

**DRAFT**

The Audit Committee and the Regular Meeting of the Board of Education of Madison Central School were held on October 21, 2015 at 6:00 and 6:30 pm in the large group instruction room.

**MEMBERS PRESENT:** Ms. Beverly Biedermann  
Mr. James Mitchell  
Mr. Jona Snyder – 6:40 pm  
Mrs. Heather Still  
Mrs. Stephanie Tanner  
Mr. Steven Yancey – 6:30 pm

**MEMBERS ABSENT:** Mrs. Mary Bartlett-Linden

**OTHERS PRESENT:** Mr. Perry Dewey, Superintendent  
Mr. Larry Nichols, Building Principal  
Mr. Brian Latella, Elementary Principal  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order – Audit Committee Meeting – 6:00 pm
  - a. Mrs. Tanner called the meeting to order at 6:05 pm.
- II. An Auditor Presentation by Bowers and Company was presented to the board.
- III. Adjournment of Audit Committee Meeting

**MOTION # 1 – ADJOURNMENT OF AUDIT COMMITTEE MEETING**

ON THE MOTION of Mrs. Still, seconded by Ms. Biedermann, the board moved to adjourn the Audit Committee Meeting at 6:30 pm. Motion carried 4 yes, 0 no.

Mr. Yancey arrived at 6:30 pm.

- IV. Call to Order of Regular Meeting – 6:30 pm
  - a. Mrs. Tanner called the Regular Meeting to order at 6:35 pm.
- V. Agenda Additions
- VI. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 2 – APPROVAL OF AGENDA**

ON THE MOTION of Mr. Mitchell, seconded by Ms. Biedermann, the board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- b. Approval of Minutes
  1. September 15, 2015 Regular Meeting Minutes

**MOTION # 3 – APPROVAL OF SEPTEMBER 15, 2015 REGULAR MEETING MINUTES**

ON THE MOTION of Mr. Mitchell, seconded by Ms. Biedermann, the board moved to approve the minutes from the September 15, 2015 Regular Meeting. Motion carried 5 yes, 0 no.

Mr. Snyder arrived and assumed responsibilities as President at 6:40 pm.

- VII. Public Forum
  - a. Public Forum Expectations were reviewed.

- b. March Associates Presentation – Mr. Higgerson presented a building project presentation to the board and public.
- c. A Fiscal Advisors Presentation was given.
- d. A resident asked to speak with the treasurer after the meeting to discuss tax rates for various townships within the district.
- e. A question was raised about considering a change of location for the Main Office in a building project.
- f. Comment was made that graduation ceremonies would be favored in a new auditorium area.
- g. Questions were raised about the FERPA policy that is being reviewed by the board.
- h. Questions were raised about the legality of posting board packet information.
- i. A resident spoke in support of such a beneficial building project.

VIII. Reports

- a. Treasurer
  - 1. Internal Claim Auditor's Report

**MOTION # 4 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT**

ON THE MOTION of Mr. Yancey, seconded by Mrs. Still, the board moved to approve the Claim Auditor's Report. Motion carried 6 yes, 0 no.

- 2. Treasurer's Report dated August 31, 2015

**MOTION # 5 – APPROVAL OF TREASURER'S REPORT DATED AUGUST 31, 2015**

ON THE MOTION of Mrs. Still, seconded by Ms. Biedermann, the board moved to approve the August 31, 2105 Treasurer's Report. Motion carried 6 yes, 0 no.

- 3. Detail Warrants

**MOTION # 6 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Still, the board moved to approve the Detail Warrants as follow: Warrant Number 6 – Fund A – 8/7/15 – 2 pages, Warrant Number 7 – Fund A – 8/21/15 – 5 pages, Warrant Number 3 – Fund C – 8/7/15 – 1 page, Warrant Number 4 – Fund C – 8/21/15 – 1 page, Warrant Number 2 – Fund TA – 9/3/15 – 3 pages, Warrant Number 1 – Fund HBUS – 9/3/15 – 1 page. Motion carried 6 yes, 0 no.

- 4. Treasurer's Report dated September 30, 2015

**MOTION # 7 – APPROVAL OF TREASURER'S REPORT DATED SEPTEMBER 30, 2015**

ON THE MOTION of Mrs. Still, seconded by Mrs. Tanner, the board moved to approve the September 30, 2015 Treasurer's Report. Motion carried 6 yes, 0 no.

