u>160,719.10</u>

Received by the Board of Education and entered as part of the minutes of the Board meeting held

November 18, 2015

Clerk of the Board of Education

Treasurer
Prepared

LIST OF OUTSTANDING CHECKS - NBT
 FEDERAL FUND

10/31/15

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
2773	5/1/2015	\$ 126.38			
2809	10/30/2015	192.85			
2810	10/30/2015	\$ 160.66			
TOTAL		\$ 479.89	GRAND TOTAL		\$ -
					\$ 479.89

STATEMENT OF CASH ON HAND
 NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
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TOTAL DEPOSITS IN TRANSIT	\$ -
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 Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 10/31/2015



Account	Description	Debits	Credits	Balance	
F181 200	CASH IN CHECKING - WIND POWER	297,838.67	0.00	297,838.67	
FA15 200	CASH IN CHECKING - 14-15 TITLE I	7.30	5,703.62	-5,696.32	CR
FA16 200	CASH IN CHECKING - 15-16 TITLE I	4.07	41,754.65	-41,750.58	CR
FB15 200	CASH IN CHECKING - 14-15 SECTION 611	0.00	24,868.48	-24,868.48	CR
FB16 200	CASH IN CHECKING - 15-16 SECT 611	0.00	33,168.67	-33,168.67	CR
FC15 200	CASH IN CHECKING - 14-15 SECTION 619	0.00	688.00	-688.00	CR
FC16 200	CASH IN CHECKING 15-16 SECT 619	0.00	162.74	-162.74	CR
FD15 200	CASH IN CHECKING - 14-15 TITLE IIA	0.00	2,600.00	-2,600.00	CR
FD16 200	CASH IN CHECKING 15-16 TITLE IIA	0.00	17,327.07	-17,327.07	CR
FG15 200	CASH IN CHECKING - 14-15 UNIVERSAL PRE-K	19,070.00	22,528.92	-3,458.92	CR
FG16 200	CASH IN CHECKING 15-16 UNIV PRE-K	40,760.00	13,156.10	27,603.90	
FH13 200	CASH IN CHECKING - SECTION 4408 12/13	6,858.98	0.00	6,858.98	
FH14 200	CASH IN CHECKING - SECT 4408 (13-14)	0.00	305.75	-305.75	CR
FH15 200	CASH IN CHECKING - 14-15 SECTION 4408	2,230.59	3,978.31	-1,747.72	CR
FH16 200	CASH IN CHECKING - 15-16 SECT 4408	0.00	28,537.73	-28,537.73	CR
FJ15 200	CASH 2014-15 UNIV PRE-K - ALL DAY	167,139.00	173,796.93	-6,657.93	CR
FJ16 200	CASH IN CHECKING 15-16 ALL DAY PRE-K	0.00	11,756.37	-11,756.37	CR
FP15 200	CASH IN CHECKING - 14-15 TEACH OF TOM	2,900.00	0.00	2,900.00	
FQ15 200	CASH IN CHECKING - FOOD FOR ALL GRANT	1,638.83	0.00	1,638.83	
FT12 200	CASH IN CHECKING - LOWES GRANT 11/12	2,605.00	0.00	2,605.00	
200 Totals:		541,052.44	380,333.34	160,719.10	
FH16 391	Due From Other Funds	4,744.60	0.00	4,744.60	
391 Totals:		4,744.60	0.00	4,744.60	
FA15 410	STATE & FEDERAL AID RECEIVABLE	5,696.32	0.00	5,696.32	
FB15 410	STATE & FEDERAL AID RECIEVABLE	24,868.48	0.00	24,868.48	
FC15 410	STATE & FEDERAL AID RECEIVABLE	688.00	0.00	688.00	
FD15 410	STATE & FEDERAL AID RECEIVABLE	2,600.00	0.00	2,600.00	
FG15 410	STATE & FEDERAL AID RECEIVABLE	22,528.92	19,070.00	3,458.92	
FH14 410	STATE & FEDERAL AID RECEIVABLE	305.75	0.00	305.75	
FH15 410	STATE & FEDERAL AID RECEIVABLE	3,978.31	2,230.59	1,747.72	
410 Totals:		60,665.78	21,300.59	39,365.19	
FA15 510	Estimated Revenue	9,182.68	0.00	9,182.68	
FB15 510	Estimated Revenue	785.52	0.00	785.52	
FG15 510	Estimated Revenue	13.08	0.00	13.08	
FJ15 510	Estimated Revenue	26,457.31	0.00	26,457.31	
FP15 510	Estimated Revenue	5,000.00	0.00	5,000.00	
FQ15 510	Estimated Revenue	1,638.83	0.00	1,638.83	
FT12 510	ESTIMATED REVENUE	2,605.00	0.00	2,605.00	
510 Totals:		45,682.42	0.00	45,682.42	
FA16 521	Encumbrances	90,104.00	41,754.65	48,349.35	
FB16 521	Encumbrances	103,599.00	33,168.67	70,430.33	
FC16 521	Encumbrances	891.00	162.74	728.26	
FD16 521	Encumbrances	18,014.01	9,481.08	8,532.93	
FG16 521	Encumbrances	64,376.81	13,135.66	51,241.15	
FJ15 521	Encumbrances	55,532.00	10,189.24	45,342.76	
FJ16 521	Encumbrances	34,209.00	11,122.37	23,086.63	
521 Totals:		366,725.82	119,014.41	247,711.41	
FA16 522	Expenditures	41,754.65	0.00	41,754.65	
FB16 522	Expenditures	33,168.67	0.00	33,168.67	
FC16 522	Expenditures	162.74	0.00	162.74	
FD16 522	Expenditures	17,327.07	0.00	17,327.07	
FG16 522	Expenditures	13,156.10	0.00	13,156.10	
FH16 522	Expenditures	28,537.73	0.00	28,537.73	

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2015 - 10/31/2015



Account	Description	Debits	Credits	Balance
FJ15 522	Expenditures	13,720.55	0.00	13,720.55
FJ16 522	Expenditures	11,756.37	0.00	11,756.37
522 Totals:		159,583.88	0.00	159,583.88
FA15 599	Appropriated Fund Balance	0.00	0.00	0.00
FB15 599	Appropriated Fund Balance	0.00	0.00	0.00
FG15 599	Appropriated Fund Balance	1,392.13	0.00	1,392.13
FJ15 599	Appropriated Fund Balance	0.00	0.00	0.00
FP15 599	Appropriated Fund Balance	0.00	0.00	0.00
FQ15 599	Appropriated Fund Balance	0.00	0.00	0.00
FT12 599	APPROPRIATED FUND BALANCE	0.00	0.00	0.00
599 Totals:		1,392.13	0.00	1,392.13
FA16 630	DUE TO OTHER FUNDS	0.00	4.07	-4.07 CR
FJ15 630	DUE TO OTHER FUNDS	847.44	4,378.75	-3,531.31 CR
630 Totals:		847.44	4,382.82	-3,535.38
FA16 821	Reserve for Encumbrances	41,754.65	90,104.00	-48,349.35 CR
FB16 821	Reserve for Encumbrances	33,168.67	103,599.00	-70,430.33 CR
FC16 821	Reserve for Encumbrances	162.74	891.00	-728.26 CR
FD16 821	Reserve for Encumbrances	9,481.08	18,014.01	-8,532.93 CR
FG16 821	Reserve for Encumbrances	13,135.66	64,376.81	-51,241.15 CR
FJ15 821	Reserve for Encumbrances	10,189.24	55,532.00	-45,342.76 CR
FJ16 821	Reserve for Encumbrances	11,122.37	34,209.00	-23,086.63 CR
821 Totals:		119,014.41	366,725.82	-247,711.41
FA15 960	Appropriations	0.00	9,182.68	-9,182.68 CR
FB15 960	Appropriations	0.00	785.52	-785.52 CR
FG15 960	Appropriations	0.00	1,405.21	-1,405.21 CR
FJ15 960	Appropriations	0.00	26,457.31	-26,457.31 CR
FP15 960	Appropriations	0.00	5,000.00	-5,000.00 CR
FQ15 960	Appropriations	0.00	1,638.83	-1,638.83 CR
FT12 960	APPROPRIATIONS	0.00	2,605.00	-2,605.00 CR
960 Totals:		0.00	47,074.55	-47,074.55
F181 980	REVENUES	0.00	297,838.67	-297,838.67 CR
FG16 980	Revenues	0.00	40,760.00	-40,760.00 CR
FH13 980	REVENUES	0.00	6,858.98	-6,858.98 CR
FH16 980	Revenues	0.00	4,744.60	-4,744.60 CR
FJ15 980	Revenues	0.00	3,531.31	-3,531.31 CR
FP15 980	Revenues	0.00	2,900.00	-2,900.00 CR
FQ15 980	Revenues	0.00	1,638.83	-1,638.83 CR
FT12 980	REVENUES	0.00	2,605.00	-2,605.00 CR
980 Totals:		0.00	360,877.39	-360,877.39
Grand Totals:		1,299,708.92	1,299,708.92	0.00

Revenue Status Report From 7/1/2015 To 10/31/2015

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
F181 2770	WINDPOWER	0.00	0.00	0.00	297,838.67	-297,838.67
FA15 4126	TITLE I - 0021151310	9,182.68	0.00	9,182.68	0.00	9,182.68
FB15 4256	SECTION 611 - 0032150349	785.52	0.00	785.52	0.00	785.52
FG15 3289	UNIVERSAL PRE-K (14-15)	13.08	0.00	13.08	0.00	13.08
FG16 3289	UNIV PRE-K - 0409167349	0.00	0.00	0.00	40,760.00	-40,760.00
FH13 3289	SECTION 4408	0.00	0.00	0.00	6,858.98	-6,858.98
FH16 5031	INTERFUND TRANSFER	0.00	0.00	0.00	4,744.60	-4,744.60
FJ15 3289	UNIVERSAL PRE-K (14-15) ALL DAY	26,457.31	0.00	26,457.31	3,531.31	22,926.00
FP15 3289	TEACHERS OF TOMORROW	5,000.00	0.00	5,000.00	2,900.00	2,100.00
FQ15 2770	FOOD FOR ALL GRANT - FFA	1,638.83	0.00	1,638.83	1,638.83	0.00
FT12 2770	LOWE'S GRANT	2,605.00	0.00	2,605.00	2,605.00	0.00
		<u>45,682.42</u>	<u>0.00</u>	<u>45,682.42</u>	<u>360,877.39</u>	<u>-315,194.97</u>

MADISON CENTRAL SCHOOL



Appropriation Status Detail Report By Function From 7/1/2015 To 10/31/2015

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Requisition	Available
<u>FA15 2110.150</u>	INSTRUCTIONAL SALARIES	7,354.60	0.00	7,354.60	0.00	0.00	0.00	7,354.60
<u>FA15 2110.400</u>	CONTRACTUAL	500.00	0.00	500.00	0.00	0.00	0.00	500.00
<u>FA15 2110.450</u>	MATERIALS AND SUPPLIES	1,328.08	0.00	1,328.08	0.00	0.00	0.00	1,328.08
Fund FA15Totals:		9,182.68	0.00	9,182.68	0.00	0.00	0.00	9,182.68
<u>FA16 2110.150</u>	INSTRUCTIONAL SALARIES	0.00	0.00	0.00	41,754.65	48,349.35	0.00	-90,104.00
Fund FA16Totals:		0.00	0.00	0.00	41,754.65	48,349.35	0.00	-90,104.00
<u>FB15 2250.450</u>	MATERIALS AND SUPPLIES	785.52	0.00	785.52	0.00	0.00	0.00	785.52
Fund FB15Totals:		785.52	0.00	785.52	0.00	0.00	0.00	785.52
<u>FB16 2250.150</u>	INSTRUCTIONAL SALARIES	0.00	0.00	0.00	33,168.67	70,430.33	0.00	-103,599.00
Fund FB16Totals:		0.00	0.00	0.00	33,168.67	70,430.33	0.00	-103,599.00
<u>FC16 2250.150</u>	INSTRUCTIONAL SALARIES	0.00	0.00	0.00	162.74	728.26	0.00	-891.00
Fund FC16Totals:		0.00	0.00	0.00	162.74	728.26	0.00	-891.00
<u>FD16 2070.150</u>	INSTRUCTIONAL SALARIES	0.00	0.00	0.00	17,327.07	8,532.93	0.00	-25,860.00
Fund FD16Totals:		0.00	0.00	0.00	17,327.07	8,532.93	0.00	-25,860.00
<u>FG15 2510.400</u>	CONTRACTUAL	1,256.96	0.00	1,256.96	0.00	0.00	0.00	1,256.96
<u>FG15 2510.450</u>	MATERIALS AND SUPPLIES	148.25	0.00	148.25	0.00	0.00	0.00	148.25
Fund FG15Totals:		1,405.21	0.00	1,405.21	0.00	0.00	0.00	1,405.21
<u>FG16 2510.150</u>	INSTURCTIONAL SALARIES	0.00	0.00	0.00	12,975.00	51,241.15	0.00	-64,216.15
<u>FG16 2510.450</u>	MATERIALS AND SUPPLIES	0.00	0.00	0.00	181.10	0.00	0.00	-181.10
Fund FG16Totals:		0.00	0.00	0.00	13,156.10	51,241.15	0.00	-64,397.25
<u>FH16 2253.490</u>	BOCES SERVICES	0.00	0.00	0.00	23,723.00	0.00	0.00	-23,723.00
<u>FH16 5511.160</u>	NON INSTRUCTIONAL	0.00	0.00	0.00	3,825.77	0.00	0.00	-3,825.77

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MADISON CENTRAL SCHOOL



Appropriation Status Detail Report By Function From 7/1/2015 To 10/31/2015

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Requisition	Available
	SALARIES							
FH16 5511.801	FICA/FICM	0.00	0.00	0.00	292.67	0.00	0.00	-292.67
FH16 5511.802	NYSERS	0.00	0.00	0.00	696.29	0.00	0.00	-696.29
Fund FH16Totals:		0.00	0.00	0.00	28,537.73	0.00	0.00	-28,537.73
FJ15 1988.400	INDIRECT COSTS	0.00	0.00	0.00	3,531.31	0.00	0.00	-3,531.31
FJ15 2510.150	INSTRUCTIONAL SALARIES	5,073.15	0.00	5,073.15	10,189.24	45,342.76	0.00	-50,458.85
FJ15 2510.200	EQUIPMENT	6,258.04	0.00	6,258.04	0.00	0.00	0.00	6,258.04
FJ15 2510.400	CONTRACTUAL	743.47	0.00	743.47	0.00	0.00	0.00	743.47
FJ15 2510.460	TRAVEL EXPENSES	5,538.13	0.00	5,538.13	0.00	0.00	0.00	5,538.13
FJ15 2510.490	BOCES SERVICES	5,332.00	0.00	5,332.00	0.00	0.00	0.00	5,332.00
FJ15 2510.808	HEALTH/DENTAL INSURANCE	3,512.52	0.00	3,512.52	0.00	0.00	0.00	3,512.52
Fund FJ15Totals:		26,457.31	0.00	26,457.31	13,720.55	45,342.76	0.00	-32,606.00
FJ16 2510.150	INSTRUCTIONAL SALARIES	0.00	0.00	0.00	9,440.33	20,176.82	0.00	-29,617.15
FJ16 2510.160	NON-INSTRUCTIONAL SALARIES	0.00	0.00	0.00	1,489.19	2,909.81	0.00	-4,399.00
FJ16 2510.400	CONTRACTUAL	0.00	0.00	0.00	634.00	0.00	0.00	-634.00
FJ16 2510.460	TRAVEL EXPENSES	0.00	0.00	0.00	192.85	0.00	0.00	-192.85
Fund FJ16Totals:		0.00	0.00	0.00	11,756.37	23,086.63	0.00	-34,843.00
FP15 2110.150	INSTRUCTIONAL SALARIES	3,400.00	0.00	3,400.00	0.00	0.00	0.00	3,400.00
FP15 2110.400	CONTRACTUAL	1,600.00	0.00	1,600.00	0.00	0.00	0.00	1,600.00
Fund FP15Totals:		5,000.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00
FQ15 2110.450	MATERIALS & SUPPLIES	1,638.83	0.00	1,638.83	0.00	0.00	0.00	1,638.83
Fund FQ15Totals:		1,638.83	0.00	1,638.83	0.00	0.00	0.00	1,638.83
FT12 2110.450	MATERIALS & SUPPLIES	2,605.00	0.00	2,605.00	0.00	0.00	0.00	2,605.00
Fund FT12Totals:		2,605.00	0.00	2,605.00	0.00	0.00	0.00	2,605.00
Grand Totals:		47,074.55	0.00	47,074.55	159,583.88	247,711.41	0.00	-360,220.74

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MADISON CENTRAL SCHOOL

Check Warrant Report For A - 13: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account								
16819	10/02/2015	850	ALBIE PAGAN					
A 2855.430					9/28/15 SOCCER VS MGRW MILES		21.60	
A 2855.430					9/28/15 SOCCER VS MCGRAW		85.00	
Check Total:							106.60	
16820	10/02/2015	1596	ALL SEASONS TEXTILE SERVICES					
A 1620.400					672055	160005	48.10	48.10
Check Total:							48.10	
16821	10/02/2015	1267	**CONTINUED** AMAZON.COM CREDIT	Voided During Printing				
Check Total:							0.00	
16822	10/02/2015	1267	AMAZON.COM CREDIT					
A 2110.480					118226813605	160131	9.98	9.98
A 2110.480					131769794444	160131	9.01	9.01
A 2110.480					083914270803	160131	6.98	6.98
A 2110.480					045820044972	160131	7.17	7.17
A 2110.480					290608292335	160131	6.38	6.38
A 2110.480					203606497326	160131	4.77	4.77
A 2110.480					192410671713	160131	4.99	4.99
A 2110.480					164839913057	160131	4.77	4.77
A 2110.480					131022195589	160131	4.99	4.99
A 2110.480					060504700898	160131	4.27	4.27
A 2110.480					028380079683	160131	4.26	4.26
A 2110.480					040058628621	160131	8.99	8.99
A 2110.480					233743934100	160131	7.93	7.93
A 2110.480					131541191294	160131	7.94	7.94
A 2110.480					012512115547	160131	4.99	4.99
A 2110.480					101629424516	160131	53.59	53.59
Check Total:							151.01	
16823	10/02/2015	520	BERNARD M HUGHES					
A 2855.430					9/18/15 SOCCER VS SVCS		85.00	

MADISON CENTRAL SCHOOL



Check Warrant Report For A - 13: WARRANT

Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated	
							Check Total:	85.00	
16824	10/02/2015	2433	BILL KOSINA						
A 2855.430					9/17/15 SOCCER VS SVCS MILES		19.20		
A 2855.430					9/17/15 SOCCER VS SVCS		85.00		
							Check Total:	104.20	
16825	10/02/2015	1067	BOB STUHLMAN						
A 2855.430					9/21/15 SOCCER VS CINN		19.20		
A 2855.430					9/21/15 SOCCER VS CINNCINATUS		85.00		
							Check Total:	104.20	
16826	10/02/2015	2178	BRIAN LANZ						
A 2855.430					9/28/15 SOCCER VS MCGRAW		85.00		
							Check Total:	85.00	
16827	10/02/2015	1012	BRUCE SHERWOOD						
A 2855.430					9/26/15 SOCCER VS CANASTOTA		85.00		
							Check Total:	85.00	
16828	10/02/2015	1080	CHRISTOPHER B SWIDER						
A 2855.430					9/25/15 SOCCER VS BRFLD MILES		19.20		
A 2855.430					9/25/15 SOCCER VS BRFIELD		85.00		
							Check Total:	104.20	
16829	10/02/2015	2529	CHRISTOPHER SHEAFFER						
A 2855.430					9/26/15 SOCCER VS CANASTOTA		85.00		

MADISON CENTRAL SCHOOL



Check Warrant Report For A - 13: WARRANT

Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
							Check Total:	85.00
16830	10/02/2015	210	CLINTON TRACTOR & IMPLEMENT CO					
A 1621.450					WC20877	160103	155.00	155.00
							Check Total:	155.00
16831	10/02/2015	1201	DANIEL WILCZEK					
A 2855.430					9/18/15 SOCCER VS SVCS MILES		19.20	
A 2855.430					9/18/15 SOCCER VS SVCS		85.00	
							Check Total:	104.20
16832	10/02/2015	2169	GARY M. GERHARDT					
A 2855.430					9/24/15 SOCCER VS DERUYTER		85.00	
							Check Total:	85.00
16833	10/02/2015	431	GRAINGER INC					
A 1621.450					9839340735	160085	73.30	73.30
A 1621.450					9839770709	160085	25.37	25.37
A 1621.450					9836680653	160085	492.62	492.62
A 1621.450					9846880285	160085	463.82	463.82
A 1621.450					9844621137	160085	154.57	154.57
							Check Total:	1,209.68
16834	10/02/2015	2304	HANNAFORD BROS.					
A 2280.450					912622 68912622	160128	30.66	30.66
A 2280.450					009606 69009606	160128	61.39	61.39
							Check Total:	92.05
16835	10/02/2015	490	HILL & MARKES INC					
A 1621.450					1607964-00	160134	504.71	504.71
A 1621.450					1614121-00	160134	264.78	264.78
							Check Total:	769.49

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 13: WARRANT



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
16836	10/02/2015	507	HOPKINS AUDIOMETER LLC					
A 2815.400					34262		233.00	
						Check Total:	233.00	
16837	10/02/2015	1169	HOWLAND PUMP AND SUPPLY CO INC					
A 1621.455					U002039	160044	130.32	130.32
						Check Total:	130.32	
16838	10/02/2015	2741	JASON HUNTLEY					
A 2855.430					9/26/15 SOCCER VS CNSTT MILES		19.20	
A 2855.430					9/26/15 SOCCER VS CANASTOTA		85.00	
						Check Total:	104.20	
16839	10/02/2015	2068	JEFF STARCZEWSKI					
A 2855.430					9/24/15 SOCCER VS DRYTR MILES		21.12	
A 2855.430					9/24/15 SOCCER VS DERUYTER		85.00	
						Check Total:	106.12	
16840	10/02/2015	564	JOHN M JOSEPH SR					
A 2855.430					9/24/15 SOCCER VS DERUYTER		55.50	
						Check Total:	55.50	
16841	10/02/2015	1314	JOHN R MITCHELSON					
A 2855.430					9/2015 SOCCER VS CMDN, MT M MI		18.72	
A 2855.430					9/2015 SOCCER VS CAMDEN/MT MAR		85.00	
						Check Total:	103.72	

MADISON CENTRAL SCHOOL



Check Warrant Report For A - 13: WARRANT

Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
16842	10/02/2015	2423	JULIA HUDYNIA					
A 5510.420					9/18-9/19 TOLL REIMBURSE		14.30	
						Check Total:	14.30	
16843	10/02/2015	2012	KELVIN					
A 2280.450					268657	160145	230.07	230.07
						Check Total:	230.07	
16844	10/02/2015	2456	KEVIN WATERS					
A 2855.430					9/21/15 SOCCER VS CINNCINATUS		85.00	
						Check Total:	85.00	
16845	10/02/2015	584	KIRLEY SEPTIC & SEWER					
A 1621.400					8/31/15 - 9/1/15 SERVICES	160157	725.00	725.00
						Check Total:	725.00	
16846	10/02/2015	607	LEE, ROBERT W					
A 2280.400					14207	160171	292.00	292.00
						Check Total:	292.00	
16847	10/02/2015	718	MIRABITO FUEL GROUP					
A 5510.454					159047	160136	9,530.00	9,530.00
						Check Total:	9,530.00	
16848	10/02/2015	2969	MUNSON WILLIAMS PROCTOR ARTS INSTITUTE					
A 2110.420					INVOICE DATED 9/11/15	160177	25.00	25.00
						Check Total:	25.00	
16849	10/02/2015	748	MYERS & CO LLC					

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 13: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
A 1621.450					15639 SUPPLIES	160124	946.00	906.00
A 1621.400					15627	160014	1,095.50	1,500.00
							Check Total:	2,041.50
16850	10/02/2015	1544	NEW YORK BUS SALES LLC					
A 5510.210					INV DATED 9/25/15	150445	106,613.11	106,613.11
							Check Total:	106,613.11
16851	10/02/2015	789	NYS DEPT OF ENVIRONMENTAL CONS					
A 1621.400					9990000279513		110.00	
							Check Total:	110.00
16852	10/02/2015	808	NYSSMA					
A 2110.420					INV 1NOV 20 & 21, 2015	160016	126.00	126.00
							Check Total:	126.00
16853	10/02/2015	854	PARRY'S(HARDWARE)					
A 1621.450					10881899	160126	19.14	19.14
A 1621.450					10881661	160126	62.99	62.99
A 1621.450					10881406	160126	65.58	65.58
A 1621.450					10884001	160126	8.98	8.98
A 1621.450					10884990	160126	14.08	14.08
A 1621.450					10883536	160126	3.14	3.14
A 1621.450					10883535	160126	12.59	12.59
A 1621.450					10883242	160126	40.48	40.48
							Check Total:	226.98
16854	10/02/2015	1019	RICHARD A SIRIANO					
A 2855.430					9/25/15 SOCCER VS BRFIELD		85.00	
							Check Total:	85.00
16855	10/02/2015	464	RICHARD J HARTZ					

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 13: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
A 2855.430					9/26/15 SOCCER VS CNSTT MILES		24.00	
A 2855.430					9/26/15 SOCCER VS CANASTOTA		85.00	
Check Total:							109.00	
16856	10/02/2015	844	RONALD C OUIMETTE					
A 2855.430					9/24/15 SOCCER VS DRTR MILES		19.20	
A 2855.430					9/24/15 SOCCER VS DERUTYER		55.50	
Check Total:							74.70	
16857	10/02/2015	987	SCHOOL SPECIALTY					
A 2280.450					208115222575	160144	299.54	299.54
A 2280.450					308102335508	160143	72.35	72.35
A 2110.450					208115228378	160142	156.89	156.89
Check Total:							528.78	
16858	10/02/2015	1018	SIMPLEXGRINNELL					
A 1621.400					81712379 MATERIALS	160113	376.95	376.95
A 1621.400					81712379 LABOR/OTHER	160113	1,286.65	1,286.65
Check Total:							1,663.60	
16859	10/02/2015	2947	THE HON COMPANY					
A 2110.200					626414	160080	107.17	107.17
Check Total:							107.17	
16860	10/02/2015	1524	TRACEY L LEWIS					
A 1325.420					6/17/15-9/16/15 MILES REIMBURS		110.40	
Check Total:							110.40	
16861	10/02/2015	2482	WILLIAM BROOKS					

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 13: WARRANT



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
A 2855.430					9/17/15 SOCCER VS SVCS		85.00	
							Check Total:	85.00
							Warrant Total:	126,889.20
							Vendor Portion:	126,889.20

Number of Transactions: 43

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 14: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
16862	10/16/2015	2697	21ST CENTURY MEDIA NEWSPAPER					
A 5510.400		CONTRACTUAL			756440		340.00	
							Check Total:	340.00
16863	10/16/2015	1	A & W EZ MART					
A 5510.453		GASOLINE			9/30/15 STATEMENT	160084	757.24	757.24
							Check Total:	757.24
16864	10/16/2015	850	ALBIE PAGAN					
A 2855.430		OFFICIAL FEES			10/13/15 SOCCER VS BRKFLD MILE		21.60	
A 2855.430		OFFICIAL FEES			10/13/15 SOCCER VS BRKFLD		85.00	
							Check Total:	106.60
16865	10/16/2015	1596	ALL SEASONS TEXTILE SERVICES					
A 1620.400		CONTRACTUAL			673593	160005	48.10	48.10
							Check Total:	48.10
16866	10/16/2015	43	AMERICAN RED CROSS					
A 2110.400		CONTRACTUAL			10405405	160179	380.00	380.00
							Check Total:	380.00
16867	10/16/2015	45	AMERICAN TIME & SIGNAL COMPANY					
A 1621.450		MATERIALS & SUPPLIES			752546	160158	478.34	434.85
							Check Total:	478.34
16868	10/16/2015	61	AT & T					
A 5530.404		TELEPHONE			1262729599		5.81	
A 1620.404		TELEPHONE			1262729599		106.31	
							Check Total:	112.12

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 14: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
16869	10/16/2015	520	BERNARD M HUGHES					
A 2855.430		OFFICIAL FEES		10/3/15 SOCCER VS OTSELIC			85.00	
						Check Total:	85.00	
16870	10/16/2015	2433	BILL KOSINA					
A 2855.430		OFFICIAL FEES		10/10/15 SOCCER VS SVCS			85.00	
						Check Total:	85.00	
16871	10/16/2015	2621	BLISS ENVIRONMENTAL SERV. INC					
A 1620.411		TRASH REMOVAL			14215	160110	407.50	407.50
						Check Total:	407.50	
16872	10/16/2015	2178	BRIAN LANZ					
A 2855.430		OFFICIAL FEES		10/10/15 SOCCER VS SVCS			85.00	
						Check Total:	85.00	
16873	10/16/2015	1553	CDW GOVERNMENT					
A 2630.220		EQUIPMENT			ZL02719	160181	81.95	67.80
						Check Total:	81.95	
16874	10/16/2015	187	CHUCK G CHAFEE					
A 2855.430		OFFICIAL FEES		10/6/15 SOCCER VS MCGRW MILES			21.12	
A 2855.430		OFFICIAL FEES		10/6/15 SOCCER VS MCGRAW			85.00	
A 2855.430		OFFICIAL FEES		10/10/15 SOCCER VS SVCS MILES			25.92	
A 2855.430		OFFICIAL FEES		10/10/15 SOCCER VS SVCS			85.00	

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 14: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
							Check Total:	217.04
16875	10/16/2015	1538	CURTIS LUMBER CO, INC					
A 1621.450			MATERIALS & SUPPLIES		1510-004944	160101	323.66	76.90
A 1621.450			MATERIALS & SUPPLIES		1510-012818	160101	50.89	50.89
							Check Total:	374.55
16876	10/16/2015	106	DAVID BLAIR					
A 2855.430			OFFICIAL FEES		9/28/15 SOCCER VS MCGRW MILES		14.40	
A 2855.430			OFFICIAL FEES		9/28/15 SOCCER VS MCGRAW		55.50	
							Check Total:	69.90
16877	10/16/2015	586	ED KOBOS					
A 2855.430			OFFICIAL FEES		10/10/15 SOCCER VS SVCS MILES		28.80	
A 2855.430			OFFICIAL FEES		10/10/15 SOCCER VS SVCS		85.00	
							Check Total:	113.80
16878	10/16/2015	655	FRANK MAGGIOLINO					
A 2855.430			OFFICIAL FEES		10/3/15 SOCCER VS OT VALL MILE		19.20	
A 2855.430			OFFICIAL FEES		10/3/15 SOCCER VS OTSELIC		55.50	
							Check Total:	74.70
16879	10/16/2015	431	GRAINGER INC					
A 1621.450			MATERIALS & SUPPLIES		9852144600	160085	48.66	48.66
A 2110.200			EQUIPMENT		98477455610	160149	184.73	200.00
A 1621.450			MATERIALS & SUPPLIES		9855037967	160085	76.80	76.80
							Check Total:	310.19
16880	10/16/2015	1169	HOWLAND PUMP AND SUPPLY CO INC					

