

MADISON CENTRAL SCHOOL DISTRICT

School Board Operating Protocols

In the interest of effective governance and for the purpose of enhancing teamwork among members of the board and between the board and administration, we, the members of the Madison Central School Board, do hereby publicly commit ourselves collectively and individually to the following operating protocol:

1. **Mission comes first.** Advancing academic achievement and youth development for all students in the district. The board's work will reflect that highest priority.
2. **Clearly State Goals.** The board will set clear goals for themselves and the superintendent. The board and superintendent will set clear goals for the Madison Central School District. Such goals will cohere with the mission and strategic plans of the district.
3. **Practice the governance role.** The board will emphasize planning, policy-making, and communication rather than becoming involved in the management of the school. Toward that end, we will
 - 3.1. **Utilize CEO input.** The superintendent is the chief executive officer and should make recommendations, proposals or suggestions on most matters that come before the board
 - 3.2. **Act only as a body.** Individual board members do not have authority. Only the board as a whole has authority. We agree that an individual board member will not take unilateral action. The board president serves as the official spokesperson for the board and will communicate the position(s) of the board on controversial issues. When board members serve on various school committees their role shall be defined by the board as silent observer or active participant.
 - 3.3. **Monitor interactions with staff:** Except when functioning in ordinary roles as a parent or district resident, we will refrain from visiting schools or engaging in substantive contact with staff unless authorized by the board to do so. (*Appeal of Silanno, Matter of Bruno*).
 - 3.4. **Request information or action judiciously:** To avoid overstepping our authority or disrupting staff productivity, we will request information or action from staff through the superintendent and from the superintendent through the board president. ("Copy" the superintendent or BOE president for simple requests, but work through the superintendent or board president for others.) We agree that the more complicated or time consuming a request appears to be, the more that request should be scrutinized for its coherence with stated district or board priorities.
 - 3.5. **Follow the chain of command.** The last stop, not the first, will be the board. We agree to follow the chain of command and insist that others do so. While the board is eager to listen to its constituents and staff, we will refer constituents and staff to the person who can properly and expeditiously address the issue. The board will not be a ball carrier for others – but rather, will encourage others to present their own points, problems or proposals when discussing issues. All personnel complaints and criticisms as well as compliments received by the board or its individual members will be directed to the superintendent.

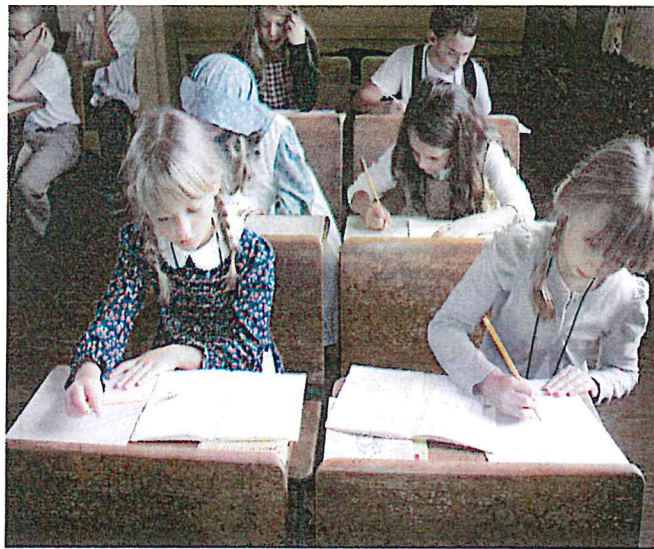
4. **Model the way:** The board will conduct its meetings with the same decorum we expect of staff, and we will follow the consensus better practices of effective school boards. Toward those ends we will
 - 4.1. **Debate the issues, not one another.** Conduct at a board meeting is very important. We agree to avoid words, actions, and expressions that create a negative impression on an individual, the board or the district. While we encourage debate and differing points of view, we will do it with care and respect to avoid an escalation of negative impressions or incidents.
 - 4.2. **Not spring surprises on other board members or the superintendent.** Surprises to the board or the superintendent will be the exception, not the rule. There should be no surprises at a board meeting. We agree to ask the board president or the superintendent to place an item on the agenda instead of bringing it up unexpectedly at the meeting.
 - 4.3. **Avoid marathon board meetings.** To be efficient and effective, long board meetings must be avoided. Points are to be made in as few words as possible; speeches at board meetings will be minimal. If a board member believes s/he doesn't have enough information or has questions, either the superintendent or board chair is to be called before the meeting.
 - 4.4. **Practice efficient decision-making.** Board meetings are for decision-making, action and votes, not endless discussion. We agree to move to the question when discussion is repetitive.
 - 4.5. **Speak to agenda issues.** The board will not play to the audience. We agree to speak to the issues on the agenda and attend to our fellow board members. Facts and information needed from the administration will be referred to the superintendent, not to individual members of the leadership team.
 - 4.6. **Executive/closed sessions will be held only for appropriate subjects.** Board members will be extremely sensitive to the legal ramifications of their meetings and comments.
 - 4.7. **Annually conduct a self-assessment/evaluation.** The board will address its behavior by yearly self-evaluation and by addressing itself to any individual problems, such as poor meeting attendance or leaks of confidential information

Adapted from model provided by the Washington State School Districts' Association

Approved and adopted by MCS June 19, 2012

**Madison Central School
District
Core Values**

- ◆ **Order and Discipline**
- ◆ **High Expectations for Student Achievement**
- ◆ **Honesty and Integrity**
- ◆ **Compassion and Understanding**
- ◆ **Seriousness of Purpose**



Communication Chain of Command

- ◆ School Board
- ◆ Superintendent
- ◆ Principals
- ◆ Athletic Director and Head Bus Driver
- ◆ Teachers, Staff, and Coaches

The board of education acts as one body and not as individuals. Only the board as a whole has authority. Parents and community members are asked to follow the chain of command from the bottom to the top to resolve school related issues. We are here to serve the public and meet the needs of the learning community with a focus on our students and their growth.

If you have concerns you are free to write or email the Board of Education at:
BoardofEducation@madisoncentralny.org
or
Contact Linda Wood, Secretary to the Superintendent at 893-1878, ext. 201 or by email at lwood@madisoncentralny.org

The mission of Madison Central School's students, staff, faculty, administration, and the board of education, in cooperation with the community, is to provide a safe, healthy environment, commit to a high level of academic achievement, develop leadership and good citizenship, and promote a positive attitude toward success in life and life-long learning.



*Madison Central
School District*

*2014-15
Board of
Education*



**Madison Central School
District**

7303 State Route 20
Madison, NY 13402
Telephone: (315) 893-1878
Fax: (315) 893-7111
www.madisoncentralny.org

The Board of Education is committed to providing quality educational opportunities within the fiscal realities of the community. The strategic plans are key to decision-making throughout the district in areas such as curriculum development, professional development, program revisions and course offerings.

2013-14 Board Members

	<u>Term</u>
Jona Snyder, President Telephone: 315-750-8720	2012-2016
Stephanie Clark-Tanner, Vice President Telephone: 315-520-5701	2012-2016
Mary Bartlett-Linden Telephone: 315-982-8253	2014-2018
Beverly Biedermann Telephone: 315-269-4878	6/30/15
Kathy Bridge Telephone: 315-941-0834	2012-2016
William Langbein Telephone: 315-893-7264	2011-2015
Steve Yancey Telephone: 315-893-7262	2013-2017

2014-2015 Board of Education Meetings

Board of Education Meetings will be held on the dates listed below. Meetings will begin at 6:30 pm unless otherwise noted. Board of Education Meetings will be held in the Library unless otherwise noted.

<u>July</u> 8th (Reorg. Mtg.) 8th (Reg. Mtg.-7 pm)	<u>January</u> 6th (BW) 20th (R)
<u>August</u> 19th (R)	<u>February</u> 10th (R)
<u>September</u> 16th (R)	<u>March</u> 3rd (BW) 17th (R)
<u>October</u> 21st (R)	<u>April</u> 14th (BW) 21st (R & BOCES Vote)
<u>November</u> 18th (R)	<u>May</u> 5th (Budget Hearing)
<u>December</u> 16th-6 pm (R)	<u>June</u> 2nd (W) 16th (R)

**Annual Meeting and School Budget Vote
Tuesday, May 19, 2015
12 Noon — 8:00 p.m.—Main Foyer**

(R) - Regular Mtg. (W) - Workshop Mtg.
(BW) - Budget Workshop

There are two designated times at each meeting for Public Forum to address the Board of Education on any issue.

Public Forum Information / Guidelines

1. Please place your name, address, and email or phone number on the sign-up sheet. If you have not signed up before you speak, please introduce yourself before speaking and leave your contact information with Mrs. Lewis, the Board Clerk, after you speak.
2. The Board will listen to your words and bear them in mind, but generally not respond during public forum or take up the issue later in the meeting. Sometimes the issue or concern may come up during later Board discussion of future issues; more often the matter is referred to the appropriate staff. (If you haven't first spoken with that person or don't know who it would be, your most effective course of action is to go straight to that person or to that person's supervisor. You may contact the district office to identify who the appropriate person would be.)
3. By district policy, public forum is **not** the place to make derogatory comments about specific persons. Such comments can be made privately to the superintendent or board president who can follow up appropriately.
4. If you have concerns but would prefer not to speak during public forum, you are free to write or email the board. BoardofEducation@madisoncentralny.org
5. Please use time efficiently. Knowing that others may wish to speak and that Board of Education meetings often last several hours, people generally speak for fewer than three minutes. Please be as brief as possible. On evenings when a time limit is announced, expect your speaking privileges to be revoked if you exceed the allotted time.

DRAFT

The Regular Meeting of the Board of Education of Madison Central School was held on August 19, 2014 at 6:30 pm in the library.

MEMBERS PRESENT: Mrs. Bartlett-Linden
Ms. Beverly Biedermann
Mrs. Kathy Bridge
Mr. William Langbein
Mr. Jona Snyder
Mrs. Stephanie Tanner
Mr. Steven Yancey

MEMBERS ABSENT: None

OTHERS PRESENT: Mr. Perry Dewey, Superintendent
Mr. Larry Nichols, Building Principal
Mr. Jeffrey DeAngelo, Education Coordinator
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order
 - a. Mr. Snyder called the meeting to order at 6:30 pm.
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION # 1 – APPROVAL OF AGENDA

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Bartlett-Linden, the board moved to approve the agenda for this meeting. Motion carried 7 yes, 0 no.

- b. Approval of Minutes
 1. July 8, 2014 Reorganizational Meeting Minutes

MOTION # 2 – APPROVAL OF JULY 8, 2014 REORGANIZATIONAL MEETING MINUTES

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to approve the July 8, 2014 Reorganizational Meeting Minutes. Motion carried 7 yes, 0 no.

2. July 8, 2014 Regular Meeting Minutes

MOTION # 3 – APPROVAL OF JULY 8, 2014 REGULAR MEETING MINUTES

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to approve the July 8, 2014 Regular Meeting Minutes. Motion carried 7 yes, 0 no.

3. July 23, 2014 Retreat Meeting Minutes

MOTION # 4 – APPROVAL OF JULY 23, 2014 RETREAT MEETING MINUTES

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to approve the July 23, 2014 Retreat Meeting Minutes. Motion carried 7 yes, 0 no.

4. August 12, 2014 Special Meeting Minutes

MOTION # 5 – APPROVAL OF AUGUST 12, 2014 SPECIAL MEETING MINUTES

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Bartlett-Linden, the board moved to approve the August 12, 2014 Special Meeting Minutes. Motion carried 7 yes, 0 no.

IV. Executive Session

- a. Collective Negotiations pursuant to Article 14 of the Civil Service Law i.e., the Taylor Law (negotiations)

MOTION # 6 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to enter into Executive Session at 6:34 pm to discuss Collective Negotiations pursuant to Article 14 of the Civil Service Law i.e., the Taylor Law (negotiations). Motion carried 7 yes, 0 no.

MOTION # 7 – ADJOURN EXECUTIVE SESSION AND RESUME REGULAR MEETING

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to adjourn Executive Session and resume the Regular Meeting at 6:34 pm. Motion carried 7 yes, 0 no.

V. Public Forum

- a. Several community members spoke about the Agricultural Education curriculum and the need for more hands on components in the curriculum.
- b. Questions were raised about the Friends of, or Booster groups, that support school programs but are operated by parents or adults in the community such as FFA, Music, etc.
- c. Community members expressed that they wished the Board of Education would have advertised the open board seat longer than 10 days.
- d. Questions were raised about proper protocol and procedures in filling open board seats.
- e. Comments and praise were given to the FFA for its continued success of the program and the participating students.
- f. Praise was given to the board for their actions in filling the empty board seat quickly and keeping the board whole.

VI. Reports

- a. Treasurer
 1. Internal Claims Auditor Report

MOTION # 8 – APPROVAL OF INTERNAL CLAIMS AUDITOR REPORT

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Bartlett-Linden, the board moved to approve the Internal Claims Auditor Report. Motion carried 7 yes, 0 no.

2. Treasurer Report dated June 30, 2014

MOTION # 9 – APPROVAL OF TREASURER’S REPORT DATED JUNE 30, 2014

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Bridge, the board moved to approve the June 30, 2014 Treasurer’s Report. Motion carried 7 yes, 0 no.

3. Detail Warrants

MOTION # 10 – APPROVAL OF THE DETAIL WARRANTS

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Bartlett-Linden, the board moved to approve the Detail Warrants as follow: Warrant Number 46 – Fund A – 6/4/14 – 7 pages, Warrant Number 47 – Fund A – 6/6/14 – 6 pages, Warrant Number 48 – Fund A – 7/9/14 – 1 page, Warrant Number 49 – Fund A – 6/20/14 – 7 pages, Warrant Number 50 – Fund A – 6/24/14 – 2 pages, Warrant Number 51 – Fund A – 6/25/14 – 3 pages, Warrant Number 52 – Fund A – 7/10/14 – 7 pages, Warrant Number 20 – Fund C – 6/6/14 – 2 pages, Warrant Number 21 – Fund C – 6/20/14 – 2 pages, Warrant Number 22 – Fund C – 7/10/14 – 1 page, Warrant Number 13 – Fund TA – 7/9/14 – 5 pages, Warrant Number 15 – Fund TA – 6/19/14 – 3 pages, Warrant Number 9 – Fund HBUS – 7/9/14 – 1 page, Warrant Number 15 – Fund FA14 – 6/20/14 – 1 page, Warrant Number 16 – Fund FA14 – 7/10/14 – 1 page. Motion carried 7 yes, 0 no.

4. The Quarterly Student Activity Reports were provided to the board for review.

b. Committee Reports

1. Budget - Oct. 23, Nov. 20, Jan. 29, Feb. 26, Mar. 26 (Yancey, Snyder) – No report
2. Building & Grounds - **July 9**, Sept. 24, Oct. 29, Jan. 28, Mar. 25, May 27 (Yancey, Langbein, Snyder) – Mr. Dewey will provide report and update.
3. Curriculum, Sports, Music & Drama – Oct. 28, Feb. 24, May 26 (Bridge, Biedermann, Bartlett-Linden) No report
4. Negotiations & Labor – Sept. 25, Oct. 30, Nov. 20, Jan. 29, Feb. 26, Mar. 26 (Langbein, Biedermann) No report
5. Policy – **Aug. 12**, Sept. 8, Oct. 6, Nov. 3, Dec. 1, Jan. 5, Feb. 2, Mar. 2, Apr. 13, May 4, June 1 (Snyder, Biedermann) Policies are in packet for first readings.
6. Strategic Plan – Aug. 26 (Snyder, Tanner) – to meet next week
7. Technology - Nov. 4, Jan. 6, Apr. 7 (Langbein, Snyder) No report
8. Safety – Nov. 18, Jan. 20, May 19 (Langbein, Snyder) – No report

c. Superintendent – Information Items

1. Mr. Dewey discussed possible changes to the Census Policy. At this time the board would like to keep our current practices in effect.
2. Mr. Dewey provided notice of the NYSSBA Convention Transportation to NYC.
3. Mr. Dewey provided a Grades 3-8 Test Score update.
4. Mr. Dewey updated the board on the Safety and Security Building Project as well as the upcoming approved EPC project. A public forum will be held on August 26, 2014 at 7 pm for community questions and answers.
5. Mr. Dewey discussed the district's need for part time ESL (English as a Second Language) instruction.
6. Mr. Dewey discussed his notes from the Shared Services Meeting and informed the board that the districts are continuing to explore options for additional shared services.
7. Mr. Dewey announced that the district had been awarded the PreK Grant in the amount of \$192,597. Many thanks were given to the administrative team for their work in preparing this grant application.

d. Superintendent – Approval Items

1. Approval of School Calendar for 2014-15 with amendment to full day of school on April 24, 2015 and the June 2, 2015 Regent Day change

MOTION # 11 – APPROVAL OF 2014-2015 REVISED SCHOOL CALENDAR

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Bridge, the board moved to approve the revised Madison Central School calendar for the 2014-2015 school year. Motion carried 7 yes, 0 no.

2. Approval of Revised BOCES 2014-2015 School Calendar

MOTION # 12 – APPROVAL OF REVISED BOCES 2014-2015 SCHOOL CALENDAR

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to approve the revised 2014-2015 BOCES school calendar. Motion carried 7 yes, 0 no.

3. Approval of 2014-2015 Tax Levy of \$3,024,743

MOTION # 13 – APPROVAL OF 2014-2015 TAX LEVY OF \$3,024,743

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Bartlett-Linden, the board moved approve the 2014-2015 Tax Levy of \$3,024,743. Motion carried 7 yes, 0 no.

4. Approval of Non-Resident Student for 2014-15 entering PreK

MOTION # 14 – APPROVAL OF NON-RESIDENT STUDENT FOR 2014-2015

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Bartlett-Linden, the board moved to approve the Non-Resident student for 2014-2015 entering PreK. Motion carried 7 yes, 0 no.

5. Approval for Madison to participate in Waterville Modified Football for the fall 2014 season

MOTION # 15 – APPROVAL OF MADISON TO PARTICIPATE IN WATERVILLE MODIFIED FOOTBALL

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Bartlett-Linden, the board moved to approve the participation of Madison Central School students in Waterville Central School's modified football program for the fall 2014 season. Motion carried 7 yes, 0 no.

6. Approval of Real Lease Inc. Resolution Relating to Installment Lease/Purchase Financing

MOTION # 16 – APPROVAL OF REAL LEASE INC. RESOLUTION RELATING TO INSTALLMENT LEASE/PURCHASE FINANCING

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to approve the Resolution Relating to Installment Lease/Purchase Financing. Motion carried 7 yes, 0 no.

7. Approval of 2014-15 Handbooks
 - a. Teacher Handbook – available via email and on website
 - b. Substitute Teacher Handbook – available via email and on website
 - c. Co-Curricular Handbook – available via email and on website
 - d. Coaching Handbook – available via and on website

MOTION # 17 – APPROVAL OF 2014-2015 HANDBOOKS

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Bartlett-Linden, the board moved to approve the 2014-2015 handbooks as listed: Teacher Handbook, Substitute Teacher Handbook, Co-Curricular Handbook, and Coaching Handbook. Motion carried 7 yes, 0 no.

8. Approval to surplus excess gym mats

MOTION # 18 – APPROVAL TO SURPLUS EXCESS GYM MATS

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Bartlett-Linden, the board moved to approve the surplus of the excess gym mats. Motion carried 7 yes, 0 no.

- e. Building Principal / Education Coordinator's Joint Report
 - 1. Building Principal
 - a. Mr. Nichols presented his Building Principal's Report including the topics of 7th grade orientation, 9th grade orientation, Google Chrome Books, Math in Movement training, professional development, the summer enrichment program success and highlights, and the summer school breakfast and lunch program success.
 - 2. Education Coordinator
 - a. Mr. DeAngelo presented his Education Coordinator's Report and gave praise to all the efforts for the PreK Grant, the technological advances of the district in regards to the use of the Google Chrome Books, and the success of the summer programs.

- VII. Policy – The first readings of the following policies were done at this time:
 - a. First Reading to Delete Policy #s 8010, 8011, 8013, 8020, 8021, 8022, 8023, 8024, 8030, 8031, 8032, 8033, 8040, 8042, 8044, 8045, 8049, 8050, 8051, 8052, 8054, 8055, 8071
 - b. First Reading of Policy # 8001 School Year and School Day
 - c. First Reading of Policy # 8003 Opening Exercises
 - d. First Reading of Policy # 8100 Placement, Promotion and Retention
 - e. First Reading of Policy # 8101 Grading
 - f. First Reading of Policy # 8102 Graduation Requirements
 - g. First Reading of Policy # 8103 Community Action Program (Graduation Requirement)
 - h. First Reading of Policy # 8104 Conditional Graduation
 - i. First Reading of Policy # 8200 Home Instruction
 - j. First Reading of Policy # 8201 Released Time for Religious Instruction
 - k. First Reading of Policy # 8202 Instructional Programs
 - l. First Reading of Policy # 8203 Career and Technical Occupational Education
 - m. First Reading of Policy # 8204 (renumbered) Adult Education Program
 - n. First Reading of Policy # 8205 (renumbered) Courses Including Dissection of Animals
 - o. First Reading of Policy # 8206 Limited English Proficiency Instruction
 - p. First Reading of Regulation # 8206.1 Limited English Proficiency Instruction
 - q. First Reading of Policy # 8300 (renumbered) Field Trip Policy
 - r. First Reading of Policy # 8503 Independent Educational Evaluations
 - s. First Reading of Regulation # 8503.1 Independent Educational Evaluations
 - t. First Reading of Policy # 8046 (replaced by 0021) AIDS Instruction in Health Education
 - u. First Reading of Policy # 8048 (replaced by 5002) Fire and Arson Prevention Instruction
 - v. First Reading of Policy # 8121 Surrogate Parents
 - w. Parents' Bill of Rights Policy – not policy – only needs posted on webpage

- VIII. Old Business
 - a. None

- IX. New Business
 - a. Personnel

- 1. Resignations
 - a. Laura Condon – Long Term Sub for Mrs. Idzi for 2014-15 effective 8/5/14

MOTION # 19 – APPROVAL OF RESIGNATION OF LAURA CONDON

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to approve the resignation of Laura Condon from the position of Long Term Sub for Mrs. Idzi for the 2014-15 school year effective 8/5/14. Motion carried 7 yes, 0 no.

- b. TO BE DONE UPON RECEIPT OF OFFICIAL RESIGNATION LETTER - Hannah Matteson – Teacher's Assistant to Pre-K (to be re-appointed) effective 9/2/14

- c. TO BE DONE UPON RECEIPT OF OFFICIAL RESIGNATION LETTER - Betsy Lopata – Teacher’s Aide effective 9/2/14
- 2. Leave Requests
 - a. Joseph Burdick – FMLA from 9/2/14 through 9/12/14

MOTION # 20 – APPROVAL OF LEAVE REQUEST OF JOSEPH BURDICK

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to approve the FMLA Leave Request of Joseph Burdick from 9/2/14 through 9/12/14. Motion carried 7 yes, 0 no.

- 3. Appointments
 - a. Cori Bergeron – Non-Certified Substitute Teacher, Substitute Teacher Assistant, Substitute Teacher’s Aide effective 8/19/14
 - b. John Browning – Substitute School Nurse effective 8/19/14
 - c. Hannah Matteson- Long Term Substitute Teacher as per contract effective 9/2/14 through 2/6/15 pending resignation from current position
 - d. Hannah Matteson – Re-appointment as Teacher Assistant to PreK effective 2/7/15 with a start date of 2/9/15 pending resignation from current position
 - e. Lisa Ladouceur – Probationary Appointment as K-6 Elementary Education Teacher effective 9/2/14 – 9/2/17 with tenure recommendation for 9/2/17 with Initial Certifications in Childhood Education 1-6, LiteracyB-6, and Early Childhood Education B-2 at M1, Step 1 with Masters, \$38,584 per year
 - f. Erika Newton – Probationary Appointment as Teacher Assistant effective 9/2/14 – 9/2/17 with tenure recommendation for 9/2/17 with Initial Certifications in Early Childhood Education B-2 and Childhood Education 1-6 at \$12.71 per hour pending fingerprint clearance
 - g. Bridgett Avery – Probationary Appointment as Teacher Assistant effective 9/2/14 – 9/2/17 with tenure recommendation for 9/2/17 with Initial Certification in Childhood Education 1-6 at \$12.71 per hour
 - h. Betsy Lopata – Probationary Appointment as Teacher Assistant effective 9/2/14 – 9/2/17 with tenure recommendation for 9/2/17 with Permanent Certification in Special Education at \$12.71 per hour pending resignation from current position
 - i. Daniel Saulsgiver – Per Diem Biology Teacher effective 9/2/14 at a rate of \$245.88 per day

MOTION # 21 – APPROVAL OF APPOINTMENTS

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to approve the following list of appointments:

- a. Cori Bergeron – Non-Certified Substitute Teacher, Substitute Teacher Assistant, Substitute Teacher’s Aide effective 8/19/14
- b. John Browning – Substitute School Nurse effective 8/19/14
- c. Hannah Matteson- Long Term Substitute Teacher as per contract effective 9/2/14 through 2/6/15 pending resignation from current position
- d. Hannah Matteson – Re-appointment as Teacher Assistant to PreK effective 2/7/15 with a start date of 2/9/15 pending resignation from current position
- e. Lisa Ladouceur – Probationary Appointment as K-6 Elementary Education Teacher effective 9/2/14 – 9/2/17 with tenure recommendation for 9/2/17 with Initial Certifications in Childhood Education 1-6, LiteracyB-6, and Early Childhood Education B-2 at M1, Step 1 with Masters, \$38,584 per year

- f. Erika Newton – Probationary Appointment as Teacher Assistant effective 9/2/14 – 9/2/17 with tenure recommendation for 9/2/17 with Initial Certifications in Early Childhood Education B-2 and Childhood Education 1-6 at \$12.71 per hour pending fingerprint clearance
- g. Bridgett Avery – Probationary Appointment as Teacher Assistant effective 9/2/14 – 9/2/17 with tenure recommendation for 9/2/17 with Initial Certification in Childhood Education 1-6 at \$12.71 per hour
- h. Betsy Lopata – Probationary Appointment as Teacher Assistant effective 9/2/14 – 9/2/17 with tenure recommendation for 9/2/17 with Permanent Certification in Special Education at \$12.71 per hour pending resignation from current position
- i. Daniel Saulsgiver – Per Diem Biology Teacher effective 9/2/14 at a rate of \$245.88 per day

Motion carried 7 yes, 0 no.