- 5. Detail Warrants

**MOTION # 8 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Still, the board moved to approve the Detail Warrants as follow: Warrant Number 9 – Fund A – 9/4/15 – 6 pages, Warrant Number 10 – Fund A – 9/21/15 – 10 pages, Warrant Number 11 – Fund A – 10/7/15 – 1 page, Warrant Number 5 – Fund C – 9/4/15 – 1 page, Warrant Number 6 – Fund C – 9/21/15 – 2 pages, Warrant Number 7 – Fund C – 10/7/15 – 1 page, Warrant Number 3 – Fund TA – 10/7/15 – 3 pages, Warrant Number 2 – Fund HBUS – 10/7/15 – 1 page. Motion carried 6 yes, 0 no.

- 6. The Quarterly Student Activity Report July-Sept. 2015 was provided for review.

- b. Committee Reports
  - 1. Budget - No meeting, no report - Oct. 22, Nov. 19, Jan. 28, Feb. 25, Mar. 24 – Yancey, Snyder
  - 2. Building & Grounds – Report given during Public Forum - **Sept. 23**, Every Board Meeting – Chair Yancey, Snyder
  - 3. Curriculum, Sports, Music & Drama – No meeting, no report - Oct. 27, Feb. 23, May 31 – Biedermann, Tanner, Bartlett-Linden, Still
  - 4. Negotiations & Labor – No report given - **Sept. 24**, Oct. 29, Nov. 19, Jan. 28, Feb. 25, Mar. 31 – Snyder, Yancey
  - 5. Policy –First Reading of policies later in meeting - **Oct. 5**, Nov. 2, Dec. 7, Jan. 4, Feb. 1, Mar. 7, Apr. 4, May 2, Jun. 6 - Snyder, Biedermann
  - 6. Strategic Plan – No meeting, no report - Snyder, Tanner
  - 7. Technology - No meeting, no report - Nov. 3, Jan. 5, Apr. 5 – Snyder, Biedermann
  - 8. Safety – No meeting, no report - Nov. 18, Jan. 20, May 18 – Snyder, Tanner
- c. Superintendent – Information Items
  - 1. Mr. Dewey provided the District written response to the last meeting’s public forum questions.
  - 2. An updated Board of Education member list was provided to the board.
- d. Superintendent – Approval Items
  - 1. Approval of 2014-2015 School Year Audit

**MOTION # 9 – APPROVAL OF 2014-15 SCHOOL YEAR AUDIT**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Still, the board moved to approve the Bowers and Company 2014-15 School Year Audit. Motion carried 6 yes, 0 no.

- 2. Additional Vacation Days for Linda Wood

**MOTION # 10 – APPROVAL OF ADDITIONAL VACATION DAYS FOR LINDA WOOD**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Still, the board moved to approve additional vacation days for Linda Wood. Motion carried 6 yes, 0 no.

- 3. Approval of Salary Adjustment
  - a. Clarissa Winfield Siedsma from M1, Step 3 with Masters to M2, Step 3 with Masters
  - b. Travis Owens from M2, Step 9 to M3, Step 9

**MOTION # 11 – APPROVAL OF SALARY ADJUSTMENTS**

ON THE MOTION of Mrs. Still, seconded by Mrs. Tanner, the board moved to approve salary adjustments for Clarissa Winfield Siedsma from M1, Step 3 with Masters to M2, Step 3 with Masters and for Travis Owens from M2, Step 9 to M3, Step 9. Motion carried 6 yes, 0 no.

- 4. Approval of Non Resident Students for the 2015-16 School Year
  - a. Student A entering 9<sup>th</sup> grade
  - b. Student B entering 7<sup>th</sup> grade
  - c. Student C entering 7<sup>th</sup> grade

**MOTION # 12 – APPROVAL OF NON RESIDENT STUDENTS FOR 2015-16**

ON THE MOTION of Mrs. Tanner, seconded by Mr. Mitchell, the board moved to approve the following Non Resident students for the 2015-16 school year: Student A entering 9<sup>th</sup> grade, Student B entering 7<sup>th</sup> grade and Student C entering 7<sup>th</sup> grade. Motion carried 6 yes, 0 no.

5. Approval of change of date for Budget Hearing from May 11, 2016 to May 9, 2016 at 6:30 pm

**MOTION # 13 – APPROVAL OF BUDGET HEARING DATE CHANGE**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve a date change for the Budget Hearing from May 11, 2016 to May 9, 2016. Motion carried 6 yes, 0 no.

6. Approval of Tax Adjustment for Julie Suits Tax Map # 113.-2-6.2 (STAR Exemption was missing)

**MOTION # 14 – APPROVAL OF TAX ADJUSTMENT FOR JULIE SUITS TAX MAP #113.-2-6.2**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the Tax Adjustment for Julie Suits Tap Map # 113.-2-6.2. Motion carried 6 yes, 0 no.