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 14: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
A 1621.455		PLUMBING SUPPLIES			U002879	160044	408.86	408.86
						Check Total:	408.86	
16881	10/16/2015	522	HUMMEL'S OFFICE PLUS					
A 1310.450		MATERIALS & SUPPLIES			1099642-0	160178	24.27	24.27
A 1240.450		MATERIALS & SUPPLIES			1099642-0	160178	5.56	5.56
						Check Total:	29.83	
16882	10/16/2015	2314	INGOLF HACK					
A 2855.430		OFFICIAL FEES			10/6/15 SOCCER VS MCGRAW		85.00	
						Check Total:	85.00	
16883	10/16/2015	2741	JASON HUNTLEY					
A 2855.430		OFFICIAL FEES			10/3/15 SOCCER VS OT VALL MILE		19.20	
A 2855.430		OFFICIAL FEES			10/3/15 SOCCER OTSELIC		85.00	
						Check Total:	104.20	
16884	10/16/2015	561	JAY JOHNSON					
A 2855.430		OFFICIAL FEES			10/13/15 SOCCER VS BRKFLD MILE		14.40	
A 2855.430		OFFICIAL FEES			10/13/15 SOCCER VS BRKFLD		55.50	
						Check Total:	69.90	
16885	10/16/2015	239	JEFF CORNISH					
A 2855.430		OFFICIAL FEES			10/9/15 SOCCER VS CINCY		55.50	
A 2855.430		OFFICIAL FEES			10/1/15 SOCCER VS BRKFLD		55.50	
						Check Total:	111.00	
16886	10/16/2015	2012	KELVIN					

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 14: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
A 2280.450		MATERIALS & SUPPLIES			268726	160145	59.15	40.23
							Check Total:	59.15
16887	10/16/2015	1390	LINSTAR, INC.					
A 1620.450		MATERIALS & SUPPLIES			71204	160152	592.00	592.00
							Check Total:	592.00
16888	10/16/2015	650	**CONTINUED** MADISON ONEIDA BOCES	Voided During Printing				
							Check Total:	0.00
16889	10/16/2015	650	**CONTINUED** MADISON ONEIDA BOCES	Voided During Printing				
							Check Total:	0.00
16890	10/16/2015	650	MADISON ONEIDA BOCES					
A 1621.490		BOCES SERVICES			C0029-16	160125	111.11	
A 1010.490		BOCES SERVICES			C0029-16	160125	130.00	130.00
A 2110.491		BOCES SERVICES			C0029-16	160125	367.84	367.84
A 5510.490		BOCES SERVICES			C0029-16	160125	546.30	546.30
A 5510.400		CONTRACTUAL			C0029-16	160125	10,500.00	10,500.00
A 2810.490		BOCES SERVICES			C0029-16	160125	1,469.32	1,469.32
A 2805.490		BOCES SERVICES			C0029-16	160125	877.55	877.55
A 2630.490		BOCES SERVICES			C0029-16	160125	3,883.20	3,883.20
A 2610.491		BOCES SERVICES - INTERNET			C0029-16	160125	736.30	736.30
A 2610.490		BOCES SERVICES			C0029-16	160125	2,096.93	2,096.93
A 2330.492		BOCES SERVICES			C0029-16	160125	312.50	312.50
A 2330.491		BOCES - ALT HIGH SCHOOL			C0029-16	160125	10,728.30	10,728.30
A 2330.490		BOCES - ACADEMIC SUMMER SCHOOL			C0029-16	160125	4,970.00	4,970.00
A 2280.490		BOCES SERVICES			C0029-16	160125	22,155.70	22,155.70
A 2250.490		BOCES SERVICES			C0029-16	160125	57,516.84	57,516.84
A 2110.490		BOCES SERVICES			C0029-16	160125	11,832.75	11,832.75
A 2070.490		BOCES SERVICES			C0029-16	160125	5,499.92	5,499.92
A 2060.490		BOCES SERVICES			C0029-16	160125	155.50	155.50

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 14: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
A 1983.490		BOCES SERVICES			C0029-16	160125	4,799.90	4,799.90
A 1981.490		BOCES SERVICES			C0029-16	160125	3,544.60	3,544.60
A 1680.490		BOCES SERVICES			C0029-16	160125	3,738.80	3,738.80
A 1670.490		BOCES SERVICES			C0029-16	160125	1,523.28	1,523.28
A 1620.490		BOCES SERVICES			C0029-16	160125	1,035.23	1,035.23
A 1430.490		BOCES SERVICES			C0029-16	160125	3,059.50	3,059.50
A 1345.490		BOCES SERVICES			C0029-16	160125	356.57	356.57
A 1310.490		BOCES SERVICES			C0029-16	160125	6,094.30	6,094.30
Check Total:							158,042.24	
16891	10/16/2015	650	MADISON ONEIDA BOCES					
A 2110.420		TRAVEL,DUES,CONFERENCES			026-16A		28.00	
Check Total:							28.00	
16892	10/16/2015	864	NCS PEARSON INC					
A 2250.450		MATERIALS & SUPPLIES			10397906	160164	275.50	259.90
Check Total:							275.50	
16893	10/16/2015	2105	NICHOLAS DARDANO					
A 2855.430		OFFICIAL FEES			10/6/15 SOCCER VS MCGRW MILES		19.20	
A 2855.430		OFFICIAL FEES			10/6/15 SOCCER VS MCGRAW		83.25	
Check Total:							102.45	
16894	10/16/2015	1661	NYS DEPT OF MOTOR VEHICLES					
A 5510.400		CONTRACTUAL			STATEMENT 9/30/15		1.00	
Check Total:							1.00	
16895	10/16/2015	805	NYSMEC					
A 5530.402		ELECTRIC			704-16A		682.74	
A 1620.402		ELECTRICITY			704-16A		10,690.17	
Check Total:							11,372.91	
16896	10/16/2015	827	ONEIDA MUSIC CO					

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 14: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
A 2110.450		MATERIALS & SUPPLIES			084812 MATERIALS	160018	42.50	42.50
A 2110.450		MATERIALS & SUPPLIES			085186 MATERIALS	160018	19.50	19.50
A 2110.450		MATERIALS & SUPPLIES			085103 MATERIALS	160018	98.70	98.70
A 2110.450		MATERIALS & SUPPLIES			084960 MATERIALS	160018	18.95	18.95
A 2110.450		MATERIALS & SUPPLIES			084921 MATERIALS	160018	25.90	25.90
A 2110.450		MATERIALS & SUPPLIES			084870 MATERIALS	160018	87.59	87.59
Check Total:							293.14	
16897	10/16/2015	847	P J HUGHES DISTIBUTORS					
A 1620.450		MATERIALS & SUPPLIES			97994	160135	219.75	219.75
A 1620.450		MATERIALS & SUPPLIES			98011	160135	1,320.25	1,320.25
Check Total:							1,540.00	
16898	10/16/2015	854	PARRY'S(HARDWARE)					
A 1621.450		MATERIALS & SUPPLIES			10886318	160126	8.80	8.80
Check Total:							8.80	
16899	10/16/2015	1019	RICHARD A SIRIANO					
A 2855.430		OFFICIAL FEES			10/31/15 SOCCER VS OT VAL MILE		19.20	
A 2855.430		OFFICIAL FEES			10/31/15 SOCCER VS OTSELIC		85.00	
Check Total:							104.20	
16900	10/16/2015	2751	RICK MAZUR					
A 2855.430		OFFICIAL FEES			10/9/15 SOCCER VS CINCY MILES		21.12	
A 2855.430		OFFICIAL FEES			10/9/15 SOCCER VS CINCY		55.50	
Check Total:							76.62	

MADISON CENTRAL SCHOOL



Check Warrant Report For A - 14: WARRANT

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
16901	10/16/2015	2910	RON KLOSTER					
A 2855.430		OFFICIAL FEES		10/3/15 SOCCER VS OTSELIC			55.50	
							Check Total:	55.50
16902	10/16/2015	960	S & S TV & APPLIANCES					
A 2280.450		MATERIALS & SUPPLIES		102745			70.97	
							Check Total:	70.97
16903	10/16/2015	985	SCHOOL HEALTH CORPORATION					
A 5510.450		MATERIALS & SUPPLIES		3042586-00	160154		139.05	139.05
A 1620.450		MATERIALS & SUPPLIES		3042586-00	160154		324.45	324.45
							Check Total:	463.50
16904	10/16/2015	986	SCHOOL LUNCH FUND					
A 2110.420		TRAVEL,DUES,CONFERENCES		4C			1,180.75	
							Check Total:	1,180.75
16905	10/16/2015	997	SECTION III, NYSPHSAA, INC					
A 2855.420		TRAVEL,DUES,CONFERENCES		1525			1,295.00	
							Check Total:	1,295.00
16906	10/16/2015	2860	SHAWN YAGER					
A 2855.430		OFFICIAL FEES		10/3/15 SOCCER VS OTSELIC V			55.50	
							Check Total:	55.50
16907	10/16/2015	743	STEPHEN MURPHY					
A 2855.430		OFFICIAL FEES		10/3/15 SOCCER VS OTSELIC			85.00	
							Check Total:	85.00
16908	10/16/2015	2229	THE HI, NEIGHBOR					
A 5510.400		CONTRACTUAL		34310			15.00	

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 14: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated	
Account			Account Description						
							Check Total:	15.00	
16909	10/16/2015	2962	THE SHERWIN WILLIAMS COMPANY						
A 2280.450			MATERIALS & SUPPLIES		2713-1	160166	15.65	14.49	
							Check Total:	15.65	
16910	10/16/2015	1461	THYSSENKRUPP ELEVATOR CORP						
A 1621.400			CONTRACTUAL		3002160844	160090	246.81	246.81	
							Check Total:	246.81	
16911	10/16/2015	1184	WARD'S NATURAL SCIENCE EST INC						
A 2110.450			MATERIALS & SUPPLIES		8042798013	160188	47.79	39.15	
							Check Total:	47.79	
16912	10/16/2015	1187	WATERVILLE TIMES						
A 5510.400			CONTRACTUAL		61920		6.45		
							Check Total:	6.45	
16913	10/16/2015	276	WAYNE DECKER						
A 2855.430			OFFICIAL FEES		10/13/15 SOCCER VS BRKFLD		85.00		
							Check Total:	85.00	
							Warrant Total:	181,054.75	
							Vendor Portion:	181,054.75	

Number of Transactions: 52

Certification of Warrant

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 15: OCTOBER 2015 MANUAL CHECKS



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
16330	10/08/2015	2530	ONEIDA HERKIMER BOCES					
A 2610.420					LEATHERSTOCKI NG REG	160189	65.00	65.00
						Check Total:	65.00	
16331	10/14/2015	2971	WINDSTREAM NEW YORK INC					
A 1001					TAX REFUND 500.-48-20		481.96	
						Check Total:	481.96	
16332	10/08/2015	453	HAMILTON CENTRAL SCHOOL					
A 1001					CITIZENS TELEGRAM PD WRONG SCH		1,651.38	
						Check Total:	1,651.38	
16333	10/08/2015	2972	GILCREST, BRENT & LINDSEY					
A 1001					TASES PD TWICE		3,032.34	
						Check Total:	3,032.34	
16334	10/08/2015	215	CNYCSS					
A 2110.420					REG FEE J SILKOWSK	160161	75.00	75.00
A 2110.420					REG FEE B MERKT	160160	75.00	75.00
A 2110.420					REG FEE J DODGE	160159	75.00	75.00
						Check Total:	225.00	

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 15: OCTOBER 2015 MANUAL CHECKS



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
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Number of Transactions: 5

Warrant Total: 5,455.68

Vendor Portion: 5,455.68

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

MADISON CENTRAL SCHOOL



Check Warrant Report For A - 16: WARRANT

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
16914	10/30/2015	1267	AMAZON.COM CREDIT					
A 2110.480		TEXTBOOKS			289443510560	160131	15.24	15.24
A 2110.480		TEXTBOOKS			069439905397	160131	4.77	4.77
A 2110.480		TEXTBOOKS			054018835135	160131	4.77	4.77
A 2110.450		MATERIALS & SUPPLIES			252512915202	160155	109.50	109.50
A 2630.220		EQUIPMENT			127472526996	160193	65.93	65.93
A 2110.450		MATERIALS & SUPPLIES			277624640676	160191	43.98	43.98
Check Total:							244.19	
16915	10/30/2015	1067	BOB STUHLMAN					
A 2855.430		OFFICIAL FEES			10/20/15 SOCCER VS SOCCER MILE		19.20	
A 2855.430		OFFICIAL FEES			10/20/15 SOCCER V S OLD FORGE		85.00	
Check Total:							104.20	
16916	10/30/2015	2855	BOWERS & COMPANY CPAs PLLC					
A 1320.400		CONTRACTUAL			166766		4,300.00	
Check Total:							4,300.00	
16917	10/30/2015	1012	BRUCE SHERWOOD					
A 2855.430		OFFICIAL FEES			10/19/15 SOCCER VS SVCS MILES		10.56	
A 2855.430		OFFICIAL FEES			10/19/15 SOCCER VS SVCS		83.25	
Check Total:							93.81	
16918	10/30/2015	322	CAMFIL USA, INC					
A 1621.450		MATERIALS & SUPPLIES			0637414	160170	301.97	276.00
Check Total:							301.97	
16919	10/30/2015	1553	CDW GOVERNMENT					
A 2630.220		EQUIPMENT			ZM12176	160162	38.81	38.69

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 16: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
A 2630.220		EQUIPMENT			ZL91108	160162	194.05	194.05
A 2630.220		EQUIPMENT			ZP64127	160190	148.40	148.40
A 2630.220		EQUIPMENT			ZP96266	160195	629.00	629.00
Check Total:							1,010.26	
16920	10/30/2015	2872	CENTER STATE PROPANE					
A 1620.401		FUEL OIL			68995	160199	1,141.31	1,141.31
A 1620.401		FUEL OIL			67893	160199	6.46	6.46
A 1620.401		FUEL OIL			9290	160199	3,412.51	3,412.51
Check Total:							4,560.28	
16921	10/30/2015	2297	CUMMINS NORTHEAST LLC					
A 1620.400		CONTRACTUAL			500-72290	160180	1,024.66	1,024.66
Check Total:							1,024.66	
16922	10/30/2015	315	EARLEY FARM & HARDWARE					
A 1621.450		MATERIALS & SUPPLIES			150420	160127	12.99	12.99
Check Total:							12.99	
16923	10/30/2015	397	FRONTIER					
A 5530.404		TELEPHONE			10/13/15 315893187912067 94		64.72	
A 1620.404		TELEPHONE			10/13/15 315893187912067 94		323.58	
Check Total:							388.30	
16924	10/30/2015	431	GRAINGER INC					
A 1621.450		MATERIALS & SUPPLIES			9859241755	160085	90.80	90.80
A 1621.450		MATERIALS & SUPPLIES			9860603191	160085	159.53	159.53
A 1621.450		MATERIALS & SUPPLIES			9865724554	160085	18.98	18.98
A 1621.450		MATERIALS & SUPPLIES			9865944095	160085	89.76	89.76
A 1621.450		MATERIALS & SUPPLIES			9866379226	160085	79.73	79.73
Check Total:							438.80	
16925	10/30/2015	2304	HANNAFORD BROS.					

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 16: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
A 2280.450		MATERIALS & SUPPLIES			313188 69313188	160128	67.36	67.36
A 2280.450		MATERIALS & SUPPLIES			340938 69340938	160128	11.06	11.06
Check Total:							78.42	
16926	10/30/2015	471	HAYLOR, FREYER & COON, INC					
A 5510.415		LIABILITY INSURANCE			625354		456.00	
Check Total:							456.00	
16927	10/30/2015	1169	HOWLAND PUMP AND SUPPLY CO INC					
A 1621.455		PLUMBING SUPPLIES			O003479-00	160044	106.72	106.72
A 1621.455		PLUMBING SUPPLIES			U003617	160044	50.84	50.84
Check Total:							157.56	
16928	10/30/2015	546	J W PEPPER & SON INC					
A 2110.480		TEXTBOOKS			01P21213	160049	50.99	50.99
Check Total:							50.99	
16929	10/30/2015	1910	JUDSON CHANDLER					
A 5510.420		TRAVEL,DUES,CONFERENCES			9/11/15 MEAL REIMBURSEMEN T		12.50	
A 5510.420		TRAVEL,DUES,CONFERENCES			9/28/15 MEAL REIMBURSEMEN T		8.03	
A 5510.420		TRAVEL,DUES,CONFERENCES			9/15/15 MEAL REIMBURSEMEN T		11.86	
Check Total:							32.39	
16930	10/30/2015	2964	KRUEGER INTERNATIONAL INC.					
A 1621.450		MATERIALS & SUPPLIES			13553308	160169	338.20	338.20
Check Total:							338.20	
16931	10/30/2015	2736	LARRY NICHOLS					
A 2020.420		TRAVEL,DUES,CONFERENCES			9/22/15-9/23/15 MILES		46.00	

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 16: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated	
Account		Account Description							
							Check Total:	46.00	
16932	10/30/2015	643	MADISON COUNTY MUSIC EDUCATORS						
A 2110.420		TRAVEL,DUES,CONFERENCES		10/31/15 AUDITIONS		160013	35.00	35.00	
							Check Total:	35.00	
16933	10/30/2015	2892	MICHAEL JOHNSON						
A 2855.430		OFFICIAL FEES		10/15/12 SOCCER VS DRYTR MILES			26.88		
A 2855.430		OFFICIAL FEES		10/15/15 SOCCER VS DERUYTER			82.25		
							Check Total:	109.13	
16934	10/30/2015	2961	MIDWEST TECHNOLOGY PRODUCTS						
A 2280.450		MATERIALS & SUPPLIES		2070316-00		160165	78.26	78.26	
							Check Total:	78.26	
16935	10/30/2015	2616	NHT						
A 2110.420		TRAVEL,DUES,CONFERENCES		10202015			114.00		
							Check Total:	114.00	
16936	10/30/2015	2410	ONEIDA FLOORING						
A 1621.450		MATERIALS & SUPPLIES		75002			65.00		
							Check Total:	65.00	
16937	10/30/2015	2530	ONEIDA HERKIMER BOCES						
A 2825.420		TRAVEL, DUES, CONFERENCES		2591			185.00		
A 2020.420		TRAVEL,DUES,CONFERENCES		2591			185.00		
							Check Total:	370.00	
16938	10/30/2015	854	PARRY'S(HARDWARE)						

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 16: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
A 1621.450		MATERIALS & SUPPLIES			10887015	160126	67.30	67.30
A 1621.450		MATERIALS & SUPPLIES			10888464	160126	7.82	7.82
A 1621.450		MATERIALS & SUPPLIES			10888581	160126	85.15	85.15
A 1621.450		MATERIALS & SUPPLIES			10888001	160126	111.72	111.72
A 1621.450		MATERIALS & SUPPLIES			10887730	160126	54.50	54.50
A 1621.450		MATERIALS & SUPPLIES			10889411	160126	67.87	67.87
A 1621.450		MATERIALS & SUPPLIES			10890997	160126	36.16	36.16
A 1621.450		MATERIALS & SUPPLIES			10890543	160126	32.77	32.77
Check Total:							463.29	
16939	10/30/2015	2005	PENN STATE INDUSTRIES					
A 2280.450		MATERIALS & SUPPLIES			135928	160119	31.95	24.45
Check Total:							31.95	
16940	10/30/2015	2580	PERRY DEWEY					
A 1240.420		TRAVEL,DUES,CONFERENCES			9/28/15-9/29/15 ROOM	160091	203.40	203.40
Check Total:							203.40	
16941	10/30/2015	896	PRESTWICK HOUSE INC					
A 2110.480		TEXTBOOKS			292400	160150	384.99	384.98
Check Total:							384.99	
16942	10/30/2015	464	RICHARD J HARTZ					
A 2855.430		OFFICIAL FEES			10/20/15 SOCCER VS OLD FORGE		85.00	
Check Total:							85.00	
16943	10/30/2015	844	RONALD C OUIMETTE					
A 2855.430		OFFICIAL FEES			10/16/15 SOCCER VS CINC		19.20	
A 2855.430		OFFICIAL FEES			10/16/15 SOCCER VS CINCINATUS		55.50	

MADISON CENTRAL SCHOOL



Check Warrant Report For A - 16: WARRANT

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
							Check Total:	74.70
16944	10/30/2015	1018	SIMPLEXGRINNELL					
A 1621.450			MATERIALS & SUPPLIES	81726770	160130		145.00	
				MATERIALS				
A 1621.400			CONTRACTUAL	81726770 LABOR	160130		477.36	477.36
							Check Total:	622.36
16945	10/30/2015	2948	SOCIAL STUDIES SCHOOL SERVICE					
A 2110.450			MATERIALS & SUPPLIES	SI66672	160081		30.95	21.95
							Check Total:	30.95
16946	10/30/2015	1935	THE PRINT SHOPPE					
A 1621.450			MATERIALS & SUPPLIES	9694	160141		658.50	658.50
							Check Total:	658.50
16947	10/30/2015	235	THOMAS M COOK					
A 2855.430			OFFICIAL FEES	10/16/15			55.50	
				SOCCER VS				
				CINCINATUS				
							Check Total:	55.50
16948	10/30/2015	1020	TONY SISTI					
A 2855.420			TRAVEL,DUES,CONFERENCES	2015 SOCCER			72.00	
				ASSIGNMENTS				
							Check Total:	72.00

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 16: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Number of Transactions: 35						Warrant Total:	17,093.05	
						Vendor Portion:	17,093.05	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date
Signature
Title

MADISON CENTRAL SCHOOL

Check Warrant Report For C - 8: WARRANT



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
3287	10/02/2015	189	BIMBO FOODS INC.					
C 2860.410					66418219583	160057	83.07	83.07
C 2860.410					66418219486	160057	71.07	71.07
C 2860.410					66418219659	160057	153.16	153.16
Check Total:							307.30	
3288	10/02/2015	147	BYRNE DAIRY INC					
C 2860.410					10434373	160054	106.44	106.44
C 2860.410					10430472	160054	181.67	181.67
C 2860.410					10428115	160054	142.18	142.18
C 2860.410					10422543	160054	156.21	156.21
C 2860.410					10445824	160054	133.64	133.64
C 2860.410					10442796	160054	7.27	7.27
C 2860.410					10442732	160054	115.06	115.06
C 2860.410					10439079	160054	149.58	149.58
Check Total:							992.05	
3289	10/02/2015	164	CARLO MASI & SONS INC					
C 2860.410					585354	160055	260.10	260.10
C 2860.410					584515	160055	240.35	240.35
Check Total:							500.45	
3290	10/02/2015	2958	MAINES PAPER & FOOD SERVICE, INC.					
C 2860.410					411931537	160146	61.90	61.90
C 2860.410					411938343	160146	924.93	924.93
Check Total:							986.83	
3291	10/02/2015	905	PUMILIA'S PIZZA SHELLS					
C 2860.410					592233	160056	78.75	78.75
C 2860.410					592203	160056	56.25	56.25
Check Total:							135.00	
3292	10/02/2015	2902	ROC STAR ICE CREAM PRODUCTS, INC.					
C 2860.410					2192	160058	144.00	144.00

MADISON CENTRAL SCHOOL



Check Warrant Report For C - 9: WARRANT

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
3294	10/16/2015	147	BYRNE DAIRY INC					
C 2860.410		FOOD PURCHASE		10451238	160054		153.02	153.02
C 2860.410		FOOD PURCHASE		10447414	160054		152.81	152.81
Check Total:							305.83	
3295	10/16/2015	164	CARLO MASI & SONS INC					
C 2860.410		FOOD PURCHASE		586229	160055		189.75	189.75
C 2860.410		FOOD PURCHASE		587018	160055		185.40	185.40
Check Total:							375.15	
3296	10/16/2015	2524	HERITAGE FOOD SERVICE GROUP INC					
C 2860.450		MATERIALS & SUPPLIES		0003264030-IN	160168		81.71	63.84
Check Total:							81.71	
3297	10/16/2015	1395	ITW FOOD EQUIPMENT GROUP LLC					
C 2860.400		CONTRACTUAL		32254736 LABOR			331.50	
Check Total:							331.50	
3298	10/16/2015	650	MADISON ONEIDA BOCES					
C 2860.490		BOCES SERVICES		C0029-16	160125		455.70	455.70
Check Total:							455.70	
3299	10/16/2015	2958	MAINES PAPER & FOOD SERVICE, INC.					
C 2860.410		FOOD PURCHASE		411989436	160146		815.59	815.59
C 2860.410		FOOD PURCHASE		412013762	160146		946.31	946.31
C 2860.410		FOOD PURCHASE		137670	160146		104.95	104.95
Check Total:							1,866.85	
3300	10/16/2015	905	PUMILIA'S PIZZA SHELLS					
C 2860.410		FOOD PURCHASE		591355	160056		78.75	78.75
C 2860.410		FOOD PURCHASE		592172	160056		78.75	78.75
Check Total:							157.50	

MADISON CENTRAL SCHOOL

Check Warrant Report For C - 9: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
3301	10/16/2015	1085	SYSCO FOOD SVCS OF SYRACUSE,LL					
C 2860.450		MATERIALS & SUPPLIES			509223360	160060	49.72	49.72
C 2860.450		MATERIALS & SUPPLIES			509223341	160060	9.57	9.57

Check Total: 59.29

Number of Transactions: 8

Warrant Total: 3,633.53

Vendor Portion: 3,633.53

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

_____ Date _____ Signature _____ Title

MADISON CENTRAL SCHOOL

Check Warrant Report For C - 10: WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
3302	10/30/2015	189	BIMBO FOODS INC.					
C 2860.410		FOOD PURCHASE		66418219896	160057		57.37	57.37
C 2860.410		FOOD PURCHASE		66418219817	160057		82.23	82.23
C 2860.410		FOOD PURCHASE		66148219975	160057		18.84	18.84
Check Total:							158.44	
3303	10/30/2015	147	BYRNE DAIRY INC					
C 2860.410		FOOD PURCHASE		10467020	160054		125.39	125.39
C 2860.410		FOOD PURCHASE		10463643	160054		107.14	107.14
C 2860.410		FOOD PURCHASE		10456108	160054		155.83	155.83
C 2860.410		FOOD PURCHASE		10480721	160054		142.62	142.62
C 2860.410		FOOD PURCHASE		10488967	160054		125.39	125.39
C 2860.410		FOOD PURCHASE		10485327	160054		130.96	130.96
Check Total:							787.33	
3304	10/30/2015	164	CARLO MASI & SONS INC					
C 2860.410		FOOD PURCHASE		587654	160055		96.20	96.20
C 2860.410		FOOD PURCHASE		588199	160055		91.40	91.40
C 2860.410		FOOD PURCHASE		588710	160055		319.50	319.50
C 2860.410		FOOD PURCHASE		589460	160055		120.70	120.70
Check Total:							627.80	
3305	10/30/2015	2734	HERSHEY'S ICE CREAM CO.					
C 2860.410		FOOD PURCHASE		INVE0009954969	160059		304.20	304.20
Check Total:							304.20	
3306	10/30/2015	2958	MAINES PAPER & FOOD SERVICE, INC.					
C 2860.410		FOOD PURCHASE		412038816	160146		351.39	351.39
C 2860.450		MATERIALS & SUPPLIES		411943440	160146		-13.52	0.00
C 2860.410		FOOD PURCHASE		412023839	160146		-20.00	0.00
C 2860.410		FOOD PURCHASE		412038814	160146		11.46	11.46
Check Total:							329.33	
3307	10/30/2015	905	PUMILIA'S PIZZA SHELLS					
C 2860.410		FOOD PURCHASE		227004	160056		78.75	78.75

MADISON CENTRAL SCHOOL



Check Warrant Report For C - 10: WARRANT

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description						
C 2860.410		FOOD PURCHASE			226967	160056	78.75	78.75
C 2860.410		FOOD PURCHASE			227033	160056	78.75	78.75
Check Total:							236.25	
3308	10/30/2015	2902	ROC STAR ICE CREAM PRODUCTS, INC.					
C 2860.410		FOOD PURCHASE			2235	160058	144.00	144.00
Check Total:							144.00	
3309	10/30/2015	1085	SYSCO FOOD SVCS OF SYRACUSE,LL					
C 2860.450		MATERIALS & SUPPLIES			510202651	160060	79.43	79.43
C 2860.410		FOOD PURCHASE			510202651	160060	3,059.84	3,059.84
Check Total:							3,139.27	
3310	10/30/2015	1394	WORMUTH DAIRY & REFRIGERATION					
C 2860.400		CONTRACTUAL			150818 LABOR		188.00	
Check Total:							188.00	
Warrant Total:							5,914.62	
Vendor Portion:							5,914.62	

Number of Transactions: 9

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

MADISON CENTRAL SCHOOL

Check Warrant Report For TA - 4: OCTOBER 2015 PAYROLLS/INS



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
1271	10/01/2015	1373	NYS TAX WIRE	Trust & Agency Payment				
TA 021							6,145.46	
							Check Total:	6,145.46
1272	10/01/2015	1374	FED TAX WIRE	Trust & Agency Payment				
TA 026							8,951.03	
TA 026							8,951.06	
TA 022							15,928.89	
TA 026 01							2,093.36	
TA 026 01							2,093.42	
							Check Total:	38,017.76
1273	10/01/2015	1375	NET PAYROLL WIRE	Trust & Agency Payment				
TA 010 02							13,089.31	
							Check Total:	13,089.31
1274	10/01/2015	2031	OMNI TSA WIRE	Trust & Agency Payment				
TA 029							587.01	
TA 029							255.00	
TA 029							1,827.00	
TA 029							200.00	
TA 029							181.00	
TA 029							620.63	
TA 029							85.00	
TA 029							25.00	
							Check Total:	3,780.64
1275	10/15/2015	1373	NYS TAX WIRE	Trust & Agency Payment				
TA 021							5,879.71	
							Check Total:	5,879.71
1276	10/15/2015	1374	FED TAX WIRE	Trust & Agency Payment				
TA 026							8,750.08	
TA 026							8,750.02	
TA 022							15,228.52	
TA 026 01							2,046.34	