- 4. Volunteer Appointments with fingerprint costs covered by the district
 - a. Rick Peckham- Boys Varsity Soccer Assistant for Fall 2014 season
 - b. Newton English – Boys Varsity Soccer Assistant for Fall 2014 season

MOTION # 22 – APPROVAL OF VOLUNTEERS

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Bridge, the board moved to approve Rick Peckham and Newton English as volunteers to the Boys Varsity Soccer program for the fall 2014 season with necessary fingerprint expenses covered by the district. Motion carried 7 yes, 0 no.

- 5. Advisor Appointments
 - a. Student Council Advisor – Amanda Tomaino
 - b. Detention Monitor (per diem) – Jessica Mortensen, Jessica Plank, Cathy Kimpton, Maxine Thurston
 - c. Freshman Class Advisor – Maveret Umstead
 - d. SADD – Kurt Peavey

MOTION # 23 – APPROVAL OF ADVISOR APPOINTMENTS

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to approve the following list of advisors for the 2014-2015 school year:

- a. Student Council Advisor – Amanda Tomaino
- b. Detention Monitor (per diem) – Jessica Mortensen, Jessica Plank, Cathy Kimpton, Maxine Thurston
- c. Freshman Class Advisor – Maveret Umstead
- d. SADD – Kurt Peavey

Motion carried 7 yes, 0 no.

- 6. Mentor Appointments
 - a. Jamie Spooner – Mentor to Tanna Pascarella for the 2013-14 School year

MOTION # 24 – APPROVAL OF JAMIE SPOONER AS MENTOR TO TANNA PASCARELLA FOR THE 2013-14 SCHOOL YEAR

ON THE MOTION of Mrs. Bridge, seconded by Mrs. Tanner, the board moved to approve the appointment of Jamie Spooner as a mentor to Tanna Pascarella for the 2013-2014 school year. Motion carried 7 yes, 0 no.

- IX. Correspondence
 - a. None

- X. Executive Session – CANCEL – Not needed
 - a. Collective Negotiations pursuant to Article 14 of the Civil Service Law i.e., the Taylor Law (negotiations)

- XI. Adjournment

MOTION # 25 – ADJOURNMENT

ON THE MOTION of Mrs. Bridge, seconded by Ms. Biedermann, the board moved to adjourn for the evening at 8:08 pm. Motion carried 7 yes, 0 no.

Internal Claims Auditor Report

<u>Warrant Number</u>	<u>Warrant Date</u>	<u>Check # Sequence</u>	<u>Fund</u>	<u>Date of ICA Review</u>	<u>Amount of Warrant</u>	<u>Internal Claims Auditor Findings</u>
6	8/8/2014	15569-15599	A	9/8/2014	\$ 26,057.49	Good
3	8/8/2014	3113-3114	C	9/8/2014	\$ 171.69	Good
9	6/9/2014	1021-1022	HBUS	9/8/2014	\$ 10,320.00	Good
13	6/5/2014	1112-1124; 5793-5803; 5823-5824	TA	9/8/2014	\$ 493,573.39	Good
48	6/25/2014	14868-14869; 15260	A	9/8/2014	\$ (2,157.29)	Good- Manual Cks
4	8/22/2014	3115	C	9/8/2014	\$ 62.41	Good
9	8/22/2014	15600-15622	A	9/8/2014	\$ 14,699.37	Good
7	7/31/2014	15510	A	9/10/2014	\$ (674.33)	Good- Void Manual Ck
1	7/10/2014	1125-1133; 5825-5827	TA	9/10/2014	\$ 158,560.78	Good
1	9/5/2014	2719	FA14	9/10/2014	\$ 228.28	Good
5	9/5/2014	3116-3120	C	9/10/2014	\$ 2,502.43	Good
11	9/5/2014	15623-15654	A	9/10/2014	\$ 42,153.49	Good



 Jessica L. Clark- Internal Claims Auditor

9/10/14

(Condensed Version)

MADISON CENTRAL SCHOOL DISTRICT

MADISON, NEW YORK

BUDGET STATUS REPORTS

July 31, 2014

FUND	CODE	REPORT	Page #
GENERAL FUND	A	TREASURER'S REPORTS - NBT TRIAL BALANCE REVENUE & EXPENDITURES	2 - 10
SCHOOL LUNCH	C	TREASURER'S REPORTS - NBT TRIAL BALANCE REVENUE & EXPENDITURES	11 - 16
TRUST & AGENCY	TA	TREASURER'S REPORT - NBT TRIAL BALANCE PAYROLL TREASURER'S REPORT - NBT	17 - 21
EXPENDABLE TRUSTS	TE	TRIAL BALANCE	22
CAPITAL FUND	H	TREASURER'S REPORT - NBT TRIAL BALANCE REVENUE & EXPENDITURES	23-27
DEBT SERVICE	V	TRIAL BALANCE REVENUE	28-29
FEDERAL FUND	F	TREASURER'S REPORTS - NBT TRIAL BALANCE REVENUE & EXPENDITURES	30-38

MADISON CENTRAL SCHOOL DISTRICT
GENERAL FUND CHECKING - NBT
 TREASURER'S MONTHLY REPORT
 ACCT # *****3251

July 1, 2014

through

July 31, 2014

Total available balance as reported at the end of preceding period: \$ 364,354.20

RECEIPTS during month

DATE	SOURCE	AMOUNT
JULY 1-31	VARIOUS - TUITION FROM OTHER DISTRICTS	\$ 13,793.96
1-31	VARIOUS - COMPENSATION FOR LOSS	119.16
1-31	VARIOUS - DRIVERS EDUCATION	1,834.00
1-31	VARIOUS - REIMBURSEMENT FOR POSTAGE	30.70
1	UTICA NATIONAL INSURANCE - REFUND	42.00
3	DOH - MEDICAID REIMBURSEMENT	27,990.09
8	MADISON SPORTS CLUB - UNIFORM/PAINT REIMBURSEMENT	3,310.96
10	TRUST AND AGENCY - NYSTRS	47.62
16	LARRY NICHOLS - TUITION	515.00
22	MADISON PTO - REIMBURSEMENT FOR YEAR END	124.92
23	TRUST AND AGENCY - NYSTRS	100.29
31	INTEREST - NBT	5.40

Total Receipts, including balance: \$ 47,914.10
\$ 412,268.30

DISBURSEMENTS made during month

BY CHECK	FROM: 15489	TO: 15495	\$ 23,347.98
	15496	TO: 15510	11,731.36
	15511	TO: 15538 VOIDED DURING PRINTING	
	15539	TO: 15568	106,897.95
	15510	TO: 15510 VOIDED CHECK	(674.33)

BY DEBIT CHARGE

TRANSFER TO TRUST & AGENCY - PAYROLL	\$ 61,064.41
HEALTH/DENTAL INSURANCE	115,197.38
HASLER POSTAGE - MAILFINANCE	-

Total Disbursements: \$ 317,564.75

CASH BALANCE SHOWN BY RECORDS: \$ 94,703.55

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month:	\$ 219,698.34
Less total of outstanding checks:	<u>(124,994.79)</u>
Net balance in bank:	\$ 94,703.55
Transfers in transit:	-

TOTAL AVAILABLE BALANCE: \$ 94,703.55

Received by the Board of Education and entered as part of the minutes of the Board meeting held

September 16, 2014

 Clerk of the Board of Education

 Treasurer

Prepared

LIST OF OUTSTANDING CHECKS - NBT
GENERAL FUND

7/31/14

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
15293	5/23/2014	\$ 9.88			
15381	6/6/2014	\$ 9.93			
15421	6/20/2014	198.24			
15440	6/25/2014	\$ 79.01			
15449-15450	6/25/2014	\$ 593.58			
15475	6/30/2014	\$ 90.00			
15481	6/30/2014	\$ 5,633.40			
15484	6/30/2014	\$ 11.77			
15488	6/30/2014	\$ 64.00			
15490	7/11/2014	\$ 350.00			
15496-15509	7/22/2014	\$ 11,057.03			
15539-15568	7/25/2014	\$ 106,897.95			
TOTAL		\$ 124,994.79			\$ -
			GRAND TOTAL		\$ 124,994.79

STATEMENT OF CASH ON HAND
NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
TOTAL DEPOSITS IN TRANSIT		\$ -


Prepared

**MADISON CENTRAL SCHOOL DISTRICT
GENERAL FUND SAVINGS - NBT
TREASURER'S MONTHLY REPORT
ACCT # *****8801**

July 1, 2014

through

July 31, 2014

Total available balance as reported at the end of preceding period: \$ 748,829.08

RECEIPTS during month:

DATE	SOURCE	AMOUNT
JULY 31	INTEREST - NBT	\$ 19.08

Total Receipts: \$ 19.08
Total Receipts, including balance: \$ 748,848.16

DISBURSEMENTS made during month:

BY CHECK FROM: TO:

BY DEBIT CHARGE:

TRANSFER TO GENERAL CHECKING \$ -

Total Disbursements: \$ -
CASH BALANCE SHOWN BY RECORDS: \$ 748,848.16

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month:	\$ 748,848.16
	\$ -
Net balance in bank:	\$ 748,848.16
Amount of deposits in transit:	\$ -
TOTAL AVAILABLE BALANCE:	\$ 748,848.16

Received by the Board of Education and entered as part of the minutes of the Board meeting held

September 16, 2014

Clerk of the Board of Education

Treasurer

Prepared

**MADISON CENTRAL SCHOOL DISTRICT
GENERAL FUND MONEY MARKET - NBT
TREASURER'S MONTHLY REPORT
ACCT # *****6933**

July 1, 2014

through

July 31, 2014

Total available balance as reported at the end of preceding period: \$1,265,807.34

RECEIPTS during month:

DATE	SOURCE	AMOUNT
JULY 31	INTEREST - NBT	\$ 161.24

Total Receipts: \$ 161.24
 Total Receipts, including balance: \$ 1,265,968.58

DISBURSEMENTS made during month:

BY CHECK FROM: TO:

BY DEBIT CHARGE: \$ -

Total Disbursements: \$ -
CASH BALANCE SHOWN BY RECORDS: \$ 1,265,968.58

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 1,265,968.58
	<u>\$ -</u>
Net balance in bank:	\$ 1,265,968.58
Amount of deposits in transit:	<u>\$ -</u>

TOTAL AVAILABLE BALANCE: \$ 1,265,968.58

Received by the Board of Education and entered as part of the minutes of the Board meeting held

September 16, 2014

Clerk of the Board of Education

Treasurer
Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2014 - 7/31/2014



Account	Description	Debits	Credits
A 200	CASH IN CHECKING	94,703.55	0.00
A 201	CASH IN SAVINGS - NBT	748,848.16	0.00
A 201 04	CASH IN CHECKING - NBT	1,265,968.58	0.00
A 230	CASH-CAPITAL RESERVE	294,128.18	0.00
A 230 01	UNEMPLOYMENT RESERVE - NIAGARA	197,049.51	0.00
A 380	ACCOUNTS RECEIVABLE	0.00	0.00
A 391	DUE FROM OTHER FUNDS	71,573.63	0.00
A 410	STATE & FEDERAL AID RECEIVABLE	332,707.91	0.00
A 510	ESTIMATED REVENUE	9,118,083.00	0.00
A 521	ENCUMBRANCES	284,156.58	0.00
A 522	EXPENDITURES	232,919.26	0.00
A 599	APPROPRIATED FUND BALANCE	339,879.32	0.00
A 600 01	ACCOUNTS PAYABLE-YR END	0.00	0.00
A 601	ACCRUED LIABILITIES	0.00	25,788.40
A 630	DUE TO OTHER FUNDS	0.00	5,130.00
A 631	DUE TO OTHER GOVERNMENTS	0.00	18,800.00
A 632	DUE TO NYSTRS	0.00	39,245.58
A 632 01	DUE TO NYSTRS-ACCR 13-14	0.00	394,846.24
A 637	DUE TO NYSERS - ACCR 13-14	0.00	25,335.50
A 691	DEFERRED REVENUE	0.00	0.00
A 815	UNEMPLOYMENT INSURANCE RESERVE	0.00	196,713.87
A 821	RESERVE FOR ENCUMBRANCES	0.00	474,035.90
A 827	ERS RESERVE	0.00	99,652.00
A 827 01	TRS RESERVE	0.00	230,000.00
A 862	RESERVE FOR LIABILITY	0.00	432,302.04
A 864	TAX CERTIORARI RESERVE	0.00	90,000.00
A 867	EBALR RESERVE	0.00	683,621.10
A 878	CAPITAL RESERVE	0.00	294,119.46
A 909	FUND BALANCE, UNRESERVED	0.00	0.00
A 910	APPROPRIATED FUND BALANCE	0.00	150,000.00
A 911	UNAPPROPRIATED FUND BALANCE	0.00	343,126.12
A 960	ESTIMATED APPROPRIATIONS	0.00	9,457,962.32
A 980	REVENUES	0.00	19,339.15
A Fund Totals:		12,980,017.68	12,980,017.68
Grand Totals:		12,980,017.68	12,980,017.68

MADISON CENTRAL SCHOOL

Revenue Status Report From 7/1/2014 To 7/31/2014



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	REAL PROPERTY TAXES	2,429,743.00	0.00	2,429,743.00	0.00	2,429,743.00
A 1083	E-ON - WINDMILLS	81,000.00	0.00	81,000.00	0.00	81,000.00
A 1085	STAR REIMBURSEMENT	595,000.00	0.00	595,000.00	0.00	595,000.00
A 1090	INTEREST & PENALTIES	3,800.00	0.00	3,800.00	0.00	3,800.00
A 1335	OTHER STUDENT FEES	0.00	0.00	0.00	2,620.00	-2,620.00
A 2230	TUITION - OTHER DISTRICTS	37,500.00	0.00	37,500.00	13,044.32	24,455.68
A 2401	INTEREST & EARNINGS	5,000.00	0.00	5,000.00	190.64	4,809.36
A 2401.001	INTEREST-CAPITAL RSV-A878	0.00	0.00	0.00	8.72	-8.72
A 2401.002	INTEREST-UNEMPLOY-A815	0.00	0.00	0.00	3.35	-3.35
A 2690	COMPENSATION FOR LOSS	0.00	0.00	0.00	119.16	-119.16
A 2700	MEDICARE PART D	25,000.00	0.00	25,000.00	0.00	25,000.00
A 2701	REFUND PRIOR YEAR - BOCES	32,000.00	0.00	32,000.00	0.00	32,000.00
A 2703	REFUND PRIOR YEAR - MISC	3,000.00	0.00	3,000.00	3,352.96	-352.96
A 2770	UNCLASSIFIED REVENUE	4,000.00	0.00	4,000.00	0.00	4,000.00
A 2770.002	PRIOR YEAR E-RATE REFUND	3,000.00	0.00	3,000.00	0.00	3,000.00
A 2801.827.01	NYSTRS RES - A82701	50,000.00	0.00	50,000.00	0.00	50,000.00
A 3101	NYS - GENERAL AID	3,835,259.00	0.00	3,835,259.00	0.00	3,835,259.00
A 3101.001	NYS - EXCESS COST AID	440,000.00	0.00	440,000.00	0.00	440,000.00
A 3102	LOTTERY AID	540,000.00	0.00	540,000.00	0.00	540,000.00
A 3102.001	VLT LOTTERY AID	202,000.00	0.00	202,000.00	0.00	202,000.00
A 3103	BOCES AID	600,438.00	0.00	600,438.00	0.00	600,438.00
A 3260	TEXTBOOK AID	28,000.00	0.00	28,000.00	0.00	28,000.00
A 3262	COMPUTER SOFTWARE AID	6,206.00	0.00	6,206.00	0.00	6,206.00
A 3262.001	COMPUTER HARDWARE AID	8,887.00	0.00	8,887.00	0.00	8,887.00
A 3263	LIBRARY MATERIALS AID	3,250.00	0.00	3,250.00	0.00	3,250.00
A 5050	INTERFUND TRANSFER - V	185,000.00	0.00	185,000.00	0.00	185,000.00
A Totals:		9,118,083.00	0.00	9,118,083.00	19,339.15	9,098,743.85
Grand Totals:		9,118,083.00	0.00	9,118,083.00	19,339.15	9,098,743.85

MADISON CENTRAL SCHOOL

Appropriation Status Detail Report By Function From 7/1/2014 To 7/31/2014



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1040.160	NONINSTRUCTIONAL SALARIES	4,302.00	0.00	4,302.00	175.98	0.00	4,126.02
A 1010.400	CONTRACTUAL	50.00	0.00	50.00	0.00	0.00	50.00
A 1010.450	MATERIALS & SUPPLIES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1010.490	BOCES SERVICES	1,313.00	0.00	1,313.00	0.00	0.00	1,313.00
A 1060.400	VOTE INSPECTOR	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1240.150	INSTRUCTIONAL SALARIES	116,000.00	0.00	116,000.00	8,923.08	0.00	107,076.92
A 1240.160	NONINSTRUCTIONAL SALARIES	33,122.00	0.00	33,122.00	2,417.46	0.00	30,704.54
A 1240.200	EQUIPMENT	100.00	0.00	100.00	0.00	0.00	100.00
A 1240.400	CONTRACTUAL	100.00	0.00	100.00	0.00	0.00	100.00
A 1240.420	TRAVEL,DUES,CONFERENCES	4,000.00	0.00	4,000.00	0.00	2,146.00	1,854.00
A 1240.450	MATERIALS & SUPPLIES	250.00	0.00	250.00	0.00	95.00	155.00
A 1310.160	NONINSTRUCTIONAL SALARIES	31,700.00	0.00	31,700.00	2,379.06	0.00	29,320.94
A 1310.200	EQUIPMENT	50.00	0.00	50.00	0.00	0.00	50.00
A 1310.400	CONTRACTUAL	3,700.00	0.00	3,700.00	1,752.00	0.00	1,948.00
A 1310.420	TRAVEL	500.00	0.00	500.00	0.00	0.00	500.00
A 1310.450	MATERIALS & SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00
A 1310.490	BOCES SERVICES	60,247.00	0.00	60,247.00	0.00	0.00	60,247.00
A 1320.400	CONTRACTUAL	23,000.00	0.00	23,000.00	0.00	0.00	23,000.00
A 1325.160	NONINSTRUCTIONAL SALARIES	46,414.00	0.00	46,414.00	2,981.10	0.00	43,432.90
A 1325.400	CONTRACTUAL	500.00	2,900.00	3,400.00	0.00	2,900.00	500.00
A 1325.420	TRAVEL,DUES,CONFERENCES	700.00	0.00	700.00	0.00	0.00	700.00
A 1325.450	MATERIALS & SUPPLIES	350.00	0.00	350.00	0.00	26.55	323.45
A 1330.160	NONINSTRUCTIONAL SALARIES	2,200.00	0.00	2,200.00	0.00	0.00	2,200.00
A 1330.400	CONTRACTUAL	2,300.00	0.00	2,300.00	0.00	0.00	2,300.00
A 1345.490	BOCES SERVICES	3,505.00	0.00	3,505.00	0.00	0.00	3,505.00
A 1420.400	CONTRACTUAL	15,000.00	0.00	15,000.00	2,513.54	0.00	12,486.46
A 1420.490	BOCES SERVICES	100.00	0.00	100.00	0.00	0.00	100.00
A 1430.490	BOCES SERVICES	26,370.00	0.00	26,370.00	0.00	0.00	26,370.00
A 1620.160	NONINSTRUCTIONAL SALARIES	128,642.00	0.00	128,642.00	9,608.22	0.00	119,033.78
A 1620.162	OVERTIME SALARIES	2,800.00	0.00	2,800.00	65.10	0.00	2,734.90
A 1620.169	SUBSTITUTES	10,000.00	0.00	10,000.00	1,020.00	0.00	8,980.00
A 1620.200	EQUIPMENT	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 1620.400	CONTRACTUAL	32,000.00	13,000.00	45,000.00	48.10	14,751.90	30,200.00
A 1620.401	FUEL OIL	180,000.00	0.00	180,000.00	1,291.12	0.00	178,708.88
A 1620.402	ELECTRICITY	80,000.00	0.00	80,000.00	8,795.10	0.00	71,204.90
A 1620.403	WATER	2,200.00	0.00	2,200.00	0.00	0.00	2,200.00
A 1620.404	TELEPHONE	7,500.00	0.00	7,500.00	409.60	0.00	7,090.40
A 1620.411	TRASH REMOVAL	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
A 1620.450	MATERIALS & SUPPLIES	27,500.00	3,731.81	31,231.81	-674.33	12,731.81	19,174.33
A 1620.490	BOCES SERVICES	9,918.00	0.00	9,918.00	0.00	0.00	9,918.00
A 1621.160	NONINSTRUCTIONAL SALARIES	27,371.00	0.00	27,371.00	2,044.48	0.00	25,326.52
A 1621.200	EQUIPMENT	7,300.00	0.00	7,300.00	0.00	0.00	7,300.00
A 1621.400	CONTRACTUAL	25,000.00	8,594.00	33,594.00	406.54	16,043.62	17,143.84
A 1621.420	BOILER MAINTENANCE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00

8

MADISON CENTRAL SCHOOL

Appropriation Status Detail Report By Function From 7/1/2014 To 7/31/2014



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1621.450	MATERIALS & SUPPLIES	24,000.00	920.34	24,920.34	1,524.30	16,351.76	7,044.28
A 1621.453	FLOOR PRODUCTS	560.00	0.00	560.00	0.00	0.00	560.00
A 1621.454	HARDWARE	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
A 1621.455	PLUMBING SUPPLIES	1,500.00	257.61	1,757.61	0.00	2,257.61	-500.00
A 1621.456	ELECTRICAL	5,000.00	0.00	5,000.00	0.00	1,500.00	3,500.00
A 1621.457	PAINTING	600.00	247.22	847.22	0.00	247.22	600.00
A 1621.458	MAINTENANCE VEHICLE	1,200.00	0.00	1,200.00	0.00	600.00	600.00
A 1621.459	HEATING SUPPLIES	2,800.00	0.00	2,800.00	0.00	1,000.00	1,800.00
A 1670.400	CONTRACTUAL	300.00	0.00	300.00	0.00	0.00	300.00
A 1670.450	MATERIALS & SUPPLIES	7,300.00	0.00	7,300.00	479.88	1,419.48	5,400.64
A 1670.490	BOCES SERVICES	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
A 1680.490	BOCES SERVICES	27,760.00	0.00	27,760.00	0.00	0.00	27,760.00
A 1910.400	UNALLOCATED INSURANCE	36,000.00	0.00	36,000.00	22,090.95	0.00	13,909.05
A 1964.400	REFUND ON TAXES	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 1981.490	BOCES SERVICES	33,980.00	0.00	33,980.00	0.00	0.00	33,980.00
A 1983.490	BOCES SERVICES	45,927.00	0.00	45,927.00	0.00	0.00	45,927.00
A 2020.150	INSTRUCTIONAL SALARIES	61,800.00	0.00	61,800.00	4,615.40	0.00	57,184.60
A 2020.160	NONINSTRUCTIONAL SALARIES	23,623.00	0.00	23,623.00	964.76	0.00	22,658.24
A 2020.200	EQUIPMENT	100.00	0.00	100.00	0.00	0.00	100.00
A 2020.420	TRAVEL,DUES,CONFERENCES	700.00	0.00	700.00	0.00	0.00	700.00
A 2020.450	MATERIALS & SUPPLIES	350.00	0.00	350.00	0.00	263.03	86.97
A 2060.490	BOCES SERVICES	1,538.00	0.00	1,538.00	0.00	0.00	1,538.00
A 2070.490	BOCES SERVICES	88,617.00	0.00	88,617.00	0.00	0.00	88,617.00
A 2110.121	INSTRUCTIONAL SALARY K-3	521,511.00	0.00	521,511.00	0.00	0.00	521,511.00
A 2110.122	INSTRUCTIONAL SALARY 4-6	357,160.00	0.00	357,160.00	0.00	0.00	357,160.00
A 2110.125	TEACHING ASSISTANT (K-3)	39,483.00	0.00	39,483.00	0.00	0.00	39,483.00
A 2110.130	TEACHING 7-12	833,121.00	0.00	833,121.00	0.00	0.00	833,121.00
A 2110.135	TEACHING ASST-HIGH SCHOOL	18,680.00	0.00	18,680.00	0.00	0.00	18,680.00
A 2110.140	SUBSTITUTE TEACHER	77,000.00	0.00	77,000.00	0.00	0.00	77,000.00
A 2110.145	TUTOR	16,000.00	0.00	16,000.00	0.00	0.00	16,000.00
A 2110.160	NONINSTRUCTIONAL SALARIES	18,977.00	0.00	18,977.00	0.00	0.00	18,977.00
A 2110.169	NONINSTRUCTIONAL SUBS	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.200	EQUIPMENT	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
A 2110.400	CONTRACTUAL	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00
A 2110.412	CONTRACT SERVICE	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
A 2110.420	TRAVEL,DUES,CONFERENCES	4,500.00	1,470.00	5,970.00	45.08	1,470.00	4,454.92
A 2110.450	MATERIALS & SUPPLIES	19,000.00	4,498.58	23,498.58	1,155.87	24,277.71	-1,935.00
A 2110.470	TUITION	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00
A 2110.480	TEXTBOOKS	30,000.00	37.32	30,037.32	265.03	4,888.12	24,884.17
A 2110.490	BOCES SERVICES	117,939.00	0.00	117,939.00	0.00	0.00	117,939.00
A 2110.491	BOCES SERVICES	2,340.00	0.00	2,340.00	0.00	0.00	2,340.00
A 2250.150	INSTRUCTIONAL SALARIES	196,451.00	0.00	196,451.00	0.00	0.00	196,451.00
A 2250.155	SPECIAL ASSIGNMENT	8,866.00	0.00	8,866.00	0.00	0.00	8,866.00
A 2250.160	NONINSTRUCTIONAL SALARIES	39,050.00	0.00	39,050.00	964.76	0.00	38,085.24

