

DRAFT

The Reorganizational Meeting of the Board of Education of Madison Central School was held on July 8, 2015 at 6:30 pm in the library.

MEMBERS PRESENT: Ms. Beverly Biedermann
Mr. Jona Snyder
Mrs. Stephanie Tanner
Mr. Steven Yancey

MEMBERS ABSENT: Mrs. Bartlett-Linden
Mrs. Kathy Bridge
Mrs. Heather Still

OTHERS PRESENT: Mr. Perry Dewey, Superintendent
Mr. Larry Nichols, Building Principal
Mr. Brian Latella, Elementary Principal
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order and Pledge – District Clerk
 - a. The meeting was called to order with the Pledge of Allegiance

- II. Oath of Office
 - a. Superintendent
 1. Perry Dewey took his oath of office.

 - b. Newly elected members
 1. Heather Stone - absent
 2. Beverly Biedermann took her oath of office.

- III. Election of 2015-2016 Board President and Oath of Office

MOTION # 1 – NOMINATION OF JONA SNYDER AS BOARD PRESIDENT

Mrs. Tanner made a motion to nominate Jona Snyder to the office of Board President. Ms. Biedermann seconded the motion. There were no other nominations. Motion carried 4 yes, 0 no.

Mr. Snyder took his oath of office.

- IV. Election of 2015-2016 Board Vice President and Oath of Office

MOTION # 2 – NOMINATION OF STEPHANIE TANNER AS BOARD VICE PRESIDENT

Mr. Snyder made a motion to nominate Stephanie Tanner to the office of Board Vice President. Ms. Biedermann seconded the motion. There were no other nominations. Motion carried 4 yes, 0 no.

Mrs. Tanner took her oath of office.

V. Appointment of District Officers

MOTION # 3 – APPOINTMENT OF DISTRICT OFFICERS

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the following list of District Officers:

- a. District Clerk – Tracey Lewis
- b. District Treasurer – Melanie Brouillette – bonded at \$300,000
- c. Deputy Treasurer - Larry Nichols – bonded at \$300,000
- d. District Tax Collector – Laura Fuess
- e. Internal Claims Auditor – Jessica Clark
- f. Extra-Classroom Activity Accounts – Tracey Lewis
- g. Purchasing Agent – Melanie Brouillette / Alternate Perry Dewey

Motion carried 4 yes, 0 no.

VI. Appointments

MOTION # 4 – APPROVAL OF APPOINTMENTS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the Appointments as listed:

- a. School Physician – Dr. Robert Burdick
- b. School Attorney – Ferrara, Fiorenza, Larrison, Barrett and Reitz, P.C. and Hancock & Estabrook
- c. Attendance Officer – Linda Wood
- d. Independent Auditor – Bowers & Company
- e. Records Access Officer – Perry Dewey
- f. Records Management Officer – Melanie Brouillette
- g. Representative to OMH (Tri County) School Boards Association – Jona Snyder, Alternate Stephanie Tanner
- h. Representatives for District Contract Negotiations (2) – Jona Snyder, Steve Yancey
- i. Compliance Coordinator – Building Principal Larry Nichols
- j. Dignity Act Coordinator – Building Principal Larry Nichols, Elementary Principal Brian Latella, Committee on Special Education Chairperson Jan White, Guidance Counselor Michael Lee, and Counselor Kristen Frawley

Motion carried 4 yes, 0 no.

VII. Committee Appointments

MOTION # 5 – APPROVAL OF COMMITTEE APPOINTMENTS

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the following Committee Appointments:

- a. Committee on Special Education (CSE)
Parent or Person in Parental Relationship to the Student
Regular Education Teacher of the Student
Special Education Teacher of the Student
School Psychologist – Mr. Walter Owens
Chairperson/Administrator – Ms. Jan White
Subcommittee Chairperson – Ms. Michele Cotter
School Physician – Dr. Robert Burdick
Parent Member – Ms. Lori Hepburn
Other Persons Having Knowledge or Special Expertise Regarding the Student
Student, if appropriate
Office Assistant: Ms. Jessica Clark
- b. Committee on Pre-School Education (CPSE)
Parent or Person in Parental Relationship to the Student
Regular Education Teacher of the Student
Special Education Teacher of the Student
School Psychologist – Mr. Walter Owens

Chairperson/Administrator – Ms. Jan White
Subcommittee Chairperson – Ms. Michele Cotter
School Physician – Dr. Robert Burdick
Parent Member – Ms. Lori Hepburn
Other Persons Having Knowledge or Special Expertise Regarding the Student
Student, if appropriate
Office Assistant: Ms. Jessica Clark
Early intervention Transition specialist, if appropriate
Representative from Madison County – Ms. Rosanne Lewis
Representative from Oneida County – Ms. Denise Slack

c. Acceptance to use Impartial Hearing Officer List as provided by NYSED Impartial Hearing Reporting System @pd.nysed.gov/specedhelp/ihrs.

d. District Safety Team – see enclosed list

Motion carried 4 yes, 0 no.