MADISON CENTRAL SCHOOL

Check Warrant Report For TA - 4: OCTOBER 2015 PAYROLLS/INS



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
TA 026 01							2,046.43	
							Check Total:	36,821.39
1277	10/15/2015	1375	NET PAYROLL WIRE	Trust & Agency Payment				
TA 010 02							13,410.36	
							Check Total:	13,410.36
1278	10/15/2015	2031	OMNI TSA WIRE	Trust & Agency Payment				
TA 029							587.01	
TA 029							255.00	
TA 029							1,827.00	
TA 029							200.00	
TA 029							181.00	
TA 029							620.63	
TA 029							85.00	
TA 029							25.00	
							Check Total:	3,780.64
1279	10/29/2015	793	NYSERS	Trust & Agency Payment				
TA 018							1,150.96	
TA 018							60.00	
							Check Total:	1,210.96
1280	10/29/2015	1373	NYS TAX WIRE	Trust & Agency Payment				
TA 021							5,881.61	
							Check Total:	5,881.61
1281	10/29/2015	1374	FED TAX WIRE	Trust & Agency Payment				
TA 026							8,785.48	
TA 026							8,785.44	
TA 022							15,201.07	
TA 026 01							2,054.66	
TA 026 01							2,054.67	
							Check Total:	36,881.32
1282	10/29/2015	1375	NET PAYROLL WIRE	Trust & Agency Payment				

MADISON CENTRAL SCHOOL

Check Warrant Report For TA - 4: OCTOBER 2015 PAYROLLS/INS



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
TA 010 02							13,782.23	
							Check Total:	13,782.23
1283	10/29/2015	2031	OMNI TSA WIRE	Trust & Agency Payment				
TA 029							587.01	
TA 029							255.00	
TA 029							1,827.00	
TA 029							200.00	
TA 029							181.00	
TA 029							620.63	
TA 029							85.00	
TA 029							25.00	
							Check Total:	3,780.64
5982	10/01/2015	108	EXCELLUS BLUECROSS BLUESHIELD					
TA 020 02					OCTOBER 2015 GOUP 1248900		2,708.82	
							Check Total:	2,708.82
5983	10/01/2015	639	MADISON CSD EMPLOYEE ASSOC.	Trust & Agency Payment - EMP DUES				
TA 024 02					10/1/15 PAYROLL - SEE LISTING		301.99	
							Check Total:	301.99
5984	10/01/2015	641	MADISON CSD TEACHER ASSOC.	Trust & Agency Payment - TCH DUES				
TA 024 01					10/1/15 PAYROLL - SEE LISTING		1,885.80	
							Check Total:	1,885.80
5985	10/01/2015	1518	VOTE/COPE	Trust & Agency Payment - VOTECOPE				
TA 024 04					10/1/15 PAYROLL - SEE LISTING		19.00	
							Check Total:	19.00
5987	10/15/2015	651	M-O-H CONSORTIUM					

MADISON CENTRAL SCHOOL

Check Warrant Report For TA - 4: OCTOBER 2015 PAYROLLS/INS



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
TA 020 01					OCTOBER 2015 HEALTH INSURANCE		146,551.96	
							Check Total:	146,551.96
5988	10/15/2015	639	MADISON CSD EMPLOYEE ASSOC.	Trust & Agency Payment - EMP DUES				
TA 024 02					10/15/15 PAYROLL - SEE LISTING		279.73	
							Check Total:	279.73
5989	10/15/2015	641	MADISON CSD TEACHER ASSOC.	Trust & Agency Payment - TCH DUES				
TA 024 01					10/15/15 PAYROLL - SEE LISTING		1,849.88	
							Check Total:	1,849.88
5990	10/15/2015	650	MADISON ONEIDA BOCES					
TA 020 26					OCTOBER 2015 FLEX CLAIMS		224.60	
							Check Total:	224.60
5991	10/15/2015	1518	VOTE/COPE	Trust & Agency Payment - VOTECOPE				
TA 024 04					10/15/15 PAYROLL - SEE LISTING		19.00	
							Check Total:	19.00
5992	10/29/2015	639	MADISON CSD EMPLOYEE ASSOC.	Trust & Agency Payment - EMP DUES				
TA 024 02					10/29/15 PAYROLL - SEE LISTING		294.57	
							Check Total:	294.57
5993	10/29/2015	641	MADISON CSD TEACHER ASSOC.	Trust & Agency Payment - TCH DUES				
TA 024 01					10/29/15 PAYROLL - SEE LISTING		1,849.88	

MADISON CENTRAL SCHOOL



Check Warrant Report For FA16 - 3: WARRANT

Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
2809	10/30/2015	2967	NORTH STAR ORCHARDS					
FJ16 2510.460		TRAVEL EXPENSES			4181	160173	192.85	192.85
							Check Total:	192.85
2810	10/30/2015	834	ORIENTAL TRADING CO INC					
FG16 2510.450		MATERIALS AND SUPPLIES			673971031-01	160196	160.66	160.66
							Check Total:	160.66
Number of Transactions: 2							Warrant Total:	353.51
							Vendor Portion:	353.51

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date
Signature
Title

Expenditures

MAJOR BUDGET CATEGORIES =====	End Of Year 2014-2015	Adjusted Budget 2015-2016	Expected Fund Balance 6/30/2016
	-----	-----	-----
Board Of Education	8,813	9,030	2,410
Central Administration	152,847	153,684	(1,700)
Finance	169,807	166,643	8,678
Staff	31,005	51,155	19,829
Central Services	688,744	637,824	116,822
Special Items	112,435	121,945	4,465
	-----	-----	-----
GENERAL SUPPORT	1,163,651	1,140,281	150,505
Instruction, Admin. & Improv.	230,931	217,118	4,080
Teaching-Regular School	1,929,034	2,057,799	515,006
Special Programs	1,007,992	1,120,157	24,019
Occupational Education	319,216	328,931	3,197
Teaching-Special Schools	194,854	231,675	24,885
Instructional Media	173,302	171,917	18,048
Pupil Services	279,879	287,664	34,471
	-----	-----	-----
INSTRUCTION	4,135,208	4,415,261	623,707
PUPIL TRANSPORTATION	687,760	587,344	19,746
COMMUNITY SERVICE	-	-	-
Employee Benefits	2,459,153	2,655,375	1,908,253
Debt Service	802,844	983,093	-
Interfund Trx	91,406	-	(4,744)
	-----	-----	-----
UNDISTRIBUTED	3,353,403	3,638,468	1,903,509
TOTAL GENERAL FUND == >>>>	9,340,022	9,781,354 #1	2,697,466 #2

#1 = Budget approval of \$9,615,371 + carry over purchase orders of \$165,983.42 from 2014-2015 school year (encumbrance)

#2 = Not all salaries and debt service are encumbered

Madison Central School District

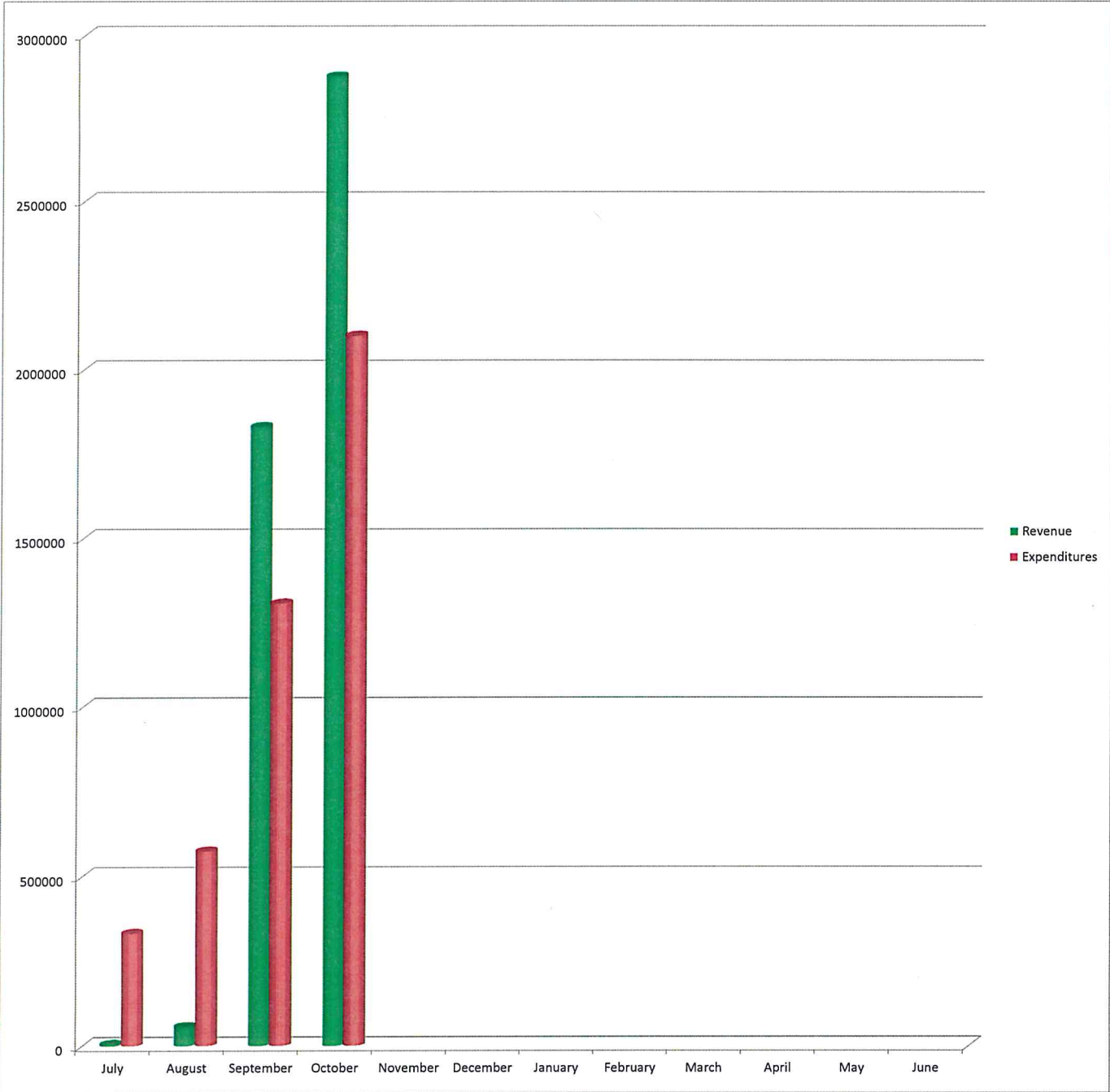
Madison Central School
2015-2016
Revenues Anticipated

11/16/2015

		Estimated Revenues 2015-2016	Received To date	(Shortfall) Overage To date
1001	Real Property Taxes	2,475,114.00	2,175,319.61	(299,794.39)
1083	E-ON - Windmills	82,000.00	84,476.21	2,476.21
1085	STAR Reimbursement	595,000.00	-	(595,000.00)
1090	Interest and Penalties	3,800.00	-	(3,800.00)
1311	Tuition From Individuals	1,850.00	4,400.00	2,550.00
1335	Other Student fees	-	2,198.00	2,198.00
1410	Admissions	-	-	-
2230	Tuition Other Districts	45,000.00	24,859.61	(20,140.39)
2401	Interest and Earnings	3,000.00	729.57	(2,270.43)
2401.001	Interest- Capital Reserve	-	51.05	51.05
2401.002	Interest - Unemployment Reserv	-	13.15	13.15
2666	Sale of Trans Equipment	-	-	-
2680	Insurance Recoveries	-	-	-
2690	Comp for Loss	-	33.83	33.83
2700	Medicare Part D	25,000.00	-	(25,000.00)
2701	Refunds of Prior year BOCES	41,000.00	70,472.91	29,472.91
2702	Refund of Transportation	-	-	-
2703	Refund Prior Year - Misc	3,500.00	-	(3,500.00)
2705	Gifts and Donations	-	13.51	13.51
2725	VLT / Tribal Compact	-	-	-
2770	Unclassified Revenues	2,500.00	2,610.00	110.00
2770.002	Prior Year E-Rate Refund	3,000.00	666.99	(2,333.01)
2801	Interfund Revenues	-	-	-
2801.827	NYS TRS Res	180,000.00	-	(180,000.00)
2801.864	Tax Certiorari Reserve	29,442.00	-	-
3101	NYS - General Aid	3,709,342.00	-	(3,709,342.00)
3101 001	NYS - Excess Cost Aid	495,000.00	-	(495,000.00)
3102	Lottery Aid	540,000.00	515,697.50	(24,302.50)
3102.001	VLT Lottery Aid	320,000.00	60,130.71	(259,869.29)
3103	BOCES Aid	639,082.00	(3,683.00)	(642,765.00)
3260	Textbook Aid	28,000.00	7,140.00	(20,860.00)
3262	Computer Software Aid	6,206.00	-	(6,206.00)
3262.001	Computer Hardware Aid	9,285.00	-	(9,285.00)
3263	Library Aid	3,250.00	-	(3,250.00)
3289	Other State Aid	-	50,000.00	50,000.00
4601	Medicaid Assistance	-	-	-
5031	Interfund Transfers	-	-	-
5050	Interfund Transfers Debt Service	225,000.00	-	(225,000.00)
	Carry over p.o. funds	237,472.19	-	(237,472.19)
	Designated Fund Balance	150,000.00	-	(150,000.00)
	Undesignated Fund Balance	-	-	-
		9,852,843.19	2,995,129.65	(6,678,271.54)
				#1

#1 - Funds not received as of date.

Received to date revenues	\$ 2,995,129.65
Anticipated Expenditures to date	\$ 8,671,558.48
Difference between expended to date and received to date revenues	(5,676,428.83)



MADISON CENTRAL SCHOOL
TAX COLLECTION STATUS REPORT
NOVEMBER 16, 2015

2015 Tax Collection Parcels	1,920
STAR Exemption	
Senior STAR	224
Basic STAR	566
2015 Collection (Local Levy)	\$2,176,406.89
Collected Locally	88%
1-Balance submitted to Madison or Oneida County for collection	\$301,035.79
STAR – NYS Reimbursement	
STAR Reimbursement	\$ 592,341.00
Total STAR Reimbursement Amount	\$ 592,341.00
Madison County	\$188,182.57
Oneida County	<u>\$112,853.22</u>
(1) -	\$301,035.79

**VILLAGE OF HAMILTON
PO Box 119
3 Broad Street
Hamilton, NY 13346
Telephone: 315-824-1111
Fax: 315-824-0922**

**Mayor:
Robert McVaugh
Trustees:
Russell Lura
Jennifer Servedio
Sandra Carter
Ruth Ann Loveless**

**Village Clerk
Alana Scheckler
Village Treasurer
Mary Ann Henderson
Village Administrator
Sean Graham**

November 5th, 2015

Dear Town/Village of Madison Resident,

In cooperation with the Town and Village of Madison, the Village of Hamilton is preparing a study to determine the feasibility of bringing natural gas service to the Village of Madison. Enclosed in this packet you will find a map showing the most likely route from the existing main on Route 46 into Madison. As you will also see on the map, the study area also includes smaller spur lines extending down North and South Streets within the Village of Madison.

To help us determine the number of property owners interested in taking natural gas service, and the feasibility of providing this utility service to the Town and Village of Madison residents and businesses along the route, we ask that you fill out the enclosed survey and return to this office no later than the close of business on December 4th, 2015. A self addressed stamped envelope is enclosed for your convenience.

The cost of natural gas varies each and every month, and typically sees more fluctuation during the winter months, depending on the severity of the winter. Over the period January 1, 2015 through August 31, 2015, the average cost of natural gas supplied by the Village of Hamilton to its residential customers was \$1.33 per therm or ccf. The average cost of gas to small commercial customers was \$1.51 per therm during the months excluding December, January and February, and \$1.75 per therm during the months of December, January and February.

You can compare the cost of your current fuel versus natural gas by using cost comparison calculators which can be found on any number of websites. One of the easier sites to navigate is www.energymaine.com Click on the "At Home" link at the top of the page. Go to "Tools & Resources" and click on "Compare Heating Costs". Plug in the cost of your present fuel and the cost of gas stated above and estimated fuel costs will be stated in the right hand column. Please remember that natural gas prices fluctuate and this is only an estimate.

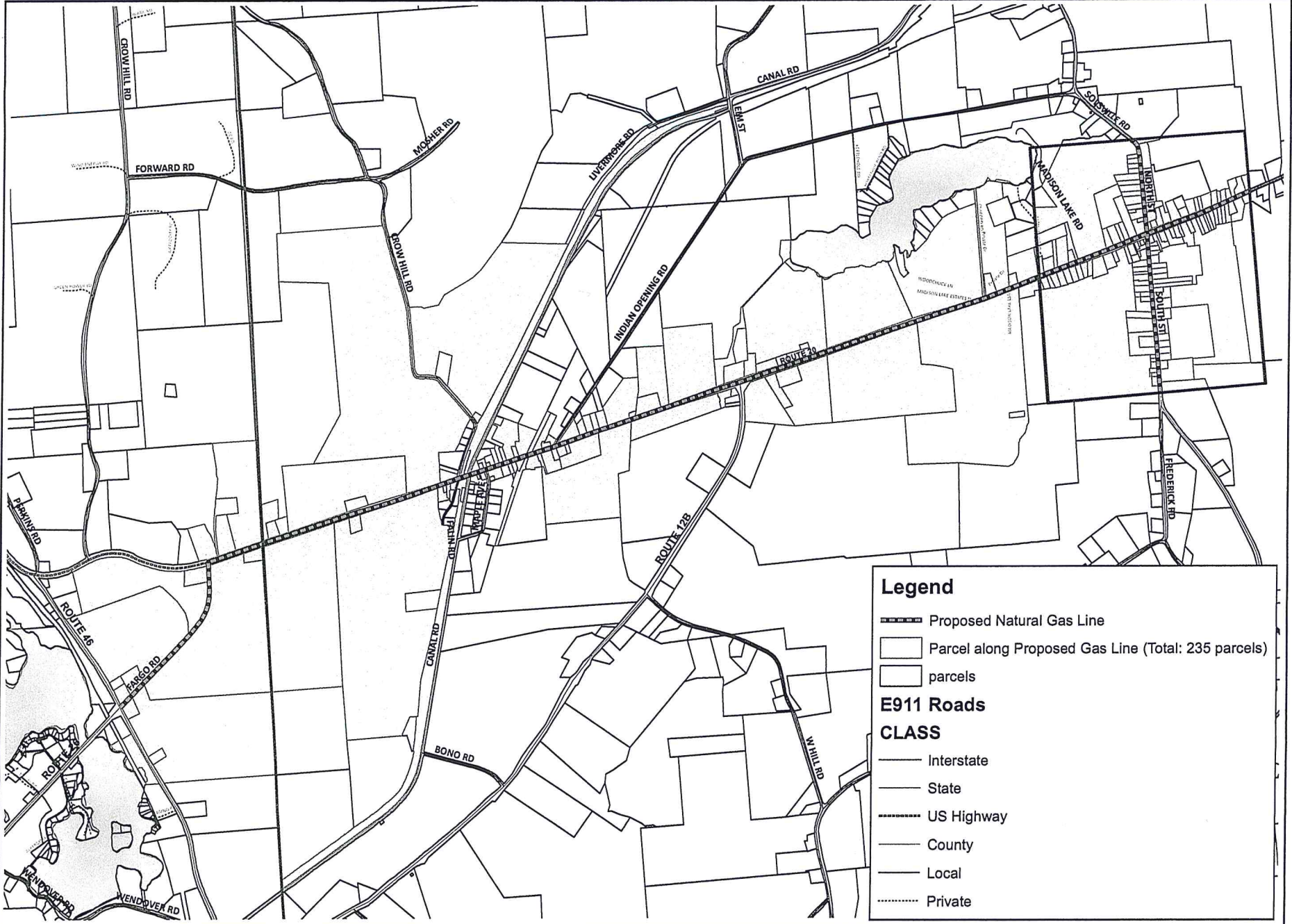
If you have questions regarding the survey, please feel free to send an e-mail to the Village of Hamilton Administrator, Sean Graham, at seang@hamilton-ny.gov. The Town of Madison and the Villages of Madison and Hamilton thank you in advance for submitting the survey.

Sincerely,



Sean Graham
Village of Hamilton

Parcels Along Proposed Natural Gas Line



Legend

- Proposed Natural Gas Line
- Parcel along Proposed Gas Line (Total: 235 parcels)
- parcels

E911 Roads CLASS

- Interstate
- State
- US Highway
- County
- Local
- Private





School Boards Institute

"Children First"

Submit by E-mail

Print

OMH-SBI Registration Form

"Legislative Lobbying and Budget Strategies as you Prepare your 2016-17 School District Budget"

TOM HUXTABLE
President
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(315) 822-6860
E-Mail:
thuxtable@mmcsd.org

ROBERT GROUP
1st Vice President
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2nd Vice President
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mshead1006@netzero.com

JAMES VanWORMER
Coordinator for
Board Training
Telephone:
(315) 941-6229
E-Mail:
jvwormer@gmail.com

HEATHER NITTI
Secretary for
Board Training
Telephone:
(315) 867-2032
FAX: 867-2002
E-Mail:
hnitti@herkimer-boces.org

Date: December 7, 2015 (Monday)
Time: 6:00 p.m. – 6:30 p.m. "Check in" and Light Dinner
6:30 p.m. – 8:15 p.m. Program (*Agenda is attached*)
Presenter(s): Ms. Julie Marlette, Director for Governmental Relations
NYS School Boards Association
Mr. Brian Fessler, Government Relations Specialist
NYS School Boards Association
Site: **Oneida BOCES** - Middle Settlement Road, New Hartford
Oneida Conference Room

Fee: No Charge for OMH-SBI Members;
Non-members, \$75.00

* * * * *

To register for "Legislative Lobbying and Budget Strategies as you prepare your 2016-17 School District Budget":
Fill out the form & Click the "Submit by E-mail button. Any questions, contact Heather Nitti, Herkimer BOCES, School Boards Institute, at 315-867-2032

**** REGISTER by Thursday, December 3, 2015 ****

SCHOOL DISTRICT: Select District

Name _____ Title _____ Telephone _____

Name _____ Title _____ Telephone _____

Name _____ Title _____ Telephone _____

Name _____ Title _____ Telephone _____

Name _____ Title _____ Telephone _____

Name _____ Title _____ Telephone _____



ONEIDA-MADISON-HERKIMER COUNTIES

School Boards Institute

"Children First"

O-M-H SBI will sponsor this very informative and important presentation:

"Legislative Lobbying and Budget Strategies as you prepare your 2016-17 School District Budget"

This OMH-SBI Workshop is free for all members
(\$75.00 fee for non members)

☞ Monday, December 7, 2015 ☞

Oneida BOCES, Middle Settlement Road, New Hartford
"Oneida Conference Room"

6:00-6:30 p.m.: Registration & Light Refreshments

6:30-8:15 p.m.: Presentation by:

**Ms. Julie Marlette, Director for Governmental Relations,
New York State School Boards Association**

**Mr. Brian Fessler, Governmental Relations Representative,
New York State School Boards Association**

This workshop will provide our board members with information on:

- Up-to-date report on State Aid projections for 2016-17 and its impact for local school districts
- Equity issues and the impact on our OMH-SBI school districts
- Building your best 2016-17 school budget under current Tax Cap Levy parameters, Expenditure Challenges and discussion of options
- Update on Legislative action regarding Educational Issues
- Advocacy strategies for gaining support for our OMH-SBI Legislative initiatives by our NYS Assembly and Senate representatives
- Advocacy strategies for gaining 2016-17 budget support from your school communities
- Question and Answer session regarding School District Finances, Legislative Lobbying strategies and Legislative Issues regarding education topics

❖NOTE: This program is open to all Board Members, Superintendents, School Business Officials and other school staff and community members who wish to attend.

To register, please use the attached registration form (by December 3rd)

ONEIDA COUNTY

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE



DEPARTMENT OF FINANCE

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

October 27, 2015

Madison Central School District
% Business Administration Office
7303 State Route 20
Madison, New York 13402

IN RE:

APPLICATION FOR REFUND OF REAL PROPERTY TAXES

APPLICATION FOR REFUND OF REAL PROPERTY TAXES (STAR)

1 APPLICATION FOR CORRECTION OF REAL PROPERTY TAXES (STAR)

Ladies and Gentlemen:

The enclosed application have been investigated by this office and it is my recommendation that your honorable body approve same at your next regular or special meeting.

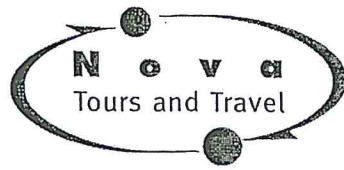
The procedure to follow is outlined in Section 554 or 556 of the Real Property Tax Law.

Very truly yours,



Anthony Carvelli
Commissioner of Finance

AC:kp
Attachment



Madison High School Cleveland/Cedar Point

Sample Itinerary

Friday, June 10, 2016

2:00 am	Bus and students report to school, students are encouraged to pack snacks
2:30 am	Departure – stops enroute at group’s discretion
10:00 am	Arrive in Cleveland – Tour the Cleveland Aquarium
12:00 pm	Great Lakes Science Center and Imax
3:00 pm	Rock and Roll Hall of Fame
5:00 pm	Dinner at the Hard Rock Café
7:00 pm	2 hour of Whirly Ball, 1 hour of Laser Tag
10:00 pm	Check into the hotel – private security @ 11pm

Saturday, June 11, 2016

7:30 am	Breakfast
10:00 pm	Cleveland Metro Zoo and Rain Forest
12:30 pm	Lunch and shopping at Tower City Mall – group’s expense
2:30 pm	Natural History Museum with Planetarium
4:30 pm	Assemble and return to the hotel and change for your evening activity
7:30 pm	Dinner Dance Cruise
10:30 pm	Return to the hotel – private security @ 11pm

Sunday, June 12, 2016

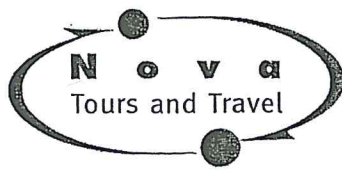
7:30 am	Breakfast
8:15 am	Departure
9:30 am	Cedar Point – Day to enjoy the thrilling rides and attractions. This 364-acre amusement park with 15 roller coasters is rated as the top amusement park in the world by readers of Amusement Today magazine.
5:30 pm	Assemble and depart for home – group can make a stop at Niagara Falls for dinner and view the Falls
	Arrive home around midnight

Itinerary can be adjusted to accommodate the interest and budget of the group.



504 Vine St Liverpool, NY 13088
Phone 315-451-0260 Fax 315-451-0263
Toll Free 800-543-6682

11/3/2015



Madison High School Cleveland/Cedar Point

Package includes:

- Deluxe Roundtrip Motor coach transportation – Wifi and outlets
- 2 Nights lodging
- 2 Buffet Breakfasts
- 1 Dinner
- 1 Dinner Dance Cruise
- All Admission listed in the itinerary are included
- Private evening security
- 1 Chaperone compliments every 10 students (Chaperones are housed in double or triple occupancy)
- All taxes and gratuities except customary tips to motor coach driver and guides
- We are members of the National Tour Association (NTA) and we carry a \$1,000,000 professional liability, errors and omissions insurance policy.

Price is based on the number paid and how you are roomed.

Paying Participants	Package Price Per Person		
	Quad	Triple	Double
50	\$415	\$437	\$482
45 – 49	\$432	\$454	\$499
40 – 44	\$453	\$475	\$520
35 – 39	\$480	\$502	\$547
30 – 34	\$517	\$539	\$584

Price and itinerary are subject to change based on availability at the time of booking



504 Vine St Liverpool, NY 13088
 Phone 315-451-0260 Fax 315-451-0263
 Toll Free 800-543-6682

11/3/2015

To: Mr. Perry Dewey, Superintendent of Schools

From: Mr. Larry Nichols, Building Principal
Mr. Brian Latella, Elementary Principal

Date: November 9, 2015

Re: Report to the Board of Education

During our report on November 18, 2015, we will be updating our BOE on our Strategic Plan immediate priorities:

Provide further training and time to analyze STAR, state assessment and other student data to identify instructional strengths and needs and modify as necessary.

- District Data Team:
Bryan Fairbrother (MORIC): staff workshops on 10/23, 10/30, 11/6 – Data Wise Cycle.

Continue to implement and promote an effective 6-12 career and college ready program utilizing career goal-setting, mentors, local colleges, distance learning, Career Development and Occupational Standards (CDOS) and other community resources.

- Distance Learning – College Course Offerings

Provide professional development with a focus on vertical curriculum alignment of specific ELA and Math Common Core Learning Standards, as needed.

- Jodi Popple – Math Specialist (BOCES)
- Writing Program

Implement strategies to build relationships with our parents and to increase their engagement in student success.

- Veteran's Breakfast
- Mix-It Up Day
- October SOTM/PBIS

Best wishes and, as always, thank you for your support and guidance.



MADISON-ONEIDA
 BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 "Enabling Learners to Excel"

*This will
 come in
 the section of
 the 7000 section
 Renew
 #7047*

POLICY UPDATE

You have received a copy of this update because your district subscribes to our office's Board Policy Service. Please feel free to call or e-mail us if you have additional questions after reviewing this Update.

To: Participating Chief School Officers
From: Madison-Oneida BOCES Labor Relations & Policy Office
Date: April 28, 2015
Re: Athletic Placement Process

LABOR RELATIONS
 & POLICY OFFICE
 PHONE: 315.361.5522
 FAX: 315.361.5595

ANDREW V. LALONDE
 Coordinator of Labor
 Relations and Policy Office
 alalonde@moboces.org

DAVID M. PELLOW
 Labor Relations Specialist
 dpellow@moboces.org

JUSTIN R. MURPHY
 Labor Relations Specialist
 jmurphy@moboces.org

GEORGE E. MEAD
 Labor Relations Specialist
 gmead@moboces.org

JENNIFER L. RUSS
 Labor Relations Associate
 jruss@moboces.org

KATI L. PARKER
 Senior Office Specialist
 kparker@moboces.org

Why We Have Prepared This Update

The State Education Department has replaced its 2005 Selection/Classification Program for Interscholastic Athletic Program with the 2015 Athletic Placement Process. The new standards must be followed when making decisions about the participation level of a student athlete after July 1, 2015.

There has been no change in the wording of the relevant Commissioner's Regulation, which is 8 NYCRR 135.4(c)(7)(ii)(a)(4). The Regulation still provides that:

A board of education may permit pupils in grades no lower than seventh to compete on any senior high school team, or permit senior high school pupils to compete on any teams in grades no lower than seventh, provided the pupils are placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils on those teams in accordance with standards established by the commissioner.

The issuance of the Athletic Placement Procedure by SED represents a change in the "standards established by the commissioner."

Is Board Action Required?

Probably.