MADISON CENTRAL SCHOOL

Appropriation Status Detail Report By Function From 7/1/2014 To 7/31/2014



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2250.200	EQUIPMENT	500.00	0.00	500.00	0.00	0.00	500.00
A 2250.400	CONTRACTUAL	700.00	0.00	700.00	0.00	0.00	700.00
A 2250.420	TRAVEL,DUES,CONFERENCES	100.00	0.00	100.00	0.00	0.00	100.00
A 2250.450	MATERIALS & SUPPLIES	1,400.00	0.00	1,400.00	381.68	524.29	494.03
A 2250.470	TUITION	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 2250.490	BOCES SERVICES	772,949.00	0.00	772,949.00	0.00	0.00	772,949.00
A 2280.150	TEACHING 7-12	95,497.00	0.00	95,497.00	3,343.00	0.00	92,154.00
A 2280.200	EQUIPMENT	784.00	4,100.00	4,884.00	0.00	4,100.00	784.00
A 2280.400	CONTRACTUAL	1,176.00	0.00	1,176.00	0.00	500.00	676.00
A 2280.420	TRAVEL,DUES,CONFERENCES	235.00	0.00	235.00	650.00	1,350.00	-1,765.00
A 2280.450	MATERIALS & SUPPLIES	5,200.00	509.85	5,709.85	381.36	1,778.54	3,549.95
A 2280.490	BOCES SERVICES	213,187.00	0.00	213,187.00	0.00	0.00	213,187.00
A 2330.150	SUMMER INSTRUCTIONAL	33,200.00	0.00	33,200.00	0.00	0.00	33,200.00
A 2330.151	AIS INSTRUCTIONAL SALARY	27,653.00	0.00	27,653.00	0.00	0.00	27,653.00
A 2330.490	BOCES - ACADEMIC SUMMER SCHOOL	46,982.00	0.00	46,982.00	0.00	0.00	46,982.00
A 2330.491	BOCES - ALT HIGH SCHOOL	95,333.00	0.00	95,333.00	0.00	0.00	95,333.00
A 2610.150	INSTRUCTIONAL SALARIES	64,410.00	0.00	64,410.00	0.00	0.00	64,410.00
A 2610.220	AV EQUIPMENT	200.00	0.00	200.00	0.00	0.00	200.00
A 2610.400	CONTRACTUAL	200.00	0.00	200.00	0.00	0.00	200.00
A 2610.420	TRAVEL,DUES,CONFERENCES	100.00	0.00	100.00	0.00	0.00	100.00
A 2610.450	MATERIALS & SUPPLIES	0.00	0.00	0.00	64.28	0.00	-64.28
A 2610.451	PERIODICALS	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2610.452	REFERENCE MATERIALS	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00
A 2610.453	AV SUPPLIES	1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
A 2610.454	LIBRARY BOOKS	1,050.00	151.15	1,201.15	151.15	0.00	1,050.00
A 2610.460	AV/LIB. LOAN	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 2610.490	BOCES SERVICES	30,024.00	0.00	30,024.00	0.00	0.00	30,024.00
A 2630.220	EQUIPMENT	12,000.00	748.96	12,748.96	600.00	148.96	12,000.00
A 2630.460	STATE AIDED SOFTWARE	7,600.00	0.00	7,600.00	1,160.00	0.00	6,440.00
A 2630.490	BOCES SERVICES	26,906.00	0.00	26,906.00	0.00	0.00	26,906.00
A 2805.490	BOCES SERVICES	8,473.00	0.00	8,473.00	0.00	0.00	8,473.00
A 2810.150	INSTRUCTIONAL SALARIES	70,390.00	0.00	70,390.00	2,432.50	0.00	67,957.50
A 2810.420	TRAVEL,DUES,CONFERENCES	150.00	0.00	150.00	0.00	0.00	150.00
A 2810.450	MATERIALS & SUPPLIES	150.00	0.00	150.00	0.00	0.00	150.00
A 2810.490	BOCES SERVICES	13,850.00	0.00	13,850.00	0.00	0.00	13,850.00
A 2815.160	NONINSTRUCTIONAL SALARIES	35,719.00	0.00	35,719.00	0.00	0.00	35,719.00
A 2815.169	NONINSTRUCTIONAL SUBS	700.00	0.00	700.00	0.00	0.00	700.00
A 2815.200	EQUIPMENT	400.00	0.00	400.00	0.00	0.00	400.00
A 2815.400	CONTRACTUAL	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 2815.450	MATERIALS & SUPPLIES	400.00	0.00	400.00	44.00	0.00	356.00
A 2825.150	INSTRUCTIONAL SALARIES	45,917.00	0.00	45,917.00	0.00	0.00	45,917.00
A 2850.150	INSTRUCTIONAL SALARIES	15,518.00	0.00	15,518.00	0.00	0.00	15,518.00
A 2855.150	INSTRUCTIONAL SALARIES	56,072.00	0.00	56,072.00	0.00	0.00	56,072.00
A 2855.200	EQUIPMENT	400.00	0.00	400.00	0.00	0.00	400.00

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MADISON CENTRAL SCHOOL

Appropriation Status Detail Report By Function From 7/1/2014 To 7/31/2014



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2855.400</u>	CONTRACTUAL	2,000.00	6,283.00	8,283.00	19.30	6,283.00	1,980.70
<u>A 2855.420</u>	TRAVEL,DUES,CONFERENCES	2,800.00	0.00	2,800.00	810.00	0.00	1,990.00
<u>A 2855.430</u>	OFFICIAL FEES	22,000.00	0.00	22,000.00	0.00	0.00	22,000.00
<u>A 2855.450</u>	MATERIALS & SUPPLIES	4,800.00	461.05	5,261.05	0.00	1,686.05	3,575.00
<u>A 2855.451</u>	UNIFORMS	0.00	0.00	0.00	0.00	4,297.50	-4,297.50
<u>A 5510.150</u>	ADMINISTRATOR SALARY	15,450.00	0.00	15,450.00	1,153.84	0.00	14,296.16
<u>A 5510.161</u>	HEAD BUS DRIVER	43,544.00	0.00	43,544.00	0.00	0.00	43,544.00
<u>A 5510.163</u>	REGULAR BUS DRIVER SALARIES	122,754.00	0.00	122,754.00	3,780.62	0.00	118,973.38
<u>A 5510.164</u>	FIELD TRIPS	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
<u>A 5510.165</u>	ATHLETIC TRIPS	6,500.00	0.00	6,500.00	0.00	0.00	6,500.00
<u>A 5510.166</u>	LATE RUNS	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 5510.167</u>	OTHER	10,000.00	0.00	10,000.00	301.06	0.00	9,698.94
<u>A 5510.168</u>	BUS AIDE	19,671.00	0.00	19,671.00	0.00	0.00	19,671.00
<u>A 5510.169</u>	SUBSTITUTE SALARIES	5,000.00	0.00	5,000.00	122.50	0.00	4,877.50
<u>A 5510.200</u>	EQUIPMENT	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 5510.210</u>	PURCHASE OF BUSES	0.00	141,968.43	141,968.43	0.00	141,968.43	0.00
<u>A 5510.400</u>	CONTRACTUAL	120,000.00	0.00	120,000.00	0.00	0.00	120,000.00
<u>A 5510.415</u>	LIABILITY INSURANCE	18,000.00	0.00	18,000.00	10,687.05	0.00	7,312.95
<u>A 5510.418</u>	DRIVER PHYSICALS	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 5510.420</u>	TRAVEL,DUES,CONFERENCES	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 5510.450</u>	MATERIALS & SUPPLIES	800.00	0.00	800.00	0.00	300.00	500.00
<u>A 5510.453</u>	GASOLINE	20,000.00	0.00	20,000.00	0.00	18,000.00	2,000.00
<u>A 5510.454</u>	DIESEL FUEL	48,000.00	0.00	48,000.00	0.00	0.00	48,000.00
<u>A 5510.490</u>	BOCES SERVICES	5,382.00	0.00	5,382.00	0.00	0.00	5,382.00
<u>A 5530.400</u>	CONTRACTUAL	3,500.00	0.00	3,500.00	0.00	250.00	3,250.00
<u>A 5530.401</u>	FUEL OIL	7,200.00	0.00	7,200.00	0.00	0.00	7,200.00
<u>A 5530.402</u>	ELECTRIC	4,400.00	0.00	4,400.00	561.72	0.00	3,838.28
<u>A 5530.403</u>	WATER	1,325.00	0.00	1,325.00	0.00	0.00	1,325.00
<u>A 5530.404</u>	TELEPHONE	1,000.00	0.00	1,000.00	65.79	0.00	934.21
<u>A 5530.411</u>	TRASH REMOVAL	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
<u>A 5530.450</u>	MATERIALS & SUPPLIES	600.00	0.00	600.00	0.00	0.00	600.00
<u>A 9010.800</u>	NYS EMPLOYEES RETIREMENT	105,342.00	0.00	105,342.00	0.00	0.00	105,342.00
<u>A 9020.800</u>	NYS TEACHERS RETIREMENT	394,275.00	0.00	394,275.00	0.00	0.00	394,275.00
<u>A 9030.800</u>	SOCIAL SECURITY	264,814.00	0.00	264,814.00	3,699.09	0.00	261,114.91
<u>A 9040.800</u>	WORKERS COMPENSATION	25,200.00	0.00	25,200.00	10,521.00	0.00	14,679.00
<u>A 9045.800</u>	LIFE INSURANCE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
<u>A 9050.800</u>	UNEMPLOYMENT INSURANCE	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
<u>A 9055.800</u>	DISABILITY	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 9060.800</u>	HEALTH INSURANCE	1,456,444.00	0.00	1,456,444.00	114,153.74	0.00	1,342,290.26
<u>A 9060.800-00-0001</u>	BUY OUT PROVISION-HEALTH	43,000.00	0.00	43,000.00	0.00	0.00	43,000.00
<u>A 9060.800-00-0002</u>	FLEX - COPAY REIMBURSEMENT	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
<u>A 9060.801</u>	DENTAL INSURANCE	38,600.00	0.00	38,600.00	1,573.40	0.00	37,026.60
<u>A 9060.803</u>	MEDICARE REIMBURSEMENT	90,000.00	0.00	90,000.00	0.00	0.00	90,000.00
<u>A 9089.800</u>	SICK CONVERSION	29,000.00	0.00	29,000.00	0.00	0.00	29,000.00

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MADISON CENTRAL SCHOOL

Appropriation Status Detail Report By Function From 7/1/2014 To 7/31/2014



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 9711.600</u>	BOND PRINCIPAL	640,000.00	0.00	640,000.00	0.00	0.00	640,000.00
<u>A 9711.700</u>	BOND INTEREST	162,919.00	0.00	162,919.00	0.00	0.00	162,919.00
<u>A 9722.600</u>	BOND PRINCIPAL	34,171.00	0.00	34,171.00	0.00	0.00	34,171.00
<u>A 9722.700</u>	BOND INTEREST	2,230.00	0.00	2,230.00	0.00	0.00	2,230.00
<u>A 9770.700</u>	RAN INTEREST	12,500.00	0.00	12,500.00	0.00	0.00	12,500.00
<u>A 9950.900</u>	TRANS TO CAPITAL FUND	88,700.00	0.00	88,700.00	0.00	0.00	88,700.00
Fund ATotals:		9,268,083.00	189,879.32	9,457,962.32	232,919.26	284,156.58	8,940,886.48
Grand Totals:		9,268,083.00	189,879.32	9,457,962.32	232,919.26	284,156.58	8,940,886.48

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MADISON CENTRAL SCHOOL DISTRICT
SCHOOL LUNCH FUND CHECKING - NBT
 TREASURER'S MONTHLY REPORT
 ACCT # *****3278

July 1, 2014

through

July 31, 2014

Total available balance as reported at the end of preceding period: \$ 1,137.57

RECEIPTS during month:

DATE	SOURCE	AMOUNT
JULY 1-31	VARIOUS - BRKFST/LUNCH SALES	\$ 1.50
1-31	VARIOUS - ON ACCOUNT	54.94
16	MADISON GENERAL FUND - PICNIC DAY, PRE-K	436.25
8	NYS - MAY/JUNE 2014 STATE BRK/LUNCH CLAIMS	728.00
9	NYS - JUNE 2014 FED BRK/LUNCH CLAIMS	8,339.00
8	INTEREST - NBT	0.05
Total Receipts:		\$ 9,559.74
Total Receipts, including balance:		\$ 10,697.31

DISBURSEMENTS made during month:

BY CHECK	FROM: 3105	TO: 3108	\$ 2,220.59
	3109	TO: 3112	472.82

BY DEBIT CHARGE:

PAYROLL TRANSFERS	\$ 545.85
HEALTH/DENTAL INSURANCE	1,750.75

\$ 4,990.01

CASH BALANCE SHOWN BY RECORDS:

\$ 5,707.30

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 6,795.37
Less total of outstanding checks:	(647.82)
Net balance in bank:L	\$ 6,147.55
Amount of deposits in transit:	(440.25)

TOTAL AVAILABLE BALANCE

\$ 5,707.30

Received by the Board of Education and entered as part of the minutes of the Board meeting held on:

September 16, 2014

 Clerk of the Board of Education

 Treasurer

Prepared

LIST OF OUTSTANDING CHECKS - NBT
 SCHOOL LUNCH FUND

7/31/2014


CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
3104	6/30/2014	\$ 175.00			
3109	7/25/2014	\$ 127.00			
3110-3112	7/25/2014	\$ 345.82			

TOTAL		\$ 647.82			
			GRAND TOTAL		\$ -
					\$ 647.82

STATEMENT OF CASH ON HAND
 NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
07/23/14	7/23/14 PAYROLL TRANSFERS	\$ (440.25)

		\$ (440.25)
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 Prepared

MADISON CENTRAL SCHOOL DISTRICT
SCHOOL LUNCH FUND SAVINGS - NBT
 TREASURER'S MONTHLY REPORT
 ACCT # *****8803

July 1, 2014

through

July 31, 2014

Total available balance as reported at the end of preceding period:

0

RECEIPTS during month:

DATE	SOURCE	AMOUNT
JULY 30	INTEREST - NBT	\$ -

Total Receipts:

\$ -

Total Receipts, including balance:

\$ -

DISBURSEMENTS made during month:

BY CHECK FROM: TO:

BY DEBIT CHARGE:

\$ -

Total Disbursements:

\$ -

CASH BALANCE SHOWN BY RECORDS:

\$ -

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ -
Less total of outstanding checks:	
Net balance in bank:	\$ -
Amount of transfers in transit:	

TOTAL AVAILABLE BALANCE:

\$ -

Received by the Board of Education and entered as part of the minutes of the Board meeting held

September 16, 2014

 Clerk of the Board of Education

 Treasurer

Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2014 - 7/31/2014



Account	Description	Debits	Credits
C 200	CASH IN CHECKING	5,707.30	0.00
C 380	ACCOUNTS RECEIVABLE	155.11	0.00
C 410	STATE & FEDERAL AID RECEIVABLE	4,617.00	0.00
C 445	MAT & SUPP INVENTORY 13-14	1,453.67	0.00
C 446	FOOD INVENTORY 13-14	6,310.38	0.00
C 446 01	DONATED FOOD INV 13-14	5,158.72	0.00
C 510	ESTIMATED REVENUE	201,000.00	0.00
C 521	ENCUMBRANCES	120,262.01	0.00
C 522	EXPENDITURES	4,990.01	0.00
C 630	DUE TO OTHER FUNDS	0.00	46,761.00
C 631	DUE TO OTHER GOVERNMENTS	0.00	51.44
C 821	RESERVE FOR ENCUMBRANCES	0.00	120,262.01
C 911	UNAPPROPRIATED FUND BALANCE	23,093.74	0.00
C 960	ESTIMATED APPROPRIATIONS	0.00	201,000.00
C 980	REVENUES	0.00	4,673.49
C Fund Totals:		372,747.94	372,747.94
Grand Totals:		372,747.94	372,747.94

MADISON CENTRAL SCHOOL

Revenue Status Report From 7/1/2014 To 7/31/2014



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C 1440	TYPE A - BRKFST/LUNCH	36,100.00	0.00	36,100.00	1.50	36,098.50
C 1445	OTHER FOOD SALES	18,000.00	0.00	18,000.00	0.00	18,000.00
C 2401	INTEREST & EARNINGS	0.00	0.00	0.00	0.05	-0.05
C 2701	REFUND PRIOR YEAR	300.00	0.00	300.00	54.94	245.06
C 2701.001	REFUND OF PRIOR YEAR - BOCES	500.00	0.00	500.00	0.00	500.00
C 2770	UNCLASSIFIED REVENUE	100.00	0.00	100.00	0.00	100.00
C 2770.001	BOCES AID	30,000.00	0.00	30,000.00	0.00	30,000.00
C 3190	NYS AID - BREAKFAST/LUNCH	4,000.00	0.00	4,000.00	192.00	3,808.00
C 4190	NYS FED AID-BRKFST/LUNCH	108,000.00	0.00	108,000.00	4,425.00	103,575.00
C 4190.100	DONATED FOOD VALUE	4,000.00	0.00	4,000.00	0.00	4,000.00
C Totals:		201,000.00	0.00	201,000.00	4,673.49	196,326.51
Grand Totals:		201,000.00	0.00	201,000.00	4,673.49	196,326.51

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MADISON CENTRAL SCHOOL

Appropriation Status Detail Report By Function From 7/1/2014 To 7/31/2014



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>C 2860.160</u>	SALARIES	40,000.00	0.00	40,000.00	379.56	0.00	39,620.44
<u>C 2860.169</u>	SUBSTITUTE SALARIES	1,800.00	0.00	1,800.00	127.50	0.00	1,672.50
<u>C 2860.200</u>	EQUIPMENT	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>C 2860.400</u>	CONTRACTUAL	4,000.00	0.00	4,000.00	1,855.42	0.00	2,144.58
<u>C 2860.410</u>	FOOD PURCHASE	77,000.00	0.00	77,000.00	837.99	109,462.01	-33,300.00
<u>C 2860.419</u>	DONATED FOODS	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00
<u>C 2860.420</u>	TRAVEL, DUES	200.00	0.00	200.00	0.00	0.00	200.00
<u>C 2860.450</u>	MATERIALS & SUPPLIES	38,000.00	0.00	38,000.00	0.00	10,800.00	27,200.00
<u>C 9030.800</u>	SOCIAL SECURITY	3,500.00	0.00	3,500.00	38.79	0.00	3,461.21
<u>C 9060.800</u>	HEALTH INSURANCE	22,000.00	0.00	22,000.00	1,719.09	0.00	20,280.91
<u>C 9060.801</u>	DENTAL INSURANCE	500.00	0.00	500.00	31.66	0.00	468.34
Fund CTotals:		201,000.00	0.00	201,000.00	4,990.01	120,262.01	75,747.98
Grand Totals:		201,000.00	0.00	201,000.00	4,990.01	120,262.01	75,747.98

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**MADISON CENTRAL SCHOOL DISTRICT
TRUST & AGENCY FUND CHECKING - NBT
TREASURER'S MONTHLY REPORT**

July 1, 2014

ACCT # *****3294
through

July 31, 2014

Total available balance as reported at the end of preceding period: \$ 19,636.74

RECEIPTS during month:

DATE	SOURCE	AMOUNT	
JULY 1-31	VARIOUS - HEALTH INSURANCE	\$ 30,575.20	
10	PAYROLL TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERA	29,315.35	
10	FICA TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERAL	2,242.61	
10	JULY 2014 HEALTH INSURANCE	115,364.27	
23	PAYROLL TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERA	28,410.82	
23	FICA TRANSFERS - GENERAL, SCHOOL LUNCH, FEDERAL	2,173.41	
23	JULY 2014 DENTAL INSURANCE	1,583.86	
31	INTEREST - NBT	0.97	
	Total Receipts:	\$ 209,666.49	
	Total Receipts, including balance:	\$ 229,303.23	

DISBURSEMENTS made during month:

BY CHECK	FROM: 1125	TO: 1133	WIRES - SEE BELOW
	5825	5827	\$ 130,776.04

BY DEBIT CHARGE:

WIRE TRANSFER - NYS TAX	\$2,346.85
TRANSFER TO GENERAL - NYSTRS	147.91
ACH TRANSFER - DIRECT DEPOSIT	34,209.54
TRANSFER TO PAYROLL - NET PAYROLL	9,204.84
NYSERS	259.12
WIRE TRANSFER-FED TAX	15,428.93
OMNI WIRE TRANSFER - C CLEARY DUE FROM GENERAL	5,130.00
OMNI WIRE TRANSFER	545.00
Total Disbursements:	\$ 198,048.23

CASH BALANCE SHOWN BY RECORDS: \$ 31,255.00

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 31,627.97
Less total of outstanding checks:	(813.22)
Net balance in bank:	\$ 30,814.75
Amount of deposits in transit:	440.25

TOTAL AVAILABLE BALANCE: \$ 31,255.00

Received by the Board of Education and entered as part of the minutes of the Board meeting held

September 16, 2014

Clerk of the Board of Education

Treasurer

Prepared

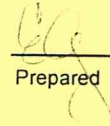
LIST OF OUTSTANDING CHECKS - NBT
TRUST & AGENCY FUND

7/31/2014

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
5800	6/19/2014	\$ 263.22			
5809	6/20/2014	200.00			
5815	6/20/2014	100.00			
5822	6/20/2014	250.00			
TOTAL		\$ 813.22	GRAND TOTAL		\$ 813.22

STATEMENT OF CASH ON HAND
NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
7/23/2014	SCHOOL LUNCH PAYROLL TRANSFERS	\$ 440.25
TOTAL DEPOSITS IN TRANSIT		440.25


Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2014 - 7/31/2014



Account	Description	Debits	Credits
TA 010 02	PAYROLL - NBT	0.47	0.00
TA 010 03	DIRECT DEPOSIT - NBT	0.00	0.00
TA 018	NYSERS	0.00	0.00
TA 020 01	HEALTH INSURANCE	0.00	33,003.65
TA 020 02	DENTAL INSURANCE	0.00	1,724.53
TA 020 24	FLEX (13-14)	0.00	650.03
TA 021	NYS INCOME TAX	0.00	0.00
TA 022	FEDERAL INCOME TAX	0.00	0.00
TA 026	SOCIAL SECURITY (FICA)	0.00	0.00
TA 026 01	MEDICARE (FICM)	0.00	0.00
TA 027 01	NYSTRS CONTRIBUTIONS	0.00	0.00
TA 029	TAX SHELTERED ANNUITIES	0.00	0.00
TA 038	STUDENT DEPOSITS	0.00	474.00
TA 085 03	HONORS TRIP	0.00	530.21
TA 200	CASH IN CHECKING	31,255.00	0.00
TA 391	DUE FROM OTHER FUNDS	5,130.00	0.00
TA 630	DUE TO OTHER FUNDS	0.00	3.05
TA Fund Totals:		36,385.47	36,385.47
Grand Totals:		36,385.47	36,385.47

**MADISON CENTRAL SCHOOL DISTRICT
PAYROLL ACCOUNT - NBT
TREASURER'S MONTHLY REPORT**

July 1, 2014

ACCT # *****3421
through

July 31, 2014

Total available balance as reported at the end of preceding period: \$ 0.33

RECEIPTS during month:

DATE	SOURCE	AMOUNT
JULY 10	TRUST & AGENCY - NET PAYROLL	\$ 5,527.66
24	TRUST & AGENCY - NET PAYROLL	3,677.18
31	INTEREST - NBT	\$ 0.14

Total Receipts: \$ 9,204.98
Total Receipts, including balance: \$ 9,205.31

DISBURSEMENTS made during month:

BY CHECK	FROM: 27705	TO: 27746	\$ 5,527.66
	27747	TO: 27769	3,677.18

BY DEBIT CHARGE:

Total Disbursements: \$ 9,204.84
CASH BALANCE SHOWN BY RECORDS: \$ 0.47

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 6,151.43
Less total of outstanding checks:	\$ (6,150.96)
Net balance in bank:	\$ 0.47
Amount of deposits in transit:	\$ -

TOTAL AVAILABLE BALANCE: \$ 0.47

Received by the Board of Education and entered as part of the minutes of the Board meeting held

September 16, 2014

Clerk of the Board of Education

Treasurer

Prepared

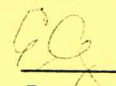
LIST OF OUTSTANDING CHECKS - NBT
 PAYROLL ACCOUNT

7/31/14

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
27480-27481	6/5/14	1,201.07	27766-17767	7/24/14	\$ 1,285.02
27580	6/19/14	1,112.78			
27690	6/26/14	1,135.21			
27733	7/10/14	53.33			
27739	7/10/14	1,171.90			
27743	7/10/14	191.65			
TOTAL		\$ 4,865.94			\$ 1,285.02
			GRAND TOTAL		\$ 6,150.96

STATEMENT OF CASH ON HAND
 NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
TOTAL DEPOSITS IN TRANSIT		\$ -



 Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2014 - 7/31/2014



Account	Description	Debits	Credits
TE 092	ENDOWMENTS & SCHOLARSHIPS	0.00	37,055.52
TE 201 02	CASH IN SAVINGS - NIAGARA	37,055.52	0.00
TE Fund Totals:		37,055.52	37,055.52
Grand Totals:		37,055.52	37,055.52

**MADISON CENTRAL SCHOOL DISTRICT
CAPITAL FUND CHECKING - NBT**

TREASURER'S MONTHLY REPORT

July 1, 2014

ACCT # *****0556
through

July 31, 2014

Total available balance as reported at the end of preceding period: \$ 324,558.22

RECEIPTS during month:

DATE	SOURCE	AMOUNT
JULY		

Total Receipts: \$ -
Total Receipts, including balance: \$ 324,558.22

DISBURSEMENTS made during month:

BY CHECK FROM: TO:

BY DEBIT CHARGE:

\$ -
Total Disbursements: \$ -
CASH BALANCE SHOWN BY RECORDS: \$ 324,558.22

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 324,558.22
Less total of outstanding checks:	\$ -
Net balance in bank:	\$ <u>324,558.22</u>
Amount of deposits in transit:	