7. Approval of Surplus List as provided

**MOTION # 15 – APPROVAL OF SURPLUS LIST**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the surplus list as provided in the official board packet. Motion carried 6 yes, 0 no.

8. Approval of Mr. Dewey to Accept the Auctions International Bid for any amount over \$10,000

**MOTION # 16 - APPROVAL OF MR. DEWEY TO ACCEPT THE AUCTION INTERNATIONAL BID FOR ANY AMOUNT OVER \$10,000**

ON THE MOTION of Mr. Mitchell, seconded by Mrs. Tanner, the board moved to approve Mr. Dewey to accept the Auction International Bid for any amount over \$10,000. Motion carried 6 yes, 0 no.

9. Certified Substitute Teacher Rate

**MOTION # 17 – APPROVAL OF CHANGE TO SUBSTITUTE TEACHER RATE FOR MCS RETIREES**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to change the substitute teacher rate for Madison Central School certified teacher retirees to \$80.00 per day. Motion carried 6 yes, 0 no. Motion carried 6 yes, 0 no.

10. Approval of transportation request for 2015-16
  - a. Student to New Life Christian School

**MOTION # 18 – APPROVAL OF TRANSPORTATION TO NEW LIFE CHRISTIAN SCHOOL FOR A STUDENT FOR THE 2015-16 SCHOOL YEAR**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the transportation request to New Life Christian School for a student for the 2015-16 school year. Motion carried 6 yes, 0 no.

11. Approval of Budget Development Calendar

**MOTION # 19 – APPROVAL OF BUDGET DEVELOPMENT CALENDAR**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the Budget Development Calendar. Motion carried 6 yes, 0 no.

12. Approval of Resolution Regarding State Environmental Quality Review Reconstruction Projects for Main Building, SED Control No. 25-11-01-04-0-001-020 and Bus Garage, SED Control No. 25-11-01-04-5-008-004

**MOTION # 20 – APPROVAL OF RESOLUTION REGARDING STATE ENVIRONMENTAL QUALITY REVIEW RECONSTRUCTION PROJECTS FOR MAIN BUILDING**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Mitchell, the board moved to approve the Resolution Regarding State Environmental Quality Review Reconstruction Projects for Main Building, SED Control No. 25-11-01-04-0-001-020 and Bus Garage, SED Control No. 25-11-04-5-008-004. Motion carried 6 yes, 0 no.

13. Approval to proceed with the \$9,978,000 Building Project, a Hearing Date of December 2, 2015 at 6:30 pm and Voting Date for the Propositions for such Building Project of December 10, 2015 as provided in the enclosed legal notice to be advertised in October 25, 2015 hard copy edition of the Oneida Daily Dispatch

**MOTION # 21 – APPROVAL TO PROCEED WITH THE \$9,978,000 BUILDING PROJECT**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to proceed with the \$9,978,000 Building Project with a Hearing date of December 2, 2015 at 6:30 pm and a Vote date for the propositions for such building project of December 10, 2015 as provided in the enclosed legal notice to be advertised in the October 25, 2015 hard copy edition of the Oneida Daily Dispatch. Motion carried 6 yes, 0 no.

14. Approval of Land Survey with Delta Engineers at \$10,500

**MOTION # 22 – APPROVAL OF LAND SURVEY WITH DELTA ENGINEERS**

ON THE MOTION of Mrs. Tanner, seconded by Mr. Mitchell, the board moved to approve the Land Survey with Delta Engineers at a cost of \$10,500. Motion carried 6 yes, 0 no.

15. Approval of half day Superintendent's Conference Days
  - a. Oct. 30, 2015
  - b. Nov. 6, 2015

**MOTION # 23 – APPROVAL OF HALF DAY SUPERINTENDENT CONFERENCE DAYS**

ON THE MOTION of Mrs. Still, seconded by Mr. Mitchell, the board moved to approve the Half Day Superintendent Conference Days of October 30, 2015 and November 6, 2015. Motion carried 6 yes, 0 no.

16. Approval to combine with Morrisville Eaton for Wrestling at the Modified, JV, and Varsity levels

**MOTION # 24 – APPROVAL TO COMBINE WITH MECS FOR WRESTLING**

ON THE MOTION of Mr. Mitchell, seconded by Mrs. Tanner, the board moved to approve the combination with Morrisville Eaton for wrestling at the modified, JV, and Varsity levels for the 2015-16 school year. Motion carried 6 yes, 0 no.

17. Approval of Rick Peckham as a Volunteer Assistant to Boys Athletics

**MOTION # 25 – APPROVAL OF RICK PECKHAM AS BOYS ATHLETICS VOLUNTEER**

ON THE MOTION of Mrs. Still, seconded by Mr. Mitchell, the board moved to approve Rick Peckham and a boys athletics program volunteer. Motion carried 6 yes, 0 no.