Neither the Regulation nor the APP Guidance document requires a board of education to adopt a Policy, and most districts we serve do not have a Board Policy addressing this subject.

The Regulation does state that the decision to let a student athlete “play up” or “play down” should be reflected in Board action. If your District has been following the practice of allowing a student athlete to “play up” or “play down”, it is probable that the necessary Board action was taken at the start of that practice, however, revisions may be required. In any event, your Athletic Department will simply begin using the new standards issued by SED to make team placement decisions for the 2015-16 school year.

The Board has the option to permit student athlete’s to either “play up” or “play down” or both “play up and “play down” or neither.

Additional Board action would be appropriate in any of these situations:

- It is unclear if the Board ever approved the practice of “playing up” or “playing down,” or
- Your Board previously approved the practice of “playing up” or “playing down”, but the Board Resolution indicates the “Selection/Classification Program”, or
- Your district has not previously permitted student athletes to “play up” or “play down,” and your Board wants to authorize that practice in the future, or
- The Board previously adopted an athletic program policy that explicitly incorporates the earlier classification procedure and needs to be updated to refer to the 2015 procedure.

If your District is in one of the first three categories, it would be sufficient for your Board to adopt a Resolution substantially similar to this:

RESOLVED, that the ___ District permits pupils in grades no lower than seventh to compete on any senior high school team, (OPTION and / or) permits senior high school pupils to compete on any teams in grades no lower than seventh, provided the pupils are placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils on those teams in accordance with standards established by the commissioner.

If your District is in the third category, i.e. you already have a Board Policy that incorporates the 2005 standards for athletic placement; our Policy Service will work with you to make appropriate amendments to the existing Policy.

Please contact Jennifer Russ (jruss@moboces.org) or Kati Parker (kparker@moboces.org) and we will work with you to prepare draft revisions for your Board. After the Board has adopted a Policy, please advise Kati Parker, and we will update your Policy manual and your online policies.

If you have any questions on the above process, please contact our office.



MADISON-ONEIDA
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
"Enabling Learners to Excel"

LABOR RELATIONS
& POLICY OFFICE
PHONE: 315.361.5522
FAX: 315.361.5595

ANDREW V. LALONDE
Coordinator of Labor
Relations and Policy Office
alalonde@moboces.org

DAVID M. PELLOW
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Labor Relations Specialist
gmead@moboces.org

JENNIFER L. RUSS
Labor Relations Associate
jruss@moboces.org

KATI L. PARKER
Senior Office Specialist
kparker@moboces.org

MEMORANDUM

You have received a copy of this Update because your district subscribes to our office's Labor Relations or Board Policy Service. Please feel free to call or e-mail us if you have additional questions after reviewing this Update.

To: Participating Chief School Officers

From: Madison-Oneida BOCES Labor Relations & Policy Office

Date: August 4, 2015

Re: Section 3012-d Hardship Waiver Required, Regardless of Collective Bargaining

The newly-enacted Section 3012-d of the Education Law relative to changes to the APPR requirements for school districts raises many questions. One of the most important questions concerns the effect of Subsection 12 of the statute. Subsection 12 states that "[n]othing in [Section 3012-d] shall be construed to abrogate any conflicting provisions of any collective bargaining agreement in effect on [April 1, 2015] during the term of such agreement and until the entry into a successor collective bargaining agreement."

Based on this language, not only is it lawful for a school district to continue to implement a teacher evaluation system that is part of an existing collective bargaining agreement, but it is our belief that the NYS Public Employment Relations Board (PERB) is very likely to hold that a school district commits an improper practice if it fails to implement that plan. In other words, following the 3012-c evaluation plan could be mandated by PERB.

Based on this interaction between the new Education Law and the Taylor Law, it can be argued that Subsection 12 of Section 3012-d should operate as a "safe harbor" for a school district to continue using a 3012-c evaluation plan incorporated into a collective bargaining agreement until a successor agreement was reached, without penalty.

However, based upon a recent dialogue with the State Education Department it now appears that a district will forfeit its 2015-16 increase in aid unless it either (a) modifies its existing collective bargaining agreement to include a 3012-d evaluation plan and receives commissioner approval of that plan by November 15, 2015, or (b) applies for and receives a hardship waiver from SED by November 15, 2015. This message was received by instructional leaders of the Madison-Oneida BOCES during a telephone conference concerning the design of a 3012-d evaluation plan for the BOCES. We are not aware of any written guidance to this effect from the State Education Department.

Essentially, SED has concluded that the non-abrogation language of Subsection 12 does not overcome the mandate in Subsection 11 of Section 3012-d, which says “[n]otwithstanding any other provision of law” no school district is eligible to receive an increase in school aid for the 2015-16 school year “unless such school district has submitted documentation that has been approved by the commissioner by [November 15, 2015] ... demonstrating that it has fully implemented the standards and procedures [of Section 3012-d].” Therefore, based upon what we were told, SED will not be releasing increased state aid amounts for the 2015-2016 school year unless by November 15, 2015, a school district has received either (a) approval of a 3012-d evaluation plan, or (b) a hardship waiver.

We remind you that SED has advised school districts that in order to have a new 3012-d evaluation plan approved by November 15, a school district must submit that plan through the review room process by October 1. Obviously, to accomplish that filing, negotiations with the applicable bargaining unit(s) need to be successfully completed by October 1.

Alternatively, SED will begin accepting applications for hardship waivers on October 1. To support an application for a hardship waiver, a school district must submit evidence of substantial efforts to reach agreement with the applicable bargaining unit(s). Therefore, **it is critical that significant efforts be taken during August and September to negotiate those elements of a 3012-d evaluation plan** that are still subject to negotiations, and that these efforts be documented to support an application for a hardship waiver if an agreement is not completed by October 1, 2015.

Speaking to District Superintendents, the Commissioner has cautioned that the granting of hardship waivers by the Department will not be automatic. The Department will be looking for evidence of sincere and substantial efforts by school district leaders to reach agreement with their respective unions on a complete 3012-d evaluation plan. Keep in mind, also, that a hardship waiver, if granted, will be for an initial period of four (4) months (i.e., from November 15, 2015 to March 15, 2016), and the parties are expected to continue serious efforts to complete an agreement on a full 3012-d evaluation plan.

We will continue to seek definitive guidance from SED regarding the interplay between the aid-denial language of Subsection 11 and the non-abrogation language of Subsection 12 of Section 3012-d. In the meantime, please do not hesitate to contact one of our Labor Relations Specialists if you have additional questions concerning your district’s obligations under Section 3012-d.



MADISON-ONEIDA
 BOARD OF COOPERATIVE EDUCATIONAL SERVICES
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POLICY UPDAT

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Copy

You have received a copy of this update because your district's Board Policy Service. Please feel free to call or questions after reviewing this

To: Participating Chief School Officers
From: Madison-Oneida BOCES Labor Relations & Policy Office
Date: September 25, 2015
Re: English Language Learners

Why We Have Prepared This Update

Commissioner's Regulation Part 154 has been amended to include services for English Language Learners for Programs Operated in the 2015-16 school year and thereafter.

Each school district receiving total foundation aid, are required to develop a comprehensive plan to meet the educational needs of students who are English Language Learners. Such plan shall be kept on file in the district and submitted to the Commissioner prior to the start of each school year by a date specified by the Commissioner.

We Recommend Amending Existing Board Policy

Our office has revised the Limited English Proficiency policy to include English Language Learners and updated the current regulation with a new Superintendent's Regulation outlining the procedures in accordance with Part 154 of the Commissioner's Regulations to ensure that ELL students are:

- Screened for limited English proficiency;
- Evaluated annually;
- Assured access to instructional and support services;
- Assured of having equal opportunities in all school programs and extracurricular activities; and
- Identified, as appropriate, as an ELL student and notification and information provided to the parent, person in parental relation or students of 18 years of age or older.

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Recommended District Action Plan

- Review the content of the template policy and regulation.
- Contact Jennifer Russ (jruss@moboces.org) or Kati Parker (kparker@moboces.org) to prepare a revised version of your Policy for presentation to the Board and prepare a revised version of your Regulation for approval by the Superintendent.
- After the Board revises the Policy, take these two steps:
 1. Advise Kati Parker (kparker@moboces.org) of the Policy number, revisions and Board action date, and we will update your Policy manual and your online policies.
 2. Identify which district staff are affected by the Policy or accountable for implementing the Policy, and inform them of the revisions

You have received a copy of this update because your district subscribes to our Policy Service. Please feel free to call or e-mail us if you have additional questions about this matter.

:jlr
Attachments

INSTRUCTION

LIMITED ENGLISH PROFICIENCY INSTRUCTION
ENGLISH LANGUAGE LEARNERS

- I. The Board of Education believes that students, who, by reason of foreign birth or ancestry, have limited English proficiency, will be more effective learners of both the language and the curriculum if they receive instruction in both their native language and English. The District will therefore make every effort to ensure that limited English proficient (English Language Learners (ELL)) students are provided with an appropriate program of transitional bilingual education or English as a second language program.
- II. It is the policy of the District that the Superintendent be directed to develop appropriate administrative regulations, in accordance with Parts 117 and 154 of the Commissioner's Regulations, to ensure that ELL students are:
 - A. Screened for limited English proficiency, as part of the overall diagnostic evaluation, upon student's initial enrollment or reentry in the New York State public school system.
 - B. Identified, as appropriate, as an ELL student and notification and information provided to the parent, person in parental relation, or students 18 years of age or older.
 - C. ~~Evaluated annually in areas including student performance in content areas to measure academic progress~~ prescribed by the Commissioner;
 - D. Assured of access to appropriate instructional and support services, including guidance programs;
 - E. Assured of having equal opportunities to participate in all school programs and extracurricular activities as non-ELL ~~LEP~~-students; and
- III.
 - A. The Superintendent shall be responsible for ensuring that a description of the nature and scope of the instructional programs and services to help them acquire English proficiency is are available to limited English proficient pupils. ~~to help them acquire English proficiency.~~
 - B. The Superintendent shall be responsible for ensuring that the Commissioner is provided with all information required under the Commissioner's Regulations and that the District provides appropriate school-related information to the parents of ELL ~~LEP~~-students in English, or, when necessary, in the language they understand.
 - C. The Superintendent shall ensure that all teachers employed for any bilingual and/or ELL program are properly certified in accordance with the Commissioner's Regulations.

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INSTRUCTION

LIMITED ENGLISH PROFICIENCY INSTRUCTION
ENGLISH LANGUAGE LEARNERS

- IV. The District shall develop and update as necessary, a comprehensive plan ("Plan") in accordance with the Commissioner's Regulations to meet the needs of ELL students enrolled in the District. The Plan will be kept on file in the District office and made available for review by the State Education Department upon request.

School District

Legal Ref: 8 N.Y.C.R.R., Sections 117 and 154; NYS Education Law, Section 3204.

Adopted:

District
SUPERINTENDENT'S REGULATION
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LIMITED ENGLISH PROFICIENCY INSTRUCTION
ENGLISH LANGUAGE LEARNERS

I. Identification Process

The District implements the following identification process to determine if a student is an English Language Learner (ELL) upon the student's initial enrollment or reentry in the New York State public school system.

- A. Step 1: Administration of the Home Language Questionnaire;
- B. Step 2: An individual interview with the student by qualified personnel in English and the student's home language, and a review of the student's abilities or work samples of math, reading and writing in English and the student's home language;
- C. Step 3: For students with a disability, the Language Proficiency Team shall make a recommendation as to whether the student shall take the statewide English Language proficiency exam and whether the student should be identified as an English Language Learner;
- D. Step 4: Administration of the statewide English language proficiency identification assessment, unless excepted in Step 3.

The identification process shall commence no later than the date of the student's initial enrollment or reentry, except the assessment may not be administered before July 15 for students enrolling in grades 1-12 in September. For kindergarten students enrolling in September, the assessment may not be administered before June 1st. The student shall be provisionally placed until the identification process is completed.

II. Review of Identification Determination

- A. If the District receives a written request for review of the determination within the first forty-five (45) days after a student's initial determination, it shall initiate and complete a review. Such request may be submitted by (1) parent or person in parental relation, (2) a student's teacher with parental consent, or (3) the student who is 18 years or older, and shall be in such form as prescribed by the Commissioner.
- B. The review shall be completed by the principal and qualified school personnel and a determination made within ten (10) school days of the receipt of a written request, unless consultation with the CSE is required in which case a determination shall be made within twenty (20) school days.
- C. If the Principal determines that a student designation should change and the parent or person in parental relation consents to the change, the Superintendent shall review and make the final determination within ten (10) days of receipt. If the Superintendent accepts the change,

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ENGLISH LANGUAGE LEARNERS

the District must inform the Commissioner, principal and parent or person in parental relation.

- D. If the student designation is changed, the principal, no less than six months and no later than one school year following the determination shall review the decision to ensure that the student's academic progress has not been adversely affected by the determination.
- III. Notification and Information to be Provided to the Parent, Persons in Parental Relation or Students 18 Years of Age or Older
- A. All notices to the parent, person in parental relation, or a student 18 years of age or older shall be in writing, in English and in the language and mode of communication best understood by the recipient. Notification shall be given upon each of the following events:
1. Within five (5) school days of identification of the student as an English Language Learner, including the determination that the student scored less than the state required level on the proficiency exam, and/or that the student has a disability, and the right to seek review of the determination; and
 2. Upon determination of the placement of the student in an English as a New Language Program or Bilingual Education Program, of the options concerning choice of program, withdrawal from the program or transfer; and
 3. If a review of identification or placement results in a proposed change in the student's designation; and
 4. A decision by the Superintendent concerning a change in designation of the student; and
 5. A decision made upon subsequent review of a decision of placement of the student in a program which reverses a prior decision or proposes a change in placement.
- B. Upon a determination of placement of the student, the parent or person in parental relation will be notified that, where available, Bilingual Education shall be the default Program. The notification shall:
1. Explain the goals and purpose;
 2. State that the program will not restrict the student's access to extracurricular activities offered in the District;
 3. If the program is not available in the school, explain the option to transfer to a school within the District and that transportation is provided by the District; and

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4. If the District has been granted an exemption, the notification must explain how the District will offer to support home language and provide a summary of its plans for instituting a Bilingual Education program the following year.
- C. Upon notification, the parent or person in relation has ten (10) school days to sign and return to the District a statement of agreement with the child being placed or directs the District to place the child in a Bilingual Education program or English as a new Language program.
- D. Prior to enrollment of the student, the parent or person in parental relation will be provided an orientation session on the state standards and assessments, the District's expectations for the student, and goals and requirements for the Bilingual Education and English as a New Language Programs.
- E. In addition to parent-teacher conferences, quarterly or other scheduled meetings, the District shall individually meet with the parents or persons in parental relation to the English Language Learner at least once a year to discuss the goals of the program, their child's progress, assessment results and needs.

IV. Placement

Upon the student's initial enrollment or reentry identification and parent notification, orientation, and placement shall be completed such that a student is placed in either a Bilingual Education or an English as a New Language program within ten (10) school days. Students identified more than ten (10) business days prior the first day of school in September shall be placed by such date.

V. Program Requirements

The District shall provide either a Bilingual Education or English as a New Language program to each student identified as English Language Learners.

- A. The District shall annually prepare, submit to the Commissioner and make widely available through public means, an estimate of the number of English Language Learners who are expected to be enrolled the following school year in each school and in each grade within each school who speak the same home language.
- B. If the estimate of enrollment of English Language Learners equals 20 or more English Language Learners of the same grade level, all of whom have the same language other than English, the District shall provide a sufficient number of Bilingual Education programs in the District in the following school year.
- C. Each English Language Learner shall be provided the opportunity to transfer to another school in the District that operates a Bilingual Education program serving the same grade

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level and language, if such does not exist in the school in which the student is enrolled. Transportation shall be provided for such student according to Education Law §3635 and District policy.

- D. The District may seek permission on an annual basis from the Commissioner for a one-year exemption from providing Bilingual Education programs for a language spoken by less than five percent (5%) of the total statewide ELL population, if the District:
1. Does not have qualified staff; or
 2. Has been unable to recruit a sufficient number of qualified staff; or
 2. Overestimated the number of English Language Learners that will be enrolled and the actual number is fewer than 20; and
 4. The District can meet the requirements for providing alternative home language supports.
- E. In order to ensure program continuity, the District will continue providing a Bilingual Education program if at least 15 students who speak the same home language were enrolled in such a program in the previous school year.

VI. Students with Disabilities for English Language learners

A. Determination:

The Language Proficiency Team (LPT) shall make a recommendation regarding the initial assessment of English Language Learner status for a student with a disability pursuant to Subpart 154-3 of the Regulations of the Commissioner of Education.

B. Assessment Criteria

The CSE shall annually make an individual determination in accordance with the student's IEP whether the student will continue to be identified as an ELL. The CSE shall decide whether the student shall take:

1. The statewide English language proficiency assessment without the use of testing accommodations;
2. The statewide English language proficiency assessment with appropriate testing accommodations in accordance with the student's IEP; or
3. An alternate assessment prescribed by the commissioner.

VII. Professional Development

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ENGLISH LANGUAGE LEARNERS

The District shall provide professional development pursuant to Commissioner's Regulations for all teachers, level III teaching assistants and administrators that specifically address the needs of English Language Learners.

VIII. Annual Assessment

The District shall annually assess the English language proficiency of each student using such assessment as prescribed by the Commissioner. For each English Language Learner who scores below specified levels of performance on the annual English language proficiency assessment, the District shall determine the additional support services to provide to the student.

IX. Exit Criteria

The following criteria shall be used to make a determination to exit a student from English Language Learners status:

- A. Scores at or above the state designated level of proficient/commanding on the annual English language proficiency assessment; or
- B. Scores at or above the state designated level of advanced/expanding on the annual English language proficiency assessment in all modalities, and at or above proficiency on the English Language Arts assessment or met or exceeded proficiency standards in Comprehensive English or the Regents Examination in ELA or an approved alternative.
- C. Students with Inconsistent/Interrupted Formal Education (SIFE) status shall continue to be identified as such until they are performing at the transitioning /intermediate level on the annual English language proficiency assessment.
- D. The District will provide at least two years of Former English Language Learners services to support students who exit out of English Language Learners status.

X. Assurances, Plan and Reporting

- A. Prior to the start of each year, the District will submit to the Commissioner the following assurances, signed by the Superintendent:
 - 1. Access to appropriate instructional and support services, including guidance programs;
 - 2. Equal opportunities to participate in all school programs and extracurricular activities;
 - 3. Bilingual Education and/or English as a New Language programs are offered;

District

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LIMITED ENGLISH PROFICIENCY INSTRUCTION ENGLISH LANGUAGE LEARNERS

4. The District provides the requisite number of Bilingual education programs or has a one-year exemption;
 5. Parents or other persons in parental relation receive orientation and notification about programs;
 6. The requisite amount of English as a New Language and Home language Arts instruction are prescribed;
 7. Teachers in the District's Bilingual Education and English as a New Language programs are appropriately certified;
 8. Teachers receive the requisite number of in-service professional development;
 9. The District complies with the Commissioner's Regulations and Education Law governing programs for students designated as English Language Learners;
 10. The programs are administered in accordance with applicable federal and state law and regulations and the District's comprehensive plan.
- B. Prior to the start of each year the District will develop a Comprehensive Plan in a form specified by the Commissioner. The Plan will be submitted to the Commissioner prior to the start of each school year by a date specified by the Commissioner. The plan shall include the following:
1. The District's philosophy regarding the education of its English Language Learners, including but not limited to programs offered in the District;
 2. The District's administrative practices to screen identify and place English Language Learners in appropriate programs;
 3. The District's plan to provide parents and other persons in parental relation with information about all Bilingual Education and English as a New Language programs available and notices regarding program placement and their rights, in the language or mode of communication that parents or persons in parent relation best understand;
 4. The District's system to annually measure and track the academic progress and use of data to drive instruction;
 5. The District's curricular and extracurricular services provided;
 6. The District's administrative practices to annually evaluate English Language Learners;
 7. The District's procedure to identify support services for English Language Learners;
 8. A copy of the District's English Language Learners policy;
 9. The District's exit procedures; and
 10. The District's services to support Former English Language Learners.
- C. The District will annually submit to the Commissioner a data and information report in such forms and timelines as prescribed by the Commissioner. The report includes the following:
1. Summary of the number of English Language Learners students in the District;

District
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ENGLISH LANGUAGE LEARNERS

2. Number of English Language Learners students by building identified in the preceding school year by grade level, home language and program type;
3. Number of English Language Learners students, if any, by building who have not received either Bilingual Education or English as a New Language instruction;
4. Summary of annual English language proficiency assessments;
5. Summary of teacher qualifications;
6. Expenditures; and
7. Summary of students for whom the District has requested an extension of services.

XI. Retention of Identification and Review Records

The District shall maintain all documents related to the initial identification and any subsequent review process, including Home Language Questionnaire, English language proficiency identification assessment results, and any other records generated as part of the identification process and review process. Such information shall be maintained as part of the student's cumulative record.

Approved by the Superintendent: _____



MADISON-ONEIDA
 BOARD OF COOPERATIVE EDUCATIONAL SERVICES
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POLICY UPDATE

LABOR RELATIONS
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KATI L. PARKER
 Senior Office Specialist
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To: Participating Chief School Officers
From: Multi-BOCES Labor Relations & Policy Office
Date: October 2, 2015
Re: Immunization Requirements

Why We Have Prepared This Update

The Regulations of the Commissioner of Health 10 NYCRR 66-1 has been amended

The New York State Department of Health (NYSDOH) amended the regulations governing school immunizations, effective September 1, 2015 to ensure that children entering kindergarten through twelfth grade are fully vaccinated against measles, mumps, rubella (MMR), diphtheria, tetanus, pertussis (DTaP) and polio.

How have the immunization requirements been changed?

- Students entering K, 1st, 6th, and 7th grades this school year must have received two (2) doses of the varicella vaccine and 3-4 doses of the poliomyelitis vaccine. All other students will be able to attend with one (1) dose of varicella and three (3) doses of poliomyelitis.
- Students entering K through 12th must have received two doses of measles and mumps, and one (1) dose of rubella vaccine. Students will no longer be able to wait until age 7 to meet this requirement.
- Students entering 8th through 12th this year shall be deemed in compliance with the immunization requirements until graduation from school in 2020 or earlier, if they had satisfied the immunization requirements in effect in the regulations of June, 2014.
- The new immunization requirements chart for School Entrance/Attendance for 2015-16 is on NYS Department of Health website, at this URL:
<http://www.health.ny.gov/publications/2370.pdf>

- A certificate of immunization has been expanded to allow students to accept additional certificates of immunization without provider signature which include:
 - A record issued by NYS Immunization Information (NYSIIS) or the Citywide Immunization Registry (CIR),
 - An official immunization registry from another state,
 - An electronic health record, or
 - An official record from a foreign nation.

Revised Template Policy

Attached please find our template “Immunization and Dental Health of Students” Policy with additional language to reflect the new changes.

Recommended District/BOCES Action Plan

- Review the content of the template policy.
- Contact Jennifer Russ ([jruss@moboces.org](mailto:j russ@moboces.org)) or Kati Parker (kparker@moboces.org) to prepare a revised version of your Policy for presentation to the Board.
- After the Board revises the Policy, take these two steps:
 1. Advise Kati Parker (kparker@moboces.org) of the Policy number, revisions and Board action date, and we will update your Policy manual and your online policies.
 2. Identify which district staff are affected by the Policy or accountable for implementing the Policy, and inform them of the revisions

You have received a copy of this update because your district or BOCES subscribes to our Policy Service. Please feel free to call or e-mail us if you have additional questions about this matter.

Enclosure

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

- I. In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combatting the spread of disease, the Board requires that all pupils be immunized against certain diseases in accordance with New York State Education Law and Public Health Law Article 21 Title VI Section 2164.

- II.
 - A. No child may be admitted to school or allowed to attend school in excess of fourteen (14) calendar days without appropriate certification of immunization. The fourteen (14) calendar day period may be extended by the Building Principal to thirty (30) days for a student transferring from out of state/out of country. If the child is obtaining serological tests, the parent(s) or guardian has a total of thirty (30) days from the start of attendance to provide test results and, if negative test results, appointment dates to begin or complete the vaccine series.

 - B. Each student must present a certificate of immunization specifying the dates of administration and signed by a health practitioner upon registration. ~~signed by a physician or certified by a clinic.~~ Such certificate must meet the New York State requirements for immunization against poliomyelitis, pertussis, tetanus, Hepatitis B, varicella, mumps, measles, diphtheria, rubella and, where applicable due to enrollment in a Pre-Kindergarten program, haemophilus influenza type b (Hib) and pneumococcal conjugate (PCV), as summarized at <http://www.health.ny.gov/publications/2370.pdf>. Acceptable documents and proof of immunity also include:
 1. An electronic health record.
 2. An immunization record issued by New York State Immunization Information System (NYSIIS) or Citywide Immunization Registry (CIR).
 3. An out-of-state immunization registry specifying the dates and products administered.
 4. An official record from a foreign nation may be accepted without a health practitioner's signature.
 5. Immunization records from a previous school.
 6. A statement verifying history of varicella, diagnosed by a physician, nurse practitioner, or physician assistant (10 NYCRR 66-1.3(a)).
 7. Serological proof of immunity for specific diseases (10 NYCRR 66-1.5).

 - C. The only exceptions which may excuse a student from the above immunization requirements are:
 1. if a physician testifies or certifies that administering the vaccine is detrimental to the specific youngster's health,

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STUDENTS

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

2. if such student's parent(s) or guardian hold genuine and sincere religious beliefs which are contrary to required immunization practices. The parent or guardian must complete the State Education Department Request for Religious Exemption to Immunization form. The form originates from the Registered Professional Nurses Office and is then submitted to the building principal for review and approval or denial. A copy of all documents must be kept in the student's cumulative health record, or
 3. if a student has had the first dose of all required immunization series and has appointments to complete the series in accordance with the Advisory Committee for Immunization Practices (ACIP) catch up schedule as published at <http://www.cdc.gov/vaccines/schedules/hcp/child-adolescent.html>.
- D. Medical exemptions to immunizations must be reissued annually. The written exemption must identify:
1. the immunization exempted,
 2. the medical contraindication for the exemption, and
 3. the length of time immunization is contraindicated.
- III.
- A. The District will develop procedures for documenting all communication, along with efforts undertaken by school personnel to assist the parent/guardian in meeting the immunization requirements.
 - B. The District must notify the local health department of any child who is refused admittance or continued attendance due to the lack of immunizations.
 - C. The District shall notify the Child Protective Services (CPS) after more than fourteen (14) days of the student's exclusion from school if the parent refuses to allow the local department of health or another appropriate health practitioner to immunize their child, and no action steps are reported by the parent/guardian for pursuing another education option such as home schooling.
 - D. The District shall annually provide an immunization survey to the New York State Commissioner of Health on the Health Commence System website.
 - E. A student denied entrance or attendance due to failure of meeting health immunization standards may appeal to the Commissioner of Education.

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STUDENTS

Draft 10/02/2015

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IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

IV. Dental Health

- A. Each student shall be requested to furnish a dental health certificate in the same year the health appraisal is required. If a dental certificate is provided, it must meet the standards of the Commissioner's Regulations and may be signed by a registered dental hygienist or licensed dentist.

- B. The list of dentists available to conduct examination on a free or reduced cost basis compiled by SED is available to parents/guardians by calling the New York State Dental Foundation at 518-465-0044. ~~at <http://www.nyssmiles.org/nys-directory/> (as of March 28, 2014).~~

School District

Legal Ref: New York State Education Law, Section 903, 914(1); Public Health Law, Section 613, 2164 and 2805-h; 10 N.Y.C.R.R. Part 66.

Adopted:

Revised:



MADISON-ONEIDA
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
"Enabling Learners to Excel"

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October 1, 2015

Mr. Perry Dewey, Superintendent
Madison Central School District
7303 State Route 20
Madison, NY 13402

Re: Remainder of Policy Audit Section 7000 Students

Dear Mr. Dewey:

Enclosed for review and eventual presentation to the Board, please find the remainder of audited policy section 7000, Students.

Please contact this office with any questions, comments or revisions. Thank you.