TOTAL AVAILABLE BALANCE: \$ 324,558.22

Received by the Board of Education and entered as part of the minutes of the Board meeting held

September 16, 2014

Clerk of the Board of Education

Treasurer

[Signature]
Prepared

LIST OF OUTSTANDING CHECKS - NBT
CAPTIAL FUND

7/31/14

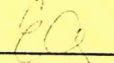
CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
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TOTAL		\$ -	GRAND TOTAL		\$ -
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STATEMENT OF CASH ON HAND
NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
		\$ -

TOTAL DEPOSITS IN TRANSIT	\$ -
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Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2014 - 7/31/2014



Account	Description	Debits	Credits	Balance	
HRP3 200	CASH IN CHECKING	11,301.78	0.00	11,301.78	
HRP4 200	CASH IN CHECKING	25,964.27	0.00	25,964.27	
HRP5 200	Cash in Checking	0.00	7,460.00	-7,460.00	CR
HSAFE 200	Cash in Checking	294,752.17	0.00	294,752.17	
200 Totals:		332,018.22	7,460.00	324,558.22	
HRP4 630	DUE TO OTHER FUNDS	0.00	20,990.00	-20,990.00	CR
HSAFE 630	DUE TO OTHER FUNDS	0.00	3,812.50	-3,812.50	CR
630 Totals:		0.00	24,802.50	-24,802.50	
HRP3 911	UNAPPROPRIATED FUND BALANCE	0.00	11,301.78	-11,301.78	CR
HRP4 911	UNAPPROPRIATED FUND BALANCE	0.00	4,974.27	-4,974.27	CR
HRP5 911	UNAPPROPRIATED FUND BALANCE	7,460.00	0.00	7,460.00	
HSAFE 911	UNAPPROPRIATED FUND BALANCE	0.00	290,939.67	-290,939.67	CR
911 Totals:		7,460.00	307,215.72	-299,755.72	
Grand Totals:		339,478.22	339,478.22	0.00	

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2014 - 7/31/2014



Account	Description	Debits	Credits
V 201 01	CASH IN SAVINGS - NIAGARA	956,980.15	0.00
V 884	FUND BALANCE	0.00	864,227.89
V 884 01	PREMIUM REVENUE-A FUND	0.00	92,711.62
V 980	REVENUES	0.00	40.64
V Fund Totals:		956,980.15	956,980.15
Grand Totals:		956,980.15	956,980.15

MADISON CENTRAL SCHOOL

Revenue Status Report From 7/1/2014 To 7/31/2014



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
V 2401.001	DEBT INTEREST - V884.01	0.00	0.00	0.00	40.64	-40.64
	V Totals:	0.00	0.00	0.00	40.64	-40.64
	Grand Totals:	0.00	0.00	0.00	40.64	-40.64

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**MADISON CENTRAL SCHOOL DISTRICT
FEDERAL FUND CHECKING - NBT**

TREASURER'S MONTHLY REPORT

ACCT # *****3405

July 1, 2014

through

July 31, 2014

Total available balance as reported at the end of preceding period: \$ 223,278.96

RECEIPTS during month:

DATE	SOURCE	AMOUNT
JULY 29	NYS - SECT 611, SECT 619, TITLE IIA	\$ 27,481.00
31	INTEREST - NBT	3.81
	Total Receipts:	\$ 27,484.81
	Total Receipts, including balance:	<u>\$ 250,763.77</u>

DISBURSEMENTS made during month:

BY CHECK FROM: TO:

BY DEBIT CHARGE:

TRANSFER TO TRUST AND AGENCY - PAYROLL \$ 531.93

Total Disbursements: \$ 531.93

CASH BALANCE SHOWN BY RECORDS: \$ 250,231.84

RECONCILIATION WITH BANK STATEMENT:

Balance as given on bank statement, end of month:	\$ 250,231.84
Less total of outstanding checks:	<u>\$ -</u>
Net balance in bank:	\$ 250,231.84
Amount of deposits in transit:	<u>\$ -</u>
TOTAL AVAILABLE BALANCE:	<u>\$ 250,231.84</u>

Received by the Board of Education and entered as part of the minutes of the Board meeting held

September 16, 2014

Clerk of the Board of Education

Treasurer

Prepared

LIST OF OUTSTANDING CHECKS - NBT
 FEDERAL FUND

7/31/14


CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
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TOTAL		\$ -	GRAND TOTAL		\$ -
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STATEMENT OF CASH ON HAND
 NOT DEPOSITED AT END OF PERIOD.

DATE	SOURCE	AMOUNT
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TOTAL DEPOSITS IN TRANSIT		\$ -
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 Prepared

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2014 - 7/31/2014



Account	Description	Debits	Credits	Balance
F181 200	WIND POWER	267,838.67	0.00	267,838.67
FA14 200	13-14 TITLE I	3.81	8,795.06	-8,791.25 CR
FB14 200	13-14 SECTION 611	23,411.00	23,411.00	0.00
FC14 200	13-14 SECTION 619	1,484.00	1,484.00	0.00
FD14 200	13-14 TITLE IIA	2,586.00	2,586.00	0.00
FG14 200	13-14 UNIVERAL PRE-K	0.00	20,592.00	-20,592.00 CR
FH13 200	SECTION 4408 12/13	6,858.98	0.00	6,858.98
FH14 200	SECT 4408 (13-14)	0.00	305.75	-305.75 CR
FH15 200	14-15 SECTION 4408	0.00	531.93	-531.93 CR
FP14 200	13-14 TEACH OF TOMORROW	2,100.00	0.00	2,100.00
FR14 200	13-14 MONSANTO GRANT	10,000.00	0.00	10,000.00
FT12 200	LOWES GRANT 11/12	2,605.00	0.00	2,605.00
FV11 200	GRAMMY GRANT	144.12	0.00	144.12
FZ14 200	13-14 RACE TO THE TOP	0.00	9,094.00	-9,094.00 CR
200 Totals:		317,031.58	66,799.74	250,231.84
FA14 410	STATE & FEDERAL AID RECEIVABLE	8,798.33	0.00	8,798.33
FB14 410	STATE & FEDERAL AID RECEIVABLE	23,411.00	23,411.00	0.00
FC14 410	STATE & FEDERAL AID RECEIVABLE	1,484.00	1,484.00	0.00
FD14 410	STATE & FEDERAL AID RECEIVABLE	2,586.00	2,586.00	0.00
FG14 410	STATE & FEDERAL AID RECEIVABLE	20,592.00	0.00	20,592.00
FH14 410	STATE & FEDERAL AID RECEIVABLE	305.75	0.00	305.75
FZ14 410	STATE & FEDERAL AID RECEIVABLE	9,094.00	0.00	9,094.00
410 Totals:		66,271.08	27,481.00	38,790.08
FA14 510	ESTIMATED REVENUE	13,649.67	0.00	13,649.67
FP14 510	Estimated Revenue	6,300.00	0.00	6,300.00
FT12 510	ESTIMATED REVENUE	2,605.00	0.00	2,605.00
FV11 510	ESTIMATED REVENUE	144.12	0.00	144.12
510 Totals:		22,698.79	0.00	22,698.79
FH15 522	Expenditures	531.93	0.00	531.93
522 Totals:		531.93	0.00	531.93
FA14 599	APPROPRIATED FUND BALANCE	0.00	0.00	0.00
FP14 599	Appropriated Fund Balance	0.00	0.00	0.00
FT12 599	APPROPRIATED FUND BALANCE	0.00	0.00	0.00
FV11 599	APPROPRIATED FUND BALANCE	0.00	0.00	0.00
599 Totals:		0.00	0.00	0.00
FA14 630	DUE TO OTHER FUNDS	0.00	7.08	-7.08 CR
630 Totals:		0.00	7.08	-7.08
F181 631	DUE TO OTHER GOVERNMENTS	267,838.67	267,838.67	0.00
FH13 631	DUE TO OTHER GOVERNMENTS	6,858.98	6,858.98	0.00
FP14 631	DUE TO OTHER GOVERNMENTS	2,100.00	2,100.00	0.00
FR14 631	DUE TO OTHER GOVERNMENTS	10,000.00	10,000.00	0.00
FT12 631	DUE TO OTHER GOVERNMENTS	2,605.00	2,605.00	0.00
FV11 631	DUE TO OTHER GOVERNMENTS	144.12	144.12	0.00
631 Totals:		289,546.77	289,546.77	0.00
FA14 960	APPROPRIATIONS	0.00	13,649.67	-13,649.67 CR
FP14 960	Appropriations	0.00	6,300.00	-6,300.00 CR
FT12 960	APPROPRIATIONS	0.00	2,605.00	-2,605.00 CR
FV11 960	APPROPRIATIONS	0.00	144.12	-144.12 CR
960 Totals:		0.00	22,698.79	-22,698.79
F181 980	REVENUES	0.00	267,838.67	-267,838.67 CR
FH13 980	REVENUES	0.00	6,858.98	-6,858.98 CR

MADISON CENTRAL SCHOOL

Trial Balance Report From 7/1/2014 - 7/31/2014



Account	Description	Debits	Credits	Balance	
FP14 980	Revenues	0.00	2,100.00	-2,100.00	CR
FR14 980	REVENUES	0.00	10,000.00	-10,000.00	CR
FT12 980	REVENUES	0.00	2,605.00	-2,605.00	CR
FV11 980	REVENUES	0.00	144.12	-144.12	CR
980 Totals:		0.00	289,546.77	-289,546.77	
Grand Totals:		696,080.15	696,080.15	0.00	

Revenue Status Report From 7/1/2014 To 7/31/2014

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
F181 2770	WINDPOWER	0.00	0.00	0.00	267,838.67	-267,838.67
FA14 4126	TITLE I - 0021141310	13,649.67	0.00	13,649.67	0.00	13,649.67
FH13 3289	SECTION 4408	0.00	0.00	0.00	6,858.98	-6,858.98
FP14 3289	TEACHERS OF TOMORROW	6,300.00	0.00	6,300.00	2,100.00	4,200.00
FR14 2770	MONSANTO GRANT - FFA	0.00	0.00	0.00	10,000.00	-10,000.00
FT12 2770	LOWE'S GRANT	2,605.00	0.00	2,605.00	2,605.00	0.00
FV11 2770	GRAMMY GRANT	144.12	0.00	144.12	144.12	0.00
		22,698.79	0.00	22,698.79	289,546.77	-266,847.98

MADISON CENTRAL SCHOOL

Appropriation Status Detail Report By Function From 7/1/2014 To 7/31/2014



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>FA14 2110.150</u>	INSTRUCTIONAL SALARIES	11,860.85	0.00	11,860.85	0.00	0.00	11,860.85
<u>FA14 2110.400</u>	CONTRACTUAL	500.00	0.00	500.00	0.00	0.00	500.00
<u>FA14 2110.450</u>	MATERIALS & SUPPLIES	1,288.82	0.00	1,288.82	0.00	0.00	1,288.82
Fund FA14Totals:		13,649.67	0.00	13,649.67	0.00	0.00	13,649.67
<u>FH15 5511.160</u>	SECTION 4408 (14-15)	0.00	0.00	0.00	531.93	0.00	-531.93
Fund FH15Totals:		0.00	0.00	0.00	531.93	0.00	-531.93
<u>FP14 2110.400</u>	CONTRACTUAL	6,300.00	0.00	6,300.00	0.00	0.00	6,300.00
Fund FP14Totals:		6,300.00	0.00	6,300.00	0.00	0.00	6,300.00
<u>FT12 2110.450</u>	MATERIALS & SUPPLIES	2,605.00	0.00	2,605.00	0.00	0.00	2,605.00
Fund FT12Totals:		2,605.00	0.00	2,605.00	0.00	0.00	2,605.00
<u>FV11 2110.450</u>	MATERIALS & SUPPLIES	144.12	0.00	144.12	0.00	0.00	144.12
Fund FV11Totals:		144.12	0.00	144.12	0.00	0.00	144.12
Grand Totals:		22,698.79	0.00	22,698.79	531.93	0.00	22,166.86

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MADISON CENTRAL SCHOOL

Check Warrant Report For A - 2: WARRANT



Check # Account	Check Date	Vendor ID Account	Vendor Name Description	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
15489	07/11/2014	651	M-O-H CONSORTIUM					
A 9040.800			WORKERS COMPENSATION		2014-15 WORKERS COMP PAY 1		10,521.00	
							Check Total:	10,521.00
15490	07/11/2014	643	MADISON COUNTY MUSIC EDUCATORS					
A 2280.420			TRAVEL,DUES,CONFERENCES		2014-15 SCHOOL PARTICIPATION	150008	350.00	350.00
							Check Total:	350.00
15491	07/11/2014	2620	MAILFINANCE					
A 1670.450			MATERIALS & SUPPLIES		H4704607	150040	473.16	473.16
							Check Total:	473.16
15492	07/11/2014	2307	NASSP/NHS/NJHS					
A 2110.420			TRAVEL,DUES,CONFERENCES		2014-15 NJHS 9000532767		85.00	
							Check Total:	85.00
15493	07/11/2014	805	NYSMEC					
A 5530.402			ELECTRIC		079-15A		561.72	
A 1620.402			ELECTRICITY		079-15A		8,795.10	
							Check Total:	9,356.82
15494	07/11/2014	796	NYSPHSAA					
A 2855.420			TRAVEL,DUES,CONFERENCES		2014-15 MEMBERSHIP		810.00	
							Check Total:	810.00
15495	07/11/2014	1958	THE OMNI GROUP					
A 1310.400			CONTRACTUAL		14223	150038	1,752.00	1,752.00
							Check Total:	1,752.00

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 2: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
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Number of Transactions: 7

Warrant Total: 23,347.98

Vendor Portion: 23,347.98

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 3: JUNE 14 AP WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Account	PO Number	Check Amount	Liquidated
15496	07/22/2014	2697	21ST CENTURY MEDIA NEWSPAPER					
					A 600 01		35.33	
					A 600 01		9.20	
					A 600 01		6.83	
					A 600 01		360.00	
						Check Total:	411.36	
15497	07/22/2014	2621	BLISS ENVIRONMENTAL SERV. INC					
					A 600 01		306.00	
						Check Total:	306.00	
15498	07/22/2014	1553	CDW GOVERNMENT					
					A 600 01		4,800.00	
						Check Total:	4,800.00	
15499	07/22/2014	1538	CURTIS LUMBER CO, INC					
					A 600 01		35.06	
					A 600 01		33.98	
					A 600 01		7.98	
					A 600 01		178.64	
					A 600 01		21.18	
					A 600 01		97.41	
						Check Total:	374.25	
15500	07/22/2014	315	EARLEY FARM & HARDWARE					
					A 600 01		31.99	
					A 600 01		4.60	
						Check Total:	36.59	
15501	07/22/2014	368	FERRARA, FIORENZA, LARRISON,					
					A 600 01		1,562.96	
						Check Total:	1,562.96	
15502	07/22/2014	431	GRAINGER INC					
					A 600 01		10.04	

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 3: JUNE 14 AP WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Account	PO Number	Check Amount	Liquidated
							Check Total:	10.04
15503	07/22/2014	553	JAY-K LUMBER		A 600 01		836.26	
							Check Total:	836.26
15504	07/22/2014	2850	LYNCOLN BELDEN		A 600 01		13.59	
							Check Total:	13.59
15505	07/22/2014	2844	MAKERBOT		A 600 01		449.88	
							Check Total:	449.88
15506	07/22/2014	2410	ONEIDA FLOORING		A 600 01		216.00	
							Check Total:	216.00
15507	07/22/2014	834	ORIENTAL TRADING CO INC		A 600 01		94.99	
							Check Total:	94.99
15508	07/22/2014	854	**CONTINUED** PARRY'S (HARDWARE)	Voided During Printing				
							Check Total:	0.00
15509	07/22/2014	854	PARRY'S(HARDWARE)		A 600 01		1,542.97	
								142.47
								86.97
								164.69
								394.61
								-1,262.66
								496.03

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 3: JUNE 14 AP WARRANT



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Account	PO Number	Check Amount	Liquidated	
					A 600 01		63.41		
					A 600 01		41.31		
					A 600 01		197.02		
					A 600 01		44.21		
					A 600 01		11.58		
					A 600 01		22.50		
						Check Total:	1,945.11		
15510	07/22/2014	1171	UTICA VALLEY ELECTRIC SUPPLY C						
					A 600 01		674.33		
						Check Total:	674.33		
Number of Transactions: 15							Warrant Total:	11,731.36	
							Vendor Portion:	11,731.36	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 4: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
15539	07/25/2014	1596	ALL SEASONS TEXTILE SERVICES					
A 1620.400		CONTRACTUAL			620671	150070	48.10	48.10
							Check Total:	48.10
15540	07/25/2014	1267	AMAZON.COM CREDIT					
A 2610.454		LIBRARY BOOKS			085877621961	140385	42.11	42.11
A 2610.454		LIBRARY BOOKS			103311736915	140385	6.28	6.28
A 2610.454		LIBRARY BOOKS			266330094334	140385	18.98	18.98
A 2610.454		LIBRARY BOOKS			010408782186	140385	10.58	10.58
A 2610.454		LIBRARY BOOKS			016663843662	140385	22.96	22.96
A 2610.454		LIBRARY BOOKS			294208266567	140385	50.24	50.24
							Check Total:	151.15
15541	07/25/2014	61	AT & T					
A 5530.404		TELEPHONE			1259858770		1.81	
A 1620.404		TELEPHONE			1259858770		89.70	
							Check Total:	91.51
15542	07/25/2014	2638	BUELL FUELS L.L.C					
A 1620.401		FUEL OIL			232878		1,291.12	
							Check Total:	1,291.12
15543	07/25/2014	1553	CDW GOVERNMENT					
A 2630.220		EQUIPMENT			MZ67610	140376	600.00	600.00
							Check Total:	600.00
15544	07/25/2014	2576	CENTRIS GROUP LLC					
A 2630.460		STATE AIDED SOFTWARE			17957	150057	1,160.00	1,160.00
							Check Total:	1,160.00
15545	07/25/2014	1762	EDUCATIONAL INNOVATIONS, INC.					
A 2110.450		MATERIALS & SUPPLIES			653597-1	150003	87.73	79.75
							Check Total:	87.73
15546	07/25/2014	368	FERRARA, FIORENZA, LARRISON,					

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 4: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
A 1420.400		CONTRACTUAL			7/22/14 FAX REIMBURSEMEN TS		56.54	
A 1420.400		CONTRACTUAL			7/22/14 FAX		2,457.00	
Check Total:							2,513.54	
15547	07/25/2014	397	FRONTIER					
A 5530.404		TELEPHONE			7/13/14 315893187912067 94		63.98	
A 1620.404		TELEPHONE			7/13/14 315893187912067 94		319.90	
Check Total:							383.88	
15548	07/25/2014	1996	GYPSUM WHOLESALAS					
A 1621.450		MATERIALS & SUPPLIES			213430-00	150069	434.80	434.80
Check Total:							434.80	
15549	07/25/2014	471	HAYLOR, FREYER & COON, INC					
A 5510.415		LIABILITY INSURANCE			585011		2,525.05	
A 1910.400		UNALLOCATED INSURANCE			585011		2,065.95	
A 5510.415		LIABILITY INSURANCE			585010		8,162.00	
A 1910.400		UNALLOCATED INSURANCE			585009		20,025.00	
Check Total:							32,778.00	
15550	07/25/2014	546	J W PEPPER & SON INC					
A 2110.480		TEXTBOOKS			01N18620	150005	117.98	117.98
Check Total:							117.98	
15551	07/25/2014	553	JAY-K LUMBER					
A 1621.450		MATERIALS & SUPPLIES			573851	150088	718.99	718.99
A 1621.450		MATERIALS & SUPPLIES			256170	150088	-922.08	0.00
A 1621.450		MATERIALS & SUPPLIES			582581	150088	922.08	922.08
A 1621.450		MATERIALS & SUPPLIES			80855911	150088	370.51	370.51
Check Total:							1,089.50	

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 4: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
15552	07/25/2014	2012	KELVIN					
A 2280.450		MATERIALS & SUPPLIES			255711	150007	64.40	64.40
							Check Total:	64.40
15553	07/25/2014	650	MADISON ONEIDA BOCES					
A 600 01		ACCOUNTS PAYABLE-YR END			C0329-14		63,215.87	
							Check Total:	63,215.87
15554	07/25/2014	715	MIND WARE					
A 2110.450		MATERIALS & SUPPLIES			INV2795372	150009	26.94	19.95
							Check Total:	26.94
15555	07/25/2014	2307	NASSP/NHS/NJHS					
A 2110.420		TRAVEL,DUES,CONFERENCES			2014-15 NHS 9000538054	150077	85.00	85.00
							Check Total:	85.00
15556	07/25/2014	808	NYSSMA					
A 2280.420		TRAVEL,DUES,CONFERENCES			1215-294	150010	300.00	300.00
							Check Total:	300.00
15557	07/25/2014	2005	PENN STATE INDUSTRIES					
A 2280.450		MATERIALS & SUPPLIES			899121	150014	115.85	106.90
							Check Total:	115.85
15558	07/25/2014	984	SCHOOL HEALTH ALERT					
A 2815.450		MATERIALS & SUPPLIES			2014-15 SUBSCRIPTION	150076	44.00	44.00
							Check Total:	44.00
15559	07/25/2014	987	**CONTINUED** SCHOOL SPECIALTY	Voided During Printing				
							Check Total:	0.00

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 4: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
15560	07/25/2014	987	SCHOOL SPECIALTY					
A 2250.450			MATERIALS & SUPPLIES		208112690080	150019	148.08	148.08
A 2110.450			MATERIALS & SUPPLIES		208112690093	150020	150.02	150.02
A 2280.450			MATERIALS & SUPPLIES		208112690101	150021	99.98	99.98
A 2110.450			MATERIALS & SUPPLIES		208112690092	150024	149.24	149.24
A 2110.450			MATERIALS & SUPPLIES		208112690079	150025	103.27	153.94
A 2280.450			MATERIALS & SUPPLIES		208112690064	150052	101.13	101.13
A 2250.450			MATERIALS & SUPPLIES		208112690072	150053	60.37	60.37
A 2110.450			MATERIALS & SUPPLIES		308101947751	150054	62.25	62.25
A 2110.450			MATERIALS & SUPPLIES		308101947757	150055	218.16	218.16
A 2110.450			MATERIALS & SUPPLIES		308101947491	150030	147.97	149.67
A 2250.450			MATERIALS & SUPPLIES		308101947476	150023	173.23	207.18
A 2110.450			MATERIALS & SUPPLIES		308101947495	150018	132.19	148.52
Check Total:							1,545.89	
15561	07/25/2014	1093	TEACHER'S DISCOVERY					
A 2110.450			MATERIALS & SUPPLIES		49592	150033	31.89	24.99
Check Total:							31.89	
15562	07/25/2014	2344	THE LIBRARY STORE, INC.					
A 2610.450			MATERIALS & SUPPLIES		105375	150034	64.28	57.81
Check Total:							64.28	
15563	07/25/2014	1461	TKE CORP					
A 1621.400			CONTRACTUAL		3001193022	150068	239.04	239.04
Check Total:							239.04	
15564	07/25/2014	1156	UPS					
A 1670.450			MATERIALS & SUPPLIES		00007R1024284		37.42	
Check Total:							37.42	
15565	07/25/2014	1184	WARD'S NATURAL SCIENCE EST INC					
A 2110.450			MATERIALS & SUPPLIES		8058247330	150036	46.21	46.21
Check Total:							46.21	

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 4: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name Description	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
15566	07/25/2014	1187	WATERVILLE TIMES					
A 2855.400		CONTRACTUAL			58001		19.30	
							Check Total:	19.30
15567	07/25/2014	1394	WORMUTH DAIRY & REFRIGERATION					
A 1621.400		CONTRACTUAL			140588 LABOR	150085	167.50	167.50
							Check Total:	167.50
15568	07/25/2014	1234	ZANERBLOSER					
A 2110.480		TEXTBOOKS			02955570	150037	147.05	134.91
							Check Total:	147.05
Number of Transactions: 30							Warrant Total:	106,897.95
							Vendor Portion:	106,897.95

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

MADISON CENTRAL SCHOOL

Check Warrant Report For A - 7: JULY 2014 MANUAL CHECKS



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
15510	07/31/2014	1171	**VOID** UTICA VALLEY ELECTRIC SUPPLY C				
A 600 01		ACCOUNTS PAYABLE-YR END		347177		-674.33	

Check Total: -674.33

Warrant Total: -674.33

Vendor Portion: -674.33

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

MADISON CENTRAL SCHOOL

Check Warrant Report For C - 1: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
3105	07/11/2014	147	BYRNE DAIRY INC					
C 2860.410		FOOD PURCHASE			9924289	150044	147.97	147.97
							Check Total:	147.97
3106	07/11/2014	164	CARLO MASI & SONS INC					
C 2860.410		FOOD PURCHASE			533158	150045	162.20	162.20
							Check Total:	162.20
3107	07/11/2014	1395	ITW FOOD EQUIPMENT GROUP LLC					
C 2860.400		CONTRACTUAL			90259475	150039	1,855.42	1,855.42
							Check Total:	1,855.42
3108	07/11/2014	905	PUMILIA'S PIZZA SHELLS					
C 2860.410		FOOD PURCHASE			863582	150056	55.00	55.00
							Check Total:	55.00
Number of Transactions: 4							Warrant Total:	2,220.59
							Vendor Portion:	2,220.59

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

MADISON CENTRAL SCHOOL

Check Warrant Report For C - 2: WARRANT



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
3109	07/25/2014	189	BIMBO FOODS INC.					
C 2860.410		FOOD PURCHASE			66418215205	150042	73.00	73.00
C 2860.410		FOOD PURCHASE			66418215142	150042	54.00	54.00
Check Total:							127.00	
3110	07/25/2014	147	BYRNE DAIRY INC					
C 2860.410		FOOD PURCHASE			9939019	150044	110.87	110.87
Check Total:							110.87	
3111	07/25/2014	164	CARLO MASI & SONS INC					
C 2860.410		FOOD PURCHASE			535268	150045	124.95	124.95
Check Total:							124.95	
3112	07/25/2014	905	PUMILIA'S PIZZA SHELLS					
C 2860.410		FOOD PURCHASE			863504	150056	55.00	55.00
C 2860.410		FOOD PURCHASE			863523	150056	55.00	55.00
Check Total:							110.00	
Warrant Total:							472.82	
Vendor Portion:							472.82	