VIII. Designations

MOTION # 6 – APPROVAL OF DESIGNATIONS

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann the board moved to approve the following list of Designations:

Asbestos Designee – Christopher Post
Official Depository – Key Bank, National Bank and Trust, Bank of America, Berkshire Bank, HSBC and First Niagara Bank
Investment Banks – Bank of America, Chase Bank, National Bank and Trust and MBIA (Class), New York Liquid Assets Funds (NYLAF), Citizens Bank, HSBC and First Niagara Bank
Official Newspaper – Oneida Daily Dispatch
Health Consortium Representative – Perry Dewey
Health Consortium Alternate Representative – Melanie Brouillette
Homeless Liaison – Jan White

Motion carried 4 yes, 0 no.

IX. Authorizations

MOTION # 7 – APPROVAL OF AUTHORIZATIONS

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the following list of Authorizations:

Payroll Certification – Melanie Brouillette
Conference Approval – Perry Dewey
Petty Cash Funds – Melanie Brouillette
Signatures for all checks, deposits for all funds except Extra Classroom Activity – Melanie Brouillette / Alternate Larry Nichols
Signatures for Classroom Activity – Perry Dewey and Tracey Lewis / Alternate Larry Nichols
Budgetary Transfers – Perry Dewey
Applications and Reports for Federal Funds – Perry Dewey
School Lunch and Breakfast Claims and Applications – Will Cotter
Authorization to Suspend
a. Perry Dewey - Superintendent
b. Larry Nichols – Building Principal
c. Brian Latella – Elementary Principal
d. Jan White – Education Coordinator
Authorization for the use of the District Credit Card - Superintendent Perry Dewey or his designee with a limit of \$2,500.00

Motion carried 4 yes, 0 no.

X. Adoption of Board Policies

MOTION # 8 – ADOPTION OF BOARD POLICIES

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to adopt the Board Policies. Motion carried 4 yes, 0 no.

XI. Authorization to borrow up to \$900,000 in revenue anticipation notes for the 2015-2016 school year.

MOTION # 9 – APPROVAL OF AUTHORIZATION TO BORROW

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the Authorization to borrow up to \$900,000 in revenue anticipation notes for the 2015-2016 school year. Motion carried 4 yes, 0 no.

XII. Approval of Mileage Reimbursement Rate at the IRS variable rate

MOTION # 10 – APPROVAL OF IRS VARIABLE MILEAGE REIMBURSEMENT RATE

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the IRS Variable Mileage Reimbursement Rate. Motion carried 4 yes, 0 no.

XIII. Approval of Annual Out of District Student Tuition of \$1100 per year for 2015-2016

MOTION # 11 – APPROVAL OF OUT OF DISTRICT TUITION

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the Annual Out of District Student Tuition of \$1,100 per year for the 2015-16 school year. Motion carried 4 yes, 0 no.

XIV. Substitute Rate of Pay as per the attached worksheet

MOTION # 12 – APPROVAL OF SUBSTITUTE RATES OF PAY

ON THE MOTION of Mr. Yancey, seconded by Ms. Biedermann, the board moved to approve the Substitutes Rate of Pay as per the attached worksheet. Motion carried 4 yes, 0 no.

XV. Adoption of Calendars

MOTION # 13 – ADOPTION OF CALENDARS

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to adopt the following calendars:

- a. Board of Education Meetings
- b. Establishment of Hours for Budget Vote and Election – Recommendation 12:00 Noon to 8:00 p.m. on May 17, 2016

Motion carried 4 yes, 0 no.

XVI. Appointment of Election Inspector and Clerks

MOTION # 14 – APPOINTMENT OF ELECTION INSPECTOR AND CLERKS

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the following list of Election Inspector and Clerks:

- a. Laura Fuess, Inspector
- b. Barbara Andrews
- c. Kathy Burns

Motion carried 4 yes, 0 no.

XVII. Acceptance of Free and Reduced Lunch Price Income Eligibility Guidelines for School Lunch 2015-2016

MOTION # 15 – ACCEPTANCE OF FREE AND REDUCED LUNCH PRICE INCOME ELIGIBILITY GUIDELINES

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to accept the Free and Reduced Lunch Price Income Eligibility Guidelines for School Lunch for 2015-2016. Motion carried 4 yes, 0 no.

XVIII. Approval of Extra-Curricular Organizations as listed on enclosed listing

MOTION # 16 – APPROVAL OF EXTRA-CURRICULAR ORGANIZATIONS

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the list of Extra-Curricular Organizations for 2015-16. Motion carried 4 yes, 0 no.

XIX. Additional Authorizations

MOTION # 17 – APPROVAL OF ADDITIONAL AUTHORIZATIONS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the following additional Authorization:

- a. Retiree Drug Subsidy (RDS) Center Authorized Representative Verification – Lisa M. Decker as Authorized Representative

Motion carried 4 yes, 0 no.

XX. Adjournment

MOTION # 18 – ADJOURNMENT

ON THE MOTION of Mr. Yancey, seconded by Mrs. Tanner, the board moved to adjourn for the evening at 6:49 pm Motion carried 4 yes, 0 no.