Sincerely,

Jennifer L. Russ
Labor Relations Associate

:jlr
Enclosures

Madison Central School District
 Board of Education Policy Audit
 Section 7000 (remaining policies) Students
 Thursday, October 01, 2015

No.	Name	DELETE	
		Previous No.	Proposed Action
5500.1	Bus Rules and Regulations Board rescinds then Superintendent may approve, not requiring future Board action.	7030.3	SUPT. APPROVE Approved Y N Date Approved: _____
7008	Academic Credit Policy	7018	REVISE Approved Y N Date Approved: _____
7300	Sports and the Athletic Program OPTION: Students Play Up and/or Down or neither	7047 7077	REVISE Approved Y N Date Approved: _____
7301	Co-Curricular and Interscholastic Athletics Student Activity Eligibility Code of Conduct	7043	REVISE Approved Y N Date Approved: _____
7302	Concussion Management	7082	REVISE Approved Y N Date Approved: _____
7303	Student Awards and Scholarships Re-number – References Administrative Manual, is there a manual?	7046	REVISE Approved Y N Date Approved: _____
7400	Communication and Other Electronic Devices	7036	REVISE Approved Y N Date Approved: _____
7400.1	Communication and Other Electronic Devices Acknowledgement Board rescinds then Superintendent may approve, not requiring future Board action.	7036.1	SUPT. APPROVE Approved Y N Date Approved: _____
7400.2	Procedure for Granting Medical Exemptions to the Cell Phone Policy Board rescinds then Superintendent may approve, not requiring future Board action.	7036.2	SUPT. APPROVE Approved Y N Date Approved: _____
7401	Student Publications	7042	REVISE Approved Y N Date Approved: _____
7402	Student Lockers	7035	REVISE Approved Y N Date Approved: _____
7403	Student Contents Re-number	7049	REVISE Approved Y N Date Approved: _____
7404	Gifts to Teachers Re-number	7048	REVISE Approved Y N Date Approved: _____

Madison Central School District
 Board of Education Policy Audit
 Section 7000 (remaining policies) Students
 Thursday, October 01, 2015

No.	Name	DELETE	
		Previous No.	Proposed Action
7405	Student Freedom of Speech Renumber	7040	REVISE Approved Y N Date Approved: _____
7500	Education Records Replaces 7060	7060	REVISE Approved Y N Date Approved: _____
7500.1	Education Records Board rescinds then Superintendent may approve, not requiring future Board action.	7060.1	SUPT. APPROVE Approved Y N Date Approved: _____
7500.2	Application to Inspect FERPA Records Board rescinds then Superintendent may approve, not requiring future Board action.	7060.2	SUPT. APPROVE Approved Y N Date Approved: _____
7500.3	Student Privacy – Record of FERPA Requests Board rescinds then Superintendent may approve, not requiring future Board action.	7060.3	SUPT. APPROVE Approved Y N Date Approved: _____
7500.4	Request to Correct FERPA Records Board rescinds then Superintendent may approve, not requiring future Board action.	7060.4	SUPT. APPROVE Approved Y N Date Approved: _____
7500.5	Student Privacy FERPA Notice Board rescinds then Superintendent may approve, not requiring future Board action.	7060.5	REVISE Approved Y N Date Approved: _____
7501	Parental Access to Instructional Materials, Third Party Surveys and Marketing Surveys	7060.6	REVISE Approved Y N Date Approved: _____
7501.1	Student Privacy – PPRA Opt-Out Letter Board rescinds then Superintendent may approve, not requiring future Board action.	7060.8 7060.7	SUPT. APPROVE Approved Y N Date Approved: _____
7502	Uniform Violent Incident Reporting		NEW Approved Y N Date Approved: _____
7502.1	Violent and Disruptive Incident Report (VADIR) Form Superintendent may approve, not requiring future Board action.		SUPT. APPROVE Approved Y N Date Approved: _____
7600	Providing a Safe Public School Choice to Students Who Have Been Victims of a Violent Criminal Offense		NEW Approved Y N Date Approved: _____
7601	Student Alcohol and Drug Abuse	7033	REVISE Approved Y N Date Approved: _____

Madison Central School District
 Board of Education Policy Audit
 Section 7000 (remaining policies) Students
 Thursday, October 01, 2015

No.	Name	DELETE	
		Previous No.	Proposed Action
7601.1	Student Drugs and Alcohol Detection Board rescinds then Superintendent may approve, not requiring future Board action.	7033.1	SUPT. APPROVE Approved Y N Date Approved: _____
7601	OPTIONAL – Student Alcohol and Drug Abuse Replaces 7033, 7033.1 – This is our Template - Optional	7033 7033.1	REVISE Approved Y N Date Approved: _____
7012	Screening of New School Entrants Replaced by Policy 8100		DELETE Approved Y N Date Approved: _____
7016	Emancipated Minors Replaced by Policy 7003		DELETE Approved Y N Date Approved: _____
7031.2	Report to Commissioner of Education Pursuant to 8 NYCRR 100.2		DELETE Approved Y N Date Approved: _____
7032	Student Vandalism Replaced by Policy 5101		DELETE Approved Y N Date Approved: _____
7034	Law Enforcement Officials Replaced by Policy 0040		DELETE Approved Y N Date Approved: _____
7041	Student Government		DELETE Approved Y N Date Approved: _____
7044	Management of Extracurricular Funds Replaced by Policy 4604		DELETE Approved Y N Date Approved: _____
7045	Secret Societies		DELETE Approved Y N Date Approved: _____
7070	Student Insurance Programs		DELETE Approved Y N Date Approved: _____

Madison Central School District

SUPERINTENDENT'S REGULATION

DRAFT 10/01/2015

SUPPORT OPERATIONS STUDENTS

5500.1 Renumber/Revise 7030.3

BUS RULES AND REGULATIONS

- I. Transportation to and from school by District vehicles is a privilege and may be withdrawn if the student does not comply with the rules and regulations set forth in this district.
- II. The Board of Education and/or the Superintendent has the authority to suspend the transportation privileges of students ~~children~~ who are disorderly and insubordinate on buses. In these cases, the parents/guardians of the student ~~children~~ involved become responsible for seeing that the student ~~in children~~ get to and from school safely.
- III. Bus drivers shall be held responsible for reasonable and acceptable behavior of students ~~pupils~~ while riding the school bus.
- IV. The Board directs the administration to establish rules and regulations for student conduct on buses.

Approved by the Superintendent: _____

Madison Central School District

Legal Ref: Commissioner's Regulations 156

Adopted: 1984 Revised: 01/20/00

Policy

Draft 10/01/2015

7008 Renumber/Revise 7018

STUDENTS

OPTIONAL ACADEMIC CREDIT POLICY

I. Policy

- A. The District recognizes a critical relationship between class attendance and student academic performance. Consequently, a student's final grade will include the expectation that he/she is in attendance a minimum of 85% of the days that a course is in session during an academic year in order to receive credit for that course, as delineated below:
- B. 1. A student may not miss more than twenty (20) days of instruction in order to receive credit for a full year course. In a full semester, one credit course, a student should not be absent from class more than 20 days.
2. A student may not miss more than ten (10) days of instruction to receive credit for a one semester course. In a half credit course, a student should not be absent from class more than 10 days.
3. Fifteen (15) minutes or more of unexcused incidences of tardiness to class will be counted as one unexcused absence in defining a pupil's total unexcused absences and potential for denial of course credit. Each absence of fifteen (15) minutes or more from class will be considered a full period of absence.

II. Exceptions

- A. Any student who accumulates more than the above number of absences will continue to attend the class but be denied course credit. The only exception shall be in the event of a student who has already earned a passing grade for the course without completing the remainder of the course work or without a passing grade on the final examination. Summer school eligibility will be dependent upon continued auditing of the course.
- B. Days of suspension (in school and/or out of school) do not apply to the cumulative absences unless the student is offered alternative instruction and fails to attend.

III. Distinction between Excused/Unexcused Absences

There shall be no distinction between excused and unexcused absences for the purpose of determining the total number of absences.

IV. Notice to Students/Parents

POLICY

Draft 10/01/2015
7008 Renumber/Revise 7018

STUDENTS

OPTIONAL ACADEMIC CREDIT POLICY

- A. Teachers will complete an Attendance Report Form and submit it to the Building Principal's office whenever a student's cumulative absences have reached the following levels: 5, 10, 15 and every absence thereafter.
- B. Teachers will verbally notify students as they reach each level.
- C. The teacher will notify the parent(s) or persons in parental relation in writing within one (1) week of the time a student reaches a level of absence. (Regulation 7007.1 7011.1). A parent/guardian conference is suggested at level one; and shall be conducted at all other levels.

V. Required Intervention

In addition to the notification process specified in Section IV, specific intervention strategies must be employed before the denial of course credit. Such intervention strategies are described under the District's Student Attendance Policy.

VI. Appeal of Denial of Credit

- A. Pupils who have exceeded the maximum number of absences specified above, may appeal the denial of academic credit to an Academic Credit Review Board.
- B. This appeal must be made in writing and submitted to the Building Principal within ten (10) school days of the time the maximum number of absences is reached.
- C. The Principal will schedule a Review Board hearing to be held within five (5) school days of receipt of the appeal. The committee will recommend to the principal to deny credit, grant a waiver and continue with medical documentation and/or recommend the Superintendent proceed to a 3214 hearing.
- D. The Superintendent will conduct a hearing according to Law 3214(3) and render a decision.

Madison Central School District
Cross Ref: 7007, Student Attendance Policy
Legal Ref: NYS Education Law §3214
Adopted: 06/17/02
Revised: 06/15/05, _____

SPORTS AND THE ATHLETIC PROGRAM

- I. Athletics are an integral part of a well balanced educational program. Therefore, the Board supports within its resources a broad sports program with equal access for both males and females, with emphasis on maximum participation, through interscholastic and intramural activity.
- II. The interscholastic athletic program shall conform to the Regulations of the Commissioner of Education as well as the established rules of the New York State Public High Schools Athletic Association and the State Education Department.

III. Athletic Placement Process

Students may play up and/or down. I put in the policy play up only, please let me know if different and I will revise.

- A. The Board permits pupils in grades no lower than seventh to compete on any senior high school team, provided the pupils are placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils on those teams in accordance with standards established by the commissioner.
- B. The Board directs the Superintendent to implement the procedures and maintain a file of those students deemed eligible as a result of those procedures.

IV. Student Athletic Injuries

- A. No student should be allowed to practice or play in an athletic contest if he/she is known by the coaching staff to be suffering from an injury. A coach's responsibility is to see that injured players are given prompt and competent medical attention, and that all details of a doctor's instructions concerning the student's functioning as a team member are carried out. Coaches are not to attempt to treat injuries beyond the initial identification of the condition. No student will be allowed to practice or compete if there is a question whether he/she is in adequate physical condition.
- B. When a student is classified as ineligible for medical reasons, a physician's certificate shall be required before an athlete is permitted to return to practice or competition.
- C. The District shall also implement the Concussion Management Protocol endorsed by the International Concussion in Sports Conference (Prague 2004), as set forth in policy and regulations.

V. Athletic Program - Safety

The District will take reasonable steps to see that physical risks to students participating in the interscholastic athletic program shall be kept at a minimum by:

POLICY

Draft 10/01/2015

7300 Renumber/Revise 7047, 7077

STUDENTS

SPORTS AND THE ATHLETIC PROGRAM

- A. Requiring medical examinations of participants;
- B. Obtaining appropriately certified and/or licensed officials to officiate all varsity, junior varsity, and modified games.
- C. Ensuring that equipment is both safe and operative within approved guidelines.

~~The Board approves the use of the selection/classification process for all secondary school interscholastic team members. The Board directs the Superintendent to implement the procedures and maintain a file of those students deemed eligible as a result of those procedures.~~

- I. ~~The district will take reasonable steps to see that physical risks to students participating in the interscholastic athletic program shall be kept at a minimum by:~~
 - A. ~~Requiring medical examinations of participants;~~
 - B. ~~Obtaining well qualified officials to handle all varsity and junior varsity games.~~

Madison Central School District

Cross Ref: 7302, Concussion Management

Legal Ref: 8 NYCRR 135

Adopted: 1984

Revised: 05/19/99, _____

CO-CURRICULAR AND INTERSCHOLASTIC ATHLETICS
STUDENT ACTIVITY ELIGIBILITY – CODE OF CONDUCT

I. Philosophy

- A. The Madison Central School District Board of Education believes that co-curricular/interscholastic activities are an important supplemental aspect of the district's educational offering since participation provides students with the opportunity to supplement classroom learning, enhance school spirit, and develop skills such as teamwork, competing honorably, group governance, organizing group activities, and time management.
- B. Student participation is a privilege that carries responsibilities to the school, to the activity, to the student body, to the community and to the students themselves.

II. Recognized Student Activities

The Superintendent shall maintain a procedure for the authorization of District-recognized co-curricular/interscholastic activities, and the designation of one or more faculty advisor for each. The procedures shall include instructions for maintaining accountability for all money collected or handled by a co-curricular/interscholastic activity.

III. Student Eligibility to Participate in Co-curricular/Interscholastic Activities

- A. Student eligibility to participate in athletic programs is determined by this Policy, as well as the policies separately adopted by the Board to govern those programs.
- B. A student is eligible to participate in co-curricular/interscholastic activities if the student maintains acceptable academic achievement, attendance, and behavior.

1. Academic Achievement

- **Probation** shall last two weeks. If, at the end of that period, the student is still failing the teacher should notify the student and Secondary Office that the student is still failing. The student shall be placed on Level 1 of academic eligibility on the succeeding Monday.
- **Level 1** students will be placed on restrictive study hall monitoring. Students who are members of teams or clubs are expected to attend practices or meetings, but may not participate in games or events. (Students may be required to report for after school help during this time). Students who are not members of teams or clubs are

POLICY

STUDENTS

Draft 10/01/2015
7301 Revise/Renumber 7043

CO-CURRICULAR AND INTERSCHOLASTIC ATHLETICS
STUDENT ACTIVITY ELIGIBILITY – CODE OF CONDUCT

prohibited from attending any extra curricular event (this includes all dances).

- *Level 2* commences on the Monday after a student, parent, and the Secondary Office have been informed that a student is failing two or more classes after probation. These students will be immediately ineligible to attend or participate in any extra-curricular events.

2. Attendance

- a. The Board's expectations for student attendance upon instruction are described in the Student Attendance Policy 7011. Teachers report to the secondary principal those students whose attendance is unsatisfactory, and the principal shares this information with the Athletic Director/Group Advisor.
- b. All students must be in school the last half (½) of the day before a scheduled co-curricular/interscholastic practice or event in order to participate on that day. Failure to attend school or arriving late the day following a co-curricular/interscholastic event may make the student ineligible to participate further in that activity.

3. Behavior

- a. The Board's expectations for student behavior are described in the Code of Conduct (Policy 0040) and other Policies. Teachers report to the guidance office or the principal those students whose behavior is unsatisfactory, and this information is shared with the Athletic Director/Group Advisor.
- b. A student will be suspended from a co-curricular/ interscholastic activity for a maximum of one (1) week, or three (3) athletic contests, in the event of:
 - (i) conduct that is a level 3 or level 4 discipline infraction under the Discipline Guidelines, or
 - (ii) any in-school or out-of-school suspension.
- c. As an extension of the obligation to comply with the District's policy prohibiting unlawful drug use, a student desiring to participate in a co-curricular/interscholastic activity is required to provide written parental consent for that student to be subject to alcohol and drug testing on an unannounced, suspicion-less basis.

POLICY

STUDENTS

Draft 10/01/2015
7301 Revise/Renumber 7043

CO-CURRICULAR AND INTERSCHOLASTIC ATHLETICS
STUDENT ACTIVITY ELIGIBILITY – CODE OF CONDUCT

- (i.) Each specimen will be taken without advance notice to the student, and under the supervision of an adult monitor of the same sex as the student. This test will be performed by an Independent Testing Agency licensed by the State of New York.
- (ii.) Each specimen will be tested by an independent laboratory on the list maintained by the Director of Clinical Chemistry Laboratories, N.Y.S. Department of Health. Collection, retention, and delivery procedures shall be adopted that conform to the laboratory's requirements.
- (iii.) A split-sample methodology shall be used. If the first sample portion tests positive, the student may request that the second sample portion be tested. If the second sample portion tests negative, the overall test result will be deemed negative.
- (iv.) In the event of a positive test result, consequences will be determined in accordance with the Code of Conduct (Policy 0040) and the Student Alcohol and Drug Abuse Policy 7601 ~~on use of alcohol and other drugs Policy 7033~~).
- (v.) The student and the student's parent(s) (or person in parental relation) will be told the results of any test. In the case of a positive test result, the student and parent(s) will be given a statement concerning available programs and facilities to combat use of dangerous drugs.
- (vi.) All records of alcohol and drug tests will be maintained separate from all other student records, including separate from all other health records for that student, and shall be completely confidential. These test records shall be destroyed when the student graduates or otherwise is no longer in attendance in the New York State secondary school system.
- (vii.) The District will comply with the requirements of Education Law 912-a regarding communication with the Department of Social Services. The results of any test conducted under this Policy will not be shared with law enforcement authorities, unless compelled by law.



CO-CURRICULAR AND INTERSCHOLASTIC ATHLETICS
STUDENT ACTIVITY ELIGIBILITY – CODE OF CONDUCT

C. Eligibility Coordination

1. The Superintendent shall designate a staff member to receive and monitor information regarding student eligibility to participate in co-curricular/interscholastic activities. This includes five-week grade reports, attendance information, and behavior information. The Eligibility Coordinator will maintain a list of students who are ineligible, and the period of ineligibility.
2. When information about academic achievement, attendance, or behavior indicates a student is ineligible, the Coordinator will notify the student and the staff advisor or coach of any co-curricular/interscholastic activity in which the student is then participating.
 - (a) In the case of academic ineligibility, it is the student's responsibility to obtain from the teacher a statement of acceptable progress, and to provide the Coordinator with the statement. Until this is done, the student will remain ineligible to participate in any co-curricular/ interscholastic activities, including rehearsals and practices.

D. Review of Eligibility

1. A student who has been classified as ineligible to participate in co-curricular/interscholastic activities for the duration of a semester or athletic season may request a review of that classification by a review board.

The review board will consist of the building principal, student's guidance counselor, the teacher reporting the information leading to the determination of ineligibility, and the advisor or coach of the activity in which the student was participating or wants to participate.

2. The student and the student's parent(s) (or person in parental relation) will be given a reasonable time to present their appeal to the review board. If the student has been suspended from school, or a disciplinary hearing is pending, the appeal to the review board shall not re-argue the facts about the student's alleged behavior. The review board will inform the Superintendent, the student, and the student's parent(s) of its decision within five (5) school days by providing them with a written and dated decision.



POLICY

STUDENTS

Draft 10/01/2015
7301 Revise/Renumber 7043

CO-CURRICULAR AND INTERSCHOLASTIC ATHLETICS
STUDENT ACTIVITY ELIGIBILITY – CODE OF CONDUCT

3. Within five (5) school days of the date on the review board decision, the student may make a written request to the Superintendent to review the decision. The written request may set forth the student's arguments for a change; however, there will be no additional meeting or conference unless the Superintendent decides to schedule one. The Superintendent shall inform the student and the student's parent(s) of the Superintendent's decision within five (5) school days by providing them with a written and dated decision.
4. Further review of the eligibility decision by the Board of Education and the Commissioner of Education will be available as provided in these Policies and the Education Law.

Madison Central School District

Adopted: 1984

Revised: 05/19/99, 05/13/08, _____

CONCUSSION MANAGEMENT

I. Statement of Policy

~~The District recognizes the importance of identifying, and properly responding to, incidents in which a student receiving instruction or participating in any school related activity sustains a mild traumatic brain injury (concussion).~~ The Board of Education of the Madison Central School District recognizes the importance to raise awareness about concussion throughout the school community and to educate athletes, parents and others about how to prevent, recognize and respond to concussions.

II. Definition

NYS Education Law Section 305, 42 defines concussion as a mild traumatic brain injury. A concussion is a type of traumatic brain injury, or TBI, caused by a bump, blow, or jolt to the head that can change the way your brain normally works. Concussions can also occur from a blow to the body that causes the head to move rapidly back and forth. Even a “ding,” “getting your bell rung,” or what seems to be mild bump or blow to the head can be serious.¹

III. Staff Qualification

Each school coach, physical education teacher, nurse, and athletic trainer, who works with and/or provides instruction to pupils engaged in school sponsored athletic activities, shall document, biennially, that they have completed a course of instruction relating to recognizing the symptoms of mild traumatic brain injuries and monitoring and seeking proper medical treatment for pupils who suffer mild traumatic brain injuries, which course of instruction meets the requirements of Commissioner’s Regulation Section 136.5. This course must be approved by the State Education Department. Coaches may also meet the mandatory training every two (2) years by taking the approved course Concussion in Sports-V2.0 from the National Federation of State High School Associations or Center for Disease Control and Prevention.

IV. Student Removal From, and Return To, Athletic Activity

1. A student who has sustained, or is believed to have sustained, a mild traumatic brain injury must be immediately removed from participation in athletic activities. Athletic activities, for this purpose, include competition, practices, conditioning, and any other school-sponsored athletic program. In the event there is any doubt as to whether a student has sustained a mild traumatic brain injury, it shall be presumed that the student has been so injured until proven otherwise.

¹ Center for Disease Control and Prevention <http://www.cdc.gov/concussion/sports/index.html>



POLICY

Draft 10/01/2015

7302 Revise/Renumber 7082

STUDENTS

CONCUSSION MANAGEMENT

2. A student removed from participation in athletic activity may resume participation in athletic activity when the student:
 - a. has been symptom free for 24 hours,
 - b. has been evaluated by and received written authorization signed by a licensed physician to participate in the particular athletic activity, and
 - c. prior to participating in extra class athletic activities, has received clearance from the District's medical director to participate in that particular activity.
3. Medical authorizations to resume participation in athletic activity shall be kept in the student's permanent health record.
4. School personnel shall follow any directives issued by the student's treating physician with regard to limitations and restrictions on school attendance and activities.

V. Awareness and Acknowledgement

1. Any permission form or consent form required to be signed and returned as a condition of participation in a school-sponsored activity will include a copy of the information posted on the State Education Department's website relating to mild traumatic brain injury, as referenced in Section 136.5(c)(1) of the Commissioner's Regulations.
2. The District's website shall include a link to the State Education Department's website page relating to mild traumatic brain injury.

VI. Concussion Management Team

1. A Concussion Management Team shall be responsible for overseeing the implementation in the District of Section 136.5 of the Commissioner's Regulations, and for making recommendations to the Superintendent for the dissemination of information about mild traumatic brain injury to parents and persons in parental relation to students.
2. The Concussion Management Team shall consist of the Athletic Director, the school nurse, the school physician, coach(es), an athletic trainer, or other appropriate school staff.

Madison Central School District

Legal Ref: 8 NYCRR 136.5; NYS Education Law Sections 207, 305(42), 2854

Adopted: 11/27/12

Revised: _____



Policy

STUDENTS

Draft 10/01/2015
7303 Renumber 7046

STUDENT AWARDS AND SCHOLARSHIPS

The school district shall obtain and grant to its students as many awards and scholarships as possible. The Board of Education, having been entrusted by law, will hold in trust gifts, grants, bequests and legacies given or bequeathed to the Board and shall apply the same and/or its interest and proceeds according to the instruction of the donor and as prescribed in the Administrative Manual.(Is there an administrative manual?)

Madison Central School District

Adopted: 1984

Readopted: 05/19/99

Revise: _____

Policy

STUDENTS

Draft 10/01/2015
7400 Renumber 7036

COMMUNICATION AND OTHER ELECTRONIC DEVICES

- A. The use of cell phones, ipods, electronic video or audio games, and other electronic communication devices is prohibited during the school day.
- B. Violation of this policy shall be considered an act of insubordination and may result in student discipline consistent with the provisions of the Student Code of Conduct and/or confiscation of the device.
- C. If the School confiscates a cell phone, ipod, electronic video or audio game, or other electronic communication device, the principal/designee shall contact the student's parent and arrange for the parent to appear in person to pick up the device. The cell phone, ipod, electronic video or audio game or other electronic communication device should be maintained and secured by the school until it is claimed by the parent. If the parent fails to pick up such property within 10 school days, it shall be deemed abandoned and the school shall dispose of the item.
- D. The school district absolves itself from any liability for lost or stolen personal property such as electronic devices.

Madison Central School District

Adopted: 08/18/09

Revised: 04/06/10, 02/11/14, _____

Madison Central School District
SUPERINTENDENT'S REGULATION
Draft 10/01/2015

STUDENTS

7400.1 Renumber/Revise 7036.1

COMMUNICATION AND OTHER ELECTRONIC DEVICES ACKNOWLEDGMENT

I, parent's name, have been provided with a copy of the Madison Central School District's Policy 7400 ~~7036~~, Communication and Other Electronic Devices. I understand that a second violation of this policy will result in the cell phone, ipod, beeper, electronic video or audio game and/or other electronic communication device being returned only after the expiration of a thirty (30) day period. Further, I understand that violation of this policy is an act of insubordination and may result in student discipline consistent with the provisions of the Student Code of Conduct.

Date

Parent Signature

Approved by the Superintendent:
Adopted 08/18/09



Madison Central School District
SUPERINTENDENT'S REGULATION
Draft 10/01/2015

PERSONNEL

7400.2 Revise/Renumber 7036.2

PROCEDURES FOR GRANTING MEDICAL EXEMPTIONS TO THE CELL PHONE POLICY

A. Submission of Requests

1. Students may be granted permission to bring a cell phone into a school building for medical reasons.
2. In order to obtain a medical exemption, a parent must complete and sign a form containing the following information to be provided by a physician;
 - A description of the student's medical condition;
 - An explanation of why the student needs to be accommodated with an exemption to the cell phone ban;
 - The length of the accommodation; and
 - The physician's signature (see attached form).
3. Principals will approve such requests except where a form is incomplete or appears to be falsified.
4. Requests for exemption must be submitted on an annual basis.

B. Conditions for Use of Cell Phones

1. Students will be given a special pass once the request is approved. This pass must be displayed when the student enters the school building.
2. Students who are granted an exemption are permitted to bring their cell phones into their school building. However, this exemption does not permit a student to use or carry the cell phone while in school.
3. The cell phone must be turned off and surrendered to school officials upon entrance into the building and returned upon the student's departure from the school.
4. School officials must voucher and store cell phones in a secure location.
5. If the cell phone is used or activated in school, the student may be subject to disciplinary measures as indicated in the NYC Discipline Code.

C. Data Collection

1. All requests for medical exemptions must be entered into ATS;



Madison Central School District

SUPERINTENDENT'S REGULATION

Draft 10/01/2015

PERSONNEL

7400.2 Revise/Renumber 7036.2

PROCEDURES FOR GRANTING MEDICAL EXEMPTIONS TO THE CELL PHONE POLICY

2. Principals must enter whether a cell phone exemption request has been granted or denied;
 3. Principals must also maintain a list of students who have been granted exemptions.
- D. Confidentiality

Medical information obtained in connection with cell phone exemption requests must be treated with appropriate confidentiality by school personnel.

Madison Central School District
SUPERINTENDENT'S REGULATION
Draft 10/01/2015

PERSONNEL

7400.2 Revise/Renumber 7036.2

PROCEDURES FOR GRANTING MEDICAL EXEMPTIONS TO THE CELL PHONE POLICY

REQUEST FOR PERMISSION TO BRING A CELL PHONE INTO SCHOOL FOR
MEDICAL REASONS 2006-2007 2015-20016 SCHOOL YEAR

Pursuant to Chancellor's Regulation A-412, students may be granted permission to bring a cell phone into school building for medical reasons. This exemption does not permit a student to use or carry a cell phone while in school. Parents must complete this form and have Section A completed by physician. The completed form must be submitted to the principal.

Student's Name: Last: _____ First: _____ Middle: _____
Male: _____ Female: _____ D.O.B. _____ I.D.# _____
School: _____ Class: _____

Check one if applicable: The student has an IEP _____ or a 504Accommodation _____
that provides for medically related services.

(**Please note that having an IEP or 504 accommodation does not automatically allow a
student permission to bring a cell phone to school for medical reasons.***)

A. Physician's Statement for Request Permission

1. Describe the nature of the medical condition (include diagnosis/condition):

2. Describe why a cell phone is a medical necessity:

3. Indicate the duration of time for which the student will need the cell phone
exemption during the school year:

Physician's Name (Print)

Physician's Signature

Date Signed

NYS Registration No.

Madison Central School District
SUPERINTENDENT'S REGULATION

Draft 10/01/2015

PERSONNEL

7400.2 Revise/Renumber 7036.2

PROCEDURES FOR GRANTING MEDICAL EXEMPTIONS TO THE CELL PHONE POLICY

Physician/Clinic's Address

Zip Code

Physician/Clinic's Telephone No.

Physician/Clinic's Fax No.

By Submitting this request, I am asking permission for my child to bring a cell phone into his/her school building for medical reasons. I understand that my child will have to surrender his/her cell phone to school officials upon entrance into the school building and that the cell phone will be returned upon departure. I understand that if the cell phone is used ore activated by my child in school, he or she may be subject to disciplinary measures, as indicated in the NYC Discipline Code. The information I have provided in the form is accurate and complete.

Please print parent's name & address below:

Parent's Name

Parent's Signature

Parent's Address

Zip Code

Date Signed

Daytime Telephone Number

To determine whether permission to bring a cell phone into school building will be granted, this application must be approved by the principal. This request must be submitted annually.

For use by the Principal:

Approved

Denied

Principal's Signature:

Date Signed:

Approved by the Superintendent: _____

Adopted: 08/18/09

Policy

STUDENTS

Draft 10/01/2015
7401 Renumber/Revise 7042

STUDENT PUBLICATIONS

- I. It is the purpose of this policy to promote the best interest and ensure the well-being of every student in the Madison Central School District by preventing substantial disruption and/or material interference with school activities and with the general operation of the schools by forbidding publication and/or distribution of literature which contains libelous, obscene, profane statements, prejudicial statements, as well as statements which advocate breaking of state and federal laws as well as school regulations.
 - II. The Board, however, does recognize the rights of its students to publish or distribute newspapers, magazines and other literature not sanctioned by the District. However, the District has no responsibility to assist students in the publication of such literature, nor does this Board assume any responsibility for any statements published therein.
 - III. The Board permits the distribution of such materials within its schools and on District property only after it has been submitted for administrative review and approval. The Board directs the Superintendent or his/her designee in keeping with the requirements of the law, to prepare administrative regulations which establish guidelines for students seeking approval for the distribution of non-school publications.
- ~~I. A. All student publications will comply with the rules for responsible journalism. Libelous statements, unfounded charges and accusations, obscenity, threats of violence, false statements, statements of hatred, materials advocating racial, religious, or other forms of prejudice, or the breaking of laws and school regulations, or materials designed to disrupt the educational process will not be permitted. Expressions of personal opinion must be clearly identified as such, and bear the name of the author. Opportunity for the expression of opinions differing from those of the student publishers must be provided.~~
- ~~B. Student publications moreover, should be free of advertisements for alcohol, tobacco, illicit or illegal drugs, or drug paraphernalia.~~
- ~~C. In addition, student newspapers and/or publications which are paid for by the school district and/or produced under the direction of a teacher as part of the school curriculum are not considered a public forum. In such cases, the Board reserves the right to edit or delete such student speech which it feels is inconsistent with the district's basic educational mission.~~
- ~~II. It is the responsibility of the journalism advisor and the principal to instruct and advise student journalists in regard to what may and may not be printed.~~

Madison Central School District

Adopted: 1984

Revised: 05/19/99, _____

Policy

Draft 10/01/2015

7402 Renumber/Revise 7035

STUDENTS

STUDENT LOCKERS

- I. Student lockers are the property of the Madison Central School District and remain at all times under the control of the District. Students have no expectations of privacy therein. Students are expected, however, to assume full responsibility for the security of their lockers, and the District is not responsible for stolen items.
- II. The District retains the right to inspect student lockers at anytime without a search warrant, without notice, and without student consent by authorized school personnel.
- ~~I. Lockers, desks and other such areas are school property and are provided by the school for student use.~~
- ~~II. Student lockers are subject to search and inspection by school officials at anytime.~~

Madison Central School District

Adopted: 1984

Revised: 05/19/99, _____

STUDENTS

STUDENT CONTESTS

- I.
 - A. The Board of Education recognizes the mutual benefit of co-sponsoring with community groups and agencies, contests which encourage both competition and creative expression.
 - B. In determining whether to allow participation, the primary educational aims of the schools and needs and interests of the students must be the first consideration at all times.
- II.
 - A. As a general rule, the contest or activity should be one that supplements and does not interfere with the regular school program. It should be generally beneficial to youth in educational, civic, social or ethical development, emphasizing high moral standards, good citizenship, and intellectual competence.
 - B. The subject of the contest should not be commercial controversial sectarian, or concerned with propaganda.
- III. Student contests must be approved in advance by the Superintendent if the sponsoring organization wishes to involve pupils in the project on school time.

Madison Central School District

Adopted: 1984

Revised: 05/19/99, _____



Policy

STUDENTS

Draft 10/01/2015
7404 Renumber 7048

GIFTS TO TEACHERS

The giving of gifts to teachers by pupils is discouraged. Parents are urged, in its place, to write a letter of appreciation about the teacher to the Board or the teacher expressing this appreciation.