Number of Transactions: 4

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

MADISON CENTRAL SCHOOL

Check Warrant Report For TA - 1: JULY 2014 PAYROLL/INS



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
1125	07/10/2014	1373	NYS TAX WIRE				
TA 021		NYS INCOME TAX				1,074.54	
						Check Total:	1,074.54
1126	07/10/2014	1374	FED TAX WIRE				
TA 026		SOCIAL SECURITY (FICA)				1,817.57	
TA 026		SOCIAL SECURITY (FICA)				1,817.53	
TA 022		FEDERAL INCOME TAX				3,016.97	
TA 026 01		MEDICARE (FICM)				425.07	
TA 026 01		MEDICARE (FICM)				425.08	
						Check Total:	7,502.22
1127	07/10/2014	1375	NET PAYROLL WIRE				
TA 010 02		PAYROLL - NBT				5,527.66	
						Check Total:	5,527.66
1128	07/10/2014	2031	OMNI TSA WIRE				
TA 029		TAX SHELTERED ANNUITIES				50.00	
TA 029		TAX SHELTERED ANNUITIES				25.00	
TA 029		TAX SHELTERED ANNUITIES				80.00	
TA 029		TAX SHELTERED ANNUITIES				75.00	
						Check Total:	230.00
1129	07/24/2014	793	NYSERS				
TA 018		NYSERS				239.12	
TA 018		NYSERS				20.00	
						Check Total:	259.12
1130	07/24/2014	1373	NYS TAX WIRE				
TA 021		NYS INCOME TAX				1,272.31	
						Check Total:	1,272.31
1131	07/24/2014	1374	FED TAX WIRE				
TA 026		SOCIAL SECURITY (FICA)				1,761.49	
TA 026		SOCIAL SECURITY (FICA)				1,761.45	

MADISON CENTRAL SCHOOL

Check Warrant Report For TA - 1: JULY 2014 PAYROLL/INS



Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Invoice Number	PO Number	Check Amount	Liquidated
TA 022			FEDERAL INCOME TAX					3,579.86	
TA 026 01			MEDICARE (FICM)					411.95	
TA 026 01			MEDICARE (FICM)					411.96	
								Check Total:	7,926.71
1132	07/24/2014	1375	NET PAYROLL WIRE						
TA 010 02			PAYROLL - NBT					3,677.18	
								Check Total:	3,677.18
1133	07/24/2014	2031	OMNI TSA WIRE						
TA 029			TAX SHELTERED ANNUITIES					50.00	
TA 029			TAX SHELTERED ANNUITIES					25.00	
TA 029			TAX SHELTERED ANNUITIES					80.00	
TA 029			TAX SHELTERED ANNUITIES					75.00	
TA 029			TAX SHELTERED ANNUITIES					85.00	
								Check Total:	315.00
5825	07/10/2014	651	M-O-H CONSORTIUM						
TA 020 01			HEALTH INSURANCE			JULY 2014		124,295.86	
								Check Total:	124,295.86
5826	07/10/2014	650	MADISON ONEIDA BOCES						
TA 020 24			FLEX (13-14)			JULY 2014 FLEX CLAIMS		3,860.82	
								Check Total:	3,860.82
5827	07/24/2014	108	EXCELLUS BLUECROSS BLUESHIELD						
TA 020 02			DENTAL INSURANCE			JULY 2014 GROUP 1248900		2,619.36	
								Check Total:	2,619.36

MADISON CENTRAL SCHOOL

Check Warrant Report For TA - 1: JULY 2014 PAYROLL/INS



Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
--------------------	------------	----------------------------------	-------------	----------------	-----------	--------------	------------

Number of Transactions: 12

Warrant Total: 158,560.78

Vendor Portion: 158,560.78

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Madison Central School
2014-2015
Revenues Anticipated

9/11/2014

		Estimated Revenues 2014-2015	Received To date	(Shortfall) Overage To date
1001	Real Property Taxes	2,429,743.00	-	(2,429,743.00)
1083	E-ON - Windmills	81,000.00	-	(81,000.00)
1085	STAR Reimbursement	595,000.00	-	(595,000.00)
1090	Interest and Penalties	3,800.00	-	(3,800.00)
1311	Tuition From Individuals	-	-	-
1335	Other Student fees	-	2,620.00	2,620.00
1410	Admissions	-	-	-
2230	Tuition Other Districts	37,500.00	41,993.87	4,493.87
2401	Interest and Earnings	5,000.00	190.64	(4,809.36)
2401.001	Interest- Capital Reserve	-	8.72	8.72
2401.002	Interest - Unemployment Reserv	-	3.35	3.35
2666	Sale of Trans Equipment	-	-	-
2680	Insurance Recoveries	-	-	-
2690	Comp for Loss	-	147.16	147.16
2700	Medicare Part D	25,000.00	-	(25,000.00)
2701	Refunds of Prior year BOCES	32,000.00	-	(32,000.00)
2702	Refund of Transportation	-	-	-
2703	Refund Prior Year - Misc	3,000.00	3,369.95	369.95
2705	Gifts and Donations	-	-	-
2770	Unclassified Revenues	4,000.00	-	(4,000.00)
2770.002	Prior Year E-Rate Refund	3,000.00	-	(3,000.00)
2801	Interfund Revenues	-	-	-
2801.827	NYS TRS Res	50,000.00	-	(50,000.00)
3101	NYS - General Aid	3,835,259.00	-	(3,835,259.00)
3101.001	NYS - Excess Cost Aid	440,000.00	-	(440,000.00)
3102	Lottery Aid	540,000.00	-	(540,000.00)
3102.001	VLT Lottery Aid	202,000.00	-	(202,000.00)
3103	BOCES Aid	600,438.00	-	(600,438.00)
3260	Textbook Aid	28,000.00	-	(28,000.00)
3262	Computer Software Aid	6,206.00	-	(6,206.00)
3262.001	Computer Hardware Aid	8,887.00	-	(8,887.00)
3263	Library Aid	3,250.00	-	(3,250.00)
4601	Medicaid Assistance	-	-	-
5050	Interfund Transfers Debt Service	185,000.00	-	(185,000.00)
	Carry over p.o. funds	189,879.32	-	(189,879.32)
	Designated Fund Balance	150,000.00	-	(150,000.00)
	Undesignated Fund Balance	-	-	-
		<u>9,457,962.32</u>	<u>48,333.69</u>	<u>(9,259,628.63)</u>
				#1

#1 - Funds not received as of date.

Received to date revenues	\$	48,333.69
Anticipated Expenditures to date	\$	4,657,437.05
Difference between expended to date and received to date revenues		(4,609,103.36)

Expenditures

MAJOR BUDGET CATEGORIES =====	End Of Year 2013-2014	Adjusted Budget 2014-15	Expected Fund Balance 6/30/2015
	-----	-----	-----
Board Of Education	6,958	7,665	2,050
Central Administration	147,188	153,572	1,957
Finance	169,055	178,266	93,378
Staff	27,952	41,470	38,917
Central Services	659,719	657,102	200,270
Special Items	105,885	118,407	96,316
	-----	-----	-----
GENERAL SUPPORT	1,116,757	1,156,482	432,888
Instruction, Admin. & Improv.	176,093	176,728	90,227
Teaching-Regular School	2,051,627	2,090,217	303,019
Special Programs	840,819	1,040,016	803,590
Occupational Education	315,203	320,689	223,991
Teaching-Special Schools	178,263	203,168	142,315
Instructional Media	175,014	152,790	85,261
Pupil Services	286,257	291,483	64,481
	-----	-----	-----
INSTRUCTION	4,023,275	4,275,091	1,712,883
PUPIL TRANSPORTATION	786,995	604,694	432,094
COMMUNITY SERVICE	-	-	-
Employee Benefits	2,220,981	2,481,175	2,210,160
Debt Service	820,820	851,820	839,320
Interfund Trx	409,561	88,700	88,700
	-----	-----	-----
UNDISTRIBUTED	3,451,362	3,421,695	3,138,180
TOTAL GENERAL FUND == =>>>	9,378,389	9,457,962 #1	5,716,045 #2

#1 = Budget approval of \$92687,083 + carry over purchase orders of \$189,879.32 from 2013-2014 school year (encumbrance)

#2 = All salaries and debt service are encumbered

Madison Central School District

Tracey Lewis

From: Timothy G. Kremer <tim.kremer@nyssba.org>
Sent: Monday, August 25, 2014 10:46 AM
To: James Mitchell, Jr., Member; Jona Snyder; Kathy Bridge, Member; Mary Bartlett-Linden, Member; Perry Dewey; Stephanie Tanner, VP; Steven Yancey, Member; Tracey Lewis; William Langbein, Member
Subject: NYSSBA Membership

I am following up with you regarding the possibility of NYSSBA membership. Did you have an opportunity to discuss this with your board? NYSSBA can be a valuable resource to you, your board and your administrative team. Please consider giving us a try, and we will do everything to make sure that your investment in NYSSBA is a worthwhile one. Contact me directly anytime. Thanks in advance for your consideration and support.

Timothy G. Kremer

Executive Director

New York State School Boards Association

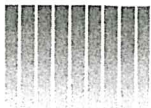
24 Century Hill Drive, Suite 200

Latham, New York 12110-2125

Phone 518-783-0200; Fax 518-783-0211

www.nyssba.org

Better School Boards Lead to Better Student Performance



MADISON-ONEIDA
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
"Enabling Learners to Excel"

JACKLIN G. STARKS
District Superintendent
jstarks@moboces.org
Phone: 315.361.5510
Fax: 315.361.5517

TO: Presidents, Board of Education
Superintendents of Schools

FROM: Jacklin G. Starks *Jacklin Starks*
District Superintendent

DATE: August 12, 2014

RE: DR. BILL DAGGETT - SAVE THE DATE

On Wednesday evening, October 1, 2014, the Madison-Oneida BOCES will host an exciting informational workshop for board members, superintendents and component district administrators. The program, "Leading Change During Challenging Times," will be presented by Dr. Bill Daggett, a nationally-known leader in education reform.

Dr. Daggett is a former educator and the Founder/Chairman of the International Center for Leadership in Education, an educational consulting organization. He will lead an interactive discussion about the educational reform movement and the impact these changes will have on curriculum, instruction and student achievement. I'm sure you will find his presentation engaging and informative.

I would ask that you please invite your Boards of Education, Assistant Superintendents and Principals to attend this exciting workshop and ask them to mark their calendars for planning purposes. We will put out a formal invitation, agenda and registration information at the start of the school year.

**Please note there will be no charge for this workshop.*

Thank you.

Informational Workshop for
Boards of Education & Component District Administrators

“Leading Change During Challenging Times”

October 1, 2014
Rossetti Education Center Courtyard
6:00 p.m.

- 6:00 p.m. Welcome & Introductions
Jackie Starks, District Superintendent
- 6:30 p.m. Leading Change During Challenging Times
Dr. Bill Daggett, International Center for Leadership in Education
- 8:00 p.m. Questions & Answers
- 8:15 p.m. Adjourn

VETERANS EXEMPTION

Total assessed value	117,583,286
Total assessed value of All STAR parcels	24,731,282
Veterans exemption (using the County rates)	1,528,819
Reduction in STAR Basic & Enhanced	<u>269,396</u>
	1,798,215

$$1,798,215 / 1,000 = \$1,798.22$$

$$\$1,798.22 \times \$20.26 = \$36,431.94$$

$$\$29,122 = 1\%$$

$$\$36,431.94 = 1.25\%$$

In the 2013-2014 school year there were 108 veterans exemptions for Madison Central School

If we use the Counties rates we would have 32 of the 108 parcels that would have a \$-0- tax bill.

The County rates are	Wartime	\$18,000
	Combat Zone	\$30,000
	Disability	\$60,000

Tracey, please put an acceptance of this donation from Rotary on our next meeting agenda. Thank you!
Sincerely,
Perry Dewey

-----Original Message-----

From: Lisa Flaherty [mailto:lisa@tiains.com]

Sent: Tuesday, August 19, 2014 3:43 PM

To: Perry Dewey

Subject: RE: Get Involved - Little Free Library

Do you think I could install the Oriskany Falls Rotary Little Free Library by the little tree that is planted between the toddler playground and the 5 and up playground - across from the garbage can...

-----Original Message-----

From: Perry Dewey [mailto:PDewey@madisoncentralny.org]

Sent: Tuesday, August 12, 2014 9:45 AM

To: Lisa Flaherty

Subject: RE: Get Involved - Little Free Library

Thank you Lisa. What a cool idea! Thanks for thinking of the school. :) I am a visual person (forgive me) do you have a picture of the house? This will help me with your question on where to put it. Thanks...

Sincerely,

Perry Dewey

-----Original Message-----

From: Lisa Flaherty [mailto:lisa@tiains.com]

Sent: Tuesday, August 12, 2014 8:32 AM

To: Perry Dewey

Subject: FW: Get Involved - Little Free Library

Hi Perry!

I have some money - as part of my "presidential discretionary fund" and I have given this a lot of thought and I would like to have a 'Little Free Library'!

It is a really cute little box - often times looks like a house and there will be books kept inside (children's). This is free - take a book - leave a book. No sign up, no cost. It is outside and open 24hours a day 7 days a week.

I was wondering if there was a spot ideally by the playground I would be able to install this? I would also like to include a little bench - concrete or stone for a child and a parent to sit on and read.

I would handle everything from start to finish and even maintain it after completion...100%.

Here is a link with more information.

<http://littlefreelibrary.org>

Please let me know what you think....

Thanks!!

Lisa

Co-Curricular Activity Trip Approval Form

Must be Approved by the Board of Education at least 30 days in Advance

Activity: FFA National Convention

Date of Trip: 10/28 - 11/1

Trip Destination: Louisville, KY
(attach touring company proposal – need amounts and dates payments are due)

Trip Description and Events Attending While on Trip: attached

Number of Students Attending: 1

Expected Cost per Student: \$500

Chaperones: Keith Schiebel V/S

Expected Cost Per Chaperone: n/a

Expected Out of Pocket Expenses Per Student: \$400

Expected Out of Pocket Expenses Per Chaperone: _____

Fundraising Activities Planned and Expected Revenue from each Fundraiser:

Board of Education Approval Date: _____

Superintendent's Signature/Date: _____

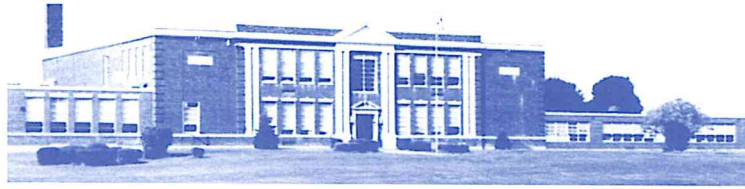
*Please complete Request for Field Trip and Transportation form (available in the office) in addition to this form.

Board of Education

Mr. Jona Snyder
President

Mrs. Stephanie Clark-Tanner
Vice President

Mrs. Mary Bartlett-Linden
Mrs. Beverly Biedermann
Mrs. Kathy Bridge
Mr. William Langbein
Mr. Steven Yancey



MADISON CENTRAL SCHOOL DISTRICT

7303 Route 20, Madison, New York 13402

Phone: (315) 893-1878

Fax: (315) 893-7111

Mr. Perry T. Dewey
Superintendent

Mr. Larry Nichols
Principal

Mrs. Melanie Brouillette
Treasurer

Mrs. Tracey Lewis
District Clerk

To: Mr. Perry Dewey, Superintendent of Schools

From: Mr. Larry Nichols, Principal
Mr. Jeffrey DeAngelo, Education Coordinator

Date: September 9, 2014

Re: Report to the Board of Education

During our joint report on September 16, 2014, we will be updating our BOE on:

- Opening of the School Year
- Universal Pre-Kindergarten
- Staffing Schedules
- Summer Enrichment
- Distance/Blended Learning
- Open House
- Career & Technical Education

Best wishes and, as always, thank you for your support and guidance.

Policy

Draft 05/09/2014

8002 Renumber/revise 8013

INSTRUCTION

CENSUS

I. The Board of Education serves as a permanent census board that has a duty to maintain a day to day census of all children residing in the district. Such A-census of the School District may be taken which shall include all minors persons between birth and eighteen (18) years of age and shall particularly note any children between birth and twenty-one (21) years of age who are physically or mentally handicapped.

II. Census Data Collection

A. The data must be organized so that it can readily be determined whether each student is receiving an appropriate public education, a partial education or no education at all.

B. All persons involved in the collection of such data are required to receive prior training and written information regarding the procedures to be followed in collecting the data.

C. ~~When taken~~ The census data on each pupil must indicate include at least the following types of data:~~The Superintendent shall establish procedures to assure the availability of statistical data to readily determine the status of each pupil with a disability. The data on each pupil must include at least the following types of data:~~

1. student's name, address and birth date;
2. student's parents' names, address(es), and the native language of the student's home;
3. student's suspected disability;
4. dates of referral, evaluations, recommendations of the Committee on Special Education, actual placement and annual program reviews;
5. site where the student is currently receiving an educational program; and
6. if the student is not receiving an appropriate public education, the reason shall be described.

~~B. the names of all children within the prescribed age range, their respective residences by street and number, the day of the month and year of their birth, and the names of the persons in parental relations to them. In addition, the census must include such information relating to physical or mental disabilities, illiteracy, employment and the enforcement of the law relating to child labor and compulsory education as the State Education Department and the Board requires, and also such further information as the Board may require.~~

POLICY

Draft 05/09/2014
8002 Renumber/revise 8013

INSTRUCTION

CENSUS

III. Parents/guardians of those children between such ages residing within the district shall report to the Board of Education the following information:

A. Two weeks before any child shall become of the compulsory school age:

1. student's name, address and birth date;
2. student's parents' names, address(es), and the native language of the student's home;
3. the name and location of the school to which the child shall have been or shall be sent as a student;
4. such other information as required by law or as the Board may require.

B. A parent/guardian of a child between birth and eighteen (18) years of age who withholds or refuses to give known information to such census data as required by law, in the alternative, gives false information in relation to such census data, shall be liable to and punished by a fine or imprisonment as established by law.

III. Reporting Requirements

A. Upon written request from the Commissioner of Education, the Board of Education shall provide the census data.

B. The census shall be prepared biennially for children between ages five and eighteen who are entitled to attend the public schools without payment of tuition in duplicate in their respective school districts, and one copy thereof filed with the teacher or principal and the other copy filed with the Superintendent on or before the fifteenth day of October.

C. Pre-school students from birth to five years of age, such census may be prepared and filed biennially on or before the fifteenth day of October in duplicate in their respective school districts, and one copy thereof filed with the teacher or principal and the other copy filed with the Superintendent.

D. All information regarding a student with a disability under the age of twenty-one years shall be filed annually with the District Superintendent of the Madison-Oneida Board of Cooperative Educational Services (BOCES).

~~II. The law also provides that, upon written request, the Board must provide to the Commissioner of Education a report containing the names, ages, and addresses of those children who are blind or deaf and those having serious physical or mental disabilities. In addition, such report must indicate whether such children are being educated within the public schools of the district or, if they are not, where such education is being furnished.~~

POLICY

Draft 05/09/2014
8002 Renumber/revise 8013

INSTRUCTION

CENSUS

- III. ~~A. The Board must locate and identify all children with disabilities who reside in the District and establish a register of such children who are entitled to attend the District during the next school year. The register of such children and others referred to the Committee on Special Education or Committee on Preschool Special Education must be maintained and revised annually by the Committee.~~
- ~~B. Census information relative to children with disabilities shall be reported by October 1st to the Committee on Special Education and the Committee on Preschool Special Education as appropriate.~~
- ~~a. School districts are required to prepare, and keep on file, summary reports of pupil data, including numbers of pupils who are (a) unserved and the reasons they are unserved, and (b) served. A summary report of the pupils served must be submitted to the State Education Department on prescribed forms.~~
- ~~b. The Board is required to keep on file the register and related summary report which shall be available to the BOCES District Superintendent or other representatives of the State Education Department.~~

Madison Central School District

Legal Ref: New York State Education Law, Sections ~~3212-a, 3240, 3241, 3242, 3243~~ and 4402(1)(a); 8 N.Y.C.R.R., Section 200.2

Adopted: 1984

Revised: 05/19/99, _____



MADISON-ONEIDA
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
"Enabling Learners to Excel"

LABOR RELATIONS
& POLICY OFFICE
PHONE: 315.361.5522
FAX: 315.361.5595

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KATI L. PARKER
Senior Office Specialist
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May 9, 2014

Mr. Perry Dewey, Superintendent
Madison Central School District
7303 State Route 20
Madison, NY 13402

Re: Policy Audit Section 8000 (8001-8300 & 8503) – Instruction

Dear Mr. Dewey:

Enclosed for review and eventual presentation to the Board, please find partial audited policy section 8000 – Instruction.

Please contact this office with any questions, comments or revisions. Thank you.

Sincerely,

Jennifer L. Russ
Labor Relations Associate

:jlr
Enclosures

Madison Central School District
 Board of Education Policy Audit
 Section 8000 (8001-8300 & 8503) Instruction
 Friday, May 9, 2014

		DELETE	
No.	Name	Previous No.	Proposed Action
8001	School Year and School Day	8010	REVISE Approved Y N Date Approved: _____
8002	Census	8013	REVISE Approved Y N Date Approved: _____
8003	Opening Exercises	8040	REVISE Approved Y N Date Approved: _____
8100	Placement, Promotion and Retention	8011 8030	REVISE Approved Y N Date Approved: _____
8101	Grading	8031 8032 8033	REVISE Approved Y N Date Approved: _____
8102	Graduation Requirements	8020 8021 8023	REVISE Approved Y N Date Approved: _____
8103	Community Action Program (Graduation Requirement)	8024	REVISE Approved Y N Date Approved: _____
8104	Conditional Graduation	8022	REVISE Approved Y N Date Approved: _____
8200	Home Instruction	8042	REVISE Approved Y N Date Approved: _____
8201	Released Time for Religious Instruction	8045	REVISE Approved Y N Date Approved: _____
8202	Instructional Programs	8049 8050 8051 8054	REVISE Approved Y N Date Approved: _____
8203	Career and Technical Occupational Education	8052	REVISE Approved Y N Date Approved: _____
8204	Adult Education Program Renumbered	8055	REVISE Approved Y N Date Approved: _____

Madison Central School District
 Board of Education Policy Audit
 Section 8000 (8001-8300 & 8503) Instruction
 Friday, May 9, 2014

No.	Name	DELETE	
		Previous No.	Proposed Action
8205	Courses Including Dissection of Animals Renumbered	8071	REVISE Approved Y N Date Approved: _____
8206	Limited English Proficiency Instruction	8044	REVISE Approved Y N Date Approved: _____
8206.1	Limited English Proficiency Instruction Superintendent may approve, does not require Board action.		SUPT. APPROVED Approved Y N Date Approved: _____
8300	Field Trip Policy Renumbered	8010	REVISE Approved Y N Date Approved: _____
8503	Independent Educational Evaluations		NEW Approved Y N Date Approved: _____
8503.1	Independent Educational Evaluations		NEW Approved Y N Date Approved: _____
8046	AIDS Instruction in Health Education Replaced by Policy 0021		DELETE Approved Y N Date Approved: _____
8048	Fire and Arson Prevention Instruction Replaced by Policy 5002		DELETE Approved Y N Date Approved: _____
8121	Surrogate Parents		DELETE Approved Y N Date Approved: _____

Policy

Draft 05/09/2014

8001 Renumber/revise 8010

INSTRUCTION

SCHOOL YEAR and SCHOOL DAY

I. School Calendar

By ~~April 1st~~^{May 1st} of each year, the Board of Education will adopt the calendar for the ensuing year. Prior to this, the Superintendent of Schools shall have submitted a proposed calendar to each member of the Board at least one (1) week in advance of the meeting.

II. School Day

- A. The length of the school day shall be established and authorized yearly. It will be stated by minimum and maximum instructional minutes per day for kindergarten through twelfth grade.
- B. The beginning and closing time for the different grades, as well as the instructional minutes per day, will vary according to the needs of the district.

Madison Central School District

Legal Ref: Commissioner's Regulations 175.5

Adopted: 1984, 05/19/99

Revised: _____

Policy

Draft 05/09/2014

8003 Renumber/revise 8040

INSTRUCTION

OPENING EXERCISES

- I. The Board directs the administration to include the Pledge of Allegiance as part of the opening exercises in all the schools.
- II. If a student has conscientious objections which interfere with full participation in the flag salute or Pledge of Allegiance, said student shall maintain a respectful attitude throughout the ceremony.

Madison Central School District

Legal Ref: NYS Education Law Section 802; 8 NYCRR 108.5

Adopted: 1984, 05/19/99

Revised: 04/11/06, _____

PLACEMENT, PROMOTION AND RETENTION

I. Placement

All pupils shall be placed at the grade level to which they are best adjusted academically, socially and emotionally. Placement will be made in accordance with the procedures to be determined by members of the professional staff and the Superintendent of Schools.

II. Promotion and Retention

- A. It is the policy of the Board to provide a school program that will enable each child to move forward toward the realization of his/her educational goals. He/she will, therefore, be promoted to or retained in the learning situation best suited to him/her, and he/she will be encouraged and assisted to move along in a continuous growth pattern of achievement that is in harmony with his/her development.
- B. The procedures to be followed by the staff regarding promotion and retention will be developed by the Superintendent and will be continually evaluated in the light of school district policy. Building principals may establish written standards for promotion within the school units to which they are assigned, subject to the guidelines of the Superintendent.

Madison Central School District

Legal Ref: NYS Education Law §1709

Adopted: 1984, 05/19/99

Revised: _____

GRADING

I. Grading

- A. The Board recognizes that a system of grading pupil achievement can help the pupil, his/her teacher, and his/her parent better assess pupil progress toward realization of educational goals and assist in the implementation of that progress.
- B. Grades shall measure the pupil's progress against his/her potential for achievement and the achievements of others in the pupil's class as appropriate to the grade level and subject matter.
- C. The Superintendent, with appropriate staff members, shall develop a system of grading and reporting achievements in the various schools compatible with the ages and maturity of the student body.
- D. It is the policy of the Madison Central School District that at no time during the course of classroom activity or as an after class activity shall students be utilized to grade the papers, tests, etc. of other students in the district.