Mr. Snyder stepped out at 7:45 pm

- e. Principal Reports
  - 1. Building Principal – Mr. Nichols discussed STAR Training and the student leadership team.

Mr. Snyder returned at 7:50 pm

- 2. Elementary Principal – Mr. Latella discussed the 5<sup>th</sup> grade distance learning, fire safety, and congratulated our varsity sports teams on their sectional play.
- 3. Clarissa Siedsma presented a Summer Enrichment program presentation.

- IX. Policy – First Readings were done at this time.
  - a. Review of Athletic Placement Process
  - b. Review of Section 3012-d Hardship Waiver Required, Regardless of Collective Bargaining
  - c. First Reading of Limited English Proficiency Instruction English Language Learners
  - d. First Reading of Immunization and Dental Health of Students
  - e. First Reading to Delete Regulations # 7030.3, 7031.2, 7033.1, 7036.1, 7036.2, 7060.1, 7060.2, 7060.3, 7060.4, 7060.5, 7060.6, 7060.7, 7060.8
  - f. First Reading to Delete Policies # 7012, 7016, 7018, 7032, 7033, 7034, 7035, 7036, 7040, 7041, 7042, 7043, 7044, 7045, 7046, 7047, 7048, 7049, 7060, 7070, 7077, 7082
  - g. First Reading of Regulation 5500.1 Bus Rules and Regulations
  - h. First Reading of Policy # 7008 Academic Credit
  - i. First Reading of Policy # 7300 Sports and Athletic Programs
  - j. First Reading of Policy # 7301 Co-Curricular and Interscholastic Athletics Student Activity Eligibility Code of Conduct
  - k. First Reading of Policy # 7302 Concussion Management
  - l. First Reading of Policy # 7303 Student Awards and Scholarships
  - m. First Reading of Policy # 7400 Communication and Other Electronic Devices
  - n. First Reading of Regulation # 7400.1 Communication and Other Electronic Devices Acknowledgment
  - o. First Reading of Regulation # 7400.2 Procedure for Granting Medical Exemptions to the Cell Phone Policy
  - p. First Reading of Policy # 7401 Student Publications
  - q. First Reading of Policy # 7402 Student Lockers
  - r. First Reading of Policy # 7403 Student Contents
  - s. First Reading of Policy # 7404 Gifts to Teachers

- X. Old Business
  - a. None

- XI. New Business
  - a. Personnel
    - 1. Leave Request
      - a. Clarissa Hyde – FMLA starting approximately 11/13/15 for six weeks utilizing accumulated sick time

**MOTION # 26 – APPROVAL OF FMLA FOR CLARISSA HYDE**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the FMLA of Clarissa Hyde starting approximately 11/13/15 for a six week period utilizing accumulated sick time. Motion carried 6 yes, 0 no.

2. Appointment
  - a. Scott Curtis – Non –Certified Substitute Teacher effective 9/22/15
  - b. Veronica Mordus – Certified Substitute Teacher effective 9/24/15
  - c. Jessica Mortensen – Class of 2019 Advisor
  - d. Erica Pendrak – Certified Substitute Teacher effective 10/14/15
  - e. James Lundrigan – Substitute Bus Driver effective 10/21/15 pending completion of all necessary requirements

**MOTION # 27 – APPROVAL OF APPOINTMENTS**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the following list of appointments:

- a. Scott Curtis – Non-Certified Substitute Teacher effective 9/22/15
- b. Veronica Mordus – Certified Substitute Teacher effective 9/24/15
- c. Jessica Mortensen – Class of 2019 Advisor
- d. Erica Pendrak – Certified Substitute Teacher effective 10/14/15
- e. James Lundrigan – Substitute Bus Driver effective 10/21/15 pending completion of all necessary requirements

Motion carried 6 yes, 0 no.

- b. CSE/CPSE Recommendations

**MOTION # 28 – APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the CSE/CPSE Recommendations as provided in the official packet. Motion carried 6 yes, 0 no.

- IX. Correspondence
  - a. Richard Engelbrecht’s monthly BOCES newsletter for October 2015 was provided.
  - b. A thank you note from Oneida-Madison Electric Cooperative, Inc. was provided.
  - c. An article in the Mid York Weekly entitled “MCS students share culture with African peers” was provided.
  - d. The Library Media Center Monthly Report for September 2015 was provided.

- X. Adjournment

**MOTION # 29 – ADJOURNMENT**

ON THE MOTION of Mr. Mitchell, seconded by Ms. Biedermann, the board moved to adjourn for the evening at 7:58 pm. Motion carried 6 yes, 0 no.