Madison Central School District

Adopted: 1984

Readopted: 05/19/99

Revised: _____



Policy

STUDENTS

Draft 10/01/2015
7405 Renumber 7040

STUDENT FREEDOM OF SPEECH

The Constitution's First Amendment guarantees the students the same rights as all Americans. It means that a student can express himself or herself openly without fear of reprisal from those who disagree. Student speech, however, must be responsible. This means the students can express themselves but not at the expense of the school program or others. Below are some guidelines for responsible speech:

- A. Speech must not malicious or untrue;
- B. It cannot be used to cause damage to property;
- C. Physical harm to others caused by speech is also wrong;
- D. Students cannot use their freedom of speech to interfere with the normal operation of school;
- E. Speech cannot be used to threaten, intimidate or harass another person.

Madison Central School District

Legal Ref: 1st Amendment, U.S. Constitution

Adopted: 1984

Readopted: 05/19/99

Revised: _____

Policy

STUDENTS

Draft 10/01/2015

7500 Replaces 7060

EDUCATION RECORDS

- I. The Board of Education recognizes its obligation to maintain the confidentiality of student education records and to grant parents and eligible student's access to those records in accordance with the *Family Educational Rights and Privacy Act*.
- II. The Superintendent will develop regulations to implement this Policy. The regulations may be promulgated by the Superintendent or adopted by the Board of Education.

Madison Central School District

Legal Ref: 20 USC 1232(g) & (h).

Adopted: 1984

Revised: 05/19/99, 05/13/04, _____



Madison Central School District
SUPERINTENDENT'S REGULATION
Draft 10/01/2015

STUDENTS

7500.1 Replaces 7060.1

EDUCATION RECORDS

I. Purpose:

The District implements this regulation to maintain the confidentiality of student records and to provide parents and eligible students with the opportunity to inspect and review education records, to seek to amend education records, and to consent to the disclosure of education records.

II. Definitions and Designations:

- A. Records Access Officer: The District's Records Access Officer is the Clerk of the Board:

Madison Central School District
7303 State Rt. 20
Madison NY 13402
Telephone: (315) 893-1878

- B. Parent: The term "Parent" includes natural parent, a guardian or an individual acting as parent or guardian in the absence of the student's parent or guardian.

- C. Eligible Student: The term "Eligible Student" means a student who has reached age 18 or is attending post-secondary school.

- D. Education Records: The term "Education Records" includes records, files, documents and other materials which contain information directly related to a student and are maintained by the District or a person acting on behalf of the District.

Education Records may exist in any form, including but not limited to print, computer media, video or audio tape, film, microfilm, microfiche and other materials which contain confidential information directly related to a student and which are maintained by the District or a party acting on behalf of the District. Education records do not include:

1. Certain Records in the Sole Possession of the Maker: Records made by instructional, supervisory, administrative personnel or ancillary educational personnel which are in the sole possession of the maker and which are not accessible or revealed to any other person except a substitute for the maker of the record;
2. Employee Records: Records maintained solely with respect to a person's status as an employee rather than as a student;



Madison Central School District

SUPERINTENDENT'S REGULATION

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STUDENTS

7500.1 Replaces 7060.1

EDUCATION RECORDS

3. Certain Medical & Psychological Records: Medical and psychological treatment records of an eligible student are not education records if they are maintained and used only in connection with treatment of the eligible student and disclosed only to individuals providing the treatment, including treatment providers in the student's school.
4. Post Enrollment Records: Records that only contain information about an individual after he/she is no longer a student at the District (for example, records of alumni activities);
- E. Directory Information: The District designates the following information as Directory Information: student's name, parent's name, address, date and place of birth, telephone number, email address, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, most recent previous educational agency attended by student, photograph, and video images of students engaged in routine activities when those images are not records of the district's law enforcement unit. Directory information will not be provided online.

III. Rights of Parents and Eligible Students:

- A. Each parent of a student has the rights described in this policy, unless the District has been provided with evidence that there is a court order, statute or legally binding document related to such matters as divorce, separation or custody that specifically revokes these rights.
- B. When a student becomes an eligible student (18 or attending a post-secondary school) all rights accorded to parents and consent required of parents, transfer from the parents to the eligible student. However, the District does not require the consent of the eligible student:
 1. To disclose the education record to the parent if the eligible student is claimed by the parent as a dependent for tax purposes.
 2. To disclose the education record to appropriate parties in connection with a health or safety emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.
 3. A school official may generally share with a parent information that is based on that official's personal knowledge or observation of the student.

IV. Confidentiality of Education Records:

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7500.1 Replaces 7060.1

EDUCATION RECORDS

- A. The District will not release education records, including personally identifiable information contained in Education Records, except:
1. Written Consent: The District may release the information if prior to the release of information, the District receives written consent from the parent. The written consent must specify the information to be released, the reason for the release and to whom the information may be released. The District will give the parent or student a copy of the information released, if requested by the parent.
 2. Directory Information: The District may release Directory Information if the District has properly circulated its annual FERPA notification to parents of students in attendance and eligible students in attendance, unless the parent or eligible student has submitted Regulation 7500.5 restricting the District's ability to release this information.
 3. Military Recruiters: The District will disclose to requesting military recruiters the names, addresses and telephone numbers of juniors and seniors, unless the parent or eligible student has submitted Regulation 7500.5 prohibiting such release.
 4. School Officials with a legitimate educational interest: The District may release the information to other school officials, including teachers within the District who have a legitimate educational interest in the information. The District will use reasonable methods to ensure that school officials have access only to the education records in which the school officials have a legitimate educational interest.
 - A school official is: A person employed by the District as an administrator, supervisor, instructor, or support staff member, including health or medical staff; a person elected to the School Board; a person or company employed by or under contract to the District to perform a special task, such as an attorney, auditor, medical consultant, or therapist; a parent or student serving on an official committee, such as a disciplinary or grievance committee, or who is assisting another school official in performing his or her tasks. A school official may be a contractor, consultant, volunteer or other party to whom the District has outsourced instructional services and functions if that individual or entity is performing services district employees otherwise perform (is not selling products or services), is under the direct control of the district with respect to the use and



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STUDENTS

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EDUCATION RECORDS

maintenance of the education records and is restricted from re-disclosing the education records except as permitted by FERPA.

- A school official has a legitimate educational interest if the official is: Performing a task that is specified in his or her position description or by a contract agreement; performing a task related to a student's education; performing a task related to the discipline of a student; providing a service or benefit relating to the student or student's family, such as health care, counseling, job placement, or financial aid; or maintaining the safety and security of the campus.
 - The District receives services from the Madison Oneida BOCES Regional Information Center and its vendors in accordance with FERPA. A request for a complete list of current vendors may be submitted to the Records Access Officer.
5. Student seeks to enroll in a different school: The District may release student records to officials of other schools in which the student seeks or intends to enroll, provided that the student's parents are notified of the transfer, receive a copy of the record if desired, and have an opportunity for a hearing to challenge the content of the record.
 6. Certain State and Federal Officials: The District may release information to authorized officials of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education or certain State and Local Educational authorities.
 7. Financial Aid: The District may release information to appropriate parties in connection with a student's application for or receipt of financial aid.
 8. Authorized organizations performing studies: The District may release information to organizations conducting studies for or on behalf of the District to develop, validate or administer predictive tests, administer student aid programs or improve instruction, provided that appropriate safeguards are implemented in accordance with federal regulations.
 9. Accrediting Organizations: The District may release information to authorized accrediting organizations to carry out their accrediting functions.
 10. Court Order or Subpoena: The District may release information pursuant to a valid court order or subpoena, provided that the District makes a



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reasonable effort to notify the affected parent or eligible student of the court order or subpoena in advance of the release of the information (except that in certain cases, such as in the case of certain subpoenas issued under the U.S. Patriot Act, the court order or subpoena may require release of information without advance notice to the parents).

11. Victim of Specified Crimes: In certain instances, the District may release to the victim of a specified crime, the final results of a disciplinary proceeding commenced against the alleged perpetrator, provided that the release conforms to the requirements of 34 CFR 99.39. The final results may only include the name of the student, the offense committed and the sanction imposed by the District.
12. Information Concerning Registered Sex Offenders: The District may release information provided to it under 42 USC 14071 and the applicable Federal Guidelines.
13. Child Welfare Agencies: The District may release information to an agency caseworker or other representative of a State or local child welfare agency, or tribal organization who has the right to access a student's case plan and when the agency or organization is legally responsible for the child's care and protection to provide accurate information about a child's education history and needs to make informed placement recommendations to the court.
14. Release in connection with an emergency necessary to protect health or safety: The District may release information to appropriate parties in connection with an emergency if the release is necessary to protect the health or safety of the student or other persons. The District will consider the following criteria when determining whether the information should be disclosed:
 - The seriousness of the threat to the health of the student or other individuals;
 - The need for the information to meet the emergency;
 - Whether the parties to whom the information is disclosed are in a position to deal with the emergency;
 - The extent to which time is of the essence in dealing with the emergency.

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The District will record the articulable and significant threat that formed the basis for the disclosure and the parties to whom the information was disclosed

- B. If the District discloses student records to a third party as permitted by this policy, the District will:
1. Advise the third party of its duty to refrain from redisclosing the information and of its obligation to maintain the confidentiality of the information in accordance with the *Family Educational Rights and Privacy Act*.
 2. If possible, attach to the disclosed record the following statement: "This document contains personal information from a student's education records. It is protected by the Family Educational Rights and Privacy Act (20 U.S.C. 1232g) and may not be re-released without consent of the parent or eligible student."

V. **Requests to Inspect Education Records:**

- A. Request: A parent who is interested in inspecting the student's education record must submit his/her request to the Records Access Officer between the hours of 9:00 a.m. to noon and 1:00 p.m. to 4:00 p.m. on any school day. Requests should be submitted in writing, on a form provided by the District (Regulation 7500.2). Copies of the form are available in the office of the Records Access Officer. If a parent makes an oral request for access to the education record during a school conference, the District may provide the parent access to the education record even though it has not received the request in writing.
- B. Response: Within forty-five days of his/her receipt of a request for inspection, the Records Access Officer will determine and will advise the person making the request whether the records specified in the request are available for inspection.
1. Records Available: If the records are available for inspection, the Records Access Officer will advise the requestor when and where the record will be available for inspection. If the records contain information about more than one student, the Records Access Officer will remove from the copy of the records shown to the requester, any information which in his/her judgment would constitute an unwarranted invasion of personal privacy of any party (other than the student for whom the inspection has been requested).

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2. Records Not Available: If the records are not available for inspection, the Records Access Officer will note the reason for the unavailability on the request form and will return a copy of the request form to the requesting party.
3. Explanation of Records: The Records Access Officer will respond to reasonable requests for explanations and interpretations of the records.
4. Copying Fee: The fee for copies of records is twenty-five cents per page, which is required to be paid at the time the copy is requested. The District will waive the fee if the fee effectively denies the parent an opportunity to inspect and review the education record.
5. Maintaining a record of requests: The Records Access Officer shall keep with the education record of each student, a record of all individuals, agencies or organizations which have requested or obtained access to the student's record (Regulation 7500.3) and a record of all re-disclosures it has authorized.
 - The record will indicate the parties who requested or received the information and the legitimate interest the party had in the information.
 - The District does not have to keep this record if the requester is the parent or eligible student, a school official with a legitimate educational interest in the information, a party with written consent from the parent or eligible student, a party seeking directory information, or a party seeking information through certain subpoenas or court orders where the issuing court or agency has ordered that the existence or the contents of the subpoena or information not be disclosed.

VI. Request to Amend Education Records:

- A. If a Parent believes the education records relating to the student contain information that is inaccurate, misleading, or in violation of the student's rights of privacy, he or she may ask the educational agency or institution to amend the record.
 1. The request shall be directed to the Records Access Officer during regular business hours on the prescribed form. Copies of the form are available in the Superintendent's office or the office of the Records Access Officer. (See Regulation No. 7500.4).

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2. The request shall identify, in writing, the record or records which the parent believes to be inaccurate, misleading or otherwise in violation of the student's rights of privacy, with a statement of the reasons for the challenge to the record.
- B. The Records Access Officer will make a written response to the request to amend an education record within twenty days of his/her receipt of the request. The response will indicate whether the Records Access Officer:
1. Finds that the record in question is inaccurate, misleading or an invasion of the student's rights of privacy and that the record will be amended as requested, or
 2. Finds that there is an insufficient basis to amend the record in question. If the Records Access Officer finds that there is an insufficient basis to amend the record in question, he/she will notify in writing the requesting party of the opportunity for a hearing and will provide the requesting party with a form to request the hearing.
- C. Through informal meetings with the Parents, the settlement of a dispute regarding content of education records is encouraged.

VII. Request for Hearing:

- A. Request: If a parent disagrees with the Records Access Officer's finding that there is an insufficient basis to amend the education record the parent may request a hearing. The request must be submitted to the Superintendent within ten days of the parent's receipt of the Records Access Officer's decision, on a form provided by the District. The hearing will be conducted within ten days of the Superintendent's receipt of the request for a hearing.
- B. Notice: The District will mail a hearing notice to the requesting party reasonably in advance of the hearing. The hearing notice will include the date, time and place of the hearing.
- C. Hearing: The Hearing will be conducted by the Superintendent (or by another person designated by the Superintendent who does not have a direct interest in the outcome of the hearing). During the hearing, the requesting party may be represented by an individual or individuals (including an attorney) at his/her own expense. The requesting party will have a full and fair opportunity to present relevant evidence.

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- D. Decision: The Superintendent (or designee) will submit a written decision within ten days after completion of the hearing. The decision must be based solely on the evidence presented at the hearing, and must include a summary of the evidence and the reasons for the decision.
1. If the Superintendent (or designee) finds that the record should be amended, he/she will amend the record and will inform the parent of the amendment in writing.
 2. If the Superintendent (or designee) finds that the record should not be amended, he/she will inform the parent in writing of the right to place a statement in the record commenting on the contested information and/or stating why he/she disagrees with the decision of the District. The District will maintain the statement with the contested part of the record for as long as the record is maintained and will disclose the statement whenever it discloses the portion of the record to which the statement relates.

VIII. Notification of Rights:

- A. The District shall annually disseminate a notice to parents and eligible students of their rights relative to education records. The notice will allow parents at least thirty days to ask the District not to disclose some or all of the directory information. (See Regulation No. 7500.5).
- B. Parents and eligible students have the right to file a complaint with the U.S. Department of Education concerning alleged failures to comply with FERPA. Written complaints may be filed with: The Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-5920.

Approved by the Superintendent: _____

Legal Ref: The Federal Family Educational Rights and Privacy Act, 20 U.S.C. 1232; 34 CFR 99; October 9, 2002 Joint Memorandum from Secretary of Education Rod Paige and Secretary of Defense Donald H. Rumsfeld; February 7, 2003 Memorandum to Superintendent's from LeRoy S. Rooker, Director of the Family Policy Compliance Office, US Dept. of Education; Uninterrupted Scholars Act

Adopted: 1984

Revised: 05/19/99, 05/13/04, 04/26/11

Madison Central School District

SUPERINTENDENT'S REGULATION

Draft 10/01/2015

STUDENTS

7500.3 Renumber 7060.3

STUDENT PRIVACY – RECORD OF FERPA REQUESTS

Name of Person, Agency or Organization Seeking Access	Date Requested	Records Requested	Reason for Request	Access Granted/Denied	Disposition of Request	Remarks

Approved by the Superintendent: _____

Adopted: 05/19/99

Revised: 05/13/04



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Draft 10/01/2015

STUDENTS

7500.4 Renumber 7060.4

REQUEST TO CORRECT FERPA RECORDS

To: Student Records Access Officer

I request a correction of the following school records related to: _____
(Name of Student)

My grounds for requesting such correction are as follows:

Signature

Date

Representing

Mailing Address

Approved by the Superintendent: _____
Adopted: 05/19/99
Revised: 05/13/04



Madison Central School District

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Draft 10/01/2015

STUDENTS

7500.5 Renumber/Revise 7060.5

STUDENT PRIVACY FERPA NOTICE

Date: _____

Dear Parent or Eligible Student:

The Family Educational Rights and Privacy Act of 1974 (FERPA) affords parents or “eligible students” (students who are over 18 years of age or enter a postsecondary educational institution) certain rights with respect to the student’s education records. The purpose of this letter is to inform you of some of those rights and to provide you with the following contact information for the District’s Records Access Officer:

District Clerk
Madison School District
7303 State Rt. 20
Madison NY 13402
Telephone: (315) 893-1878

Examples of *FERPA* rights include:

1. The right to inspect and review the student’s education records within 45 days of the day the School receives a request for access. Written requests for such access may be submitted to the Records Access Officer between **9:00 a.m. to 12 noon and 1:00 p.m. to 4:00 p.m.** on any school day. Such requests should be submitted on the District’s *Application for Inspection of Student Records* form that is located in the Office of the Records Access Officer.
2. The right to request the amendment of the student’s education records that the parent or eligible student believes is inaccurate, misleading or an invasion of the student’s privacy rights. A request for an amendment may be submitted to the Records Access Officer during regular business hours. Such requests should be submitted on the District’s *Request For Correction of Student Records* form that is located in the Office of the Records Access Officer. If the Records Access Officer denies a properly submitted request for an amendment, the person seeking the amendment will be advised of his/her right to a hearing regarding the requested amendment.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that *FERPA* authorizes disclosure without consent. For example, the District may, without consent, disclose:
 - a. Personally identifiable information to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff ~~and law enforcement unit personnel~~); a person elected to the School Board; a person or company with whom the School has contracted to perform a

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7500.5 Renumber/Revise 7060.5

STUDENT PRIVACY FERPA NOTICE

special task, (such as an attorney, auditor, medical consultant, or therapist and including entities that host and disseminate student information such as grades, homework and messages from teachers on the Internet); a parent or student serving on an official committee, such as a disciplinary or grievance committee, or who is assisting another school official in performing his or her tasks. A school official may be a contractor, consultant, volunteer or other party to whom the District has outsourced instructional services and functions if that individual or entity is performing services district employees otherwise perform (is not selling products or services), is under the direct control of the district with respect to the use and maintenance of the education records and is restricted from re-disclosing the education records except as permitted by FERPA. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. – performing a task that is specified in his or her position description or by a contract agreement; performing a task related to a student's education; performing a task related to the discipline of a student; providing a service or benefit relating to the student or student's family, such as health care, counseling, job placement, or financial aid; or maintaining the safety and security of the campus. The District receives services from the Madison Oneida BOCES Regional Information Center and its vendors in accordance with FERPA. A request for a complete list of current vendors may be submitted to the Records Access Officer.

- b. Appropriately designated “directory information”, unless the parent or eligible student has advised the District to the contrary by filling out and returning the below attached *Request to Limit Disclosure of Directory Information* form. The primary purpose of directory information is to allow the District to include this type of information from the student’s education records in certain school publications such as a playbill (showing the student’s role in a drama production), an annual yearbook, an honor roll or other recognition list, a graduation program, or a sports activity sheet (such as a wrestling program that discloses participants height or weight), etc. Directory information may also be disclosed to outside organizations such as companies that manufacture class rings or publish yearbooks or other companies. Additionally, Federal Law requires Districts receiving certain federal assistance to provide requesting military recruiters with secondary school names, addresses, telephone listings and possibly other directory information, unless parents or eligible students have advised the District that they do not want their student’s information disclosed without prior written consent.
4. The right to know that the District has designated the following information as directory information: Directory Information: student’s name, parent’s name, address, date and place of birth, telephone number, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic

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STUDENTS

7500.5 Renumber/Revise 7060.5

STUDENT PRIVACY FERPA NOTICE

teams, dates of attendance, degrees and awards received, most recent previous educational agency attended by student, photograph, and video images of students and sound recordings of students ~~walking in the hallways, parking lots, on school buses, etc., engaged in~~ routine normal activities when those images are not records of the District's law enforcement unit. ~~obtained from the video and/or audio recording devices.~~

5. If you do not want the District to disclose directory information without your prior written consent, you must complete and return to the District the below attached form by thirty (30) days from the date of this notice.
6. The right to file a complaint with the following office if you believe the District has violated your *FERPA* rights: Family Policy Compliance Office, US Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605.

Additionally, please be aware that:

- It is the District's policy to disclose education records without consent to officials of another school district in which a student seeks or intends to enroll, and;
- The District uses video surveillance cameras on school property and in school vehicles to maintain the physical security and safety of the campus. The District has designated its Security Office as its law enforcement unit and has assigned to them the responsibility of maintaining the video surveillance images.

Sincerely,

Madison Central School District

SUPERINTENDENT'S REGULATION

Draft 10/01/2015

STUDENTS

7500.5 Renumber/Revise 7060.5

STUDENT PRIVACY FERPA NOTICE

Request To Limit Disclosure of Directory Information

District Clerk
Madison School District
7303 State Rt. 20
Madison NY 13402
Telephone: (315) 893-1878

Dear Records Access Officer:

_____ Please secure my written consent before releasing my child's name, address, telephone number and directory information to military recruiters.

_____ Please secure my written consent before releasing the following directory information to anyone:

Parent Signature

Date of Request

For District Use Only

Request Received By

Date Request Received

Approved by the Superintendent: _____

Adopted: 1984

Revised: 05/19/99, 05/13/04, 04/26/11



PARENTAL ACCESS TO INSTRUCTIONAL MATERIALS, THIRD PARTY SURVEYS
AND MARKETING SURVEYS

I. Introduction:

- A. This policy governs the District's use and disclosure of Instructional Materials, Protected Information Surveys, Third Party Surveys and Marketing Surveys.
- B. For the purposes of this regulation the term "parent" means parent or legal guardian or other person standing in loco parentis to a student.
- C. The District's Records Access Officer is:

District Clerk
Madison Central School District
7303 State Rt. 20
Madison NY 13402
Telephone: (315) 893-1878

II. Protected Information Surveys:

- A. A "Protected Information Survey" is any survey, analysis or evaluation of students that is required by the BOCES and concerns one or more of the following eight protected areas:
 - 1. Political affiliations or beliefs of the student or the student's parent;
 - 2. Mental or psychological problems of the student or the student's family;
 - 3. Sex behavior or attitudes;
 - 4. Illegal, anti-social, self-incriminating or demeaning behavior;
 - 5. Critical appraisals of other individuals with whom respondents have close family relationships;
 - 6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers;
 - 7. Religious practices, affiliations, or beliefs of the student or student's parent;

PARENTAL ACCESS TO INSTRUCTIONAL MATERIALS, THIRD PARTY SURVEYS
AND MARKETING SURVEYS

8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).
- B. The District will not, without prior written consent, require as part of any applicable program, any student to submit to a Protected Information Survey if the survey is funded in whole or in part by the US Department of Education.
- C. The District will provide parents and eligible students with notice and the opportunity to opt-out of any Protected Information Surveys regardless of funding.
- D. In the event that the District administers a Protected Information Survey, the District will:
 1. Strictly safeguard all protected information.
 2. Not use the protected information for any improper purpose;
 3. Restrict the disclosure of the protected information to persons the BOCES deems essential to the purpose of the collection.
 4. Allow requesting parents an opportunity to inspect the Protected Information Survey.

III. Instructional Materials:

- A. The term "Instructional Materials" means instructional content that is provided to a student, regardless of its format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.
- B. The District will make available for inspection by parents all instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any applicable program.
- C. A parent may request the opportunity to inspect instructional materials according to the following procedure:
 1. Requests for inspection of instructional materials may be submitted during regular school hours to the District's Records Access Officer. The request



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should be precise enough for the appropriate teacher to find the requested materials.

2. The District Access Officer will review the request with the appropriate teacher and will determine:
 - a. Whether the materials are instructional in nature, and
 - b. What steps, if any, must be taken to preserve the privacy of any student who is not the legal responsibility of the requesting parent.
3. The District will respond to a parent's request for inspection within a reasonable period of time after the District's receipt of the request.
 - a. If the Records Access Officer determines that the requested materials are not instructional in nature, the Records Access Officer will notify the requesting parent of his/her determination.
 - b. If the Records Access Officer determines that the requested materials are instructional in nature, the appropriate teacher:
 - i. Will take all steps that are necessary to preserve the privacy of any student who is not the legal responsibility of the requesting parent, and
 - ii. Will promptly contact and schedule a meeting with the requesting parent. The purpose of the meeting will be to provide the requesting parent the opportunity to inspect the instructional materials that he/she requested.

IV. Third Party Surveys:

- A. The term "Third Party Survey" means any survey created by a third party and administered or distributed by the school district.
- B. The BOCES will notify parents of its intent to administer or distribute a third party survey before it is administered or distributed to students. A parent who submits a timely request will be granted a reasonable opportunity to inspect the third party survey before the District administers it or distributes it to students.

V. Marketing Surveys:

- A. The term "Marketing Surveys" means any survey used to disclose or collect individually identifiable information (including a student or parent's first and last

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name, home or physical address (including street name and city/town name), telephone number or social security identification number) from students for the purpose of marketing or selling the collected information, or providing that information to others for the purpose of marketing or selling the collected information.

- B. The term “Marketing Surveys” does not include any instrument used to disclose or collect such information for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to students or institutions such as:
1. Colleges or other postsecondary educational recruiters or, military recruiters;
 2. Book clubs, magazines, and programs providing access to low-cost literary products;
 3. Curriculum and instructional materials used by elementary schools and secondary schools;
 4. Tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments;
 5. The sale by students of products or services to raise funds for school-related or education-related activities
 6. Student recognition programs.
- C. The District will notify parents of its intent to administer or distribute a marketing survey before it is administered or distributed to students. A parent who submits a timely request will be granted a reasonable opportunity to inspect the marketing survey before the District administers it or distributes it to students. Requests should be submitted to the District’s Records Access Officer during regular business hours.
- D. If the District uses a marketing survey to collect individually identifiable information from students, the District will:
1. Strictly safeguard all confidential student information that is collected;

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AND MARKETING SURVEYS

2. Not use such information for any improper purpose;
3. Restrict the disclosure of such information to persons the District deems essential to the purpose of the collection;
4. Allow requesting parents an opportunity to inspect the Marketing Survey.

VI. Parental Notification:

- A. The District will notify parents of the adoption or continued use of this policy at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in this policy.
- B. The District will notify parents (or in the case of a student of an appropriate age, the student) annually of the specific or approximate dates when activities involving "Marketing Instruments (as defined by this regulation) are scheduled. The annual notice will offer parents the opportunity to opt their child out of such activities.
- C. The District will notify parents annually of the specific or approximate dates when activities involving Protected Information Surveys are scheduled. The annual notice will:
 1. Offer parents the opportunity to provide prior written consent for their child's participation in any Protected Information Survey that is funded in whole or in part by the US Department of Education,
 2. Offer parents the opportunity to opt their child out of participation in any Protected Information Survey regardless of funding.

VII. Parental Participation: The original policy was developed and adopted in consultation with parents.

Madison Central School District
Legal Ref: 20 USCA 1232(h); 34 CFR Part 98.
Cross Ref: Policy 7500, Education Records
Adopted: 05/13/04
Revised: _____

Madison Central School District

SUPERINTENDENT'S REGULATION

Draft 10/01/2015

STUDENTS

7501.1 Renumber 7060.8 Replaces 7060.7

STUDENT PRIVACY - PPRA OPT-OUT LETTER

Date: _____

Dear Parent or Eligible Student:

The *Protection of Pupil Rights Amendment (PPRA)* requires the Madison Central School District to notify you and obtain consent or allow you to opt your child out of participating in the following school activities:

1. Certain Protected Information Surveys: Any student survey, analysis or evaluation that is required by the District and concerns one or more of the following eight protected areas:
 - A. Political affiliations or beliefs of the student or student's parent;
 - B. Mental or psychological problems of the student or student's family;
 - C. Sex behavior or attitudes;
 - D. Illegal, anti-social, self-incriminating, or demeaning behavior;
 - E. Critical appraisals of others with whom respondents have close family relationships;
 - F. Legally recognized privileged relationships, such as with lawyers, doctors or ministers;
 - G. Religious practices, affiliations, or beliefs of the student or parents; or
 - H. Income, other than as required by law to determine program eligibility.
2. Certain Marketing Surveys: In general, surveys that are used to disclose or collect individually identifiable information from students for the purpose of marketing or selling the collected information. Certain exceptions to this definition exist.
3. Certain Non-Emergency Invasive Physical Examinations and Screenings: Certain statutorily specified non-emergency invasive physical examinations or screenings.

The following schedule lists the activities that require parental notice and consent or opt-out for the upcoming school year. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 or older or is an emancipated minor under State law):

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STUDENT PRIVACY - PPRA OPT-OUT LETTER

(Sample Protected Information Survey Notice)

- Date: On or about October 15, 20__.
- Grades: Five and Six
- Activity: ABC Survey of At-Risk Behaviors
- Summary: This is an anonymous survey that asks students questions about behaviors such as drug and alcohol use, sexual conduct, violence and other at-risk behaviors. The survey also asks questions of a demographic nature concerning family make-up, the relationship between parents and children, and use of alcohol and drugs at home.
- Consent: **(Use the following consent language only if the protected information survey is funded in whole or in part by US Department of Education):** A parent must sign and return the attached consent form no later than (insert date) so that your child may participate in this survey.
- Opt-Out: **(Use the following opt-out language only if the protected information survey is not funded in whole or in part by the US Department of Education):** Contact (specify a school official) at (telephone number, email, address, etc.) no later than (insert date) if you do not want your child to participate in this activity.
-
-

(Sample Invasive Physical Exam Or Screening Notice)

- Date: November 22 - 24, 20__.
- Grades: One through Six
- Activity: Flu Shots
- Summary: The County Department of Public Health Services will administer flu shots for influenza types A and B.
- Opt-Out: Contact (specify a school official) at (telephone number, email, address, etc.) no later than (insert date) if you do not want your child to participate in this activity.
-
-

(Sample Survey That Collects Only Directory Information)

- Date: 20__ – 20__ School Year.
- Grades: Nine through Twelve
- Activity: Student-Based Commercial Services
- Summary: The District collects, or allows businesses to collect, use, and disclose personal information on students, including names, addresses and telephone listings. These businesses provide student-based products and services, such as computer equipment, sports clothing, school jewelry, and entertainment products.

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STUDENT PRIVACY - PPRA OPT-OUT LETTER

Opt-Out: Contact (specify a school official) at (telephone number, email, address, etc.) no later than (insert date) if you do not want your child to participate in this activity.

Note to schools: This information (names, addresses, and telephone listings) may be designated and disclosed as “directory information” under the Family Educational Rights and Privacy Act (*FERPA*). Instead of using this model notice format, schools may meet PPRA notice requirements for specific marketing activities that involve only designated “directory information” by allowing parents to opt out of “directory information” disclosure at the start of each school year, which should include all marketing activities).