II. Reporting to Parents/Guardians

- A. A very important part of the student evaluation program is the process of reporting to parents/guardians. The underlying philosophy of reporting to parents/guardians is to obtain a clearer understanding between the home and the school, and thus affect a cooperative attitude between the two. By obtaining the cooperative understanding, the school hopes to do a better job of educating its students.
- B. Parents/guardians shall receive an appropriate report of pupil progress at regular intervals. Report cards shall be used as a standard vehicle for the periodic reporting of pupil progress and appropriate school related data. Report cards, however, are not intended to exclude other means of reporting progress, such as conferences and phone conversations.
- C. It is also the policy of this District that the actual grade can be given and appear on the student's report card.

Madison Central School District

Adopted: 11/21/85

Revised: 05/19/99, _____

GRADUATION REQUIREMENTS

- I. The Board of Education has the discretion to establish graduation requirements that are consistent with the Regulations of the Commissioner of the New York State Department of Education.
- II. In the case of a student who completes diploma requirements in four or more years, the student's graduation requirements shall be determined by the year the student first entered grade nine.
- III. In the case of a student who completes diploma requirements in less than four years, the student's graduation requirements shall be the graduation requirements applicable to students who entered grade nine four years prior to the school year in which the accelerated diploma will be awarded. However, accelerated diploma students who graduate at the end of the fall semester are subject to the graduation requirements in effect for the preceding school year.
- IV. As of the date of this policy, the following diplomas and non-diplomas are available to the following students:

<u>Diploma</u>	<u>Available to</u>	<u>Commissioner's Regulations Section 100.5</u>
Regents	All Student	http://www.p12.nysed.gov/part100/pages/1005.html#regentsdiploma
Regents (appeal)	All Students	http://www.p12.nysed.gov/part100/pages/1005.html#regpasscore
Regents w/Honors	All Students	http://www.p12.nysed.gov/part100/pages/1005.html#diplomaHonors
Regents w/Advanced Designation	All Students	http://www.p12.nysed.gov/part100/pages/1005.html#regentsAD
Regents w/Advanced Designation w/Mastery In Math	All Students	http://www.p12.nysed.gov/part100/pages/1005.html#regentsAD
Regents w/Advanced Designation w/Mastery In Science	All Students	http://www.p12.nysed.gov/part100/pages/1005.html#regentsAD
Regents w/Advanced Designation with Honors	All Students	http://www.p12.nysed.gov/part100/pages/1005.html#diplomaHonors

POLICY

Draft 05/09/2014

8102 Replaces 8020, 8023, 8021

INSTRUCTION

GRADUATION REQUIREMENTS

<u>Diploma</u>	<u>Available to</u>	<u>Commissioner's Regulations Section 100.5</u>
Local	Students with Disabilities with An IEP or 504 Plan	Assessment: Low Pass Safety Net Option http://www.p12.nysed.gov/part100/pages/1005.html#assessment Regents Competency Test (RCT) Safety Net Option for students entering grade 9 prior to September 2011 http://www.p12.nysed.gov/specialed/publications/localdiplomaoptions-may2011.htm Compensatory Safety Net Option http://www.p12.nysed.gov/specialed/publications/safetynet-compensatoryoption.html
Local (appeal)	All Students	http://www.p12.nysed.gov/part100/pages/1005.html#regpasscore
Local, Regents, Regents w/Advanced (with or without honors), with Career and Technical Education Endorsement	All Students	http://www.p12.nysed.gov/part100/pages/1005.html#carteched
<u>Credential</u>	<u>Available to</u>	<u>Non-Diploma High School Exiting Credentials</u>
Career Development And Occupational Studies Commencement Credential	Students w/ disabilities other than those who are assessed Using the NYS Alternate Assessment	http://www.regents.nysed.gov/meetings/2013Meetings/-April2013/413p12accesalRevised.pdf
Skills and Achievement Commencement Credential	Students with severe disabilities that are assessed using NYSAA	http://www.p12.nysed.gov/specialed/publications/SACCMemo.htm http://www.p12.nysed.gov/part100/pages/1006.html

Madison Central School District
 Legal Ref: 8 NYCRR 100.5
 Adopted: 1984
 Revised: 09/16/99, _____

Policy

INSTRUCTION

Draft 05/09/2014
8103 Renumber/revise 8024

COMMUNITY ACTION PROGRAM (GRADUATION REQUIREMENT)

I. Community Service:

- A. ~~Beginning with the class of 2008,~~ Each student must complete thirty (30) hours of approved community service credit prior to graduation.
- B. Students in grades 9-12 (beginning July 1 of their freshman year and ending May 31 of their senior year) who accumulate one-hundred twenty five (125) hours or more of community service will receive a special designation on their high school diploma.
- C. Community includes any surrounding community, not just Madison.

II. Guidelines:

- A. Activities to accumulate hours are to commence the summer prior to the ^{Sophomore} junior year and must be completed prior to June 1st of the graduation year. Completion of the community involvement activities are the student's responsibility. The total hours of community service will listed on each student's transcript.
- B. Students not completing the thirty (30) hour requirement will be referred to the Superintendent of Schools for review of credit and determination of graduation status. The Superintendent can extend the time period at his/her discretion. The Superintendent will inform the Board of Education of all students who have failed to complete the requirement one week prior to graduation. Final determination of graduation status will rest with the Board of Education. Failure to complete the requirement may bar the student from graduation.
- C. No monetary compensation (pay, tips, etc.) may be accepted.
- D. Students ~~may not ask~~ ^{must have administrative approval} to do activities for relatives or private businesses owned by relatives. If assisting teachers, students must work with students, not do teacher paperwork.
- E. Community involvement activities include, but are not limited to:
 - 1. Any activity involving community organizations (e.g. Fire Department, Library, Rotary, Optimists, etc.);
 - 2. Volunteer work at hospitals or nursing homes;
 - 3. Church related activities;
 - 4. Mentoring program at the Middle School and/or Elementary School; and

INSTRUCTION

COMMUNITY ACTION PROGRAM (GRADUATION REQUIREMENT)

5. Helping elderly people with their shopping, raking leaves, shoveling snow, etc.

All activities must be pre-approved by the Superintendent or his/her designee by submitting a "Request for Approval" form to the High School Office.

~~III. Administrative Procedures~~~~A. Open Forum Assembly~~

- ~~i. May/June (current sophomores & juniors)~~
- ~~2. September (seniors)~~

B. Letter home to parents*^{Freshman} (sophomores)

1. ~~First week of June~~ ^{KOK (please leave in)}

C. Request for approval of activity/hours submitted/approved

D. Report sent home upon completion of community service hours

E. Documentation in student transcript of successful completion of Community Action Program (CAP) Graduation requirement

Madison Central School District

Adopted: 06/12/07

Revised: 12/11/07, _____

Policy

Draft 05/09/2014

INSTRUCTION

8104 Renumber/revise 8022

CONDITIONAL GRADUATION

up to 2 units

- I. A senior who (1) lacks ~~a half or full unit~~ *up to 2 units* required for graduation or (2) waives his/her right for graduation by virtue of participation in the BOCES ~~Occupational Education Career & Technical Education~~ Program may "graduate conditionally" *Dependent upon an academic plan approved by the Administrator the summer of the year of graduation*
- II. The student will be permitted to participate in the graduation ceremony and be listed in the graduation program. However, he/she will receive a diploma folder with a letter stating the deficiency instead of a diploma. The diploma will be issued upon completion of (1) the original deficiency, or (2) completion of the BOCES ~~Occupational Education Career & Technical Education~~ Program, or withdrawal therefrom.

Madison Central School District

Adopted: 1984, 05/19/99

Revised: _____

INSTRUCTION

HOME INSTRUCTION

I. Rationale

Under Sections 3204(2), 3210(2)(d) and 3212(2) of the Education Law, the Board of Education has the responsibility to ensure that all students residing within the School District who are between the ages of six (6) and sixteen (16) receive a quality education and competent instruction. The Board recognizes that such instruction may be provided in the home, pursuant to the Regulations of the Commissioner of Education. The Board also believes that the legality of the concept of home instruction does not diminish the District's responsibility to see that every student of compulsory age receives instruction from a competent instructor that is substantially equivalent to the instruction provided in State-regulated schools. In order to accomplish this goal, a framework of mutual cooperation, respect and interaction must exist between the District and parents who desire home instruction for their children. It is with this framework in mind that the following policy is implemented.

II. Definitions

A. Parent

The term "parent" is used to mean the person or persons standing in parental relation to the student.

B. Superintendent

The term "Superintendent" refers to the Superintendent of Schools of the District or the person the Superintendent designates to act on his/her behalf.

C. Teacher

The term "teacher" refers to either the parent or a tutor, depending on who is doing the actual teaching and providing the actual instruction to the student.

D. IHIP: The term "IHIP" means Individualized Home Instruction Plan.

III. Notification and Approval Procedure

- A. Parents who desire to provide home instruction for a student of compulsory school attendance age shall annually provide written notice to the Superintendent of their intention by July 1st of each school year. Parents who choose to commence such instruction after the start of the school year, or who establish residence in the District after the start of the school year, shall provide the written

POLICY

INSTRUCTION

Draft 05/09/2014
8200 Renumber/revise 8042

HOME INSTRUCTION

notice within fourteen (14) days following the commencement of home instruction.

- B. Within ten (10) business days of receipt of the written notice of intent, the District shall send to the parent(s) a copy of this policy, a copy of Section 100.10 of the Commissioner's Regulations and a form on which to submit an individualized home instruction plan (hereafter referred to as "IHIP") for a child of compulsory attendance age.
- C. Within four (4) weeks of the receipt of the materials described in (B) above or by August 15th, whichever is later, the parents shall submit the completed IHIP to the District containing the following information:
1. The child's name, age and grade level;
 2. A list of the syllabi, curriculum materials, textbooks, or plan of instruction to be used in each of the required subjects listed in Section 100.10(e) of the Commissioner's Regulations;
 3. The dates for submission to the School District of the parents' quarterly reports, as required. These reports shall be spaced in even and logical periods; and
 4. The names of the individual(s) providing instruction.

The District shall provide assistance in preparation of the IHIP, if requested by the parents

- D. Within ten (10) business days of receipt of the IHIP, or by August 31st, whichever is later, the District shall either notify the parent(s) that the IHIP complies with the Commissioner's Regulations or give the parent(s) notice of any deficiency in the IHIP.
- E. Within fifteen (15) days of receipt of a notice of deficiency in the IHIP, or by September 15th, whichever is later, the parent(s) shall submit a revised IHIP which corrects any such deficiencies.
- F. Within fifteen (15) days of receipt of the revised IHIP, or by September 30th, whichever is later, the Superintendent shall review the revised IHIP and shall notify the parent(s) as to whether the revised IHIP is in compliance. If the revised IHIP is determined not to be in compliance, then the parents shall be notified in writing of the reasons for such determination.

POLICY

INSTRUCTION

Draft 05/09/2014
8200 Renumber/revise 8042

HOME INSTRUCTION

Such notice shall also contain the date of the next regularly scheduled meeting of the Board of Education that will be held at least ten (10) days after the date of mailing of the notice.

- G. If the parents wish to contest the determination of noncompliance, the parents must notify the Board of Education at least three (3) business days prior to the scheduled meeting. At such meeting, the parents shall have the right to present proof of compliance and the Board shall make a final determination of compliance or noncompliance.

IV. Right of Appeal

- A. The parents shall have the right to appeal any final School District determination of noncompliance to the Commissioner of Education within thirty (30) days after receipt of such determination.
- B. When administrative review of a School District determination is completed (i.e. the parents fail to contest a determination at any level or receive a decision from the Commissioner of Education upholding the School District's final determination), the parents shall immediately provide for the instruction of their children at a public school or elsewhere in compliance with Sections 3204 and 3210 of the Education Law.
- C. Within ten (10) days after administrative review is completed, the parents shall furnish the Superintendent with written notice of arrangements for instruction provided to their children; except that such notice is not required if parents enroll their children in a public school.

V. Attendance Requirements

- A.
 - 1. Each child shall attend the substantial equivalent of one hundred eighty (180) days of instruction each school year.
 - 2. The cumulative hours of instruction shall be nine hundred (900) hours per year for Grades 1-6 and nine hundred ninety (990) hours for Grades 7-12.
- B. Absences shall be permitted on the same basis as provided for District students.
- C. Parents are required to maintain attendance records and such records shall be made available to the District upon request.

VI. Quarterly Reports

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- A. On or before the dates specified in the IHIP, a quarterly report for a child shall be furnished by the parent to the District.
- B. The quarterly report shall contain the following information:
 - 1. The number of hours of instruction during said quarter;
 - 2. A description of the material covered in a subject listed in the IHIP;
 - 3. Either a grade for the child in a subject or a written narrative evaluating the child's progress; and
 - 4. Evidence that the course materials as set forth in the IHIP have been covered.

VII. Annual Assessment

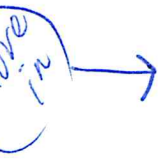
- A. At the time of submission of the fourth (4th) quarterly report, the parents also shall file an annual assessment.
- B. The annual assessment shall include the results of a commercially published norm-referenced achievement test, or an alternative form of evaluation, which meets the requirements of Section 100.1(h)(1) or (2) of the Commissioner's Regulations.
- C.
 - 1. Any commercially published norm-referenced achievement tests shall be administered in accordance with one of the following options, to be selected by the parents:
 - a. At the public school, by its professional staff; or
 - b. At a registered non-public school by its professional staff, provided that the consent of the Chief School Officer of the non-public school is obtained; or
 - c. At a non-registered non-public school, by its professional staff, provided that the consent of the Chief School Officer of the non-public school and of the Superintendent is obtained; or
 - d. At the parents' home, or at any other reasonable location, by a New York State certified teacher or by another qualified person, provided that the Superintendent has consented to said individual administering the test

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2. The test shall be provided by the School District upon request by the parent, provided that the cost of any testing facilities, transportation and/or personnel for testing conducted at any location other than the public school shall be borne by the parents.
 3. The test shall be scored by the person(s) administering the test or by other persons who are mutually agreeable to the parents and the Superintendent.
- D.
1. An alternative form of evaluation shall be permitted to be chosen by the parent, as follows:
 - a. A written narrative for Grades 1-3;
 - d. A written narrative, used no more often than every other year, for Grades 4-8.
 2.  a. The person(s) who prepare(s) the written narrative shall be a New York State certified teacher, a home instruction peer group review panel, or other person selected by the parent with the consent of the Superintendent, who has interviewed the child and received a portfolio of the child's work.
 - b. Such person shall certify whether the child has made adequate academic progress.
 3. Any resulting costs shall be borne by the parent(s).
 4. In the event that the child has failed to make adequate progress the home instruction shall be placed on probation pursuant to Section VIII of this policy.

If a dispute arises between the parent(s) and the Superintendent, including disputes over the administration of tests or alternative evaluation methods, the parent(s) may appeal to the Board of Education. If the parent(s) disagree with the determination of the Board of Education, they may appeal to the Commissioner within thirty (30) days of the receipt of such determination.

VIII. Probation

- A. If a child's annual assessment fails to comply with the provisions of Section VII of this policy and the corresponding Commissioner's Regulations, the home instruction program shall be placed on probation for a period of up to two (2) school years.

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- B. The parent(s) shall be required to submit a plan of remediation which addresses the deficiencies in the child's achievement. Such plan shall be reviewed by the School District. The School District may require the parents to make changes in the plan prior to acceptance.
- C. If after the end of any semester of the probationary period the child progresses to the level specified in the remediation plan, then the program shall be removed from probation.
- D. If the child does not attain seventy-five percent (75%) or more of the objectives specified in the remediation plan at the end of any semester of the probationary period, or if after two (2) years of probation one hundred percent (100%) of the objectives of the remediation plan have not been met, the Superintendent shall issue a notice of noncompliance.
- E. The Board shall review any determination of noncompliance issued in (D) above, except that the parents' consent to such review is not required.
- F. If, during the period of probation, the Superintendent has grounds to believe that the program of home instruction is in substantial noncompliance with this policy and the corresponding Regulations of the Commissioner, the Superintendent may require one or more home visitations. Such visits shall be made only after three (3) days written notice; and shall be conducted by the Superintendent or his/her designee.

IX. Participation in School Activities ([REVIEW FOR ACCURACY](#))

- A. Children who receive home instruction may not participate in interscholastic sports, intramural activities, school sponsored clubs, occupational/vocational education programs and gifted programs.
- B. Children who receive home instruction may not participate in instructional programs except that the District must provide special education services, as recommended on the Individual Education Program (IEP) by the Committee on Special Education.

X. Verification of Preliminary Education Requirements:

- A. The District is aware that individuals seeking a college degree may have to verify to college administrators that they have completed certain "preliminary education requirements." The district will take the following steps to help these individuals provide colleges with that verification:

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1. If requested by a student, the Superintendent will perform an evaluation of substantial equivalency of the student's IHIP.
 2. If requested by a student or former student, the Superintendent will certify in writing to the student, whether the student's program was substantially equivalent to a four year high school program.
- B. The District will open Regents Examination admissions to any district resident, including home schooled students, who is seeking to fulfill his/her preliminary education requirements to take five specific Regents Examinations or approved alternative examinations. If possible, the resident should provide the District with reasonable advance notice of his/her intent to take a specific Regents Examination.
- XI. Home instruction is highly-individualized approach that can only be undertaken after a great deal of careful preparation. It is the obligation of both parents and school officials to make sure that no child is deprived of the right to an appropriate instructional program.

Madison Central School District

Legal Ref: Sections 3204(2), 3210(2)(d) and 3212(2) of the New York State Education Law;
8 N.Y.C.R.R., Section 100.10

Adopted: 1984

Revised: 05/19/99, _____

Policy

Draft 05/09/2014

8201 Renumber 8045

INSTRUCTION

RELEASED TIME FOR RELIGIOUS INSTRUCTION

- I. A. Students may be released from school for religious instruction in accordance with Regulations of the Commissioner of Education.
- B. The absence of a student from school during school hours for religious observance and education to be had outside the school building and grounds will be excused upon the request in writing signed by the parent or guardian of the student.
- II. A. The courses for which such “released” time will be granted must be maintained and operated by or under the control of a duly constituted religious body or bodies. Students must be registered for the courses and a copy of the registration filed with the local public school authorities. Reports of student attendance in such courses must be filed with the principal or teacher at the end of each semester.
- B. Absences shall be for not more than one hour each week at the close of either the morning or afternoon session or both, at a time to be fixed by the local school authorities, provided that the time designated for each separate unit, the primary grades (K-3), intermediate grades (4-6), junior high school grades (7-9), and senior high school grades (10-12) shall be the same for all students in that unit in each separate school. A Board of Education may, however, in its discretion, permit students in the various units which are departmentalized to be released for not more than one hour a week in groups that may include less than whole units, at such times and upon such conditions as the Board may deem proper. In no event may any student be released for more than one hour a week.

Madison Central School District

Legal Ref: 8 NYCRR Section 109.2

Adopted: 1984

Revised: 05/19/99, _____

INSTRUCTIONAL PROGRAMS

I. Driver Education

A driver education course may be offered under the conditions set forth by the New York State Education Department and Commissioner's Regulations.

II. Gifted and Talented Students

The Board of Education may provide for appropriate educational opportunities for students identified as being gifted and talented. Gifted students are those who show evidence of high performance, capability and exceptional potential in areas such as general intellectual ability, special academic aptitude and outstanding ability in visual and performing arts.

III. Physical Education Class

All students, except those with medical excuses, shall participate in physical education in accordance with the Commissioner's Regulations. Any student whose condition precludes participation in a regular program shall be provided with adaptive physical education, ~~approved by the Commissioner of Education.~~ ^{approved}

IV. Student Safety

- A. Instruction in safety education, including highway and traffic safety must be provided to all pupils for the equivalent of at least thirty (30) periods annually in grades 1 – 9 and fifteen periods annually in grades 10 – 12.
- B. Students in kindergarten through eighth grade receive instruction in the prevention of child abduction. Instruction may be given by or under the direct supervision of regular classroom teachers, or by any other agency, public or private.
- C. Instruction in courses in technology, science, home and careers, art and physical education, health and safety shall include and emphasize safety and accident prevention.
- D. Safety instruction shall precede the use of materials and equipment by students in applicable units of work in the courses listed above and instructors shall teach and enforce all safety set up for the particular courses. These shall include the wearing of protective eye devices in appropriate activities.

Madison Central School District

Legal Ref: Education Law Sections 408, 409(a), 803, 803(a), 806(a), 3204; 8 NYCRR 107.2, 135.4, 155

Adopted: 2005

Revised: 11/01/11, _____

INSTRUCTION

VOCATIONAL CAREER AND TECHNICAL OCCUPATIONAL EDUCATION

- I. The Board of Education recognizes the need for career and technical education and reaffirms its policy of strengthening the local high school career and technical education program through utilization of any available federal and state funds for that purpose and of supporting the BOCES program.

- ~~II. Under law, the Board of Education must provide secondary school students and adults access to programs of occupational education, commensurate with the interest and capabilities of those desiring and having a need for preparatory training, and develop realistic programs in accord with manpower needs in existing and emerging occupations for present and projected employment opportunities. Occupational education programs and classes must be organized and conducted by the District or arranged through shared services provided by BOCES, in accordance with Regulations of the Commissioner. Regulations require that all public school districts must offer students the opportunity to begin an approved occupational educational sequence in 9th grade.~~

- II. The District Shall:
 - A. Offers students the opportunity to complete a three unit or five unit sequence in career and technical education; three unit sequence shall be designed to they can be extended to a five unit sequence without loss of credit; 50
 - B. Offer students the opportunity to begin the career and technical education sequence in ninth grade;
 - C. Include in each sequence a minimum of one unit of credit in introduction to occupations;
 - D. Insure that sequences of five units or more prepare students for both employment and postsecondary education and shall be satisfactory to the commissioner; and
 - E. Offer students the opportunity to meet the learning standards in technology.

- III. In accordance with Education law, the Advisory Council of the Madison-Oneida BOCES is designated as the local Advisory Council for occupational education in the Madison Central School District.

Madison Central School District

Legal Ref: 8 NYCRR 100.2(h); 141 et seq.; Education Law Section 4601 et seq.

Adopted: 1984

Revised: 05/19/99, _____

INSTRUCTION

ADULT EDUCATION PROGRAM

The Board of Education will annually authorize the Madison-Oneida BOCES to conduct an adult education program for the benefit of both residents and non-residents. This program will be carried on in response to community interest and to the extent of available school personnel and facilities.

Madison Central School District

Adopted: 1984, 05/19/99

Revised: _____

INSTRUCTION

COURSES INCLUDING DISSECTION OF ANIMALS

I. Statement of Policy

- A. Students enrolled in a course that includes the dissection of an animal shall be given reasonable notice of that fact, and information about the student's right under Section 809 of the Education Law and this Policy to be excused from witnessing or conducting animal dissection. This notice shall be distributed at the beginning of the school year, and shall be available upon request at the school office.
- B. Students will be excused from witnessing or conducting animal dissection if the student:
 - 1. provides a written statement from the student's parent or legal guardian substantiating the fact that the student has a moral or religious objection to witnessing or conducting animal dissection, and
 - 2. agrees to undertake and complete an alternative project approved by the student's teacher.
- C. Students who perform alternative projects who do not perform or witness the dissection of animals will not be penalized.

II. Implementation of Policy

~~The School District Administration Superintendent of Schools shall prepare a notice that complies with the requirements of Section 809 of the Education Law and insure that teachers are aware of this Policy and that the notice is distributed as required.~~

Madison Central School District

Legal Ref: NYS Education Law Section 809(4)

Adopted: 10/4/11

Revised: _____

INSTRUCTION

LIMITED ENGLISH PROFICIENCY INSTRUCTION

- I. The Board of Education believes that students who, by reason of foreign birth or ancestry, have limited English proficiency, will be more effective learners of both the language and the curriculum if they receive instruction in both their native language and English. The District will therefore make every effort to ensure that limited English proficient (LEP) students are provided with an appropriate program of transitional bilingual education or freestanding English as a second language program.
- II. It is the policy of the District that the Superintendent be directed to develop appropriate administrative regulations, in accordance with Parts 117 and 154 of the Commissioner's Regulations, to ensure that LEP students are:
 - A. Screened for limited English proficiency, as part of the overall diagnostic evaluation, upon newly entering school or reentering without an available record of prior screening;
 - B. Evaluated annually in areas including student performance in content areas to measure academic progress;
 - C. Assured of access to appropriate instructional and support services, including guidance programs; and
 - D. Assured of having equal opportunities to participate in all school programs and extracurricular activities as non-LEP students.
- III.
 - A. The Superintendent shall be responsible for ensuring that a description of the nature and scope of the instructional programs and services is currently available to parents of limited English proficient pupils to help them acquire English proficiency.
 - B. The Superintendent shall be responsible for ensuring that the Commissioner is provided with all information required under the Commissioner's Regulations and that the District provides appropriate school-related information to the parents of LEP students in English, or, when necessary, in the language they understand.
 - C. The Superintendent shall ensure that all teachers employed for any bilingual and/or ESL program are properly certified in accordance with the Commissioner's Regulations.

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Madison Central School District

Legal Ref: 8 N.Y.C.R.R., Sections 117 and 154; New York State Education Law, Section 3204.