(Sample Survey That Collects More Than Directory Information)

Date: 20__ – 20__ School Year.

Grades: Nine through Twelve

Activity: Student-Based Commercial Services

Summary: The District collects, or allows businesses to collect, use, and disclose personal information on students, including names, addresses, telephone listings and social security numbers. These businesses provide student-based products and services, such as computer equipment, sports clothing, school jewelry, and entertainment products.

Consent: A parent must sign and return the attached consent form no later than (insert date) so that your child may participate in this survey

Note to schools: While some of the information – names, addresses, and telephone listings may be designated and disclosed as “directory information” under the Family Educational Rights and Privacy Act (*FERPA*), schools that permit marketing activities that involve the collection, use, and disclosure of the students’ social security numbers may not use an opt-out procedure and must obtain prior written consent in accordance with Section 99.30 of the *FERPA* regulations.).

Request To Review Certain Surveys Or Instructional Materials

If you wish to review any survey instrument or instructional material used in connection with any protected information or marketing survey, please submit a request to (District Official) at (District Address). (District Official) will notify you of the time and place where you may review these materials. You have the right to review a survey and /or instructional materials before the survey is administered to a student.

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STUDENT PRIVACY - PPRA OPT-OUT LETTER

Consent Form

I _____ (parent's name) give my consent for _____ (student's name) to take the _____ (specify the name and date of the activity).

Date: _____

(Parent's signature)

Please return this form no later than (insert date) to the following school official:

Name: _____

Address: _____

Telephone: _____

Approved by the Superintendent: _____

Adopted: 05/13/04



UNIFORM VIOLENT INCIDENT REPORTING

I. PURPOSE

- A. The 2000 Project SAVE (Safe Schools Against Violence in Education) legislation and 8NYCRR Section 100.2(gg) of the Regulations of the Commissioner of Education require school districts to record information on “violent or disruptive incidents.”
- B. Pursuant to the provisions of N.Y.S. Education Law, Section 2802, entitled “Uniform Violent Incident Reporting System,” the Commissioner of Education has been directed by the State Legislature to establish a statewide uniform violent incident reporting system, as well as promulgate regulations defining “violent or disruptive incidents.”
- C. The Violent and Disruptive Incident Report (VADIR) Form implemented by the Department of Education serves two purposes:
 1. To provide documentation of each incident to be used by school administrators and Department staff, and
 2. To assist schools in compiling the summary data that must be reported on the BEDS School Data Form.

II. DEFINITIONS

- A. “Violent or disruptive incident” shall mean one or more of the categories of incidents listed on the Violent and Disruptive Incident Report (VADIR) form that occurs on the property of the District. (Regulation #7502.1)
- B. School “property,” as set forth in N.Y.S. Education Law Section 2801(1), entitled “Codes of Conduct on school property,” shall be defined to mean “...in or within any building, structure, athletic playing field, playground, parking lot and land contained within the real property line of a public elementary or secondary school; or in or on a school bus as defined in Section 142 or the N.Y.S. Vehicle and Traffic Law; and a school function which shall include a school-sponsored or school-authorized extracurricular event or activity, regardless of where such activity or event takes place.(see also: 8 NYCRR Section 100.2 (gg))

UNIFORM VIOLENT INCIDENT REPORTING**III. VIOLENT & DISRUPTIVE BEHAVIORS**

- A. An incident must be reported if it meets the following criteria; (1) it involved physical injury or the threat of physical injury, or (2) it disrupts the educational process and is serious enough to lead to disciplinary or referral action.
- B. Incidents involving physical injury, with or without the use of a weapon; the “use or possession of drugs or alcohol,” and/or bomb threats or false alarms must all be reported regardless of the type of disciplinary or referral action that results. Incidents must also be reported regardless of whether or not the perpetrator(s) is identified.
- C. Alleged incidents of Intimidation, Harassment, Menacing or Bullying that are reported to a building principal or other school administrator responsible for school discipline must be reported, regardless of whether the complaint is subsequently determined to be deemed unfounded.
- D. Incidents defined I Categories 1-8, 14-15, and 17-19 of the VADIR Form that occur on school property (or during school-sponsored or school-authorized extracurricular events or activities,) are reportable in all circumstances, regardless of both the time when they occurred, and whether or not the person committing the act was an enrolled student.

Incidents in categories 9-13, 16 and 20 of the VADIR Form that occur on school property (or during school-sponsored or school-authorized extracurricular events or activities,) are reportable if the incident resulted in one or more of the disciplinary responses listed on the Summary Form, or would have resulted in one or more of the disciplinary response listed on the Summary form, in the case of an unknown perpetrator, regardless of the time when the incident occurred and whether or not the person committing the act was an enrolled student.

IV. STATE REPORTING AND RECORD KEEPING

- A. The district is required to submit the data to the Department for each reportable violent or disruptive incident using the NYSED application business portal.
- B. The district must report incidents that occur in common areas or on school property that are under the control of the school district or on school buses that the school district operates or provides by contract.
- C. In addition, each the district must provide a summary of all reportable incidents on the Basic Educational Data System (BEDS) School Data Form the following school year.



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UNIFORM VIOLENT INCIDENT REPORTING

- D. Violent and Disruptive Incident Report Forms must be kept on file in the School District until the youngest person involved in an incident reaches the age of 27, and must be made available to State Education Department staff on request.

Madison Central School District

Legal Ref: Education Law §2801, 2802; Chapter 425 of the Laws of 2002 relevant to Unsafe School Choice, Provisions of Part 120 of the Commissioner's Regulations relevant to Unsafe School Choice; 8 NYCRR 100(ss)

Adopted: _____

VIOLENT AND DISRUPTIVE INCIDENT REPORT (VADIR) FORM

Last Revised, October 2006

Make additional copies of this form as needed. Do not send copies of this form to SED. Annual summary results for all reportable incidents occurring during the school year, between July 1 and June 30, should be reported on the SED Electronic VADIR System.

SCHOOL NAME _____

DESCRIPTION OF INCIDENT:

1. **CATEGORY OF INCIDENT** - If the incident involves multiple categories, one category choice is determined by the building official(s)/police handling the matter. The bold characters to the right of each item indicate the sections for annual reporting on the *Summary of Violent and Disruptive Incidents Report* where tallies of the corresponding incidents will be entered. (Check (✓) all columns that apply.) Category definitions are summarized in this document and detailed in the *Glossary of Terms*.

	With Weapon	Without Weapon	Involving Alcohol or Drugs	On School Transportation
1. Homicide (1a): conduct that results in the death of another person.				
2.1 Forcible Sex Offenses (2.1a): involving forcible compulsion.				
2.2 Other Sex Offenses (2.2a): involving inappropriate sexual contact (no forcible compulsion.)				
3. Robbery (3a): forcible stealing of property from a person by threatening the immediate use of physical force.				
4. Assault with Serious Physical Injury (4a): intentionally or recklessly causing physical injury which creates substantial risk of death or serious or protracted disfigurement or protracted impairment of health or protracted loss or impairment of the function of any bodily organ.				
5. Arson (5a): deliberately starting a fire with intent to damage or destroy property.				
6. Kidnapping (6a): to abduct a person or restrain a person with intent to prevent his or her liberation.				
7. Assault with Physical Injury (7a): intentional or reckless act causing impairment of physical condition or substantial pain. (In violation of the school district code of conduct).				
8. Reckless Endangerment (8a): subjecting individuals to danger by recklessly engaging in conduct that creates a grave risk of death or serious injury but no actual physical injury.				
9. Minor Altercations (9a): involving physical contact and no physical injury.				
10. Intimidation, Harassment, Menacing or Bullying (10a): no physical contact - intentionally placing another person in fear of imminent physical injury. Incidents that do not result in a consequence (j-o) are reported in Item 2 page 3.				
11. Burglary (11a): entering or remaining unlawfully on school property with intent to commit a crime.				
12. Criminal Mischief (12a): Intentional or reckless damaging of school property or the property of another person, including but not limited to vandalism and the defacing of property with graffiti.				



	With Weapon	Without Weapon	Involving Alcohol or Drugs	On School Transportation
13. Larceny, or Other Theft Offenses (13a): unlawful taking and carrying away of personal property with intent to deprive the rightful owner of property. Permanently or unlawfully withholding property from another.				
14. Bomb Threat (14a): a telephoned, written or electronic message that a bomb, explosive or chemical or biological weapon has been or will be placed on school property.				
15. False Alarm (15a): falsely activating a fire alarm or other disaster alarm.				
16. Riot (16a): four or more persons simultaneously engaging in tumultuous and violent conduct and thereby intentionally or recklessly causing or creating a grave risk of physical injury or substantial property damage or causing public alarm.				
*17.1 Weapons Possession: Weapons Confiscated through Routine Security Checks at Building Entrances (17a)				
*17.2 Weapons Possession Only: Weapons Found through other Means (17a) (Incidents where weapons were found other than through a routine security check at a building entrance.)				
18. Use, Possession, or Sale of Drugs Only (18a)				
19. Use, Possession, or Sale of Alcohol Only (19a)				
20. Other Disruptive Incidents (20a): incidents involving disruption to the educational process serious enough to lead to one or more consequences listed in (j-o).				

* For the 2005-06 reporting cycle, the combined totals of 17.1 and 17.2 must be reported in the 2005-06 VADIR Summary Form. In 2006-07, however, weapons possession incidents where weapons were confiscated through security checks at the building entrance will be reported separately from other weapons possession incidents.

2. Incident involved intimidation, harassment menacing or bullying of students or staff reported to the school principal or other school administrator responsible for student discipline by any source, such as a staff member, student, parent or other concerned citizen. Incident was not reported in Category 10 and did not result in a disciplinary action listed in the summary form (Columns j-o).

3. DATE AND TIME OF INCIDENT _____

4. LOCATION OF INCIDENT _____

5. INCIDENT OCCURRED (Check one item under each column)

Location

- ___ (a) On school property 4(a)
- ___ (b) At school-sponsored function off school grounds 4(b)

Time

- ___ (c) During regular school hours 4(c)
- ___ (d) Before or after regular school hours, or on a day when school is not in session. 4(d)

6. INCIDENT WAS (Check all that apply)

- ___ (a) Gang related 4(e)
- ___ (b) Bias Related 4(f)



7. VICTIMS (Duplicate this page as necessary)

Enrolled Students 1(e)

	Name	Grade	Age
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

School Personnel 1(f)

	Name	Position
1		
2		
3		
4		
5		
6		
7		
8		

Others (Include Unknown) 1(g)

	Name	Position
1		
2		
3		
4		
5		
6		
7		
8		

8. OFFENDERS (Duplicate this page as necessary)

Enrolled Student 1(b)

Name: _____ Grade _____ Age _____

Check all that apply. Report duration in school days. (√) Duration

Referred for counseling or treatment program 1(j)		
Removed by teacher (section 3214) 1(k)		
Suspension from class or activities 1(l)		
Received out-of-school suspension 1(m)		
Transferred to alternative education program 1(n)		
Referred to law enforcement or juvenile justice 1(o)		

Other non-punitive referrals (not to be reported on annual summary form)



Enrolled Student 1(b)

Name: _____ Grade Age

Check all that apply. Report duration in school days. (√) Duration

Referred for counseling or treatment program 1(j)		
Removed by teacher (section 3214) 1(k)		
Suspension from Class or Activities 1(l)		
Received out-of-school suspension 1(m)		
Transferred to alternative education program 1(n)		
Referred to law enforcement or juvenile justice 1(o)		

Other non-punitive referrals (not to be reported on annual summary form)

Enrolled Student 1(b)

Referred for counseling or treatment program 1(j)		
Removed by teacher (section 3214) 1(k)		
Suspension from class or activities 1(l)		
Received out-of-school suspension 1(m)		
Transferred to alternative education program 1(n)		
Referred to law enforcement or juvenile justice 1(o)		

Other non-punitive referrals (not to be reported on annual summary form)

Enrolled Student 1(b)

Name: _____ Grade Age

Check all that apply. Report duration in school days. (√) Duration

Referred for counseling or treatment program 1(j)		
Removed by teacher (section 3214) 1(k)		
Suspension from Class or Activities 1(l)		
Received out-of-school suspension 1(m)		
Transferred to alternative education program 1(n)		
Referred to law enforcement or juvenile justice 1(o)		

Other non-punitive referrals (not to be reported on annual summary form)

OFFENDERS (Duplicate this page as necessary) (Continued)

School Personnel 1(c)

Name: _____ Position _____

Check all that apply:

Referred to law enforcement or criminal justice system 3(a)	
Other disciplinary action 3(a)	

School Personnel 1(c)

Name: _____ Position _____

Check all that apply:

Referred to law enforcement or criminal justice system 3(a)	
Other disciplinary action 3(a)	

Other (Include Unknown) 3(b)

Name: _____ Age (if student) ___ Position _____

Check all that apply:

Referred to school of enrollment 3(b)	
Referred to law enforcement or criminal justice 3(b)	
Other disciplinary action (3(b))	

Other (Include Unknown) 3(b)

Name: _____ Age (if student) ___ Position _____

Check all that apply:

Referred to school of enrollment 3(b)	
Referred to law enforcement or criminal justice 3(b)	
Other disciplinary action (3(b))	

9. If the incident involved the use of one or more weapons, indicate the number of weapons used in each weapon type listed below.

- ___ (a) Handguns 5A(1)
- ___ (b) Rifles/shotguns 5A(2)
- ___ (c) Other firearms 5A(3) (specify _____)
- ___ (d) Knives 5A(4)
- ___ (e) Chemical or Biological Agents 5A(5)
- ___ (f) Other weapons 5A(6) (specify: _____)

10. If the incident involved bringing a firearm to or possessing a firearm at a public school, indicate the number of students suspended and the number transferred to alternative education programs.

Discipline	Number of	
	General Education Students	Students with Disabilities
(a)Suspended for one year from the date of suspension (5b)		
(b)Suspension shortened to less than one year (5c)		
(c)How many students reported in Item 10(a) were transferred to an alternative education program? (5d)		
(d)How many students reported in Item 10(b) were transferred to an alternative education program? (5e)		

Report prepared by _____

Date _____

Retain this form in the school. (Do not send to SED).

APPROVED BY THE SUPERINTENDENT: _____



STUDENTS

PROVIDING A SAFE PUBLIC SCHOOL CHOICE TO STUDENTS WHO HAVE BEEN
VICTIMS OF A VIOLENT CRIMINAL OFFENSE

I. Introduction

The Unsafe School Choice Option (Section 9532 of the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind (NCLB) Act of 2001) requires that students attending a persistently dangerous public school, or students who become victims of a violent criminal offense while in or on the grounds of a public school that they attend, be allowed to attend a safe public school within the District (including public charter schools) if such choice is available in that public school.

Pursuant to the Unsafe School Choice Option, New York State law and Commissioner's Regulations, the option of a safe public school will not be available in districts where there are no other safe public schools within the district at the same grade level.

II. Notification Of Parents That A Student Has Been Determined To Be The Victim Of A Violent Criminal Offense:

A. The Superintendent has the responsibility to determine if a student has been the victim of a violent criminal offense.

1. Violent criminal offense means a crime that:

- a. Involves infliction of a serious physical injury¹ upon another as defined in the State Penal Law;
- b. A sex offense that involves forcible compulsion; or
- c. Any other offense defined in the Penal Law that involves the use or threatened use of a deadly weapon².

2. Before the Superintendent determines that a student is the victim of a violent criminal offense, he or she must consult with any law enforcement agency investigating the alleged violent criminal incident and consider any reports or records provided by such agency. However, the Superintendent may determine that a student is the victim of a violent criminal offense

¹ Penal Law §10.00(10) defines "serious physical injury" as a "physical injury which creates a substantial risk of death, or which causes death or serious and protracted disfigurement, protracted impairment of health or protracted loss or impairment of the function of any bodily organ."

² Penal Law §10.00(12) defines "deadly weapon" as "any loaded weapon from which a shot, readily capable of producing death or other serious physical injury, may be discharged, or a switchblade knife, gravity knife, pilum ballistic knife, metal knuckles knife, dagger, billy, blackjack, or metal knuckles."



STUDENTS

PROVIDING A SAFE PUBLIC SCHOOL CHOICE TO STUDENTS WHO HAVE BEEN
VICTIMS OF A VIOLENT CRIMINAL OFFENSE

whether or not the perpetrator is charged, convicted or acquitted by a court of law.

3. The Superintendent may also consult with the school district's attorney prior to making a determination that a student has been the victim of a violent criminal offense.
 4. The District is also required to complete and maintain a Violent and Disruptive Incident Report (VADIR) for each violent or disruptive incident that occurs.
- B.
1. Where the Superintendent determines that the student is not the victim of a violent criminal offense, the parent of, or persons in parental relation to, such student shall be notified of such determination.
 2. If the parent of, or persons in parental relation to, the student wish to challenge such determination, they may file a timely appeal with the Commissioner of Education (copy to the Superintendent).
- C.
1. Where the Superintendent determines that the student is a victim of a violent criminal offense, as defined above, the District shall notify the parents of, or persons in parental relation to, such student of his or her right to transfer to a public school within the District (including public charter schools) and the procedures for such transfer, if such transfer is not otherwise precluded by the NCLB Act.
 2. Notification of the right to transfer shall not be required when:
 - a. there are no other public schools within the District at the same grade level; or
 - b. such transfer to a safe school is otherwise impossible.
 3. Such notice shall occur within twenty-four hours of the Superintendent's determination.
 4. Such notice shall be, to the extent practicable, provided in the dominant language or mode of communication used by the parents or persons in parental relationship to such student.
- D. The District's Code of Conduct has established procedures governing the notification of law enforcement officials of code violations that constitute crimes.



POLICY

Draft 10/01/2015

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STUDENTS

PROVIDING A SAFE PUBLIC SCHOOL CHOICE TO STUDENTS WHO HAVE BEEN VICTIMS OF A VIOLENT CRIMINAL OFFENSE

- E. Notwithstanding any other provision of law to the contrary, the determination of the Superintendent shall not have collateral estoppel effect in any student disciplinary proceeding brought against the alleged victim or perpetrator of the alleged offense.
- III. Designating a Safe Public School or Schools
- A. When a student has been determined to be a victim of a violent criminal offense that occurred on the grounds of a public elementary or secondary school that the student attends, it shall be the responsibility of the District to designate a safe public school or schools within the District (including public charter schools) to which such student may transfer.
 - B. However, a District is not required to designate a safe public school where there are no other public schools within the District at the same grade level or such transfer to a safe public school within the District is otherwise impossible; or if the District has only one public school within the District or only one public school at each grade level.
 - C. A safe public school is defined as a public school that has not been designated by the Commissioner of Education as a persistently dangerous public elementary or secondary school.
 - D.
 - 1. In designating a safe public school or schools the district shall utilize objective criteria. The District may also take into account the needs and preferences of the affected student and parents/persons in parental relation.
 - 2. Such school or schools must be at the same grade level as the school from which the student is transferring. To the extent possible, students should be transferred to schools that are making adequate yearly progress and have not been identified as requiring school improvement, corrective action or restructuring.
 - E. The District shall make every reasonable effort to offer the parents of, or persons in parental relation to, a student who has been determined to be a victim of a violent criminal offense an opportunity to transfer the child to a safe public school within the District within ten (10) calendar days of such determination.
 - F. The parent of, or persons in parental relation to, the student who has been determined to be the victim of a violent criminal offense and who has been offered the choice to transfer to a safe public school within the District may

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PROVIDING A SAFE PUBLIC SCHOOL CHOICE TO STUDENTS WHO HAVE BEEN
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accept such transfer or elect to have the student continue at his or her present school.

- G. A student who transfers to a safe public school pursuant to this policy shall be enrolled in the classes and other activities of the public school in the same manner as all other children at such school.
- H. Any student who transfers to a safe public school pursuant to this policy shall be permitted to remain in such safe public school until the student has completed the highest grade level in such school, or for such other period prescribed by the United States Department of Education, whichever is less.
- I. The District shall provide transportation for any student permitted to transfer to the safe public school with the District it has designated, within the transportation limits established pursuant to Section 3635 of the Education Law.

IV. Documentation

The Superintendent shall maintain appropriate documentation regarding consultations with law enforcement officials and procedures utilized for parental notification and student transfer.

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Madison Central School District

Legal Ref: Chapter 425 of the Laws of 2002 relevant to Unsafe School Choice, Provisions of Part 120 of the Commissioner's Regulations relevant to Unsafe School Choice

Adopted: _____



STUDENT DRUG AND ALCOHOL ABUSE POLICY

I. Philosophy

- A. The Board of Education is committed to the prevention of alcohol and other substance use/abuse. The Madison Central School District recognizes that education systems are taking an increasingly active role in both identifying student's alcohol and substance abuse problems and preventing those problems through education. The District is committed to implementing a comprehensive, purposeful and systematic curriculum targeted at stressing the harmful effects of alcohol and other drug abuse and building strong individuals which is the best defense against alcohol and other drug abuse.
- B. For the purpose of this policy, the term "alcohol and other drug abuse" shall include, but not be limited to, alcohol, marijuana, cocaine, tobacco, inhalants, hallucinogens, amphetamines, heroin, steroids, or substances commonly referred to as designer drugs. In addition, abuse and/or misuse of prescription or over the counter drugs are is also considered to be drug abuse.
- C. The District shall strictly enforce policy regarding the presence of alcohol or other drugs on school grounds. No one in the employ of, or anywhere on the premises of any properties owned by, the Madison Central School District shall use, possess, sell or distribute alcohol or other drugs, nor use or possess drug related paraphernalia; except prescription drugs prescribed by a physician, with written notification from the parent or guardian to the District. This policy shall apply also to any school related event or activity such as sports events, dances, school trips, etc.
- D. The district will use the following principles as guides for the development of its substance use/abuse prevention efforts and for any disciplinary measures related to alcohol and other substances:
 1. Alcohol and/or other substance use/abuse are preventable and treatable.
 2. Alcohol and/or other substance use/abuse inhibit the district from carrying out its central mission of educating students.

II. Primary Prevention

The District's comprehensive approach includes elements of health promotion, prevention and response. Health promotion is the process by which student's self worth is nurtured and support networks are developed. Prevention is an intervention which is implemented as a comprehensive drug prevention curriculum for Kindergarten through Grade 12. Effective drug education is cumulative, and students learn about alcohol and other drugs through our district's Health Education Curriculum. This curriculum is being



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Draft 10/01/2015

7601 Revivse/Renumber 7033

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STUDENT DRUG AND ALOCHOL POLICY

reinforced with appropriate materials in other classes. The main objectives of prevention include the students valuing their personal health and choosing healthy alternatives to alcohol and other drug abuse. The response component involves providing assistance for students who are experiencing drug abuse problems and will be described in the following section.

III. Pupil Services Intervention

- A. Students in the District will benefit from members of the Pupil Personnel Team who are skilled in the identification of chemical abuse problems. The team consists of the School Social Worker(s), Psychologist, Guidance Personnel, Teachers, Nurse, and Administration. The team will respond to referrals received from teachers, students, parents/guardians and other school personnel, and will assess the nature and extent of the problem.
- B. A student in the district may approach any staff member with their concerns regarding a peer's use of alcohol or drugs and expect that such staff member will relay this information to a member of the Pupil Service Team for evaluation. The student is guaranteed that any information shared will remain in strictest confidence. The student is also assured that the information is being used to seek help for said student, not to institute disciplinary measures.
- C. If needed, the team will facilitate a diagnostic evaluation for chemical dependency/substance abuse and assist in assessing the appropriate treatment. During and subsequent to participation in rehabilitation, the team will respond and communicate if necessary to teachers, parents and administrators the progress of the student, while respecting federal and state confidentiality laws. The team will monitor referrals and review individual cases to insure the program best serves the needs of the students.

IV. Consequences

Unauthorized or illegal custody, possession, use or distribution of illegal drugs by a student while on school property or while under school supervision will cause immediate suspension from school. Parents and police will be notified. A re-entry meeting will be held before the student may be re-admitted back to school.

A student re-admitted to school may nevertheless lose the privilege of participating in co-curricular activities, including athletes.

Madison Central School District

Adopted: 05/13/08

Revised: _____

Madison Central School District

SUPERINTENDENT'S REGULATION

Draft 10/01/2015

STUDENTS

7601.1 Renumber/Revise 7033.1

STUDENT DRUGS AND ALCOHOL DETECTION

1. If a student is found consuming, using and/or possessing alcoholic beverages, illegal drugs or paraphernalia for the use of such drugs, prescribed medication that are not his/her own, on any school property, at any school function, or on any school vehicle, the following actions will occur:
 - a. the student's parent/guardian will immediately be notified
 - b. a report will be made to a law enforcement agency, as appropriate; and
 - c. the student will be suspended for up to 5 days and may be sent to a Superintendent's Hearing.

If a staff member has reasonable suspicion that a student is consuming, using alcoholic beverages, illegal drugs, prescribed medication that is not his/her own, or possessing any drug paraphernalia on any school property, at any school function or on any school vehicle, the staff member has the right to request that the student take a saliva-based drug test, Breathalyzer, or Alco-sensor test, or to smell the student's breath. The building administrator will make the final determination of the need to administer such test. The building administrator or designee will administer the test. If a student refuses to submit to the request, disciplinary action will be the same as if the student was found guilty.

2. If a student repeats this violation, the following actions will occur:
 - a. the student's parent/guardian will immediately be notified
 - b. a report will be made to a law enforcement agency, as appropriate; and
 - c. the student will be suspended out of school for 5 days and sent to a Superintendent's Hearing.

If a staff member has reasonable suspicion that a student is consuming, using alcoholic beverages, illegal drugs, prescribed medication that is not his/her own, or possessing any drug paraphernalia on any school property, at any school function or on any school vehicle, the staff member has the right to request that the student take a saliva-based drug test, Breathalyzer, or Alco-sensor test, or to smell the student's breath. The building administrator will make the final determination of the need to administer such test. The building administrator or designee will administer the test. If a student refuses to submit to the request, disciplinary action will be the same as if the student was found guilty. .

3. If a student is found to be selling or distributing alcohol, an illegal drug, or prescribed medication on any school property, at any school function, or on any school vehicle, the following actions will occur:
 - a. the student's parent/guardian will immediately be notified
 - b. a report will be made to a law enforcement agency, as appropriate; and
 - c. the student will be suspended out of school for 5 days and sent to Superintendent's Hearing.



Madison Central School District
SUPERINTENDENT'S REGULATION
Draft 10/01/2015

STUDENTS

7601.1 Renumber/Revise 7033.1

STUDENT DRUGS AND ALCOHOL DETECTION

If a student repeats this violation, the following actions will occur:

- a. the student's parent/guardian will immediately be notified
 - b. a report will be made to a law enforcement agency, as appropriate; and
 - c. the student will be suspended out of school for 5 days and sent to Superintendent's Hearing.
4. Each student is required to keep prescribed medication in the health office during the academic day unless otherwise authorized by a physician. Medication is to be taken under the supervision of the health office personnel. Proof of medical authorization is required. If a student does not adhere to the above, he or she will be considered insubordinate.

Any staff member having reasonable cause to suspect that a student under twenty-one (21) years of age is addicted to a narcotic drug or under the influence of a dangerous drug, who reports such information to the appropriate secondary or elementary school officials pursuant to the school's drug policy, shall have immunity from any civil liability that might otherwise be incurred or imposed as a result of the making such a report.

In addition, employees are prohibited from consumption of alcohol or illegal drug use while supervising students, including any school-sponsored functions.

Approved by the Superintendent: _____

Adopted: 05/13/08

STUDENTS 7601 – OPTIONAL (this is our template) Would Replace 7033, 7033.1

STUDENT ALCOHOL AND DRUG ABUSE

I. Policy

The policy of the Board of Education is that it prohibits a student to be under the influence of, in possession of, involved in the sale of, or associated with a prohibited substance or paraphernalia in or about school grounds, activities, or in District sponsored transit.

II. Philosophy

A. The philosophy of the Madison Central Board of Education is that all students shall abide by the local, state and federal laws and regulations as they apply to the use of alcohol, drugs and tobacco. The Board of Education prohibits the use of these substances or consumption on school property or at school-sponsored events.

B. While the District can and must assume a leadership role in alcohol and other substance use/abuse prevention, this goal will be accomplished only through coordinated, collaborative efforts with parents, students, staff, and the community as a whole.

III. Primary Prevention

A. The intent of primary prevention programming is to prevent or delay the onset of alcohol, tobacco, and other substance use by students. The components of this programming shall include:

1. A sequential K-12 prevention curriculum that provides for:

A. Accurate and age-appropriate information about alcohol, tobacco, and other substances, including the physical, psychological, and social consequences of their use/abuse.

B. Information about the relationship of alcohol and other substance use/abuse to other health-compromising issues such as AIDS, teenage pregnancy, eating disorders, child abuse, suicide, and dropping out of school.

C. Helping students develop appropriate life skills to resist the use of alcohol and other substances and to promote healthy life styles.

D. Helping students identify personal risk factors for alcohol and other substance use/abuse and the steps needed for risk reduction.



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Draft 10/01/2015

STUDENTS

7601 – OPTIONAL (this is our template) Would Replace 7033, 7033.1

STUDENT ALCOHOL AND DRUG ABUSE

- E. Helping students develop a positive self-concept.
- F. Helping students identify when they are under stress and how to manage or reduce stress through non-chemical means.
- 2. Training school staff, parents and guardians to use the information and skills necessary to reinforce the components of this policy in the home, school and community.
- 3. Community education about the issues of alcohol, tobacco, and other substance use/abuse as a basis for providing a consistent message to our district youth.
- 4. Positive alternatives to alcohol and other substance use/abuse, such as peer leadership programs, service projects, and recreational and extra-curricular activities. Such activities will be planned collaboratively by students, school staff, parents, community members, and agencies.

IV. Intervention

- A. The intent of intervention programming is to eliminate any existing use/abuse of alcohol and other substances, and to identify and provide supportive services to kindergarten through 12th grade students at high risk for such use/abuse. The components of such programming shall include:
 - 1. Providing alcohol and other substance use/abuse assessment and counseling services for students.
 - 2. Developing a referral process between District schools and community providers.
 - 3. Identifying and referring students to appropriate agencies when their use/abuse of alcohol and/or other substances requires counseling and/or treatment.
 - 4. Providing services to students in or returning from treatment to assure that the school environment supports the process of recovery initiated in the treatment program.
 - 5. Providing individual, group, and family counseling targeting students at high risk for alcohol and/or other substance use/abuse.



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7601 – OPTIONAL (this is our template) Would Replace 7033, 7033.1

STUDENT ALCOHOL AND DRUG ABUSE

6. Educating parents on when and how to access the District's intervention services.
7. Confidentiality.

VI. Disciplinary Measures

- A. Disciplinary measures for students found to have used or to be using, in possession of, selling, or distributing alcohol and/or other substances and for students possessing drug paraphernalia on school property or at a school function are outlined in the District's Code of Conduct.
- B. Students who are disciplined for any of these infractions will be mandated to the intervention services established by this policy.