Adopted: 05/19/99

Revised: _____

Madison Central School District

SUPERINTENDENT'S REGULATION

Draft 05/09/2014

INSTRUCTION

8206.1 Renumber/revise 8044.1

LIMITED ENGLISH PROFICIENCY INSTRUCTION

I. District Responsibilities

In attempting to ensure that students who are limited English proficient (LEP) receive appropriate schooling in English and curriculum areas, the School District shall:

- A. In accordance with Part 117 of the Commissioner's Regulations, diagnostically screen every new entrant and reentrant with no available record of prior screening to determine whether they are possibly LEP in accordance with subdivision 2-a of Section 3204 of the Education Law. It will also be determined through such screening whether the student is of foreign birth or ancestry and comes from a home where language other than English is spoken as determined by the results of a home language questionnaire and an informal interview in English;
- B. Ensure that students diagnostically determined to be LEP are annually evaluated. Such evaluation will include evaluation of each student's performance in content areas to measure the student's progress;
- C. Ensure that all LEP students have access to appropriate instructional and support services, including guidance programs;
- D. Ensure that all LEP students have equal opportunities to participate in all school programs and extra-curricular activities as non-LEP students;
- E. Annually provide the Commissioner with the following documents, in the form and by the dates prescribed by the Commissioner:
 1. A copy of the Board of Education's policy;
 2. A report by building of students initially identified and annually evaluated as being LEP in the preceding school year;
 3. A report by building of the number of teachers and support personnel providing services to LEP students;
 4. A description by building of the curricular and extra-curricular services provided to LEP students; ~~and~~
 5. Results of the annual evaluation of LEP students, including test data and any additional data required by the Commissioner;

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LIMITED ENGLISH PROFICIENCY INSTRUCTION

6. A description by building of the curricular and extra-curricular services provided to LEP students; and
7. Results of the annual evaluation of LEP students, including test data and any additional data required by the Commissioner.

II. Comprehensive LEP Plan

In order to qualify for and receive State aid for the education of LEP students, the District shall submit to the State Education Department by September 1st of each year a comprehensive plan to meet the educational needs of such students.

Such plan shall include:

- A. The information required under Section I(E) of this Regulation.
- B. The criteria used to place LEP students in appropriate transitional bilingual or freestanding ESL programs.
- C. A proposed budget for the operation of the state-aided program;
- D. A description of the nature and scope of the bilingual and/or ESL services currently available to LEP students;
- E. An evaluation plan outlining the time schedule for data collection, approved assessment devices and techniques, and the time schedule for the submission of data to the State Education Department in the format specified by the Department;
- F. A description of procedures for the program's management, including: staff selection, parental notification, coordination of funds, training, and program planning;
- G. An assurance that all regulations and laws governing programs for LEP students will be followed;
- H. A description of the support services provided to LEP students;
- I. A description of the transitional services provided to LEP students; and
- J. A description of the in-service training plan for all school personnel.

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LIMITED ENGLISH PROFICIENCY INSTRUCTION

III. LEP Instruction

A. Bilingual Instruction:

Should twenty (20) or more LEP students with the same native language at the same grade level be assigned to the same school building, such students shall be provided with a bilingual program. Such program shall be composed of:

1. English as a second language (ESL) instruction which emphasizes listening, speaking, reading, writing and communicating skills in English;
2. Course content instruction in both English and the native language; and
3. Native language arts instruction which emphasizes communication skills in the student's home language.

B. English as a Second Language Instruction:

Should fewer than twenty (20) LEP students with the same native language at the same grade level all attend the same school building in the District, such students shall be provided either with a freestanding English as a Second Language (ESL) program, or a bilingual education program. Such program shall be composed of:

1. Instruction which emphasizes listening, speaking, reading, writing and communicating skills in English; and
2. Course content area instruction using ESL methods.

Such program need not provide a native language arts component designed to develop skills in the native language.

- C. The District reserves the right to contract with a Board of Cooperative Educational Services (BOCES) or another school district to provide bilingual and/or ESL programs.

IV. Parental Notification

- A. The District shall notify, in English and in the appropriate native language, the parent(s) or guardian(s) of a student designated as LEP of the student's placement in a transitional bilingual or ESL program. Such notification shall include program options set forth in Section (B) below.

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LIMITED ENGLISH PROFICIENCY INSTRUCTION

- B. 1. The parents or other persons in parent relation shall have the option to withdraw their child from participation in a bilingual program. Should a parent wish to withdraw his/her child from a transitional bilingual program, the parent/guardian shall meet with the Building Principal and Supervisor of Bilingual Education. Such meeting shall be for the purpose of informing the parent/guardian of the nature and value of the transitional bilingual program. Any child that withdraws from a transition bilingual program must participate in a freestanding ESL program.
- 2. Parents shall be informed that they have the option of transferring their child to another school within the District, when the number of eligible students in the student's building does not require the offering of a transition bilingual education program. If a parent/guardian chooses not to exercise this option, he/she shall be informed that the child will participate in a freestanding ESL program.
- C. The District shall make an effort to meet with the parents at least twice a year to help them understand the goals of the program and how they might help their children.
- D. The District will also distribute to the parents, or other person in parental relation to LEP students, school-related information in English, or, when necessary, the language they understand.

V. Support Services

The District shall provide appropriate support services to students who are participating in either transitional bilingual or freestanding ESL programs in order for such students to achieve and maintain a satisfactory level of academic performance. Such services may include, but shall not be limited to, individual counseling, group counseling, home visits and parental counseling. If appropriate, such services shall be provided in the first language of the student and the student's parent(s)/guardian(s).

VI. Transitional Services

The District shall ensure a transition for former LEP students who are transferring from a bilingual or freestanding ESL program into an English mainstream program. Transitional services shall be provided for the first year after such students are placed in the English mainstream instructional program.

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8206.1 Renumber/revise 8044.1

LIMITED ENGLISH PROFICIENCY INSTRUCTION

VII. In-Service Training

The District shall provide in-service training to all personnel providing instruction or other services to LEP students in order to enhance staff appreciation for such students' native languages and cultures, and staff ability to provide appropriate instructional and support services.

VIII. Services to LEP Students with Handicapping Conditions

If a student's score on an English language assessment instrument approved by the Commissioner of Education is the result of a handicapping condition, the student shall be provided special education programs and services in accordance with the individualized education program (IEP) developed for such student(s). Such student shall also be eligible for all services described above, if such services are recommended in his/her IEP.

Approved by the Superintendent: 05/19/99, _____

~~Madison Central School District~~

~~Legal Ref: 8 N.Y.C.R.R., Sections 117 and 154.2; Section 3204, New York State Education Law~~

~~Promulgated: 05/19/99~~

FIELD TRIP POLICY

I. Definition

A field trip is a School District activity, involving students, which takes place away from the traditional school setting. Included are all events and activities outside of the school for which participation, cooperation or support of activity is under the control of the school principal. The Board of Education recognizes that student participation in field trips and excursions primarily serves to provide enrichment in the instructional program. When a field trip is considered, it must be examined to assure that:

- A. Objectives supporting the curriculum, NYS Learning Standards or the activities of school-sponsored organizations or athletic teams will be served and
- B. The trip is appropriate to the level of maturity of the students.

II. Student participation

A. Academic Requirements for Field Trip Participation

- 1. Students are responsible to make arrangements for all missed work prior to the field trip.
- 2. If a student is failing two or more subjects, or in danger of not graduating, that student will not be eligible to participate in the non-curricular field trip experience.
- 3. Four weeks prior to the trip, a student who is at risk of being academically ineligible to participate will meet with the Principal to discuss final status and parents/guardians will be notified.
- 4. In cases where a student(s) have been denied participation, the parent(s) have the right to review student's records with the principal prior to the trip.

B. Behavioral Requirements for Field trip Participation

- 1. The principal will conduct a comprehensive review of student discipline records for the school year in determining one's eligibility to participate.
- 2. With regard to non-curricular field trips, a student will not be permitted to attend if s/he has been suspended in/out of school for a total of 5 or more days during the school year.

FIELD TRIP POLICY

- a. Elementary School: Generally, in a period not to exceed 4 weeks prior to the trip, 3 behavioral detentions, or 3 behavior referrals (classroom, cafeteria, bus) or 1 suspension will render a student ineligible to attend the field trip.
 - b. Middle School: Generally, in a period not to exceed 4 weeks prior to the trip, 2 administrative detentions, or 1 in or out of school suspension will render a student ineligible to attend the field trip.
 - c. High School: Generally, in a period not to exceed 4 weeks prior to the trip, 2 administrative detentions, or 1 in or out of school suspension will render a student ineligible to attend the field trip.
- C. Parental Authorization:
1. Prior to the trip, the organizer must have in his/her possession the following forms:
 - a. Parental permission slip
 - b. Medical Authorization Forms for each student participant.
 2. It is recommended that an informational meeting for students and their parents, to include a discussion of student responsibilities and scheduled trip activities, be held prior to all overnight trips. Such a meeting is mandatory prior to foreign trips.
 3. When a student does not attend because of a lack of parental permission, disciplinary reasons or other circumstances, the student is required to attend school (on field trip days) where an alternative assignment will be offered.
- D. Refunds for any trip cannot be guaranteed!
- III. Field Trip Planning:
- A. Local Field Trips:
1. All field trips that occur within the same day require prior approval from the principal and superintendent. A minimum of two weeks notice is required except in unusual circumstances.
 2. Scope of the trip must include the following:

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Draft 05/07/2014
8300 Renumber 8010

FIELD TRIP POLICY

- a. date and time of trip;
 - b. tentative itinerary showing objectives to be met;
 - c. and approximate cost per student.
3. No collection of fees, promotion, collecting or making deposit, or securing of permission is to be done prior to properly securing Superintendent and/or Board of Education approval for a field trip.
 4. When transportation is planned for a school field trip, the teacher in charge must submit request a minimum of 30 days in advance.
 5. The transportation supervisor will keep a "trip calendar" in his/her office of all trips. When a conflict occurs, creating a day with an unmanageable number of field trips, the rule of first-come-first-serve will apply.
 6. With advanced planning, the use of, at most, 2 buses may result in the option of extending the time period for the field trips beyond the normal 9:00 a.m. to 2:00 p.m. time frame. Details must be arranged with the transportation supervisor. Decision of availability of buses is up to the transportation supervisor and may be subject to change.
 7. Buses will be filled to capacity for trips whenever possible.
 8. Teachers/chaperones will work cooperatively with the transportation department to establish a field trip schedule that would permit adequate travel time, as well as time for the scheduled program. In no instance should the travel time exceed the amount of time of the program.
 9. All field trips that have male and female students must have at least one female and one male chaperone. Rare exceptions to this rule may be approved by the Superintendent.
 10. The number of chaperones will be governed by the nature of the activity and the age of the students, with the safety of the students our main priority.
 11. For the safety of the students and chaperones, no situation should be permitted in which one chaperone and one student are alone together.
 12. At the conclusion of a trip, chaperones will remain until all students are picked up by parent or guardian.

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FIELD TRIP POLICY

13. Teachers, chaperones, bus drivers and students are expected to adhere to the district code of conduct, thus providing good ambassadors representing Madison Central School District.
- B. Overnight Field Trips, the following additional rules apply:
1. All overnight trips are subject to approval by the Superintendent and the Board of Education. A minimum of 90 days notice is required except in unusual circumstances.
 2. Overnight trips for middle and high school require a minimum of 1 chaperone per 8 students and elementary school requires a minimum of 1 chaperone per 4 students.
 3. Established curfew and meeting times must be observed.
 4. Boys will not be permitted in girls' rooms, and vice versa, without the supervision of a chaperone.
 5. Appropriate sanctions will be imposed for prohibited behavior; a student may be sent home at his or her parents' expense for exhibiting serious misbehavior, including but not limited to the possession or use of illegal substances or alcohol and the violation of an established meeting time or curfew.
 6. Chaperones will follow the medical advice of licensed physicians in the event of a medical emergency. In all instances, the student's parent will be contacted as soon as possible.
 7. If the parent is contacted prior to the implementation of medical procedures, the parent shall assume decision-making responsibilities concerning treatment.
 8. If a student's parent cannot be contacted and, in the opinion of the attending physician, delay would jeopardize a student's life or health, the chaperone will exercise the authority granted by the Medical Authorization Form completed by the student's parent
- C. Out of Country/Foreign Travel, the following additional rules apply:
1. All Foreign trips are subject to approval by the Superintendent and the Board of Education. A minimum of 90 days' notice is required.

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FIELD TRIP POLICY

2. Federal Funds will not to be used for any out of country trips.
3. Students involved in out of country trips will be expected to behave in an exemplary manner at all times and comply with the Code of Conduct.
4. All out of country trips will be supervised by one staff member of the Madison Central School District for every 20 students in addition to 1 chaperone per 8 students.
5. Foreign travel by students accompanied by staff will be permitted during the vacation periods of the academic year and shall not cause students to miss more than a total of two school days, either before or after the vacation period.
6. Foreign travel endorsed by the school district will only include students who are enrolled in the district.
7. Reports on out of country trips will be given to the Superintendent within 30 days after trip has been concluded.
8. The office of the Superintendent may exercise discretion to limit foreign travel should the circumstances of "world conditions" be evaluated to be "unsafe."

VII. Insurance

- A. All school sponsored field trips are covered for liability under the school insurance program to the extent provided in New York State Insurance Law and applicable school insurance limits.
- B. Individuals injured while being transported by school bus would be covered under individual automobile no fault as primary coverage. If no such coverage exists, then coverage would be under the school insurance policies.
- C. The district will provide the following insurance coverage to afford the school district appropriate protection in regard to foreign travel for students/staff in accord with this policy:
 1. The district's existing general and excess liability policies will apply in the same manner to foreign travel, covering the district, board of education, staff and volunteers. If required, a separate liability policy for student travel will be obtained providing the same coverage and limits as the district's existing liability policies.

FIELD TRIP POLICY

2. The school district's liability policy will apply on a world-wide basis. The insurance company must receive prior notice from the administration specifically noting the countries to be included. Such notification is to be provided to the insurance company 90 days prior to the embarkation date.
 - a. Parents will be notified of any coverage offered by the travel company for their consideration, if the district is so notified.
 - b. Parents will be encouraged to contact their health insurance carrier to confirm the coverage for their children in the country to which they will travel.
 - c. Insurance coverage, whether for liability or trip accident, applies only to those persons identified in the policies. Other parties are welcome to purchase insurance coverage on their own.

Madison Central School District

Cross Ref: Student Medications Policy and Code of Conduct Policy

Adopted: 1984

Revised: 05/19/99, 07/10/12, _____

INSTRUCTION

INDEPENDENT EDUCATIONAL EVALUATIONS

- I. The School District has established the following policy on independent educational evaluations for district children with disabilities or for district children who are referred to the Committee on Special Education because they are suspected of having an educational disability and may, therefore, be in need of special education.
- II. Parents of children with disabilities or suspected disabilities have the right under Federal and State regulations to obtain an independent evaluation at public expense under certain conditions. Regulatory standards are outlined in New York State Regulations of the Commissioner of Education, Part 200.5 (g)(1)(i). Additionally, the Federal Regulations (34 Code of Federal Regulations (CFR) 300.503) specify requirements for an independent evaluation.
- III. The purpose of this policy and the ensuing regulation(s) is to explain the rights of parents of children with disabilities, or for children who have been referred to the Committee on Special Education because they are suspected of having an educational disability and being in need of special education services, of their rights to an independent educational evaluation, and of the rights of parents and the responsibilities of the school district with regard to independent evaluations, and to avoid any misunderstandings.

Madison Central School District

Legal Ref.: 8 NYCRR 200.1(z) & (ii); 8 NYCRR 200.5 (g): Commissioner's Decision No. 12,822; January 2002 Filed Memorandum from Rita D. Levay, State Education Department.

Cross Ref.: Selection, Appointment & Compensation of Impartial Hearing Officers Policy
Adopted: _____

INSTRUCTION

INDEPENDENT EDUCATIONAL EVALUATIONS

I. INTRODUCTION

- A. The Madison Central District has developed the Independent Educational Evaluations policy and corresponding regulation(s) in order to avoid any misunderstanding and to ensure that the District is meeting its responsibility to the child and the parent in providing for an independent educational evaluation where appropriate.
- B. This regulation ensures that appropriate evaluation information provided by parents is given meaningful consideration in the process of an Individualized Education Program (IEP) development.

II. DEFINITIONS

- A. An “individual evaluation” means any procedures, tests, or assessments, including observations, given individually to a child to determine whether the child has a disability and/or to identify the child’s special education needs.
- B. An “Independent Educational Evaluation” means a procedure, test, or assessment conducted by a qualified examiner who is not employed by the District that is responsible for the education of the student.
- C. The term “parent” means a parent, guardian or other person statutorily entitled to the privileges outlined by 8 NYCRR 200.5 (g).
- D. “Public expense” means that the District shall either pay for the cost of the independent educational evaluation or ensure that the independent educational evaluation is otherwise provided at no cost to the parent, provided that the cost of the independent educational evaluation does not exceed the monetary amount established by the District.

III. INDEPENDENT EDUCATIONAL EVALUATIONS

- A. If requested by the parent, the District will provide to parents information about where an independent educational evaluation may be obtained, the District’s criteria under which the evaluation is to be obtained (including the location of the evaluation and the qualifications of the evaluator), and the District’s remaining criteria applicable for independent educational evaluations, including the District’s procedures for requesting reimbursement for the cost of an independent educational evaluation.

INSTRUCTION

INDEPENDENT EDUCATIONAL EVALUATION

- B. A parent has the right to obtain their own independent educational evaluation for their child at their own expense. A parent does not have the right to an independent educational evaluation at the expense of the District if the District has not first conducted and completed its own evaluation of a child.
- C. An independent educational evaluation must be performed under the same criteria for evaluation procedures used by the District in its own individual evaluations.

IV. PUBLIC EXPENSE

- A. Public expense means that the School District either pays for the cost of the independent educational evaluation, provided that the cost does not exceed the monetary limits established in this regulation by the District. Where parents have insurance that will cover part or all of the cost of the evaluation, they are encouraged to submit a claim for payment of the evaluation to their insurer. The District will pay any deductible or co-pay for the evaluation upon receipt of proof of that amount and a completed copy of the evaluation report.
- B. The School District has established reasonable limits for the independent evaluators that do not exceed the costs which the School District would be required to pay its own employees.

V. REQUEST FOR AN INDEPENDENT EDUCATIONAL EVALUATION

- A. If a parent disagrees with the results of an individual evaluation obtained by the District, the parent has the right to request an independent educational evaluation at public expense.
- B. If the parent wishes to obtain the District's agreement to pay for an independent educational evaluation prior to the independent evaluation being conducted, the parent must submit a written request to the District requesting that the District fund the independent educational evaluation, within ninety (90) calendar days from the date of receipt of the District's evaluation.
- C. Requests for reimbursement for the costs of an independent educational evaluation already obtained by the parent must be submitted within thirty (30) calendar days from the date of receipt of the results of the independent educational evaluation, in order to be considered. The District may not refuse to reimburse a parent for the reasonable costs not to exceed the monetary limits established in this regulation of an independent educational evaluation that the parent has already obtained, solely because the parent did not notify the District prior to obtaining the independent educational evaluation.

INSTRUCTION

INDEPENDENT EDUCATIONAL EVALUATION

- C. The District will, without unnecessary delay, either ensure that an independent educational evaluation is provided at public expense, or initiate an impartial hearing to show that the District's evaluation is appropriate and that it does not intend to pay for the evaluation requested by a parent.
- D. The District may ask for the parent's reason why the parent objects to the individual evaluation. A parent need not provide an explanation for his/her objection to the individual evaluation. Additionally, the parent's explanation or lack of explanation will not be a reason for the District to unreasonably delay either providing an independent educational evaluation at public expense or initiating an impartial hearing to defend the District's evaluation.
- E. The District may initiate an impartial hearing if it believes its individual evaluation is appropriate and objects to the payment for an additional evaluation requested by the parent. If the District should choose to deny payment for an independent educational evaluation already performed on behalf of the child, or chooses to controvert a parent's request for an independent educational evaluation to be performed at public expense, the District shall notify the parent in writing of its reasons for the denial, and of its intent to initiate an impartial hearing.
- F. If the Impartial Hearing Officer requests an independent educational evaluation as part of a hearing, the cost of the independent educational evaluation shall be at the District expense.
- G. The Impartial Hearing Officer shall determine if the District's own evaluation is appropriate or not. If the Impartial Hearing Officer determines that the parent is entitled to an independent educational evaluation at the District expense, the District shall be responsible for the full costs of the independent educational evaluation. If the hearing officer determines that the District's evaluation is appropriate, the parent has a right to an independent educational evaluation, but not at public expense.

VI. RESPONSIBILITIES

- A. When an independent educational evaluation is requested and approved by the District and an evaluator is selected by the parent, it becomes the responsibility of the evaluator chosen by the parent to contact and make arrangements with the District, to be confirmed in writing, the services to be performed, the cost involved, the method of payment, dates of classroom visitation and discussions with District staff, and a date when a written report will be submitted.

VII. INDEPENDENT EDUCATIONAL EVALUATIONS PROVIDED FOR AT PUBLIC EXPENSE

INSTRUCTION

INDEPENDENT EDUCATIONAL EVALUATION

- A. When an independent educational evaluation is obtained at public expense, the criteria under which the independent educational evaluation is obtained must be the same as the criteria that the District uses when it initiates an independent evaluation (to the extent those criteria are consistent with the parent's right to an independent educational evaluation).
 - B. The District may not impose conditions other than those outlined by this Regulation or otherwise permitted by law.
 - C. The District has established a comprehensive list of qualified individuals in private practice or employees of other public agencies who meet the District's location and qualification criteria to whom parents may go to secure an independent evaluation. This list will be provided to parents upon request. A parent may, however, select an evaluator of their own choosing, as long as the evaluator meets the District's geographic, qualification and reasonable cost criteria.
 - D. The following criteria are applicable to District initiated evaluations and to parent initiated independent educational evaluations that are publicly funded:
 - 1. The maximum fee allowable for each test is \$_____.
 - 2. Tests may take place within the following geographical specifications: Within a 50 mile radius of the boundaries of the school district.
 - 3. New York State certification or licensure is required of all evaluators.
 - E. The fee amounts set forth in this policy are consistent with those amounts which the District would pay when scheduling its own individual evaluations.
 - F. The District shall periodically update its list of independent educational evaluators.
- VIII. USE OF THE INDEPENDENT EDUCATIONAL EVALUATION IN THE REVIEW PROCESS
- A. The results of an individual evaluation report must be shared with the child's parent, along with copies of documentation of determination of eligibility. Parents of preschool children must also be provided a copy of the summary report of any evaluation performed.
 - B. The results of an independent educational evaluation must be considered by the District as part of its review of a child's entitlement to special educational needs, and

INSTRUCTION

INDEPENDENT EDUCATIONAL EVALUATION

the development of the child's Individualized Educational Program (IEP), if appropriate.

- C. The results of an independent educational evaluation may be presented as evidence at an impartial hearing regarding a child.

IX. FURTHER INFORMATION

The District has developed a policy and regulations governing independent educational evaluations in order to avoid any misunderstanding as to a parent's entitlement to and the process for obtaining an independent educational evaluation. Parents can obtain further information on independent educational evaluations by contacting the Chairperson of the Committee on Special Education (CSE) or the Chairperson of the Committee on Pre-School Special Education (CPSE) for the District at 315-768-3378. The parent may also wish to contact the Office for Special Education Services for the NYS Department of Education at NYS Education Department, Special Education Quality Assurance, State Tower Building, 109 Warren Street, Syracuse, New York 13202, at (315) 471-4796, and speak to a Regional Associate. Additional information may further be obtained from a booklet published by the NYS Department of Education entitled: A Parent's Guide to Special Education: Your Child's Right to an Education in New York State. This publication may be obtained either by calling the NYS Department of Education, or at:

<http://www.vesid.nysed.gov/specialed/publications/policy/parentguide.htm>.

Madison Central School District

Legal Ref: 8 NYCRR 200.1(z) & (ii); 8 NYCRR 200.5(g); Commissioner's Decision No. 12,822; January 2002 Field Memorandum From Rita D. Levay, State Education Department.

Cross Ref: Selection, Appointment & Compensation of Impartial Hearing Officers Policy

Adopted: _____

Delete 05/09/2014
8046

INSTRUCTION

AIDS INSTRUCTION IN HEALTH EDUCATION

- I. The Board of Education shall provide a health education program that will include appropriate instruction for all students concerning Acquired Immune Deficiency Syndrome (AIDS). Accurate information concerning the nature of the disease, methods of transmission, and means of prevention shall be provided in an age-appropriate manner and shall be consistent with community values.
- II. A representative community advisory group consisting of appropriate school personnel, parents, religious representatives, and other community members shall be established in order to make recommendations for curriculum content, implementation, and evaluation of an AIDS instructional program. Appropriate training will be provided for instructional staff.
- III. Parents/legal guardians shall have the right to exclude their children from those portions of a school's AIDS instructional program, if they file a request for such exclusion and agree to provide instruction at home concerning the prevention of AIDS.
- IV. AIDS instruction in the elementary school grades, K-6, shall be taught by the regular classroom teacher, while such instruction in grades 7-12 shall be a part of the required health education course.

Madison Central School District
Legal Ref: 8 NYCRR 135.3
Adopted: 1987
Revised: 05/19/99

INSTRUCTION

Delete 05/09/2014
8048

FIRE AND ARSON PREVENTION INSTRUCTION

The Board of Education directs the administration to provide instruction in fire and arson prevention for all students in each school for a period of not less than forty-five (45) minutes each month that school is in session.

Madison Central School District
Legal Ref: Education Law Section 808
Adopted: 1984
Readopted: 05/19/99

Delete 05/09/2014

8121

INSTRUCTION

SURROGATE PARENTS

In the event that no parent for a child with a disability can be identified or after reasonable efforts, the whereabouts of the parent cannot be determined, or the child is a ward of the state, the Board shall assign an individual to act as a surrogate for the parents. The person selected as a surrogate shall have no interest that conflicts with the interest of the child he/she represents, and shall have knowledge and skills that insure adequate representation of the child.

It is the duty of the school district to determine whether a child needs a surrogate parent and to assign a surrogate parent in the manner permitted under New York State law.

Madison Central School District

Legal Ref: Education Law Section 4401

Adopted: 1984

Revised: 05/19/99

FYI

FROM OUR BOARD TO YOURS

A Report from the
MADISON-ONEIDA
Board of Cooperative Educational Services

From Richard Engelbrecht
To Perry Dewey

Madison Board of Education
August 2014

Career and Technical Education

MOBOCES COORDINATES REGIONAL SUMMER PROGRAMS

More than 1,000 students across the region are attending summer school programs coordinated by MOBOCES.