VII. Staff Development

- A. The Board recognizes that if the administrative, instructional, and non-instructional staff is to be responsible for understanding, implementing and modeling this policy, they must be trained about the components of an effective alcohol and other substance prevention program. Staff training will be an ongoing process and include:
 1. For all staff: (a) an understanding of why individuals use and abuse alcohol and other substances, (b) their role in implementing this policy, including how to identify students who exhibit high risk behaviors or who are using/abusing alcohol and other substances, and how to refer these students to the appropriate services established by this policy, (c) awareness of personal risk factors for alcohol and other substance use/abuse so that they may identify personal use/abuse problems and seek assistance, and (d) awareness of the special needs of students returning from treatment.
 2. Additionally for teachers: the knowledge and skills necessary to implement the District's K-12 alcohol and other substance prevention curriculum.
 3. For intervention staff: appropriate staff training for those identified to carry out the intervention function to assure that their assessment, individual, group, and family counseling and referral skills support the needs of high-risk, using, and abusing youth.

POLICY

Draft 10/01/2015

STUDENTS 7601 – OPTIONAL (this is our template) Would Replace 7033, 7033.1

STUDENT ALCOHOL AND DRUG ABUSE

4. For prevention staff: appropriate staff training to assure that they have the necessary knowledge and skills to support the application of prevention concepts through programming targeted at the school, home, and community.

VIII. Implementation, Dissemination and Monitoring

- A. The Superintendent or designee is to collaborate with district staff, parents, students, community members, organizations, and agencies, including alcohol and other substance abuse service providers, in developing the specific programs and strategies necessary to implement this policy.
- B. Copies of this policy will be distributed to all district staff, students and parents annually.
- C. The Superintendent or designee is responsible for providing the board with the programs and strategies implementing the policy and his/her recommendations for revisions of the policy.

Madison Central School District

Legal Ref: NYS Education Law Sections 804, 3028-a; 8 NYCRR 100.2

Adopted:





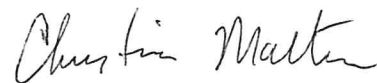
November 10, 2015

Mr. Perry Dewey
Madison Central School
7303 State Route 20
Madison, NY 13402

Dear Mr. Dewey:

This letter is to inform you that I will be resigning from my position as Social Worker effective 11/13/15. It has been a privilege being a part of Madison Central School.

Sincerely,



Christina Matteson
(207) 400-6232
christina.kivisalu@gmail.com



November 12, 2015

Mr. Perry Dewey
Superintendent of Schools
Madison Central School

Dear Mr. Dewey,

I am writing to notify you that I am resigning from my position as the Teacher Assistant in Distance Learning with Madison Central School.

My last day of employment will be November 27, 2015.

I appreciate the opportunities I have been given during my time here at Madison Central School, as well as the professional guidance and support of the teachers and administration team.

I wish the school the best success in the future.

Very sincerely,

A handwritten signature in black ink that reads "Emily Lamphear". The signature is written in a cursive style with a large initial "E".

Emily Lamphear

To: Board of Education
From: Mr. Perry Dewey, Superintendent of Schools
Date: October 21, 2015
Re: Personnel Appointment for October 20, 2015 BOE Meeting

I would like to recommend to the Madison Central School District Board of Education appointment of Ms. Margaret Maney as a Non-Certified Substitute Teacher. Ms. Maney attended Sage College and Syracuse University.

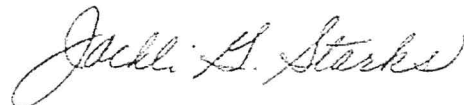

MADISON-ONEIDA
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
"Enabling Learners to Excel"

JACKLIN G. STARKS
District Superintendent
jstarks@moboces.org
Phone: 315.361.5510
Fax: 315.361.5517

TO: Component Boards of Education
FROM: Jacklin G. Starks
District Superintendent
DATE: October 30, 2015
RE: Madison-Oneida BOCES Banner Newsletter

It is my pleasure to present you with this copy of the Madison-Oneida BOCES Fall 2015 Banner Newsletter. This publication highlights programs, activities and student successes throughout our component districts. Please note this is also available on our website at www.moboces.org.

I hope you will find this newsletter enjoyable and informative. If you have any questions, please feel free to call my office.



THE BANNER

A PUBLICATION OF THE MADISON-ONEIDA BOARD OF COOPERATIVE EDUCATIONAL SERVICES

MOBOCES JOINS NATIONAL YOUTH SUMMIT

Nearly 100 high school student leaders from across the Madison-Oneida BOCES region gathered in Verona this September to participate in a nationwide youth leadership summit.

The full-day teen-focused event, S2 Success Summit: Life Without Limits, was held live in Colorado and simultaneously broadcast out to 120 locations in 31 states and two foreign countries. The Rossetti Education Center was one of those locations. This was the first time such an event has been held.

“We feel lucky to be one of the sites and to be able to expose our young leaders from the region to a major event like this,” MOBOCES Assistant Superintendent for Curriculum and Instruction Patricia Vacca said.

The summit featured presentations by several nationally-known speakers relevant to teens, including Patty Kennedy, Kevin Bracy and Jared Campbell. The event was emceed by Dave Gamache, founder of Character University and a native of the Binghamton region, and kicked off with a presentation by S2 Success Summit founder Mark Hoog, who has previously presented at MOBOCES. He spoke to students about achieving their dreams.

“Have self-confidence in yourself and in your goals,” he said. “Recognize your own value.”

Before the summit officially opened, MOBOCES hosted some team-building and leadership development activities for participating students. Working in mixed-school groups, students had to brainstorm different leadership qualities and share their ideas with the group. Other group and team-building activities were held during the day between speakers. The day ended with each district team developing a leadership action plan.

Participating students were from: **Camden, Canastota, Hamilton, Madison, Morrisville-Eaton, Oneida, Rome, Vernon-Verona-Sherrill, New York State School for the Deaf’s Rome campus, and MOBOCES Career and Technical Education and Alternative and Special Education programs.**

More local photos are posted on the MOBOCES Facebook page.

More information about the national event is available at <http://thes2.org/> and <https://www.facebook.com/S2Leadership>.



OUR STUDENTS ARE ENGAGED IN THEIR LEARNING



Jacklin Starks
District Superintendent

We are continually confronted by articles about what’s wrong with our education system, how disengaged students are in the classroom and the ways in which schools are failing. From where I sit at Madison-Oneida BOCES, I see the opposite. Almost daily, I hear stories about successful students, teachers, programs and practices, both on our campus and across our region. I also see how supportive our communities are of education and of their local school districts.

It’s only October and so many positive steps have been taken to ensure student success. Our energized students and dedicated staff were quick to dive into the new school year. In this issue of *The Banner*, you will see evidence of how hard our students are working, how committed they are to their causes and how engaged they

are in their learning, both in and out of the classroom. Educators and administrators in the region spent much of the summer in professional development sessions, preparing for the new year, and they continue to learn and share best practices and successful strategies with each other to benefit the whole region.

As we move through the year, you will likely continue to hear negative comments about our education system. But we know differently. Please join me in sharing your positive stories on how students are making gains through your instructional expertise and leadership. I hope the achievements you read about here and on our website will serve as a small sampling of the great things to come and the upward path our schools are on in this region. Have a great year!

In cooperation with member schools: Camden, Canastota, Hamilton, Madison, Morrisville-Eaton, Oneida, Rome, Stockbridge Valley, Vernon-Verona-Sherrill and the New York State School for the Deaf

PLCS BEGIN WORK



More than 25 high school English Language Arts teachers from the MOBOCES region met in September at Rome Free Academy for their first Professional Learning Communities meeting of the school year. The group's focus was to discuss the new Common Core-aligned ELA Regents exam.

The teachers addressed a variety of topics in a roundtable style, including: the content, the scoring, the new rubrics, the logistics and the curriculum and best practices different districts are using to prepare students for college and the workplace.

The group held rich discussions centered around data from students who have taken the new exam, curricular adaptations, students with disabilities, pairing informational text with literature, and the helpfulness of modifying the NYS Curriculum materials to meet and exceed the standards for students.

The PLC was facilitated by Stacey Tiller, instructional coach from Rome, and MOBOCES Staff and Curriculum Development Specialist Maria Papa. This PLC group will meet again in March 2016 to share materials and to continue the best practice collaboration and sharing across the districts.

This is one of about 15 PLC groups formed during the last school year through the state Strengthening Teacher and Leader Effectiveness (STLE) grant.

The goal of the grant and the PLC initiative was to foster dialogue between educators and provide an opportunity to share best practices and teaching strategies across buildings and districts. Although the grant period ended in June, teachers from across the region are continuing to meet and collaborate this year.

SLS HOSTS INFORMATION FLUENCY WORKSHOPS

The School Library System recently held two full-day workshops on the Empire State Information Fluency Continuum (IFC). IFC is a framework adopted by all school library systems in the state to provide benchmark skills for K-12 students, with the goal of helping students become independent learners and thinkers.

The first session was "More Thinkers, Explorers and Citizens: Engaging Elementary and Middle School Students with the Empire Information Fluency Continuum." Led by author and Allegany County school librarian Mary Zdrojewski, the workshop used IFC and Common Core as a springboard to create engaging learning activities for participants to take back to their schools. These activities included songs, board games and research projects.

The second session was "Retool the Secondary School Library Program for the ESIFC." It was led by Cattaraugus-Allegany School Library System Director Cecelia Fuoco. Participants

brought along difficult or challenging lessons and had the opportunity to do some hands-on work with it, such as infusing it with the inquiry process and developing student learning assessment strategies.



JOIN THE REGIONAL POVERTY SIMULATION

The Staff and Curriculum Development division and the Mid-State Teacher Center will co-host a **poverty simulation for area educators on November 18** to help illustrate life in a low-income family. The exercise, which typically takes about two hours, will allow participants to play the role of different families facing poverty and seeking assistance from community resources and agencies at tables around the room.

Dr. Kathleen Budge, a leading national consultant on poverty, will participate in a debriefing following the simulation and present a workshop on how to transfer what was learned into schools.

To register, visit the Professional Development listing on our website.

TEACHERS EXAMINE INFORMATIONAL TEXTS

About a dozen teachers from the region attended a full-day workshop this summer on "Strategies and Structures for Informational Text K-12." The workshop provided best practices and tools for teachers looking to improve their use of informational texts in the classroom in all subject areas. Participants completed hands-on assignments that they could use with their students. The workshop was developed to align with the regional goal of improving students' use of informational text.

During the workshop, Morrisville-Eaton elementary teacher LeeAnne Lake presented to the group about some of the strategies she uses in her classroom, and MOBOCES School Library System Director Diana Wendell spoke about the wealth of resources available to component districts through regional catalogs and databases.



CTE STUDENT GROUP SPOTLIGHTS TEEN ISSUES

Members of the CTE Student Leadership Group performed a hip-hop song, complete with choreographed backup dancers, to raise awareness among their classmates about critical teen issues, such as bullying and drunk driving.

The performance was part of the annual CTE Welcome Assembly on the first Friday of the new school year. About 20 students participated in the performance, which they conceptualized, wrote and rehearsed in two days. Elijah Collins (**Rome**, Criminal Justice) was the lead singer, and Nathan DeCock (**Oneida**, Conservation), Kyle Nelson (**Camden**, Culinary Arts) and Heidi Kelley (**Camden**, Pre-Nursing) introduced the Leadership Group and its purpose.

The Student Leadership Group is a MOBOCES-based service organization open to juniors and seniors in CTE programs from all nine component districts. Throughout the year, the group will engage in community service, community awareness and fundraising activities to support teen issues and causes.

As a follow-up to their Welcome Assembly performance, the group hosted a suicide awareness and prevention breakfast as their first event on October 2. The H.O.P.E. Breakfast Fundraiser helped raise money for the Out of the Darkness Suicide Prevention Community Walk on October 3 and helped raise awareness about warning signs and symptoms of suicide and teen depression.



COMMUNITY ADULTS ENROLL IN FINANCIAL LITERACY COURSE

The BOCES Consortium of Continuing Education (BCCE) has partnered with the Literacy Coalition of Oneida and Herkimer Counties and the GPO Federal Credit Union to offer adult learners in the region a no-cost financial literacy course.

The first four-session course ran in September and October at the Rome ACCESS and Utica ACCESS Sites as well as at the Resource Center for Independent Living (RCIL) in Utica, which includes immigrant and refugee students in BCCE's Newcomer Program. A new round of classes will begin in November.

The classes are taught by a representative from the credit union, which is also providing all workbooks, instructional materials and supplies. Course topics include checking and savings accounts, credit cards, loans, identity theft and budgeting.

This financial literacy curriculum will also be infused into the BCCE's Pride in Work job readiness program. The curriculum change was made in collaboration with the Oneida County Department of Social Services and Working Solutions.



MARK YOUR CALENDARS!

Save the date for these upcoming events:

Practical Nursing Graduation
October 14, MOBOCES campus

Fall Open House, College Fair & Substitute Recruitment Event
October 21, MOBOCES campus

Rome ACCESS Site Open House
October 22, Rome

Technology Showcase
October 28, Vernon Downs

Leatherstocking Conference
November 19, Vernon Downs

MOBOCES-ARC PARTNERSHIP MADE PERMANENT

The New York State Legislature voted this summer to approve a bill that will allow the MOBOCES Bus Maintenance Service, housed at the Costello Transportation Center in Oneida, to continue repairing vehicles from Madison-Cortland ARC. The bill was first adopted in 2005 and has had to be renewed every two years. The 2015 bill makes that maintenance agreement permanent, with the bill to be reviewed in 10 years.

Since the legislation was first approved 10 years ago, the Bus Maintenance Service has performed routine maintenance and repair work on buses and vans from Madison-Cortland ARC, which is also located in Oneida. In addition to ARC, the Bus Maintenance Service provides repairs and other work for eight component districts, one non-component district and MOBOCES vehicles.



HOW WE SPENT OUR SUMMER AT MOBOCES

From summer credit recovery and academic enrichment programs to professional development and conferences to community service work, our students, staff and administrators were busy this summer. Here are some snapshots.



THE BANNER

MADISON-ONEIDA BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Enabling Learners to Excel

4937 Spring Rd., P.O. Box 168, Verona, NY 13478 (315) 361-5500 www.moboces.org



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Questions about The Banner? Contact Sapna Kollali, Editor at 315.361.5518 or skollali@moboces.org

MADISON-ONEIDA
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
"Enabling Learners to Excel"

JACKLIN G. STARKS
District Superintendent
jstarks@moboces.org
Phone: 315.361.5510
Fax: 315.361.5517

TO: Component District Board of Education Members

FROM: Jacklin G. Starks
District Superintendent

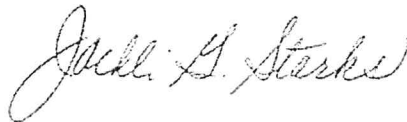
DATE: October 2015

RE: Madison-Oneida BOCES Annual Report

It is my pleasure to present you with the Madison-Oneida BOCES 2014-15 Annual Report. We are proud to be able to provide high-quality, cost-effective educational programs for children and adults in the Madison-Oneida area. This report presents the highlights and accomplishments of the 2014-15 school year. Please note the report is also on our website at www.moboces.org under the publications tab.

We are committed to anticipating the diversity of educational needs within our community and responding accordingly with innovative, high-quality educational programming.

I hope you will find this report informative. If you have any questions, please feel free to call my office. As always, I remain interested in your feedback.



LEGAL NOTICES

LEGAL NOTICE

NOTICE OF SPECIAL MEETING OF THE QUALIFIED VOTERS OF MADISON CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that a special meeting of the qualified voters of the Madison Central School District shall be held at Madison Central School Main Entrance Lobby in said District, on Thursday, December 10, 2015, between the hours of 12:00 Noon and 8:00 P.M. The following proposition will be submitted for voter approval at said meeting:

PROPOSITION

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE MADISON CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF CONSTRUCTION AND RECONSTRUCTION OF THE SCHOOL BUILDING COMPLEX AND BUS GARAGE FACILITIES, VARIOUS SITE IMPROVEMENTS AND THE ACQUISITION OF CERTAIN ORIGINAL FURNISHINGS, EQUIPMENT, AND APPARATUS AND OTHER INCIDENTAL IMPROVEMENTS REQUIRED IN CONNECTION THEREWITH FOR SUCH CONSTRUCTION AND SCHOOL USE, ALL AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$9,978,000; AND TO APPROPRIATE AND EXPEND FROM THE EXISTING BUILDING CAPITAL RESERVE

LEGAL NOTICES

FUND \$300,000 FOR SUCH COSTS, AND THAT THE BALANCE OF SUCH COST, OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS, WITH SUCH TAX TO BE OFFSET BY STATE AID AVAILABLE THEREFOR; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED \$9,678,000 SHALL BE ISSUED.

NOTICE IS HEREBY FURTHER GIVEN that the text of the aforesaid proposition may appear on the ballot labels in the following abbreviated form:

PROPOSITION

Shall the proposition set forth in the legal notice of this special voter meeting, authorizing construction, reconstruction and equipping of the school building complex and bus garage facilities, various site and incidental improvements, all at an estimated maximum aggregate cost of \$9,978,000; with the expenditure of \$300,000 from the existing capital reserve fund for such costs, the issuance of not to exceed \$9,678,000 of debt obligations of the School District therefor, and the levy of a tax in annual installments therefor, with such tax to be offset by state aid available therefor, all as more fully described in said notice, be approved?

The School District, acting as lead agency to the

LEGAL NOTICES

extent necessary, if any, for this purpose under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on October 21, 2015, has duly determined and found the purpose to be a type II action which will not have a significant impact on the environment and is not subject to any further environmental review under SEQRA.

AND NOTICE IS ALSO GIVEN that applications for absentee ballots to vote on the proposition may be applied for at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid special district meeting if the ballot is to be mailed to the voter, or the day before such special district meeting if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued shall be available for public inspection in the office of the District Clerk during regular office hours on each of the five days prior to the day of the vote (excluding Saturday and Sunday). An absentee ballot must reach the office of the District Clerk not later than 5:00 p.m. on the day of such

LEGAL NOTICES

special district meeting.

DATED: October 21, 2015
Madison, New York

District Clerk Madison Central School District New York

GENERAL ANNOUNCEMENTS

82nd ANNUAL HARVEST SUPPER

St. Paul's United Methodist Church 551 Sayle's St., Oneida Wednesday, Nov. 4th. Servings at 5:00pm and 6:30pm and take-outs. For Reservations call 280-0242, 761-6038, 363-0418 or 363-1921.

CARD OF THANKS

Do you need to say a special thank you to those who helped at the time of your need? Say it in a **CARD OF THANKS**. Stop by or call the Oneida Dispatch Classification Dept. We have sample verses on file to help you. Payment must accompany ad. Card of Thanks ads appear on the Obituary page.

YARD, RUMMAGE & GARAGE SALES

BUTCH'S WOODCRAFT CHRISTMAS AUCTION
November 1st at 1:00 p.m. Rt. 5 Vernon (across from the Utica Rome Speedway).

Garage Sale Inside-Rain or shine! Canastota - 4407 Seeber Rd. 10/24 & 10/25, 8 a.m. - 4 p.m. Everything must go!

HELP WANTED FULL TIME

Only serious inquiries! Starting \$10 an hour. Very busy cleaning service. Needs vehicle, travel is a must. Dependable and honest. Call Carol 315-361-4881.

Owl Wire and Cable is looking for machine operators on 2nd and 3rd shifts in their Canastota plant. \$12 an hour to start and excellent benefits. Please stop by and fill out an application during normal business hours.
EOE

HELP WANTED PART TIME

Cazenovia
General Ma Weekends. 7:30am-4pm, experience. driver's license letter, resum references to Liberty Street via, NY 1303 cazenovia.edu

Immediate - S
porter for par signments ne Oneida area. ence preferre level passior sports! Email and samples t nig@oneida.com.

EDUCATION/T

ASSISTANT TENDENT FO AGEMENT
- CEWW BOC site: http://w.org. SALARY: - \$125,000. S or SDBL Cert QUIRIES: Dr. Davey, Distric intendent, P 455, Plattsbu 12901, (518) E-MAIL: Jacks ise@cves.org. LINE: 11/6/15. START: 2/1/16
Talented & Teacher - Noi cuse Central District has an for a Talented teacher. Appli at www.nscsd man Resource:

CLASSIFIED D



EQUAL HO OPPORTU

"All real estate herein is subject Federal Fair Hou and the New Y Human Rights L makes illegal to any preference, or discrimination race, color, religion origin, sex, famili martial status, age, or handicap or in make any such pre limitations or discr We will not knowi any advertising estate which is in of the law."

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 2006 Honda Civic LX Htd Leather, Sun Roof, 90K \$7,950	 2003 Chevy Tahoe 4WD, 126k, Nicely Equipped \$9,950	 2005 Dodge Dakota SLT Quad Cab, 4.7L V8, 4WD, Manual, PW, PL, Alloy Wheels, Tint, AC, 128K \$10,950	 2009 Dodge Grand Caravan STX Rear Cam, DVD, Stow + Go \$13,950	 2010 Toyota Prius IV Hybrid 110k, PW, PL, CD, AC, Cruise \$11,950
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FYI

FROM OUR BOARD TO YOURS

A Report from the
MADISON-ONEIDA
Board of Cooperative Educational Services

From: Richard Engelbrecht
To: Perry Dewey

Madison Board of Education
November 2015

Staff and Curriculum Development

AREA TEACHERS LEAD, ATTEND CONFERENCE

About 100 area teachers were invited to participate in this year's Elevating and Celebrating Effective Teaching and Teachers (ECET2) conference, held October 22-23 at Vernon Downs Conference Center. The conference theme was The Power of Educators, and the keynote addresses and breakout sessions focused on ways teachers can become more effective in the classroom and in their districts.

The 11 breakout sessions were all led by component district teachers who participated in last year's Strengthening Teacher and Leader Effectiveness (STLE) grant. Those teachers were: Kristie Boisen and Sean Dwyer of **Canastota**; Rochelle Jensen of **Rome**; Laura Rouse, Brandie Collins and Donna Schonewetter of **Vernon-Verona-Sherrill**; Stephanie Hughes of **Morrisville-Eaton**; Angie Sayles of **Oneida**; Michele Wright of **Stockbridge Valley**; and Jessica Poyer and Audrey Miller of **Hamilton**.

Ms. Jensen, Ms. Boisen and Deborah Kiskiel of **VVS** were also part of the conference planning committee; and Ms. Boisen delivered the Day 2 keynote address, which included an interactive art activity. MOBOCES Staff Development Specialist Jonathan Cornue delivered the Day 1 keynote.

This year's conference included an interactive social media project as well. Built on a national campaign to celebrate teachers, the project asked participants to share their personal stories of teaching on their own social networks using the hashtags #whyteach and #ecet2mob. By the end of the conference, there were dozens of stories posted from the ECET2 conference.



Alternative and Special Education

JDG STUDENTS ENJOY FALL ACTIVITIES

Students from MOBOCES and **Vernon-Verona-Sherrill** attending classes at J.D. George Elementary School participated in a friendly game of kickball to close out the school's Fall Fun Day activities on October 20.



MOBOCES staff organized the fall-themed activity day to help celebrate the season. During the day, students painted and decorated gourds and paper leaves, decorated trees in front of the school with cornstalks and orange ribbon, and made pumpkin collages. Staff created baskets of apple cider, donuts and candy for students to enjoy as a fall snack.

In the afternoon, students divided into teams in the school cafeteria to play kickball. MOBOCES Physical Education teacher Rebekah Davis led the game and served as pitcher, and every student took a turn at the plate and in the field.

Adult and Continuing Education

UAS LUNCH EVENT BRINGS CULTURES TOGETHER

Nearly 100 students and staff members gathered at the Utica ACCESS Site on October 14 for a multicultural luncheon to help celebrate their successes with classmates and friends.

Students from high school equivalency, English as a Second Language, nursing and other programs offered at the UAS each brought dishes and desserts from their native countries and their cultures to share with others at this year's Cultural Dessert Hour.

The buffet line, which was two hallways long, included a wide variety of ethnic dishes from around the world, such as stir-fry noodles and vegetables, pierogis, pasta, curried chicken, hummus, goulash, tomato pie and rice and peas – and a spread of desserts that included Haitian snowball cookies, baklava, pumpkin pie and chocolate crème cake.

The annual Cultural Dessert Hour gives students and staff a chance to meet, talk, network and share stories in a more casual setting. Among this year's honored guests was Senator Joseph Griffo, who stopped in to talk with students and staff.



November FYI continued on back...

Center for Instructional Support

SOCIAL STUDIES EXPERTS LEAD WORKSHOPS

Teachers and school librarians from across the region spent two days learning about the NYS Social Studies Framework and Inquiry Design Models during workshops with leaders in the Social Studies and primary sources fields. The MOBOCES



School Library System and Staff and Curriculum Development division co-sponsored the two workshops.

The October 6 session, "The NYS Social Studies Framework" was led by Binghamton University Professor S.G. Grant, a senior consultant on the national C3 Framework for Social Studies Standards and



the project manager for the New York Social Studies Resource Toolkit project. He introduced the 45 participants to the framework and the Toolkit, and led them through the process of creating an inquiry, developing questions and designing formative and summative tasks. Participants were from Camden, Madison, Morrisville-Eaton, Rome and Vernon-Verona-Sherrill.

The October 7 session, "Social Studies Inquiries/Primary Sources/Informational Text," was led by NYS Archives Consultant Jessical Maul, a NYS certified Social Studies teacher. She built upon information presented during the first session by showing the 28 participants some ways to integrate primary sources into their Inquiry Design Models and discussing lesson plan ideas and assessments.

These workshops were the first in a series of professional development opportunities on the Social Studies standards. On December 16, Social Studies teacher Greg Ahlquist, the 2013 NYS Teacher of the Year, will present a workshop and additional Social Studies sessions will be scheduled later in the year. In addition, SLS plans to share some of the Social Studies inquiries created last year to encourage regional discussions and collaborations around the subject.

Management Services

NEW PRINTER SUPPLY CONTRACT SAVES MONEY

Beginning October 1, Eastern Printing has been supplying toner for MOBOCES laser printers. For printers connected to the MOBOCES network, Eastern will now automatically monitor and deliver new toner when the machine's level is less than 15 percent. For printers not on the network, replacement toner will be shipped via next day service once the supplier is notified.

This move is expected to save MOBOCES money because all toner delivery and printer repair costs have been included into a single annual bid. The annual bid price is about \$8,500 lower than what MOBOCES spent last year on toner alone, without factoring in repair costs to individual machines. The shift to Eastern will also help reduce paperwork for staff and improve the maintenance and reliability of the printers.

Career and Technical Education

LEADERSHIP GROUP HOLDS AWARENESS BREAKFAST

The CTE Student Leadership Group held its third annual Suicide Awareness Breakfast on October 2 to help inform their classmates about the signs and symptoms of teen depression and suicide.

The event was headlined by Jennia Bear, a Health Professions student from Camden, who shared her personal story of her experience with depression.

In addition to raising awareness, the event helped raise money for the upcoming Out of the Darkness community walk, which works to raise awareness of depression and suicide. Culinary Arts students Dan Wilkinson and Stone Lutz and Electrical/HVAC student Justin Lincourt, all from Camden, and sold bagels, donuts, breakfast sandwiches and slushies to students and staff. Leadership students helped secure food donations from the Camden Student Council and Ferlo's Bakery in Rome, and several students also contributed food for the breakfast sale.

Conservation student Zachary Gruber, from Rome, helped



emcee the event along with the group's co-adviser Irene Michaels. Several students staffed tables in the Courtyard with information about suicide prevention and warning signs of depression.

Early Childhood Education

MECS PRE-K PARENTS JOIN FAMILY ACTIVITY

Morrisville-Eaton

Pre-K families attended their school's first PACT (Parents and Children Together) activity on October 22.

Families completed a body tracing



activity to make life-sized portraits of the students. The activity helped students practice names of body parts, colors, numbers and counting.

Mohawk Regional Information Center

MORIC OFFERS NEW SYSTEM REVIEW SERVICE

The Mohawk Regional Information Center has developed a new System Review Service this fall in response to requests from component districts. Through the service, MORIC staff will offer assessments of core systems and processes related to protecting and handling sensitive information, and the review will help ensure appropriate safeguards are in place.

The MORIC is a regional and statewide leader in protecting student and staff data, and through this service, staff will share expertise and best practices in this field with area districts. Each system review is customizable in several ways, including scope of systems, practices and procedures for review; analysis, summary findings and final reporting; and suggested best practices and solutions for concerns that may arise during the evaluation.

**Madison Central School Library Media Center
October Monthly Report**

October 2015

Total number of materials borrowed or renewed:	1288
Number of instructional days	19.5

High School

Total number of 7 th -12th study hall students utilizing the library: (this total does <i>not</i> include the students who used the library as a class)	597
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Mr. Merkt's 7th grade Social Studies (4 class pds.): Explorers
Miss Hudyncia's Intro to Agriculture (2 class pds): Agriculture in other Countries
Books and reference materials for these projects were placed on reserve for students to use during study halls in addition to their class library visit.

Elementary

Pre-K

Stories written by different authors plus book selection each week

Kindergarten

Library stories about fire safety

Vocabulary: author, title, non-fiction

1st Grade

Author studies: Mo Willems

Vocabulary: author, title, illustrator, character

2nd grade

Folktale unit: beginning to learn about China

Other resources: Maps, globes, easy non-fiction, cultural DVDs

3rd grade

Book location skills: E, ENF, EFIC

Highlighting beginning chapter books

4th grade

Began a unit on book parts: Index, glossary, etc

5th grade

Introduction to the elementary magazines....highlighting different features of each title

6th grade

Completed our September 11th unit. Each student created a Tagxedo image to share their information.

Created Epic accounts for additional reading options for each 6th grader.

Library Upkeep

After school met with Garrett Books publishing representative

After school met with Children's Plus Books publishing representative

Assisted faculty members with resource searches and interlibrary loan searches for titles for ELA Common Core readings using both other school and public libraries

Processed 10 new elementary and high school books

Organized an Imagination Library sign-up table at Open House for new area families

Hosted new librarian-in-training, Elizabeth Wise, from Morrisville-Eaton Elementary as she taught one class to my first graders to fulfill a graduate project

Submitted the following data on the State BEDS form:

Number of books in our combined general and reference collections: 23,038

eBooks: 684

Subscription Databases: 28

Our most circulated title this month was World Book Discovery Encyclopedia!

(The 3rd graders used volumes of this easiest encyclopedia set for some research on countries!)

Laura Winchester

Madison Library-Media Specialist