Regional Academic Summer School, for high school students in grades 9-12 seeking credit recovery, is being held at **Oneida** and **Rome** this year. In Oneida, nearly 300 high school students



are attending classes in 12 subjects to prepare them for the August Regents exams. Classes meet for two hours a day, four mornings per week. About 240 high school students are attending class at the Academic Summer School site in Rome.



Oneida and Rome are also again hosting a Middle Level Summer Academy for seventh and eighth graders. The MLSA program uses hands-on, interdisciplinary lessons to help students learn core academic subjects. In Oneida, about 27 middle schoolers from **Stockbridge Valley** and **Vernon-Verona-Sherrill** are participating. During the first week, students worked on some self-assessments, presentation skills and graphing problems.



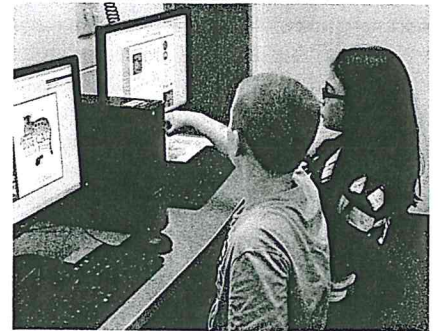
In Rome, about 58 students are enrolled in MLSA and more than 300 students participated in the Summer Acceleration program for students in grades K-7.

Summer Enrichment programs were also held in **Camden** and **Madison** for several hundred elementary school students. Camden had more than 300 students from K-5 attend a two-week program with a camp theme. In Madison, about 60-70 students in K-8 attended daily a four-week program focusing on literacy, math and science.

Alternative and Special Education

EXPLORING LEARNING THROUGH MULTIPLE SENSES

More than 100 students attended the MOBOCES Extended School Year program this year. Those students represented eight component districts and seven non-component districts.



Extended School Year Summer School Program is for students who require 12-month schooling to maintain their skills and address IEP goals. The program focuses on enhancing academic, behavioral, and social-emotional skills, and students also receive speech therapy, occupational therapy, physical therapy, adaptive physical education and counseling as needed.

The culminating event, as in past years, was the annual Sensory Day on August 6, a day of fun indoor and outdoor activities that allow students to learn and explore using multiple senses.

Staff and Curriculum Development

DR. MONASTRA PRESENTS ON ADHD STRATEGIES

Seventy-five teachers and principals from the area attended a full-day workshop on July 22 by Dr. Vincent Monastra, a nationally-recognized expert on children with ADHD. The talk, "Bringing Out the Best in Children and Teens with ADHD," offered participants information on the causes of attention deficit and hyperactivity disorder and strategies that teachers, parents and health care providers can use to help these students succeed.

The workshop was the first offered under the Strengthening Teacher and Leader Effectiveness (STLE) grant, and 22 of the 75 participants were STLE teachers. These teachers were selected by their districts to participate in regional professional and leadership development programs, create model classrooms, document and demonstrate best practices and mentor colleagues to improve classroom instruction regionwide.

Workshop participants were from all nine MOBOCES component districts as well as Whitesboro, House of the Good Shepherd, South Lewis, Oriskany, OCM BOCES, Fayetteville-Manlius, Little Falls, Belleville-Henderson and Sherburne-Earlville.



Early Childhood

ECDC HELPS OFFER FAMILY EVENT AT HERITAGE FARM



The Madison County Early Childhood Committee presented a free family fun evening hosted by Heritage Farm in Bouckville on July 9. The event was aimed at Madison County families with children ages 0-5.

Families were able to prepare a free meal together using a variety of homemade breads, meats and vegetables supplied by Heritage Farm and staff. A staff member then read aloud an early childhood

nonfiction book about different types of communities. All participants received a copy of the book to keep.

Families traveled around the farm and participated in a farm scavenger hunt to find various vehicles and farm animals using visual cards. The activity helped reinforce fine motor skills, such as cutting and painting, allowed children to identify herbs in the herb garden, and helped them practice a wide variety of expressive animal vocabulary to encourage socialization and expressive language skills.

The Madison County Early Childhood Committee consists of members from a variety of community agencies, including MOBOCES and the CNY Early Childhood Direction Center.

Center for Instructional Support

MADISON RUNS FAMILY SUMMER READING PROGRAM

For the sixth year, Madison school librarian Laura Winchester has partnered with the Oriskany Falls Rotary Club and the MOBOCES School Library System to offer a weekly family summer reading program, which includes stories, crafts, snacks, guest speakers and time to browse for books. Each of the five



weeks has a different theme, with corresponding books and activities.

Ms. Winchester's target age group is elementary school, but she has many older and younger siblings who attend as well and she tries to have activities for all ages. Madison also recently joined the Dolly Parton Imagination Library program, which targets children ages 0-5, so she has

had more children from that age group attending the programs this year than in the past, she said.

The Madison program is one of five summer reading programs in the region supported by SLS mini-grants. Others are in Oneida and Vernon-Verona-Sherrill.

Regional Information Center

MORIC PROVIDES DATA REPORTS TO DISTRICTS

On July 23, NYSED authorized the state's RICs to release grade 3-8 assessment data for the purpose of staff development and planning. Although districts will not have access to student levels and scale scores until later in the summer, they will be able to look at reports that indicate which standards students are excelling in and where they can improve.

Examples of reports available to component districts through MORIC include "Performance Report with Gap Analysis," "Constructed Response Distribution of Points Awarded," "Item Response Analysis Per Student," and a "P-Value Report."

These reports were made available in Cognos on July 24 to districts within the MORIC region. Instructional uses for these reports will be discussed at breakout sessions during the upcoming Data Conference on August 11 at Rome Free Academy.

Management Services

LABOR RELATIONS PRESENTS AT SBI TRAINING EVENT

Labor Relations Associate Jennifer Russ was among the presenters on July 30 for the Tri-County School Boards Institute's annual New School Board Training program. The four-hour program is an introduction to key issues board members will face and is part of the state-mandated six hours of training board members must attend during their first year in office. About 30 new board members attended.

This is the third year Ms. Russ presented to the group about board policy and operating protocols. Topics included: what is a policy; the board's role in policy development, amendments, rescinding and implementation; regulations and Superintendent's regulations; the nine sections of a Board Policy Manual; legally required board policies and archiving policies.

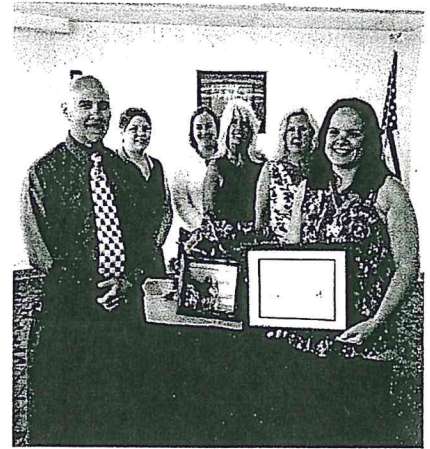
Adult and Continuing Education

BCCE AWARDS VELARDI SCHOLARSHIP

The BOCES Consortium of Continuing Education (BCCE) awarded Yanira Santiago, of Utica, with this year's Jillian Velardi Scholarship on June 26.

The scholarship was created last year in memory of Jillian, a cosmetology student at the New Hartford site who died in a car accident. Her family established the award to recognize an adult cosmetology student who, like Jillian, faced challenges but remains committed to both their community and the cosmetology profession.

The Velardi family and the Community Foundation of Herkimer and Oneida Counties both attended a small ceremony in New Hartford to present the award.



19 BEGIN LPN PROGRAM IN ROME

After graduating 14 adult students from the Practical Nurse program in June, Master Instructor Barbara Croley was back in the classroom at the Rome ACCESS Site on July 7 with a new class. Nineteen adults began the rigorous 11-month course with aspirations of becoming Licensed Practical Nurses.

Entrance into the practical nurse training program requires applicants to demonstrate their ability to benefit by taking a standardized entrance test; their commitment to succeed through a written essay; and their enthusiasm for the nursing profession through an extensive interview process. They receive the support of the professional staff, a case manager and each other to help ensure their success.



FYI

FROM OUR BOARD TO YOURS

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Madison Board of Education
September 2014

Staff and Curriculum Development

EDUCATORS DISCUSS MATH AT REGIONAL CONFERENCE

Madison-Oneida BOCES Staff and Curriculum Development hosted a two-day conference at Vernon Downs on August 5-6th. The focus was Common Core Math K-9. The second annual CNY Educator's Conference attracted more than 170 participants from 26 school districts across upstate New York.



International math expert and researcher Dr. Andrew Chen was the featured keynote speaker on opening day. He inspired and educated participants by encouraging them to demand more of students, listen more than talk, allow students to struggle, provide minimum assistance when necessary and remove students from their comfort zones to help them learn. Dr. Robert Geer, senior vice president and chief operating officer at SUNYIT, delivered the keynote on the second day of the conference.

Other national and regional experts at the conference included: Robin Ramos, lead writer for Pre-K-5 at Common Core Inc.; Suzy Koontz of Math & Movement; Jody Popple, a NYS Math Teacher Ambassador and teacher from the Canastota district; Sarah Indermill, an administrator from the Rome district; Anni Stipek, math expert from Staff Development for Educators; and Susan Midlarsky from Common Core Inc.

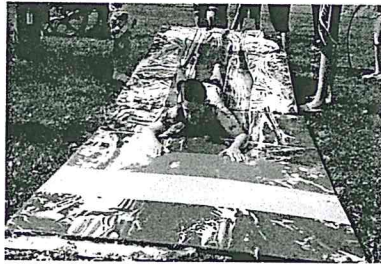
Alternative and Special Education

SUMMER STUDENTS ENJOY SENSORY DAY CELEBRATION

Nearly 100 students from 14 classes participated in this year's Sensory Day, experiencing the thrill of descending from the top of water slides, jumping up and down in bounce houses, and sliding down a mat full of shaving cream.

Indoor sensory activities included relaxing in an adaptive swing, playing musical instruments, making arts and craft projects, and participating in a fishing game. Students were also treated to a picnic lunch complete with hot dogs, watermelon, snacks, SnoCones, and ice cream.

This annual, school-wide activity promotes a multi-sensory approach to student learning through sight, sound, touch, taste, smell, and movement in an interactive, fun manner.



Adult and Continuing Education

STUDENTS PARTICIPATE IN TRIP TO NANO COLLEGE

Twenty high school students from Madison County participated in an August 27 trip to Albany to visit the College of Nanoscale Science and Engineering. The trip was sponsored by the Workforce Investment Board of Herkimer, Madison and Oneida Counties and funded through a grant from the New York State Higher Education Services Corporation. It was free to participants, which also included parents, teachers and administrators from Working Solutions and the BOCES Consortium of Continuing Education. BCCE helped coordinate the effort.

Component districts represented on the trip included: **Madison, Morrisville-Eaton, Oneida, Rome, Stockbridge Valley and Vernon-Verona-Sherrill.**

During the visit, students learned what nanoscale science is, toured the college, and heard about the many jobs available to those with associate's degrees and special certificates. They also learned about opportunities to pursue those degrees and certificates after high school graduation.

Regional Information Center

MORIC PROVIDES DATA REPORTS TO DISTRICTS

About 72 educators, school administrators and data experts delved into conversations about student assessment data at the Mohawk Regional Information Center's 2014 Data Conference on August 11 at Rome Free Academy.



Participants had a chance to attend several breakout sessions focusing on data-driven instruction, understanding and using common instructional data reports, using data dashboards effectively, data security and NYSED's metrics and expectations for the coming school year. Other presentations covered how to build an assessment/analysis

calendar, facilitating student self-assessments and analysis and empowering the school-based inquiry team.

Sessions were led by at least one member of the MORIC staff. MOBOCES Labor Relations Specialist David Pellow and several data software vendor representatives also co-lead presentations. A number of vendors had tables at the conference to answer questions about their products and services.

The day opened with keynote speaker Jason Schweid, NYSED senior fellow, who discussed "The Life of an Assessment."

Participants represented 34 districts and BOCES, including Camden, Madison, Morrisville-Eaton, New York State School for the Deaf, Oneida, Stockbridge Valley and Vernon-Verona-Sherrill as well as MOBOCES and MORIC.

Career and Technical Education

AREA YOUTH COMPLETE COMMUNITY PROJECTS

Sixty Madison County teens participated in this year's Summer Youth Employment Program, which engages area youth in community-based projects. SYEP provides students with work readiness instruction and team building skills. It is offered through a partnership with the Madison County Employment and Training Office.

The project sites were: Village of Canastota, Village of Chittenango, Oxbow Park and the MOBOCES campus. In the municipal sites, the youth repaired and beautified parks, playgrounds and walking paths. At MOBOCES, they assisted with computer installations, beautified campus and learned graphic design.

Participants were from the Canastota, Oneida, Madison, Morrisville-Eaton and Chittenango communities.

Early Childhood

TEACHERS DISCUSS MODULES, BEST PRACTICES

The Early Childhood division held its annual curriculum day this summer. The full-day staff development program brought together all teaching staff from the division. During the day, staff discussed the implementation of the English Language Arts pre-K modules and worked to revise classroom rubrics to include all module information for the 2014-15 school year. This day presented staff with an opportunity to collaborate and share best practices for the early childhood classroom in preparation for fall classes.

Adult and Continuing Education

ESOL STUDENTS VISIT FORT STANWIX

Two ESOL classes from the Utica ACCESS Site took a field trip to Fort Stanwix National Site in Rome on August 12 through a partnership with Hamilton College. The college organized the trip, including transportation and lunch, to help students better understand the importance of the Mohawk Valley in American history.

About 25 adult students, two BOCES instructors and two Hamilton College professors participated in the trip. The group toured the Museum first, and students were especially interested in a diorama showing a fur trader and a Native American exchanging furs and other goods. A National Park official explained the historic significance of Fort Stanwix and, once at the actual fort, a guide in an 18th century costume provided a tour. The students saw the low barracks and the fortifications and watched the guide demonstrate a muzzle loader of the time. After the tour, students ate pizza, wings and cookies in one of the fort's historic buildings.



Center for Instructional Support

AREA LIBRARIANS ATTEND RETREAT

MOBOCES School Library System Coordinator Diana Wendell and two area school librarians, Amy Austin of VVS Middle School and Amanda Ingalls of Stockbridge Valley, attended the New York Library Association's Section of School Librarians Leadership Retreat at Cornell University on Aug. 4 and 5. The theme of the retreat was "Own the Common Core Research Requirements."

The event included presentations by nationally-renowned speakers and time for librarians to collaborate in similar grade-level groups to work on enhancing appropriate lesson plans. On the first evening of the retreat, Ingalls presented at the "It worked!" session, where Common Core projects and lessons that have been used successfully in schools and school libraries were shared.

SLS LAUNCHES NEW ONLINE CATALOG

MOBOCES School Library System has launched a new online catalog for component district staff to borrow and request media and materials. The new product, SNAP, allows users to search all SLS databases and media collections at once and offers many category and search options. It also provides new features, including access to new resources, e-books, digital and streaming media, and improved access for building coordinators. It is the same platform being used by many other media libraries across New York State.

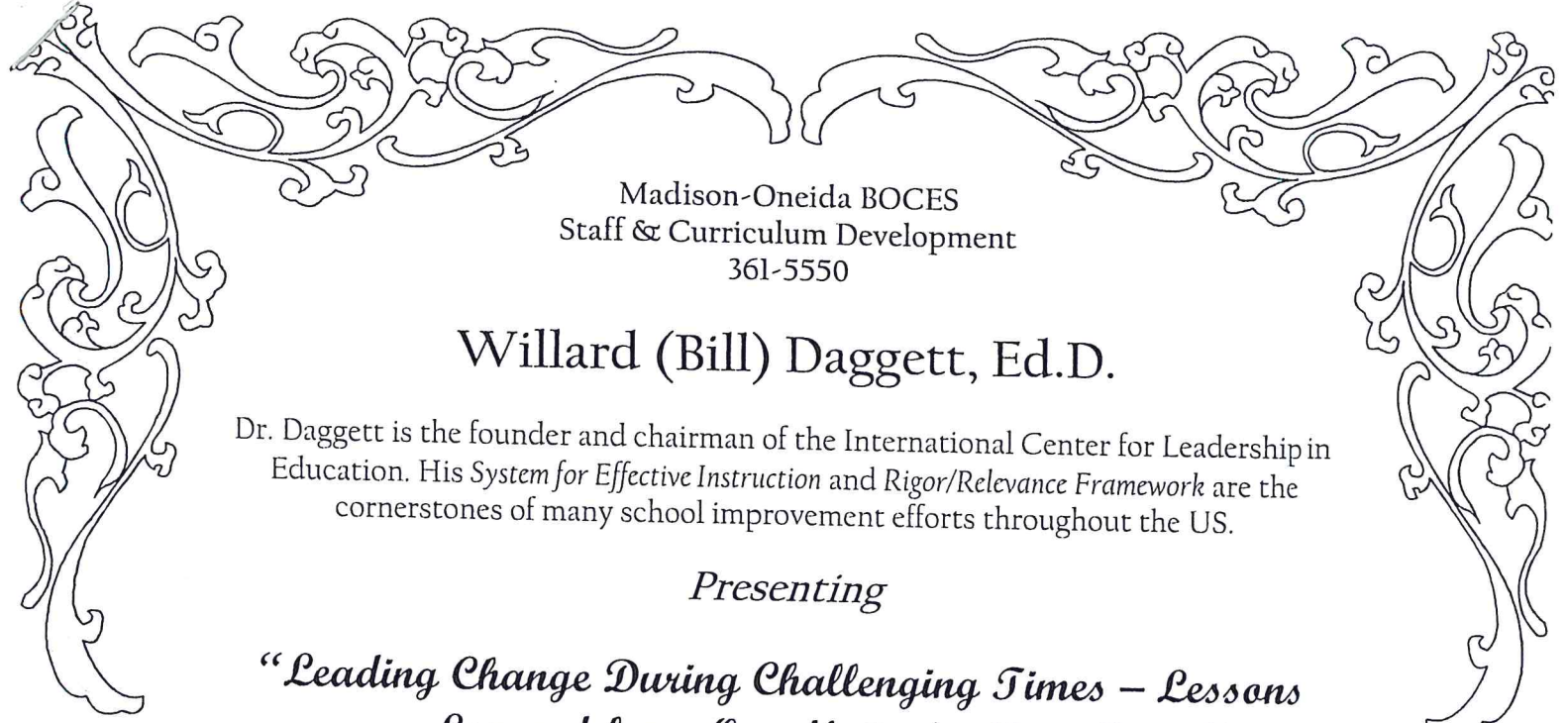
It is available at snap.moboces.org and also from the Center for Instructional Support home page of the MOBOCES website. CIS Coordinator Diana Wendell has also created a five-minute video that walks users through the login and search processes of the new catalog.

Management Services

RISK MANAGEMENT OFFERS SAFETY WORKSHOPS

Risk Management Specialist Jack Angrisano has been visiting all nine component districts to lead his annual safety and right-to-know seminars for school district employee groups. The trainings are expected to continue through October until all groups in all districts have received the appropriate training.

Some examples of trainings include: infection control, violence prevention and concussion management for instructional and support staff; kitchen safety, knife safety and fire safety for cafeteria staff; ladder safety, back injury prevention and fire safety for maintenance and custodial staff; and blood-borne pathogens and back injury prevention for bus drivers.



Madison-Oneida BOCES
Staff & Curriculum Development
361-5550

Willard (Bill) Daggett, Ed.D.

Dr. Daggett is the founder and chairman of the International Center for Leadership in Education. His *System for Effective Instruction* and *Rigor/Relevance Framework* are the cornerstones of many school improvement efforts throughout the US.

Presenting

“Leading Change During Challenging Times – Lessons Learned from Our Nation’s Most Rapidly Improving Schools”

*for Madison-Oneida BOCES Component
Board Members and Administrators*

Wednesday, October 1, 2014

6:00 – 8:00 p.m.

Rossetti Courtyard

(Refreshments & Registration 5:30 – 5:45 p.m.)

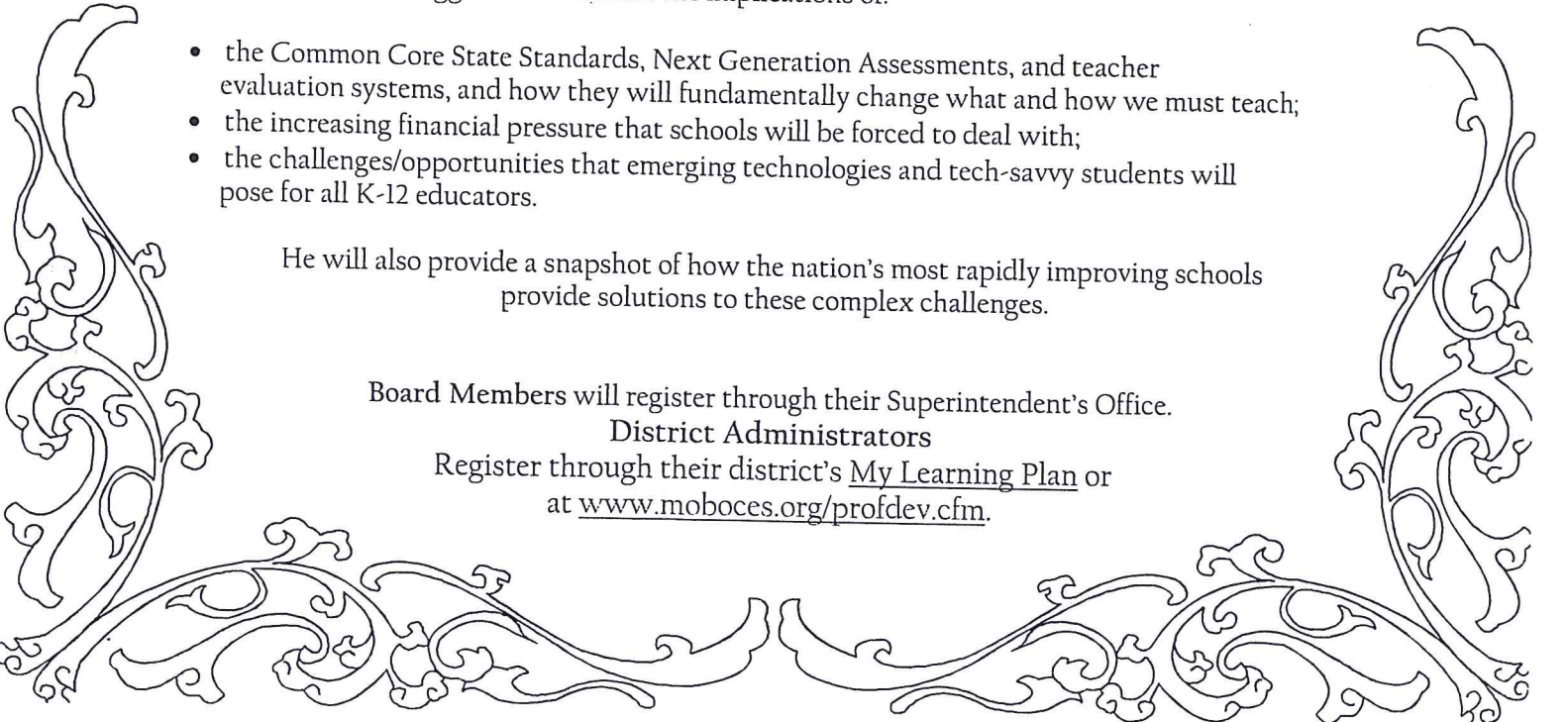
Three evolving challenges are about to accelerate simultaneously, causing the perfect storm for K-12 education. Dr. Daggett will describe the implications of:

- the Common Core State Standards, Next Generation Assessments, and teacher evaluation systems, and how they will fundamentally change what and how we must teach;
- the increasing financial pressure that schools will be forced to deal with;
- the challenges/opportunities that emerging technologies and tech-savvy students will pose for all K-12 educators.

He will also provide a snapshot of how the nation’s most rapidly improving schools provide solutions to these complex challenges.

Board Members will register through their Superintendent’s Office.
District Administrators

Register through their district’s My Learning Plan or
at www.moboces.org/profdev.cfm.



Wrap-up of the MCS Library's Summer Reading Program

With both the Summer Enrichment Program during the day and our Tuesday Evening Library Literacy Nights---over 1,100 books were borrowed by 124 different users! A much better use of our library resources than having the books sit on the shelves all summer!

During our five Tuesday evening we were visited by:

- 63 different children....most from our target audience (grades K- 3rd), but also both older and younger siblings
- 49 different parents and grandparents
- **And my favorite number:** 33 different families!!!!

With 22 of those families attending 3 or more sessions!

Our total attendance for the five summer evenings was 362.

(An average of 72 people per evening, consisting of 27 parents,
39 students, 4 Rotarians and 4 Madison faculty members)

On the last evening, the Oriskany Falls Rotary graciously supplied three paperback books for each child to keep.

Parent Evaluation Responses (23 completed)

1) Did your family participate in any *other* summer library programs?

Our library was the **only** one visited this summer for 17 of those families!

2) Compared to previous summers, did your child (children) read more or less?

Eight families felt that their children read more this summer; fourteen felt it was about the same; one was less.

A few comments from the evaluations:

“We thoroughly enjoy this program. Keep doing a wonderful job!”

“Mrs. Winchester is the best—always full of energy!”

“The five weeks went by too fast. We loved it all”

“Excellent! Thank you”

“Enjoy immensely! The kids love it!”

A HUGE thank you to these 14 dedicated teachers who volunteered: Maxine Thurston, Jamie Spooner, Tanna Pascarella, Melissa Nelson, Brenda Millson, Kelley Sanzone, Nicole Winegard, Clarissa Winfield, Kurt Peavey, Shannon Kemp, Kristin Frawley, Jonielle Jecko, Lindsey Bailey and Tina Bergeron with additional assistance from Mary Deland. We appreciate the funding from the M-O BOCES School Library System.

And a special thanks to the Oriskany Falls Rotary and *especially*, Deirdre Purdy!

It was a great summer! Laura Winchester